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Dear Hiring Committee at the Federal Reserve Bank of Dallas,

I am writing to apply for the People Analytics Internship in the Dallas office for Summer 2026. I am drawn to the Dallas Fed's mission of supporting a strong financial system and healthy economy, and I'm excited about the chance to contribute by turning people's data into reliable, actionable insights for your HR and compensation teams.

In my coursework and roles on campus, I've worked with data from collection all the way through reporting. As a Supplemental Instruction Leader, I maintain dashboards that track student engagement and outcomes. I pull data from multiple sources, clean and standardize fields, automate updates where possible, and publish weekly KPI summaries that highlight trends and areas for intervention. This experience fits well with the internship focus on data collection and cleaning, automation development, and ongoing report maintenance and improvement.

I've also completed analytics projects where I modeled operational performance data in Excel and Power BI, defined key metrics, and evaluated the impact of different strategies. These projects strengthened my skills in building clear dashboards, documenting assumptions and logic, and communicating results to non-technical audiences. I would bring that same clarity and attention to detail to supporting People Analytics reporting, documenting ETL steps, and partnering with the Compensation team on job description reviews and updates.

I am currently a business analytics student and can commit to a full-time internship beginning in early June 2026. I am able to be on-site in Dallas and eager to continue building my skills with tools like Tableau, cloud-based data environments, and modern automation frameworks in your tech stack.

Thank you for considering my application. I would welcome the opportunity to discuss how I can support the People Analytics and Business Intelligence teams at the Federal Reserve Bank of Dallas this summer.

Sincerely,

Julianna Elise Hanson