

**GENSAN MEDICAL CENTER**

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

887-9898

FIXED ASSET PURCHASE ORDER**To : CASH PURCHASE****P.O. No.** F-2025-12-00374

GENSAN CITY

DATE : 12/04/2025

UoM	Qty	Item Description	Unit Cost	Amount
PIECE/S	1	LABOR : MAINTENANCE OF SERVICE UNIT / LABOR	300.00	300.00
PIECE/S	1	GEAR OIL, HONDA, 120ML : FOR MC SERVICE UNIT.	100.00	100.00
PIECE/S	1	TIRE 90/80-14 : FOR MC SERVICE UNIT.	1,450.00	1,450.00
PIECE/S	1	TIRE 100/80-14 : FOR MC SERVICE UNIT.	1,700.00	1,700.00
Liter/s	1	ENGINE OIL : PMS OF MC SERVICE UNIT, W/ PLATE # L601EH	330.00	330.00
			Amount :	3,880.00
			Discount :	0.00
			Grand Total :	3,880.00

Remarks: FOR PMS AND CHANGE TIRE OF SERVICE UNIT OF COLLECTOR PLATE# : LG01EH HONDA CLICK125I**Prepared By :**

Bryan . Balbuena

Purchasing Clerk**Noted By :**

Bevylynn C. Leyble

MMO-Department Head**Approved By :**12/05/2025
KEVIN PAUL PALACA, RSW. MHCM**Administrator/CEO****Note :**

Purchase Order Number must appear on all invoices. DRs and Packages. Delivery Receipt and / or invoices must accompany goods and be endorsed with the Purchased Order Number. Otherwise, acceptance will be refused. Invoice must be submitted within (7) days if delivery is made against Delivery Receipt only, all deliveries are subject to inspection and approved by our inspector. Payments will be made against Original Invoices and upon presentation of the original Purchase Order.