



GENSAN MEDICAL CENTER
Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

PURCHASE REQUISITION SLIP

DEPARTMENT: ENGINEERING & MAINTENANCE DEPARTMENT PR NO.: F-00493
DATE: 11/21/2025

Item ID	Item Description	Unit	Qty	Estimated Unit Cost	Estimated Total Cost
1234	LABOR	PIECE/	1	16,464.00	16,464.00

*** nothing follows ***

Total: 16,464.00

Purpose of Request: *LABOR, MATERIALS & INSTALLATION OF AIRCON UNIT @ NS3.*

Requested By:

JUFFREY M. DELA PEÑA
DEPT.HEAD

Checked by:

LEYBLE BEVYLYNN CALANAO
Property Custodian

Approved By:

HOPSS/Administrator

Note: This should be filed in quadruplicate. Original - Accounting, Duplicate - Purchasing, Triplicate - Gen. Storeroom/Property Custodian, Quadruplicate - Requisitioner