

## **GENSAN MEDICAL CENTER**

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

## REQUEST FOR REPAIR OF ACCOUNTABILITY

Control No.:	721
Date:	01-Oct-2025

Property No.: 20251000787

## To: Inventory Section

The following items are request list for repair.

GLASS DOOR PADLOCK/LOCKSET

MATERIAL MGT. OFFICE (MMO)

LOCKSET CHANGED TO BRAND NEW - LABOR. DISASSEMBLE

GLASS.

Findings: LOCKSET CHANGED TO BRAND NEW - LABOR. DISASSEMBLE

GLASS.

I certify that item(s) mentioned above reasonable requires repair of accountability in view of reason(s) stated above.

LEYBLE BEVYLYNN CALANAO

Name of Employee (Sign over printed name) Checked by: 10/02/2025

Section/Division/Dept. Head

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