



GENSAN MEDICAL CENTER

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

REQUEST FOR REPAIR OF ACCOUNTABILITY

Control No. : 722
Date : 01-Oct-2025

To: Inventory Section

The following items are request list for repair.

GLASS DOOR PADLOCK/LOCKSET

HOSPITAL MGT. INFO. SYSTEM
(HMIS)

Property No. : 20251000788

Findings :

LABOR - INSTALL LOCKSET EXCEL. AND DISASSEMBLE
GLASS.
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GLASS.

I certify that item(s) mentioned above reasonable requires
repair of accountability in view of reason(s) stated above.

BIGBIG PRINCESS DE GUZMAN

Name of Employee
(Sign over printed name)

Checked by:

Section/Division/Dept. Head