

GENSAN MEDICAL CENTER

Purok Veterans, Brgy Calumpang, National Highway, General Santos City Print Time: 10:22:01AM Print Date: 10/2/2025

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PURCHASE REQUISITION FORM

Department : MMO SUPPLY	DATE: 10/02/2025
	PR#: 23 0002625

ITEM		LAST DELIV	NEW REQUEST ORDER							
CODE	DESCRIPTION	DATE	QTY	QTY	UNIT	UNIT PRICE	TOTAL	B.O.H	REMARKS	
241	FACE MASK DISPOSABLE	09/30/2025	850	3000	PIECE	1.80	5,400.00	50		
1487	GLUE 130G GLUE 130G	08/19/2025	24	24	PIECE	57.20	1,372.80	9		
1562	RISO INK RISO INK	05/26/2025	5	5	PIECE	1,400.00	7,000.00	2		
1581	STAPLE WIRE STAPLE WIRE #35	10/01/2025	30	30	BOX	67.50	2,025.00	20		
1588	STICKY NOTES (SINGLE COLOR) (100'S)	04/23/2025	24	30	PAD	13.80	414.00	0		
Grand Total: 16,211.80										

PURPOSE: FOR MMO STOCKS REPLENISHMENT.

Prepared by:

BEVYLYNN . LEYBLE

DEPARTMENT HEAD

Approved by:

10/06/2025

HOPSS/Administrator