



GENSAN MEDICAL CENTER

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500
887-9898

FIXED ASSET PURCHASE ORDER

To : **COLUMBIA COMPUTER CENTER**

P.O. No. F-2025-07-00231

LAGAO, GEN. SANTOS CITY

DATE : 07/10/2025

UoM	Qty	Item Description	Unit Cost	Amount
PIECE/S	1	HDD - 1TB : -	3,500.00	3,500.00
UNIT	20	CMOS BATTERY CR2032 : -	50.00	1,000.00
PIECE/S	20	UPS BATTERY - 12V -7AH/9AH : -	1,500.00	30,000.00
Amount :				34,500.00
Discount :				0.00
Grand Total :				34,500.00

Remarks: FOR PC REPAIRS & FOR BIOMETRIC KEYBOARD

Prepared By :

Bryan . Balbuena

Purchasing Clerk

Noted By :

Bevylynn C. Leyble

MMO-Department Head

Approved By:

July 10, 2025

KEVIN PAUL PALACA, RSW, MHCM

Administrator/CEO

Note :

Purchase Order Number must appear on all invoices. DRs and Packages. Delivery Receipt and / or invoices must accompany goods and be endorsed with the Purchased Order Number. Otherwise, acceptance will be refused. Invoice must be submitted within (7) days if delivery is made against Delivery Receipt only, all deliveries are subject to inspection and approved by our inspector. Payments will be made against Original Invoices and upon presentation of the original Purchase Order.