Duration (Cycle Time) Log for Team: Example Team!

1. Find the row that represents your card's duration.
2. Add a tally mark to the Tally Mark column for that row. (see example below)

Round 1	
Duration	**Tally Marks**
< 1 min	II
1 min	II
2 min	II
3 min	I
4 min	IIII
5 min	I
6 min	II
7 min	II
8 min	
9 min	
10 min	
11 min	
12 min	
13 min	
14 min	
15+ min	
Total Tally	16
Tally / 2	8
Median	4 min

Round 2	
Duration	**Tally Marks**
< 1 min	IIII
1 min	IIIII
2 min	II
3 min	II
4 min	III
5 min	
6 min	
7 min	
8 min	
9 min	
10 min	
11 min	
12 min	
13 min	
14 min	
15+ min	
Total Tally	16
Tally / 2	8
Median	1 min

Identifying the Median:
The median value of a range of data is the value that is in the middle. To identify the median:
Carry out the following steps to identify the median duration, or cycle time:
1. Add up the tally marks for each round and divide by 2. If you did all the cards in a round, the tally will be 16, so half will be 8. **2.** Counting down from the 1st tally mark, count the tally marks until you reach the tally mark for that number **3.** Write down the duration for that tally mark. It is your median duration, or cycle time.