



GENSAN MEDICAL CENTER

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

PURCHASE REQUISITION SLIP

DEPARTMENT: ENGINEERING & MAINTENANCE DEPARTMENT PR NO.: F-00493
DATE: 11/21/2025

| Item ID | Item Description | Unit | Qty | Estimated Unit Cost | Estimated Total Cost |
|---------|------------------|--------|-----|---------------------|----------------------|
| 1234 | LABOR | PIECE/ | 1 | 16,464.00 | 16,464.00 |

*** nothing follows ***

Total: 16,464.00

Purpose of Request: *LABOR, MATERIALS & INSTALLATION OF AIRCON UNIT @ NS3.*

Requested By:

JUFFREY M. DELA PEÑA

DEPT. HEAD

Checked by:

LEYBLE BEVYLYNN CALANAO

Property Custodian

Approved By:

MAE QUTAMCO - BATAN, RSW

HOPSS/Administrator

11/24/2025

Note: This should be filed in quadruplicate. Original - Accounting, Duplicate - Purchasing, Triplicate - Gen. Storeroom/Property Custodian, Quadruplicate - Requisitioner