



**GENSAN MEDICAL CENTER**  
Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

**PURCHASE REQUISITION SLIP**

DEPARTMENT: ADMITTING / OUTPATIENT SERVICES PR NO.: F-00484  
DATE: 11/18/2025

Item ID	Item Description	Unit	Qty	Estimated Unit Cost	Estimated Total Cost
523	PRINTER EPSON L3210	PIECE/	1	9,900.00	9,900.00

\*\*\* nothing follows \*\*\*

Total: **9,900.00**

**Purpose of Request:** *OLD PRINTER IS DEFECTIVE & BEYOND REPAIR. FOR REPLACEMENT.*

Requested By:

JEAVANY . PLOMEDA  
DEPT.HEAD

Checked by:

LEYBLE BEVYLYNN CALANAO  
Property Custodian

Approved By:

HOPSS/Administrator

Note: This should be filed in quadruplicate. Original - Accounting, Duplicate - Purchasing, Triplicate - Gen. Storeroom/Property Custodian, Quadruplicate - Requisitioner