



## GENSAN MEDICAL CENTER

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

Contact No: (083) 887-9898

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VAT Reg. TIN: 000-072-888-460-VAT

Print Date: 05/29/2025  
Print Time: 8:43:20am

Page 1 of 1

### PURCHASE ORDER

Supplier: STARBRIGHT OFFICE DEPOT, INC

P.O. No. New **2576**

Address: GENSAN CITY

Date : 05/29/2025

P.R. No. 23 0002030

TIN:

Payment Terms: MONTHLY

Item No.	QTY	UoM	Description	Last Delivered	Unit Cost	Gross	Discount	Net
1420	500	PIECE	BROWN ENVELOPE BROWN ENVELOPE (SHORT)	4/5/24	1.55	775.00	0.00	775.00
1530	12	PIECE	PERMANENT MARKER PERMANENT MARKER (BLACK)	4/23/25	17.00	204.00	0.00	204.00
1597	20	REAM	WHITE WOVE PAPER-LONG WHITE WOVE PAPER-LONG	4/29/25	207.60	4,152.00	0.00	4,152.00
1598	40	REAM	WHITE WOVE PAPER-SHORT WHITE WOVE PAPER-SHORT	4/29/25	175.65	7,026.00	0.00	7,026.00
1763	40	ROLL	TRASH BAG TRASH BAG (MEDIUM-WHITE) PER ROLL	3/17/25	23.00	920.00	0.00	920.00
1764	200	ROLL	TRASH BAG TRASH BAG (MEDIUM-YELLOW) PER ROLL	4/29/25	23.00	4,600.00	0.00	4,600.00
1769	60	ROLL	TRASH BAG TRASH BAG (XXL-YELLOW) PER ROLL	3/19/25	60.00	3,600.00	0.00	3,600.00

Total Net Cost 21,277.00

Less discount 0.00

Grand Total **21,277.00**

Words : Twenty-one Thousand Two Hundred Seventy-seven Pesos Only

Remarks: FOR MMO STOCK REPLENISHMENT.

#### NOTE :

Suppliers are hereby required to validate the P.O. prices stated upon the receipt of this P.O., should there be any changes, an advice should be given to the Purchasing Officer atleast 1 (one) day before the Delivery Date.  
For any price changes, otherwise we will follow the prices favorable to Gensan Medical Center

Prepared By:

Noted By:

Approved By:

  
Bryan Balbuena

Purchasing Officer

MMO Department Head

Administrator/CEO

" THIS DOCUMENT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF PERMIT TO USE"  
"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX"