



**GENSAN MEDICAL CENTER**  
Purok Veterans, Brgy Calumpang, National Highway,  
General Santos City

Print Time: 11:51:58AM  
Print Date: 9/24/2025  
Page 1 of 1

## PURCHASE REQUISITION FORM

Department : **MMO SUPPLY**


DATE : **09/24/2025**

PR # : **23 0002589**

ITEM CODE	DESCRIPTION	LAST DELIVERED		NEW REQUEST ORDER			TOTAL	B.O.H	REMARKS
		DATE	QTY	QTY	UNIT	UNIT PRICE			
39	ALCOHOL ALCOHOL (GALLON)	07/04/2025	50	30	GALLON	470.00	14,100.00	8	
1416	BOND PAPER-A4 A4	sp_Inv_ReportRIVForm.Description (String)			REAM	163.00	4,890.00	13	
1455	CORRECTION TAPE	09/09/2025	50	30	PIECE	22.00	660.00	13	
1490	HIGHLIGHTER PEN	07/04/2025	20	12	PIECE	21.00	252.00	4	
1526	PAPER FASTENERS PAPER	07/04/2025	10	10	BOX	36.00	360.00	2	
1598	WHITE WOVE PAPER-SHORT	06/16/2025	40	30	REAM	175.65	5,269.50	8	
Grand Total :							<b>25,531.50</b>		


PURPOSE: FOR MMO STOCK REPLENISHMENTS.

Prepared by:

  
BEVYLYNN L. LEYBLE

DEPARTMENT HEAD

Approved by:

  
MAE QUIAMCO - BATAN, RSW  
09/29/2025  
HOPSS/Administrator