



GENSAN MEDICAL CENTER

Purok Veterans, Brgy Calumpang, National Highway,
General Santos City

Print Time: 2:35:01PM
Print Date: 8/29/2025
Page 1 of 1

PURCHASE REQUISITION FORM

Department : **MMO SUPPLY**

DATE : **08/28/2025**

PR # : **23 0002455**

ITEM CODE	DESCRIPTION	LAST DELIVERED		NEW REQUEST ORDER			TOTAL	B.O.H	REMARKS
		DATE	QTY	QTY	UNIT	UNIT PRICE			
1401	BATTERY (AAA) ENERGIZER	07/30/2025	24	20	PIECE	61.80	1,236.00	5	
1405	BATTERY AA	08/20/2025	20	20	PIECE	42.16	843.25	16	
1416	BOND PAPER-A4 A4	05/30/2025	20	20	REAM	163.00	3,260.00	1	
1420	BROWN ENVELOPE BROWN ENVELOPE (SHORT)	08/19/2025	5000	3000	PIECE	1.55	4,650.00	490	
1456	CUTTER CUTTER	04/23/2025	10	5	PIECE	73.00	365.00	0	
Grand Total :							10,354.25		

PURPOSE: FOR MMO STOCKS REPLENISHMENT.

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Prepared by:

BEVYLYNN . LEYBLE

DEPARTMENT HEAD

Approved by:

HOPSS/Administrator