

PURCHASE REQUISITION FORM

Department : MMO SUPPLY


DATE : 09/11/2025

PR # : 23 0002528

ITEM CODE	DESCRIPTION	LAST DELIVERED		NEW REQUEST ORDER			TOTAL	B.O.H	REMARKS
		DATE	QTY	QTY	UNIT	UNIT PRICE			
4861	Text Object ADULT, DUAL MANUAL	06/27/2025	20	20	PIECE	180.00	3,600.00	0	HR
1559	RECORD BOOK 200 PAGES	09/23/2024	10	10	PIECE	53.85	538.50	0	
1475	DESK FILE ORGANIZER			3	SET	195.00	585.00	0	
1526	PAPER FASTENERS PAPER FASTENERS (PER BOX)	07/04/2025	10	10	BOX	36.00	360.00	3	
39	ALCOHOL ALCOHOL (GALLON)	07/04/2025	50	50	GALLON	470.00	23,500.00	12	
42	ALCOHOL SWAB/PAD 75% ETHYL ALCOHOL	08/11/2025	2000	5000	PIECE	1.00	5,000.00	0	
1620	BLEACH ZONROX 1 GAL.	07/09/2025	18	20	GALLON	140.35	2,807.00	5	
1505	MASKING TAPE 1" MASKING TAPE 1"	04/23/2025	50	50	PIECE	27.70	1,385.00	2	
1401	BATTERY (AAA) ENERGIZER	09/11/2025	20	30	PIECE	56.13	1,683.75	4	
3998	DISHWASHING LIQUID 1L	05/06/2025	50	20		80.00	1,600.00	0	
1682	INTERFOLDED PAPER TOWEL PER PACK	07/09/2025	120	240	PACK	48.75	11,700.00	36	FOR OCT. 1-4, 2025
3710	WATER REFILL 5 GAL	09/16/2025	100	100	BOTTLE	23.00	2,300.00	40	
Grand Total :							55,059.25		

PURPOSE: FOR NS2 & MMO STOCKS REPELENISHMENT.

Prepared by:


BEVYLYNN J. LEYBLE

Approved by: