



GENSAN MEDICAL CENTER

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

Contact No: (083) 887-9898

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VAT Reg. TIN: 000-072-888-460-VAT

Print Date: 11/27/2025

Print Time: 9:38:15am

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PURCHASE ORDER

Supplier: STARBRIGHT OFFICE DEPOT, INC

P.O. No. New **4107**

Address: GENSAN CITY

Date : 11/27/2025

P.R. No. 23 0002886

TIN:

Payment Terms: MONTHLY

Item No.	QTY	UoM	Description	Last Delivered	Unit Cost	Gross	Discount	Net
1582	5	PIECE	STAPLER WITH REMOVER 35	10/10/25	130.00	650.00	0.00	650.00
1605	12	PIECE	WHITEBOARD MARKER	4/23/25	60.75	729.00	0.00	729.00
1606	5	PIECE	WHITEBOARD MARKER INK-BLACK	9/12/24	139.65	698.25	0.00	698.25
5274	15	PACK	VELLUM BOARD, A4, 180 GSM	10/15/25	27.30	409.50	0.00	409.50
							Total Net Cost	2,486.75
							Less discount	0.00
							Grand Total	2,486.75

Words : Two Thousand Four Hundred Eighty-six Pesos And Seventy-five Centavo/s Only

Remarks: FOR MMO STOCKS REPLENISHMENT AND WATER REFILL.

NOTE :

Suppliers are hereby required to validate the P.O. prices stated upon the receipt of this P.O., should there be any changes, an advice should be given to the Purchasing Officer atleast 1 (one) day before the Delivery Date. For any price changes, otherwise we will follow the prices favorable to Gensan Medical Center

Prepared By:

Bryan . Balbuena

Purchasing Officer

Noted By:

MMO Department Head

Approved By:

KEVIN PAUL PALACA, RSW, MHCM

Administrator/CEO

11/28/2025

" THIS DOCUMENT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF PERMIT TO USE"

"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX"