



GENSAN MEDICAL CENTER
Purok Veterans, Brgy Calumpang, National Highway,
General Santos City

Print Time: 1:44:20PM
Print Date: 7/7/2025
Page 1 of 1

PURCHASE REQUISITION FORM

Department : **MMO SUPPLY**

DATE : **07/07/2025**

PR # : **23 0002234**

ITEM CODE	DESCRIPTION	LAST DELIVERED		NEW REQUEST ORDER			TOTAL	B.O.H	REMARKS
		DATE	QTY	QTY	UNIT	UNIT PRICE			
1401	BATTERY (AAA) ENERGIZER	06/11/2025	30	20	PIECE	61.80	1,236.00	0	
1417	BOND PAPER LONG	07/04/2025	30	30	REAM	185.00	5,550.00	28	
1423	CALCULATOR (CASIO)	10/03/2024	5	2	PIECE	573.00	1,146.00	0	
1441	CALCULATOR (CASIO)								
1441	COLORED PAPER GREEN (SHORT)	05/30/2025	6	10	REAM	172.50	1,725.00	2	
3710	WATER REFILL 5 GAL	07/03/2025	100	100	BOTTLE	23.00	2,300.00	21	
Grand Total :							11,957.00		

PURPOSE: FOR MMO STOCKS REPLENISHMENT.

Prepared by:

BEVYLYNN . LEYBLE
DEPARTMENT HEAD

Approved by:

MAE QUIAMCO - BATAN, RSW
HOPSS/Administrator

07/09/2025