



General MEMORANDUM

MEMO, NO. HRO-049 Series of 2025

April 25, 2025

To: **ALL DEPARTMENTS**

Re: **LATERAL TRANSFER OF MS. DIXIE JANE S. SABALES TO ER**

Please be informed of the lateral transfer of the following employees to wit:

NAME	FROM	TO	EFFECTIVITY
SABALES, DIXIE JANE S.	NS3	ER	March 30, 2025

This lateral transfer is based on the need of the hospital and regulatory compliances.
We are confident that you will perform your job with the same zeal and enthusiasm.

For your information and guidance.

MIKAM M. NAZARET
HR Specialist - Recruitment and Employee Relations

Cc: file



GSC Medical Specialist Center Corporation
GENSAN MEDICAL CENTER
HUMAN RESOURCE DEPARTMENT

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*Caring
beyond
Healing*

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