



GENSAN MEDICAL CENTER
Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

PURCHASE REQUISITION SLIP

DEPARTMENT: ENGINEERING & MAINTENANCE DEPARTMENT PR NO.: F-00418
DATE: 09/08/2025

Item ID	Item Description	Unit	Qty	Estimated Unit Cost	Estimated Total Cost
1234	LABOR	PIECE/	1	6,200.00	6,200.00
1298	LABOR, MIXER POWER SUPPLY REPAIR	PIECE/	1	950.00	950.00
1297	LABOR, WATER DISPENSER REPAIR	PIECE/	1	1,500.00	1,500.00

*** nothing follows ***

Total: 8,650.00

Purpose of Request: *PAYMENT TO LEB APPLIANCE SERVICE CENTER.*

Requested By:

JAY-AR M. SALARZA

Checked by:

LEYBLE BEVYLYNN CALANAO

Property Custodian

Approved By:

HOPSS/Administrator

Note: This should be filed in quadruplicate. Original - Accounting, Duplicate - Purchasing, Triplicate - Gen. Storeroom/Property Custodian, Quadruplicate - Requisitioner