JAYPEE UNIVERSITY OF ENGINEERING & TECHNOLOGY (JUET), GUNA, M.P.

(NAAC Accredited – Grade 'A' & Approved Under Section 2 (f) of UGC Act 1956)
(Toll Free Helpline No. 1800 3070 1556)

APPLICATION PROCEDURE – 2019 FOR B.TECH. ADMISSIONS

For Admission Through Merit Based on Marks Obtained in 10+2 Examination

JUET, GUNA

Jaypee University of Engineering & Technology, Raghogarh, Guna (MP) has been established under Madhya Pradesh Private University Act. 2007 and is approved under Section 2 (f) of UGC Act, 1956. **It has been awarded 'A' Grade by NAAC for 2016-21**. For further details visit the website **www.juet.ac.in/BT19.php**

APPLICATION FORM FOR 10+2 MERIT BASED ADMISSION

This application form is for admission to B.Tech. Branches at JUET Guna (M.P.) only. These admissions will take place independent of JEE based counseling/admission.

THREE STEP PROCESS

Step-1   Fill JUET Admission Form and send it to the address given at S. No. 2. Applicants are advised not to wait for declaration of results.

Step-2   Counseling from 11th to 15th June 2019, 'On Line' or 'In Person'.

Step-3   Registration on 18th July 2019 and commencement of classes from 20th July 2019.

GENERAL INSTRUCTIONS

Please carefully note the followings before filling the application form/applying online.

(i)   The candidate should have passed in the 10+2 examination or its equivalent with Physics and Mathematics as compulsory subjects and any one like Chemistry, Computer Science etc. as optional subjects.

(ii)   Merit will be based on aggregate percentage of marks obtained in 10+2 examination.

(iii)   While filling the application form applicant must mention roll number and name of Board of Examination. School No. & Center No. is mandatory for those who choose "CBSE" in 10+2 board. Other fields can be left blank by 2019 Class XII students. 2017 & 2018 pass out candidates should fill all the fields. **Applicants are advised not to wait for declaration of 10+2 result for submission of application form.**

(iv)   Merely filling an application form does not entitle the candidate for admission or call for counseling. The candidates fulfilling the requirements will be called for counseling.

BRANCHES AND SEATS ON OFFER

The tentative number of seats for Academic Session 2019-20 for 10+2 Merit Based admission is given in the table below:-

BRANCHES	NO. OF SEATS*
Chemical Engineering (CHE)	15
Civil Engineering (CE)	45
Computer Science & Engineering (CSE)	150
Electronics & Communication Engineering (ECE)	30
Mechanical Engineering (MEC)	60
Total	**300**

*Note: Same numbers of seats in all branches are also available through JEE Rank based admissions.

1.   **How to Obtain and Fill the Application Form**

     The students may fill the application form in any of the following ways:-

     (a) Apply Online

          Apply online on website **https://getadmissions.com/jaypee** and follow the instructions given there.

     (b) Download Application Form from https://admission.juet.ac.in/static/2019/BTPlusTwo2019.pdf. Do not forget to attach a DD of Rs. 1200/- in favour of **Jaypee Admissions Account, payable at Noida/Delhi** while sending it to the address given at S.No. 2.

          Candidates who have already applied through JEE and paid fees need not to send DD and mention their Application No. along with this form.

Or,

Obtain Application Form and brochure on cash payment of **Rs. 1200/-** from university and send completed application form to the address given at S.No. 2.

2. **Where to send:** The completed Application Form - whether purchased or print out of the online application must be sent to the following address latest by 8th June.

> **Admission Cell (UG Programs)**
> **Jaypee Institute of Information Technology**
> **A-10, Sector-62**
> **Noida – 201307 (U.P), India**
> **Toll Free Helpline : 180030701556, Tel: 0120-2400973-976**
> E-mail: **admission@juet.ac.in**

3. **IMPORTANT TO NOTE BEFORE SUBMISSION OF APPLICATION FORM**

   * **Last date of application**:- Ensure that the completed Application Form reaches on or before **8th June 2019**.

   * **Display of Application Status:-** Candidates shall generally be able to see the receipt details of their application forms and essential data on the website within 15 days of application or immediately after the last date of submission of application.

   * Candidates are also advised to keep the original receipt of the Speed Post/Registered Post/Courier and the photocopy of the filled in Application Form. In any case all issues regarding non receipt of form must be resolved before declaration of merit.

MERIT LIST, COUNSELING AND ALLOCATION OF SEATS

4. **Criteria of year of qualifying Examination**

   Candidates who passed 10+2 Examination between 2017 and 2019 are eligible for the admission.

5. **Eligibility for Merit – Candidates shall be considered for meriting process once they meet all the following criteria:-**

   ∗ Who apply in the prescribed application form.
   ∗ The applications are received before the due date, complete in all respects.
   ∗ Who fulfill the eligibility criteria.

6. **Drawing the Merit List:-**

   * Merit will be based on aggregate percentage of marks obtained in 10+2 examination.

   * All candidates having same percentage of marks in 10+2 Examination Merit shall have same opportunity for selection of branch.

   * The merit list for SC/ST candidates shall be made by applying the cut off 10% below the total marks obtained by the candidate short listed in the general category. The University complies with policy of the Government regarding reservation of SC/ST candidates.

   ∗ Wait listed candidates will be allotted seats on 17th June 2019.

7. **Invitation for counseling**

   Invitation for counseling shall be sent /available through following ways:-

   ∗ Candidates shall be informed through E-mails & SMS. Thus, candidate must mention E-mail address and mobile numbers correctly while filling the application form.

8. **Counseling**

   * JUET, Guna shall hold counseling from 11th to 15h June 2019, Online/In Person. Candidates must monitor and view the website for details without fail.

   * Merited candidates, who are called for counseling, must go through counseling/admission instructions mentioned in counseling letter carefully regarding filling up of choices of branches. Ignorance of laid down instructions shall be responsibility of the candidate.

   ∗ **Seat allocation will be made in order of merit and choice of branches filled by the applicant in the application form. In case any requirement for change of priority for branch, applicants are advised to write a mail on e-mail id-**

counselling@juet.ac.in latest by 8th June 2019 (4PM), mentioning 10+2 Roll number, Name of Applicant, Date of Birth and revised Choice of Branches.

* Candidates shall be allowed to exercise choice for all branches of engineering at JUET Guna. Thus the candidate shall have the option of up gradation in branches as per the Merit and Priority exercised. The candidate shall have the option of freezing the admission, if so desired, any time before next updation is carried out as per the schedule to be announced with the counseling instructions.

9. **Allocation of Seats**

* Seats in the study branches shall be allotted on the basis of preferences indicated in the application form, strictly in order of merit drawn based on aggregate percentage of marks obtained in 10+2 examination.

10. **Important Dates**

Tentative time schedule for meriting and counseling shall be as given below:-

(a)	Last date of submission of applications	-	8th June 2019 (Saturday)
(b)	Intimation for counseling	-	9th June 2019 (Sunday by 4 PM)
(c)	Counseling Schedule	-	11th to 15th June 2019 **'On Line' or 'In Person'**
(d)	Last date for deposition of Part Tuition Fee (Rs. 50,000/-) for Confirmation of Branch Allotment Online/In person.	-	15th June 2019 (Saturday)
(e)	Registration	-	18th July 2019 (Thursday)
(f)	Commencement of Classes	-	20th July 2019 (Saturday)

11. **General Instructions on conditions of Eligibility**

* Candidates must produce certificates of proof of the above conditions at the time of registration.

* If a candidate is found ineligible even at a later date after admission to the University, his/her admission will stand cancelled. All admissions will be subject to verification of facts from the original certificates/documents of the candidates. The decision of the Admissions Committee of the University regarding the eligibility of any applicant shall be final.

12. **FEE STRUCTURE**

Please note that the fee for the students being admitted for Academic Session 2019-20 is as follows:-

Particulars	Amount (Rs.)
Tuition Fee*	Rs. 78500/- per semester
Development Fee	Rs. 14000/- per semester
Hostel Charges** (including food, laundry, internet etc.)	Rs. 52500/- per semester
Caution Money (One time & Refundable)	Rs. 10000/-

* **Tuition Fee under revision, (increase ~5% subject to approval of Regulatory Commission, Govt. of MP).**
** **Optional.**
Note: **Tuition & Development Fee, once fixed, will remain same for total duration of study. Hostel charges may be revised by the management from time to time.**

13. Candidates are required to ensure that the completed application (or printout of online form) along with demand draft (if not paid online) is received before the last date.

14. **Ragging is banned in the University. Any student indulging in ragging shall be liable for disciplinary action; including expulsion from the University.**

15. Medium of instructions at the university is English.

16. **Important: - Please note that Inter university transfer of students is not permitted.**

17. **Legal –** For all legal cases/disputes, jurisdiction will be Distt. Guna, Madhya Pradesh only.

18. In case of any querry please call at **Toll Free Helpline No.1800 3070 1556** or mail at **admission@juet.ac.in**

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Important Instructions:- Above instructions leaflet to be retained by the candidates; not to be sent along with application form.