

## **GENSAN MEDICAL CENTER**

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

## **PURCHASE REQUISITION SLIP**

DEPARTMENT:	ARTMENT: LAUNDRY & LINEN			PR NO.:	F-00415	
				DATE:	09/04/2025	
Item ID		Item Description	Unit	Qty	Estimated Unit Cost	Estimated Total Cost
1203		LABOR	PIECE/	20	250.00	5,000.00
*** nothing follows ***						
					Total:	5,000.00
Purpose of Request: LABOR - FOAM UPHOLSTERY FOR WATCHERS` BED.						
Requested By:		Checked by:			Approved By:	
MARYJAN	NE M.	BEZA LEYBLE BEVYLYNN CALANA	0			
spFA_ReportRIVForm.Requisitioner (String)					HOPSS/Administrator	

Note: This should be filed in quadruplicate. Original - Accounting, Duplicate - Purchasing, Triplicate - Gen. Storeroom/Property Custodian, Quadruplicate - Requisitioner