



# GENSAN MEDICAL CENTER

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

Contact No: (083) 887-9898

E-mail Address: contactus@gensanmed.com

VAT Reg. TIN: 000-072-888-460-VAT

Print Date: 09/01/2025  
Print Time: 4:56:05pm

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## PURCHASE ORDER

Supplier: STARBRIGHT OFFICE DEPOT, INC

P.O. No. New **3289**

Address: GENSAN CITY

Date : 09/01/2025

P.R. No. 23 0002348

TIN:

Payment Terms: MONTHLY

Item No.	QTY	UoM	Description	Last Delivered	Unit Cost	Gross	Discount	Net
1391	1000	PIECE	ACCOUNT ENVELOPE ENVELOPE	8/1/25	2.84	2,835.30	0.00	2,835.30
1418	50	REAM	BOND PAPER SHORT	7/28/25	157.00	7,850.00	0.00	7,850.00
1423	5	PIECE	CALCULATOR (CASIO) CALCULATOR (CASIO)	7/22/25	663.75	3,318.75	0.00	3,318.75
1582	5	PIECE	STAPLER WITH REMOVER 35	7/22/25	130.00	650.00	0.00	650.00
1763	60	ROLL	TRASH BAG TRASH BAG (MEDIUM-WHITE) PER ROLL	6/16/25	23.00	1,380.00	0.00	1,380.00

Total Net Cost 16,034.05

Less discount 0.00

Grand Total **16,034.05**

Words : Sixteen Thousand Thirty-four Pesos And Five Centavo/s Only

Remarks: FOR MMO STOCK REPLENISHMENT.

### NOTE :

Suppliers are hereby required to validate the P.O. prices stated upon the receipt of this P.O., should there be any changes, an advice should be given to the Purchasing Officer atleast 1 (one) day before the Delivery Date.

For any price changes, otherwise we will follow the prices favorable to Gensan Medical Center

Prepared By:

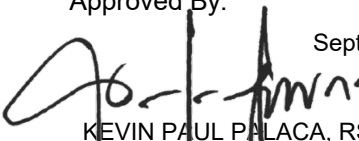
  
**Bryan . Balbuena**

Purchasing Officer

Noted By:

MMO Department Head

Approved By:

  
September 2, 2025  
**KEVIN PAUL PALACA, RSW, MHCM**  
Administrator/CEO

" THIS DOCUMENT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF PERMIT TO USE"  
"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX"