



**GENSAN MEDICAL CENTER**  
Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

**PURCHASE REQUISITION SLIP**

DEPARTMENT: LAUNDRY & LINEN

PR NO.: F-00387

DATE: 08/12/2025

Item ID	Item Description	Unit	Qty	Estimated Unit Cost	Estimated Total Cost
163	COMPUTER SET W/ PRINTER & UPS 650VA	SET	1	23,580.00	23,580.00
703	TELEPHONE	PIECE/	1	0.00	0.00

\*\*\* nothing follows \*\*\*

**Total: 23,580.00**

**Purpose of Request:** *FOR LINEN USAGE.*

Requested By:

MARYJANE M. BEZA

Checked by:

LEYBLE BEVYLYNN CALANAO

Property Custodian

Approved By:

MAE QUIAMCO - BATAN, RSW

HOPSS/Administrator

Note: This should be filed in quadruplicate. Original - Accounting, Duplicate - Purchasing, Triplicate - Gen. Storeroom/Property Custodian, Quadruplicate - Requisitioner

Note: We would appreciate if you could ask assistance from HIMS department regarding this request so that we will not purchase a new set.  
Thank you very much.