



GENSAN MEDICAL CENTER

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

Contact No: (083) 887-9898

E-mail Address: contactus@gensanmed.com

VAT Reg. TIN: 000-072-888-460-VAT

Print Date: 10/01/2025

Print Time: 8:56:12am

Page 1 of 1

PURCHASE ORDER

Supplier: STARBRIGHT OFFICE DEPOT, INC

Address: GENSAN CITY

TIN:

Payment Terms: MONTHLY

P.O. No. New **3550**

Date : 10/01/2025

P.R. No. 23 0002485

| Item No. | QTY | UoM | Description | Last Delivered | Unit Cost | Gross | Discount | Net |
|----------|------|-------|------------------------------|----------------|-----------|----------|----------|----------|
| 1391 | 3000 | PIECE | ACCOUNT ENVELOPE ENVELOPE | 9/23/25 | 1.75 | 5,250.00 | 0.00 | 5,250.00 |

Total Net Cost 5,250.00

Less discount 0.00

Grand Total **5,250.00**

Words : Five Thousand Two Hundred Fifty Pesos Only

Remarks: FOR MMO STOCKS REPLENISHMENT.

NOTE :

Suppliers are hereby required to validate the P.O. prices stated upon the receipt of this P.O., should there be any changes, an advice should be given to the Purchasing Officer atleast 1 (one) day before the Delivery Date.

For any price changes, otherwise we will follow the prices favorable to Gensan Medical Center

Prepared By:

Bryan . Balbuena

Purchasing Officer

Noted By:

MMO Department Head

Approved By:

KEVIN PAUL PALACA, RSW, MHCM

Administrator/CEO

10/01/2025

" THIS DOCUMENT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF PERMIT TO USE"

"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX"