



GENSAN MEDICAL CENTER

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

PURCHASE REQUISITION SLIP

DEPARTMENT: DIETARY DEPARTMENT PR NO.: F-00461
DATE: 10/29/2025

Item ID	Item Description	Unit	Qty	Estimated Unit Cost	Estimated Total Cost
981	FOOD TRAY, STAINLESS	PIECE/	25	135.34	3,383.50

*** nothing follows ***

Total: 3,383.50

Purpose of Request: ADDITIONAL TRAYS.

Requested By:

SHAHANA MAE ANNE . AHMAD

Checked by:

LEYBLE BEVYLYNN CALANAO

Property Custodian

Approved By:

HOPSS/Administrator

Note: This should be filed in quadruplicate. Original - Accounting, Duplicate - Purchasing, Triplicate - Gen. Storeroom/Property Custodian, Quadruplicate - Requisitioner