



# GENSAN MEDICAL CENTER

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500  
887-9898

## FIXED ASSET PURCHASE ORDER

To : **CASH PURCHASE**

P.O. No. F-2025-08-00265

DATE : 08/26/2025

GENSAN CITY

UoM	Qty	Item Description	Unit Cost	Amount
PIECE/S	1	STORAGE BOX WITH LOCK : -FOR REGULATED DRUGS / ECART	119.00	119.00
			Amount :	119.00
			Discount :	0.00
			Grand Total :	119.00

Remarks: FOR DOH COMPLIANCE (E.R USED)

Prepared By :

Bryan . Balbuena

Purchasing Clerk

Noted By :

Bevylynn C. Leyble

MMO-Department Head

Approved By :

KEVIN PAUL PALACA, RSW, MHCM

Administrator/CEO

August 27, 2025

### Note :

Purchase Order Number must appear on all invoices. DRs and Packages. Delivery Receipt and / or invoices must accompany goods and be endorsed with the Purchased Order Number. Otherwise, acceptance will be refused. Invoice must be submitted within (7) days if delivery is made against Delivery Receipt only, all deliveries are subject to inspection and approved by our inspector. Payments will be made against Original Invoices and upon presentation of the original Purchase Order.