



GENSAN MEDICAL CENTER

Purok Veterans, Brgy Calumpang, National Highway,
General Santos City

Print Time: 10:17:10AM
Print Date: 6/30/2025

Page -1 of 1

PURCHASE REQUISITION FORM

Department : **MMO SUPPLY**

DATE : **06/26/2025**

PR # : **23 0002194**

ITEM CODE	DESCRIPTION	LAST DELIVERED		NEW REQUEST ORDER			TOTAL	B.O.H	REMARKS
		DATE	QTY	QTY	UNIT	UNIT PRICE			
4665	DISHWASHING LIQUID-2L (DIETARY) DISHWASHING LIQUID-2L (DIETARY)	06/25/2025	10	20		176.70	3,534.00	10	
1647	DISHWASHING LIQUID 1 GAL. - FOR DIETARY	05/06/2025	20	20	GALLON	320.00	6,400.00	5	
1391	ACCOUNT ENVELOPE ENVELOPE	04/23/2025	1000	1000	PIECE	2.84	2,835.30	0	
1449	CONTINUOUS PAPER 5 1/2 X 9 1/2 2 PLY	04/29/2025	10	10	BOX	800.00	8,000.00	0	
1455	CORRECTION TAPE CORRECTION TAPE	02/19/2025	50	30	PIECE	23.10	693.00	0	
1487	GLUE 130G GLUE 130G	03/11/2025	12	24	PIECE	57.20	1,372.80	6	
1543	PRINTER INK (EPSON #003)-BLACK	06/17/2025	10	20	BOTTLE	295.00	5,900.00	0	
1547	PRINTER INK (EPSON #664)-BLACK	06/18/2025	20	20	PIECE	295.00	5,900.00	6	
1548	PRINTER INK (EPSON #664)-CYAN	03/24/2025	10	10	PIECE	295.00	2,950.00	8	
1582	STAPLER STAPLER	05/20/2025	5	5	PIECE	130.00	650.00	0	
1585	STICKER PAPER WHITE (PER PACK)	04/23/2025	10	10	PACK	54.00	540.00	0	
43	ALCOHOL (GREEN CROSS) 70% 250ML BOTTLE	06/11/2025	100	50	BOTTLE	45.00	2,250.00	25	
1401	BATTERY (AAA)	06/11/2025	30	24	PIECE	61.80	1,483.20	12	
1417	BOND PAPER LONG	05/30/2025	30	30	REAM	185.00	5,550.00	0	
1418	BOND PAPER SHORT	05/19/2025	50	30	REAM	157.00	4,710.00	0	
1682	INTERFOLDED PAPER TOWEL PER PACK	06/20/2025	102	120	PACK	48.75	5,850.00	102	
314	MILK ENSURE 1.6 KG	06/25/2025	5	5	CAN	3,597.00	17,985.00	0	
1723	POWDER SOAP POWDER SOAP (SMV)	06/25/2025	50	50	KILO	106.00	5,300.00	55	
1269	TISSUE ROLL TISSUE ROLL (SMALL)	06/20/2025	120	120	ROLL	9.44	1,133.00	72	

Grand Total : 83,036.30

PURPOSE: FOR MMO STOCK REPLENISHMENT.

Prepared by:

BEVYLYNN . LEYBLE

DEPARTMENT HEAD

Approved by:

IVERSE JOY J. DIAZ
IVERSE JOY J. DIAZ
HOPSS/Administrator

6/30/2025