

**GENSAN MEDICAL CENTER**

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500  
887-9898

**FIXED ASSET PURCHASE ORDER**

To : **MANDAUE FOAM**  
GEN. SANTOS CITY

P.O. No. F-2025-08-00247  
DATE : 08/05/2025

UoM	Qty	Item Description	Unit Cost	Amount
PIECE/S	4	SWIVEL CHAIR : -	2,800.00	11,200.00
Amount :				11,200.00
Discount :				0.00
Grand Total :				<b>11,200.00</b>

**Remarks:** FOR KONSULTA,HMO AND PCARES

**Prepared By :**

Bryan . Balbuena

**Purchasing Clerk**

**Noted By :**

Bevylynn C. Leyble

**MMO-Department Head**

**Approved By :**

August 6, 2025  
KEVIN PAUL PALACA, RSW, MHCM

**Administrator/CEO**

**Note :**

Purchase Order Number must appear on all invoices. DRs and Packages. Delivery Receipt and / or invoices must accompany goods and be endorsed with the Purchased Order Number. Otherwise, acceptance will be refused. Invoice must be submitted within (7) days if delivery is made against Delivery Receipt only, all deliveries are subject to inspection and approved by our inspector. Payments will be made against Original Invoices and upon presentation of the original Purchase Order.