



GENSAN MEDICAL CENTER

Purok Veterans, Brgy Calumpang, National Highway,
General Santos City

Print Time: 9:11:55AM
Print Date: 8/4/2025
Page 1 of 1

PURCHASE REQUISITION FORM

Department: **MMO SUPPLY**

DATE: **08/04/2025**

PR #: **23 0002352**

ITEM CODE	DESCRIPTION	LAST DELIVERED		NEW REQUEST ORDER			TOTAL	B.O.H	REMARKS
		DATE	QTY	QTY	UNIT	UNIT PRICE			
1396	BALLPEN W/ HOLDER-BLACK	07/04/2025	10	10	PIECE	26.00	260.00	2	
1550	PRINTER INK (EPSON #664)-YELLOW	05/30/2025	10	10	PIECE	290.00	2,900.00	7	
1558	RECORD BOOK 160 PAGES	07/04/2025	10	20	PIECE	48.00	960.00	1	
1564	RUBBER BAND RUBBER BAND (PER BOX)	07/04/2025	10	10	BOX	158.20	1,582.00	3	
1581	STAPLE WIRE STAPLE WIRE #35	05/30/2025	24	30	BOX	24.00	720.00	3	
sp_Inv_ReportRIVForm.Description (String)						Grand Total :	6,422.00		

PURPOSE: FOR MMO STOCK REPLENISHMENT.

Prepared by:

BEVYLYNN . LEYBLE

DEPARTMENT HEAD

Approved by:

08/06/2025

MAE QUIAMCO - BATAN, RSW

HOPSS/Administrator