

GENSAN MEDICAL CENTER

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

PURCHASE REQUISITION SLIP

DEPARTMENT:	NURSING DIRECTORS OFFICE			PR NU.	F-00343	
				DATE:	06/11/2025	
Item ID		Item Description	Unit	Qty	Estimated Unit Cost	Estimated Total Cost
686	SWIVEL CHAIR		PIECE/	4	3,000.00	12,000.00
		*** nothing fo	ollows ***			
					Total:	12,000.00
Purpose of Rec	quest: For Konsulta	a staff (2), HMO, Pcares.				
Requested By:		Checked by:			Approved By:	
NERISSA	. BRANDARES	LEABLE, BEAALANN	CALANAO			
DEPT.HEAD		Property Custodian			HOPSS/Administrator	

Note: This should be filed in quadruplicate. Original - Accounting, Duplicate - Purchasing, Triplicate - Gen. Storeroom/Property Custodian, Quadruplicate - Requisitioner