



**GENSAN MEDICAL CENTER**  
Purok Veterans, Brgy Calumpang, National Highway,  
General Santos City

Print Time: 8:20:42AM  
Print Date: 10/24/2025  
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## PURCHASE REQUISITION FORM

Department : **MMO SUPPLY**

DATE : **10/24/2025**

PR # : **23 0002723**

ITEM CODE	DESCRIPTION	LAST DELIVERED		NEW REQUEST ORDER			TOTAL	B.O.H	REMARKS
		DATE	QTY	QTY	UNIT	UNIT PRICE			
1391	ACCOUNT ENVELOPE	10/10/2025	3000	2000	PIECE	1.75	3,500.00	0	
29	ENVELOPE								
	KIT, ADMISSION KIT	09/01/2025	500	500	SET	195.00	97,500.00	120	
43	KIT, ALCOHOL 70%250ML	10/22/2025	100	100	BOTTLE	45.00	4,500.00	110	
	BOTTLE								
1761	TRASH BAG TRASH BAG	08/26/2025	100	240	ROLL	58.00	13,920.00	8	
	(MEDIUM-BLACK) PER ROLL								
1763	TRASH BAG TRASH BAG	09/09/2025	57	40	ROLL	23.00	920.00	4	
	(MEDIUM-WHITE) PER ROLL								
Grand Total :							<b>120,340.00</b>		

PURPOSE: FOR MMO STOCKS REPLENISHMENT.

Prepared by:

BEVYLYNN J. LEYBLE  
DEPARTMENT HEAD

Approved by:

HOPSS/Administrator