



GENSAN MEDICAL CENTER

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

Contact No: (083) 887-9898

E-mail Address: contactus@gensanmed.com

VAT Reg. TIN: 000-072-888-460-VAT

Print Date: 11/28/2025
Print Time: 8:04:49am

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PURCHASE ORDER

Supplier: STARBRIGHT OFFICE DEPOT, INC

P.O. No. New **4124**

Address: GENSAN CITY

Date : 11/28/2025

P.R. No. 23 0002921

TIN:

Payment Terms: MONTHLY

Item No.	QTY	UoM	Description	Last Delivered	Unit Cost	Gross	Discount	Net
1417	50	REAM	BOND PAPER, LONG	11/13/25	185.00	9,250.00	0.00	9,250.00
1418	50	REAM	BOND PAPER, SHORT	11/13/25	157.00	7,850.00	0.00	7,850.00
1449	10	BOX	CONTINUOUS PAPER 5 1/2 X 9 1/2 2 PLY	11/13/25	700.00	7,000.00	0.00	7,000.00
1455	30	PIECE	CORRECTION TAPE CORRECTION TAPE	10/23/25	21.00	630.00	0.00	630.00
1459	10	ROLL	DOUBLE SIDED TAPE	9/9/25	77.50	775.00	0.00	775.00
1469	20	PIECE	EXPANDABLE ENVELOPE BROWN	9/9/25	11.75	235.00	0.00	235.00

Total Net Cost 25,740.00

Less discount 0.00

Grand Total **25,740.00**

Words : Twenty-five Thousand Seven Hundred Forty Pesos Only

Remarks: FOR MMO STOCKS REPLENISHMENT.

NOTE :

Suppliers are hereby required to validate the P.O. prices stated upon the receipt of this P.O., should there be any changes, an advice should be given to the Purchasing Officer atleast 1 (one) day before the Delivery Date.
For any price changes, otherwise we will follow the prices favorable to Gensan Medical Center

Prepared By:



Bryan J. Balbuena

Purchasing Officer

Noted By:

MMO Department Head

Approved By:

 11/28/2025
KEVIN PAUL PALACA, RSW, MHCM
Administrator/CEO

" THIS DOCUMENT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF PERMIT TO USE"
"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX"