



## GENSAN MEDICAL CENTER

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

Contact No: (083) 887-9898

E-mail Address: contactus@gensanmed.com

VAT Reg. TIN: 000-072-888-460-VAT

Print Date: 09/11/2025

Print Time: 9:43:46am

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### PURCHASE ORDER

Supplier: STARBRIGHT OFFICE DEPOT, INC

Address: GENSAN CITY

P.O. No. New **3415**

Date : 09/11/2025

P.R. No. 23 0002352

TIN:

Payment Terms: MONTHLY

Item No.	QTY	UoM	Description	Last Delivered	Unit Cost	Gross	Discount	Net
1396	10	PIECE	BALLPEN W/ HOLDER-BLACK	7/4/25	33.90	339.00	0.00	339.00
1550	10	PIECE	PRINTER INK (EPSON #664)-YELLOW	5/30/25	305.00	3,050.00	0.00	3,050.00
1558	20	PIECE	RECORD BOOK 160 PAGES	7/4/25	43.75	875.00	0.00	875.00
1564	10	BOX	RUBBER BAND RUBBER BAND (PER BOX)	7/4/25	158.20	1,582.00	0.00	1,582.00

Total Net Cost 5,846.00

Less discount 0.00

Grand Total **5,846.00**

Words : Five Thousand Eight Hundred Forty-six Pesos Only

Remarks: FOR MMO STOCK REPLENISHMENT.

#### NOTE :

Suppliers are hereby required to validate the P.O. prices stated upon the receipt of this P.O., should there be any changes, an advice should be given to the Purchasing Officer atleast 1 (one) day before the Delivery Date.  
For any price changes, otherwise we will follow the prices favorable to Gensan Medical Center

Prepared By:

**Bryan . Balbuena**

Purchasing Officer

Noted By:

MMO Department Head

Approved By:

**KEVIN PAUL PALACA, RSW, MHCM**

Administrator/CEO

" THIS DOCUMENT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF PERMIT TO USE"  
"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX"