

PURCHASE REQUISITION FORM

Department : **MMO SUPPLY**

DATE : **06/24/2025**

PR # : **23 0002181**

Text Object

ITEM CODE	DESCRIPTION	LAST DELIVERED		NEW REQUEST ORDER			TOTAL	B.O.H	REMARKS
		DATE	QTY	QTY	UNIT	UNIT PRICE			
43	ALCOHOL (GREEN CROSS) 70%250ML BOTTLE	06/11/2025	100	100	BOTTLE	45.00	4,500.00	25	
1620	BLEACH ZONROX 1 GAL.	06/25/2025	18	20	GALLON	140.35	2,807.00	8	
692	LATEX EXAM GLOVES - SMALL	06/24/2025	3000	3000	PIECE	2.70	8,100.00	0	
1723	POWDER SOAP POWDER SOAP (SMV)	06/25/2025	50	100	KILO	106.00	10,600.00	11	
1269	TISSUE ROLL TISSUE ROLL (SMALL)	06/20/2025	120	120	ROLL	9.44	1,133.00	96	
1682	INTERFOLDED PAPER TOWEL PER PACK	06/20/2025	102	120	PACK	48.75	5,850.00	119	
1473	EXPANDABLE FOLDER FOLDER	03/27/2025	25	50	PIECE	34.20	1,710.00	26	
1561	RECORD BOOK 500 PAGES	04/23/2025	10	10	PIECE	108.60	1,086.00	0	
1419	BROWN ENVELOPE BROWN ENVELOPE (LONG)	01/13/2025	1000	500	PIECE	2.20	1,100.00	0	
1398	BALLPEN BLUE	04/23/2025	50	50	PIECE	4.75	237.50	40	
1487	GLUE 130G GLUE 130G	03/11/2025	12	24	PIECE	57.20	1,372.80	6	
Grand Total :							38,496.30		

PURPOSE: FOR MMO STOCK REPLENISHMENT.

Prepared by:



BEVYLYNN. LEYBLE

DEPARTMENT HEAD

Approved by:



IVERSE JOY J. DIAZ 6/27/2025

HOPSS/Administrator