
<Company Name>

**<Project Name>
Deployment Plan**

Version <1.0>

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| <Project Name> | Version: <1.0> |
| Deployment Plan | Date: <dd/mmm/yy> |
| <document identifier> | |

Revision History

| Date | Version | Description | Author |
|-------------|---------|-------------|--------|
| <dd/mmm/yy> | <x.x> | <details> | <name> |
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Deployment Plan

1. Introduction

[Provide an overview of the entire document.]

1.1 Purpose

[Describe the purpose of the software to which this document applies.]

1.2 Scope

*[Identify the recipients for the items identified in the **Deployment Plan**.]*

1.3 Definitions, Acronyms, and Abbreviations

*[This subsection provides the definitions of all terms, acronyms, and abbreviations required to properly interpret the **Deployment Plan**. This information may be provided by reference to the project's Glossary.]*

1.4 Overview

[Explain how this document is organized.]

2. References

*[This subsection provides a complete list of all documents referenced elsewhere in the **Deployment Plan**. Identify each document by title, report number (if applicable), date, and publishing organization. Specify the sources from which the references can be obtained. This information may be provided by reference to an appendix or to another document.]*

3. Deployment Planning

[Describe all activities performed in deploying the product to the customer. Activities include planning, beta testing, preparing items to be delivered, packaging, "shipping", installing the product, training, and support.]

3.1 Responsibilities

[Identify the responsibilities of both the customer and the development team in preparing for deployment. Of particular relevance in this section is the description of the customer's involvement in acceptance tests and the process to handle any discrepancies.]

3.2 Schedule

[Describe the schedule and milestones to conduct the deployment activities. Deployment milestones need to conform to the project milestones.]

Take into account the following Deployment workflow details:

- *Planning the Deployment*
- *Developing Support Material*
- *Managing Acceptance Tests*
 - *Acceptance Testing at the Development Site*
 - *Acceptance Testing at the Deployment Site*
- *Producing the Deployment Unit*
- *Managing the Beta Program*

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- *Managing Product Mass Production and Packaging*
- *Making the Product Accessible over the Internet]*

4. Resources

[List the resources and their sources required to carry out the planned deployment activities.]

4.1 Facilities

[As applicable, describe the facilities required to test and deploy the software. Facilities may include special buildings or rooms with raised flooring, power requirements, and special features to support privacy and security requirements.]

4.2 Hardware

[Identify the hardware required to run and support the software, as required. Specify model, versions, and configurations. Provide information about manufacturer support and licensing.]

4.3 The Deployment Unit

[List the software and documentation provided as part of the deliverable product.]

4.3.1 Support Software

[As applicable, describe all software needed to support the deliverable product, such as tools, compilers, test tools, test data, utilities, CM tools, databases, data files, and so on.]

4.3.2 Support Documentation

[As applicable, describe the documentation required to support the deliverable product, such as design descriptions, test cases and procedures, user manuals, and so on.]

4.3.3 Support Personnel

[As applicable, describe the personnel, and their skill levels, required to support the deliverable product.]

5. Training

[Describe the plan and inputs for training the end users so they can use and adapt the product as required.]