



GENSAN MEDICAL CENTER

Print Date: 11/06/2025
Print Time: 5:28:53pm
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Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

Contact No: (083) 887-9898

E-mail Address: contactus@gensanmed.com

VAT Reg. TIN: 000-072-888-460-VAT

PURCHASE ORDER

Supplier: STARBRIGHT OFFICE DEPOT, INC

P.O. No. New **3862**

Address: GENSAN CITY

Date : 11/06/2025

P.R. No. 23 0002785

TIN:

Payment Terms: MONTHLY

Item No.	QTY	UoM	Description	Last Delivered	Unit Cost	Gross	Discount	Net
1417	50	REAM	BOND PAPER, LONG	10/23/25	185.00	9,250.00	0.00	9,250.00
1418	50	REAM	BOND PAPER, SHORT	10/23/25	157.00	7,850.00	0.00	7,850.00
1445	15	REAM	COLORED PAPER, YELLOW (SHORT)	8/19/25	172.50	2,587.50	0.00	2,587.50
1449	10	BOX	CONTINUOUS PAPER 5 1/2 X 9 1/2 2 PLY	8/19/25	700.00	7,000.00	0.00	7,000.00
1551	20	PIECE	PRINTER RIBBON PRINTER RIBBON	9/9/25	23.00	460.00	0.00	460.00
1662	4	PIECE	EMPTY SPRAY BOTTLE EMPTY SPRAY BOTTLE	3/11/25	85.00	340.00	0.00	340.00

Total Net Cost **27,487.50**

Less discount **0.00**

Grand Total **27,487.50**

Words : Twenty-seven Thousand Four Hundred Eighty-seven Pesos And Fifty Centavo/s Only

Remarks: FOR MMO STOCKS REPLENISHMENT.

NOTE :

Suppliers are hereby required to validate the P.O. prices stated upon the receipt of this P.O., should there be any changes, an advice should be given to the Purchasing Officer atleast 1 (one) day before the Delivery Date.

For any price changes, otherwise we will follow the prices favorable to Gensan Medical Center

Prepared By:

Bryan . Balbuena

Noted By:

Approved By:

KEVIN PAUL PALACA, RSW, MHCM 11/07/2025

Purchasing Officer

MMO Department Head

Administrator/CEO

" THIS DOCUMENT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF PERMIT TO USE"

"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX"