



GENSAN MEDICAL CENTER

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500
887-9898


FIXED ASSET PURCHASE ORDER

To : **CASH PURCHASE**
GENSAN CITY

P.O. No. F-2025-11-00344
DATE : 11/11/2025

| UoM | Qty | Item Description | Unit Cost | Amount |
|---------|-----|---|----------------------|-----------------|
| PIECE/S | 25 | FOOD TRAY, STAINLESS : ADDITIONAL TRAYS FOR PATIENTS. | 113.08 | 2,827.00 |
| | | | Amount : | 2,827.00 |
| | | | Discount : | 0.00 |
| | | | Grand Total : | 2,827.00 |

Remarks: ADDITIONAL TRAYS FOR DIETARY

Prepared By :

Bryan . Balbuena
Purchasing Clerk

Noted By :
Bevylynn C. Leyble
MMO-Department Head

Approved By :
Administrator/CEO

Note :
Purchase Order Number must appear on all invoices. DRs and Packages. Delivery Receipt and / or invoices must accompany goods and be endorsed with the Purchased Order Number. Otherwise, acceptance will be refused. Invoice must be submitted within (7) days if delivery is made against Delivery Receipt only, all deliveries are subject to inspection and approved by our inspector. Payments will be made against Original Invoices and upon presentation of the original Purchase Order.