



Purok Veterans, Brgy Calumpang, National Highway,  
General Santos City

# PURCHASE REQUISITION FORM

Department : **MMO SUPPLY**

DATE : **11/06/2025**

PR # : **23 0002785**

ITEM CODE	DESCRIPTION	LAST DELIVERED		NEW REQUEST ORDER			TOTAL	B.O.H	REMARKS
		DATE	QTY	QTY	UNIT	UNIT PRICE			
1417	BOND PAPER, LONG	10/23/2025	30	50	REAM	185.00	9,250.00	2	
1418	BOND PAPER, SHORT	10/23/2025	60	50	REAM	157.00	7,850.00	0	
1445	COLORED PAPER, YELLOW (SHORT)	08/19/2025	6	15	REAM	172.50	2,587.50	6	
1449	CONTINUOUS PAPER 5 1/2 X 9 1/2 2 PLY	08/19/2025	10	10	BOX	700.00	7,000.00	2	
399	GERM-X GERM-X (1- LITER)	04/28/2025	10	10	LITER	1,000.00	10,000.00	1	
1721	PLASTIC CELLOPHANE 2X4 PLASTIC CELLOPHANE 2X4 (FOR PHARMACY)	06/11/2025	20	10	PACK	6.58	65.78	5	
1551	PRINTER RIBBON PRINTER RIBBON	09/09/2025	20	20	PIECE	23.00	460.00	10	
1213	SYRINGE 1CC W/ NEEDLE - TUBERCULIN	05/28/2025	1000	1000	PIECE	11.00	11,000.00	300	
1217	SYRINGE 3CC W/ NEEDLE	08/12/2025	2000	2000	PIECE	9.60	19,200.00	300	
1224	SYRINGE 5CC W/ NEEDLE	08/12/2025	2000	2000	PIECE	9.90	19,800.00	500	
Grand Total :							<b>87,213.28</b>		

PURPOSE: FOR MMO STOCKS REPLENISHMENT.

Prepared by:

BEVYLYNN J. LEYBLE

Approved by: