

**GENSAN MEDICAL CENTER**

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500
887-9898

FIXED ASSET PURCHASE ORDER**To : CASH PURCHASE****P.O. No.** F-2025-11-00344

GENSAN CITY

DATE : 11/11/2025

UoM	Qty	Item Description	Unit Cost	Amount
PIECE/S	25	FOOD TRAY, STAINLESS : ADDITIONAL TRAYS FOR PATIENTS.	113.08	2,827.00
Amount :				2,827.00
Discount :				0.00
Grand Total :				2,827.00

Remarks: ADDITIONAL TRAYS FOR DIETARY**Prepared By :**

Bryan . Balbuena

Purchasing Clerk**Noted By :**

Bevylynn C. Leyble

MMO-Department Head**Approved By :**

11/12/2025

KEVIN PAUL PALACA, RSW, MHCM

Administrator/CEO**Note :**

Purchase Order Number must appear on all invoices. DRs and Packages. Delivery Receipt and / or invoices must accompany goods and be endorsed with the Purchased Order Number. Otherwise, acceptance will be refused. Invoice must be submitted within (7) days if delivery is made against Delivery Receipt only, all deliveries are subject to inspection and approved by our inspector. Payments will be made against Original Invoices and upon presentation of the original Purchase Order.