



Purok Veterans, Brgy Caiumpang, National Highway,  
General Santos City

## PURCHASE REQUISITION FORM

Department : **MMO SUPPLY**

DATE : **11/04/2025**

PR # : **23 0002771**

ITEM CODE	DESCRIPTION	LAST DELIVERED		NEW REQUEST ORDER			TOTAL	B.O.H	REMARKS
		DATE	QTY	QTY	UNIT	UNIT PRICE			
1697	MOP HANDLE, ALUMINUM, RED (SAVE PLUS)			2	PIECE	750.00	1,500.00	0	
5140	MOP HANDLE, AL sp_Inv_ReportRIVForm.Description (String) YELLOW (SAVE PLUS)			2	PIECE	409.00	818.00	0	
1639	CLEANSER (SAVE PLUS)			1	SACK	500.00	500.00	0	
5347	TOILET BRUSH, PLASTIC, BIG, WITH LONG HANDLE (SAVE PLUS)			4	PIECE	0.00	0.00	0	
5136	TOILET PUMP (SAVE PLUS)			4	PIECE	36.00	144.00	0	
5640	DUST MOP FRAME, LARGE			5	PIECE	0.00	0.00	0	
1651	DUST MOP FRAME, MEDIUM			5	PIECE	517.00	2,585.00	0	
1662	EMPTY SPRAY BOTTLE EMPTY SPRAY BOTTLE	03/11/2025	12	4	PIECE	85.00	340.00	0	
5638	FLOOR BRUSH, LONG HANDLE (SAVE PLUS)			4	PIECE	0.00	0.00	0	
5639	PAD, FLOOR POLISHER, WHITE, CIRCLE			3	PIECE	0.00	0.00	0	

Grand Total : **5,887.00**

PURPOSE: HOUSEKEEPING SUPPLIES / SAVE PLUS.

Prepared by:

BEVLYNN . LEYBLE

Approved by: