

## **GENSAN MEDICAL CENTER**

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500 887-9898

## **FIXED ASSET PURCHASE ORDER**

o :	SBJ GLASS & CONTRUCTION SUPPLY	P.O. No.	F-2025-06-00213	
	GENSAN CITY	DATE :	06/09/2025	
	GENSAN CITT			
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UoM	Qty	Item Description	Unit Cost	Amount
LOT	1	LABOR : GLASS DOOR INSTALLATION	15,000.00	15,000.00
			Amount:	15,000.00
			Discount :	0.00
			Grand Total :	15,000.00

Remarks: GLASS DOOR INSTALLATION

Prepared By	Noted By :	Approved By:
Bryan . Balbuena	Bevylynn C. Leyble	
Purchasing Clerk	MMO-Department Head	Administrator/CEO

## Note:

Purchase Order Number must appear on all invoices. DRs and Packages. Delivery Receipt and / or invoices must accompany goods and be endorsed with the Purchased Order Number. Otherwise, acceptance will be refused. Invoice must be submitted within (7) days if delivery is made against Delivery Receipt only, all deliveries are subject to inspection and approved by our inspector. Payments will be made against Original Invoices and upon presentation of the original Purchase Order.