

**GENSAN MEDICAL CENTER**Purok Veterans, Brgy Calumpang, National Highway,
General Santos City

Print Time: 8:20:42AM

Print Date: 10/24/2025

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PURCHASE REQUISITION FORM

Department : MMO SUPPLY

DATE : 10/24/2025PR # : 23 0002723

ITEM CODE	DESCRIPTION	LAST DELIVERED		NEW REQUEST ORDER			TOTAL	B.O.H	REMARKS
		DATE	QTY	QTY	UNIT	UNIT PRICE			
1391	ACCOUNT ENVELOPE ENVELOPE	10/10/2025	3000	2000	PIECE	1.75	3,500.00	0	
29	KIT, ADMISSION KIT	09/01/2025	500	500	SET	195.00	97,500.00	120	
43	KIT, ALCOHOL 70%250ML BOTTLE	10/22/2025	100	100	BOTTLE	45.00	4,500.00	110	
1761	TRASH BAG TRASH BAG (MEDIUM-BLACK) PER ROLL	08/26/2025	100	240	ROLL	58.00	13,920.00	8	
1763	TRASH BAG TRASH BAG (MEDIUM-WHITE) PER ROLL	09/09/2025	57	40	ROLL	23.00	920.00	4	
		Grand Total :						<u>120,340.00</u>	

PURPOSE: FOR MMO STOCKS REPLENISHMENT.

Prepared by:

BEVYLYNN . LEYBLE

DEPARTMENT HEAD

Approved by:

HOPSS/Administrator