



GENSAN MEDICAL CENTER
Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

PURCHASE REQUISITION SLIP

DEPARTMENT: ADMITTING / OUTPATIENT SERVICES

PR NO.: F-00484

DATE: 11/18/2025

Item ID	Item Description	Unit	Qty	Estimated Unit Cost	Estimated Total Cost
523	PRINTER EPSON L3210	PIECE/	1	9,900.00	9,900.00

*** nothing follows ***

Total: 9,900.00

Purpose of Request: *OLD PRINTER IS DEFECTIVE & BEYOND REPAIR. FOR REPLACEMENT.*

Requested By:

JEAVANY . PLOMEDA

DEPT.HEAD

Checked by:

LEYBLE BEVYLYNN CALANAO

Property Custodian

Approved By:

HOPSS/Administrator

Note: This should be filed in quadruplicate. Original - Accounting, Duplicate - Purchasing, Triplicate - Gen. Storeroom/Property Custodian, Quadruplicate - Requisitioner