



GENSAN MEDICAL CENTER

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

Contact No: (083) 887-9898

E-mail Address: contactus@gensanmed.com

VAT Reg. TIN: 000-072-888-460-VAT

Print Date: 11/27/2025
Print Time: 4:01:09pm

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PURCHASE ORDER

Supplier: STARBRIGHT OFFICE DEPOT, INC

P.O. No. New **4121**

Address: GENSAN CITY

Date : 11/27/2025

P.R. No. 23 0002923

TIN:

Payment Terms: MONTHLY

Item No.	QTY	UoM	Description	Last Delivered	Unit Cost	Gross	Discount	Net
1571	5	PIECE	SCISSORS SCISSORS	11/13/25	42.00	210.00	0.00	210.00
1572	30	ROLL	SCOTCH TAPE 1 SCOTCH TAPE 1	10/23/25	21.20	636.00	0.00	636.00
1582	5	PIECE	STAPLER WITH REMOVER 35	10/10/25	130.00	650.00	0.00	650.00
1597	30	REAM	WHITE WOVE PAPER-LONG	6/16/25	207.60	6,228.00	0.00	6,228.00
1598	30	REAM	WHITE WOVE PAPER-SHORT	10/23/25	175.65	5,269.50	0.00	5,269.50

Total Net Cost 12,993.50

Less discount 0.00

Grand Total **12,993.50**

Words : Twelve Thousand Nine Hundred Ninety-three Pesos And Fifty Centavo/s Only

Remarks: FOR MMO STOCKS REPLENISHMENT.

NOTE :

Suppliers are hereby required to validate the P.O. prices stated upon the receipt of this P.O., should there be any changes, an advice should be given to the Purchasing Officer atleast 1 (one) day before the Delivery Date.
For any price changes, otherwise we will follow the prices favorable to Gensan Medical Center

Prepared By:


Bryan . Balbuena

Purchasing Officer

Noted By:

MMO Department Head

Approved By:


KEVIN PAUL PALACA, RSW, MHCM
Administrator/CEO

11/28//2025

" THIS DOCUMENT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF PERMIT TO USE"
"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX"