

SALES PROJECT PLAN

Project Manager: Minjoo Jeong

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Overview

Summary

Provide a brief background of Nimble Signal's sales project and what it aims to accomplish.

Objectives

List down the project goals and objectives.

- *Increase plan upgrade sales by 10%*
- *Improve customer satisfaction rating*
 - Add another objective here



Write a description of the photo or video here.

Scope of Work

Project Scope

Provide more information on the scope of the project.

Roles and Responsibilities

Identify the persons involved and their roles.

| Position | Name |
|---------------------------|------------------------------|
| Sales Analyst | XYZ |
| Add another position here | Identify the person assigned |
| | |

Timeline

Plot project activities and milestones in detail.

| Activity | August | September | October | November |
|-----------------------------------|--------|-----------|---------|----------|
| Data Gathering | | | | |
| Client Meetings | | | | |
| Add more activities or milestones | | | | |

Deliverables

Outline the specific output expected from the project.

| Deliverable | Assigned to | Due Date | Status | |
|-----------------------------|---------------------------------|-----------------------|---|----------------------|
| Plan Upgrade Summary Report | XYZ | 10/25/2030 | <input checked="" type="checkbox"/> <input type="checkbox"/> | Submitted Pending |
| Add an expected output here | Identify the person responsible | Indicate the deadline | <input type="checkbox"/> <input type="checkbox"/> | Submitted Pending |
| | | | <input type="checkbox"/> <input type="checkbox"/> | Submitted Pending |

Quality Assurance and Monitoring

List the monitoring and quality control activities in place to ensure the progress of the project.

- Data Audit
- Feedback
- Evaluation
- Write more as needed

