

<<Name>>	
Project Plan	Date: 10/01/2006

<<Name>> Project Plan

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1 Introduction

[Briefly describe the content of the project plan.]

2 Project organization

[Introduce the project team, team members, and roles that they play during this project. If applicable, introduce work areas, domains, or technical work packages that are assigned to team members. Introduce neighboring projects, relationships, and communication channels. If the project is introduced somewhere else, reference that location with a link.]

Team Member	Role A	Role B
John	X	
Judy		X
Jim	X	X

3 Development process and measurements

[Describe or reference which development process will be used, such as OpenUP, and list any changes. Specify how you will track progress, such as through daily review meetings, iteration assessments, Project Burndown and Iteration Burndown reports. Discuss how you will deal with other measurements, such as use of the point system to estimate size.]

4 Project milestones and objectives

[Define and describe the high-level objectives for the phases and define milestones. For example, use the following table to lay out the schedule]

Phase	Iteration	Primary objectives (risks and use case scenarios)	Scheduled start or milestone	Target velocity
Inception	I1	Objectives 1. Mitigate Risk1 Use Case 1 Scenario 1 Use Case 3 Scenario 2	Date from/Date to	15
Inception	I2	Objectives 1. Mitigate Risk 2 Use Case 1 Scenario 2	Date from/Date to	16

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5 Deployment

[Outline the strategy for deploying the software (and its updates) into the production environment.]

6 Lessons learned

[List lessons learned from the retrospective, with special emphasis on actions to be taken to improve, for example: the development environment, the process, or team collaboration.]