
<Company Name>

<Project Name>
Release Notes

Version <1.0>

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<Project Name>	Version: <1.0>
Release Notes	Date: <dd/mmm/yy>

Revision History

Date	Version	Description	Author
<dd/mmm/yy>	<x.x>	<short description of release>	<Author Name>

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Release Notes	Date: <dd/mmm/yy>

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Release Notes

1. Introduction

*[The introduction of the **Release Notes** provides an overview of the entire document. It includes the disclaimer of warranty, purpose, scope, definitions, acronyms, abbreviations, references and overview of this **Release Notes**.]*

1.1 Disclaimer of Warranty

<Company Name> makes no representations or warranties, either expressed or implied, by or with respect to anything in this document, and shall not be liable for any implied warranties of merchantability or fitness for a particular purpose or for any indirect, special or consequential damages.

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"<Company Name>" and <Company Name>'s products are trademarks of <Company Name>. References to other companies and their products use trademarks owned by the respective companies and are for reference purpose only.

1.2 Purpose

The purpose of the **Release Notes** document is to communicate major new features and changes in this release of the <Project Name>. It also documents known problems and workarounds.

1.3 Scope

This document describes the <Project Name>.

[Click to enter the release identifier here]

1.4 Definitions, Acronyms, and Abbreviations

*[This subsection provides the definitions of all terms, acronyms, and abbreviations required to properly interpret the **Release Notes**. This information may be provided by reference to the project's Glossary.]*

1.5 References

*[This subsection provides a complete list of all documents referenced elsewhere in the **Release Notes**. Identify each document by title, report number if applicable, date, and publishing organization. Specify the sources from which the references can be obtained. This information may be provided by reference to an appendix or to another document.]*

1.6 Overview

*[This subsection describes what the rest of the **Release Notes** contains and explains how the document is organized.]*

2. About This Release

[A description of the release is presented here, including release-defining characteristics or features. The description is brief, however, and simply clarifies the release definition.]

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3. **Compatible Products**

This product has been tested on the following platforms or with the following products:

- *[List products or platforms here.]*

[Also list any product operating environment requirements here.]

4. **Upgrades**

[Describe the process for upgrading from previous product releases.]

5. **New Features**

The following new features appear in this release:

- *[list of new features]*

6. **Known Bugs and Limitations**

6.1 **General Note**

[Describe any general limitations that affect overall functionality.]

6.2 **<Defect or Bug>**

[Describe the defect or bug symptom and any workarounds if they exist.]