



GENSAN MEDICAL CENTER

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

Contact No: (083) 887-9898

E-mail Address: contactus@gensanmed.com

VAT Reg. TIN: 000-072-888-460-VAT

Print Date: 10/07/2025

Print Time: 5:22:00pm

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PURCHASE ORDER

Supplier: STARBRIGHT OFFICE DEPOT, INC

P.O. No. New **3629**

Address: GENSAN CITY

Date : 10/07/2025

P.R. No. 23 0002615

TIN:

Payment Terms: MONTHLY

Item No.	QTY	UoM	Description	Last Delivered	Unit Cost	Gross	Discount	Net
1416	30	REAM	BOND PAPER-A4 A4	9/9/25	163.00	4,890.00	0.00	4,890.00
1417	30	REAM	BOND PAPER LONG	7/28/25	185.00	5,550.00	0.00	5,550.00
1418	60	REAM	BOND PAPER SHORT	9/23/25	157.00	9,420.00	0.00	9,420.00
1523	10	BOX	PAPER CLIP-BIG PAPER	8/29/24	22.50	225.00	0.00	225.00
			CLIP-BIG (PER BOX)					
1524	10	BOX	PAPER CLIP-SMALL PAPER	8/29/24	9.75	97.50	0.00	97.50
			CLIP-SMALL (PER BOX)					
1703	5	PIECE	MOP HEAD MOP HEAD-REFILL	6/16/25	116.00	580.00	0.00	580.00
2604	10	ROLL	THERMAL PAPER 57M x 50Mm		19.50	195.00	0.00	195.00

Total Net Cost 20,957.50

Less discount 0.00

Grand Total **20,957.50**

Words : Twenty Thousand Nine Hundred Fifty-seven Pesos And Fifty Centavo/s Only

Remarks: FOR MMO STOCK REPLENISHMENT.

NOTE :

Suppliers are hereby required to validate the P.O. prices stated upon the receipt of this P.O., should there be any changes, an advice should be given to the Purchasing Officer atleast 1 (one) day before the Delivery Date.

For any price changes, otherwise we will follow the prices favorable to Gensan Medical Center

Prepared By:



Bryan Balbuena

Purchasing Officer

Noted By:

MMO Department Head

Approved By:


KEVIN PAUL PALACA, RSW, MHCM
Administrator/CEO

10/10/2025

" THIS DOCUMENT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF PERMIT TO USE"
"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX"