



# GENSAN MEDICAL CENTER

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

Contact No: (083) 887-9898

E-mail Address: [contactus@gensanmed.com](mailto:contactus@gensanmed.com)

VAT Reg. TIN: 000-072-888-460-VAT

Print Date: 08/26/2025  
Print Time: 2:24:14pm

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## PURCHASE ORDER

Supplier: STARBRIGHT OFFICE DEPOT, INC

P.O. No. New **3234**

Address: GENSAN CITY

Date : 08/26/2025

P.R. No. 23 0002399

TIN:

Payment Terms: MONTHLY

Item No.	QTY	UoM	Description	Last Delivered	Unit Cost	Gross	Discount	Net
1455	50	PIECE	CORRECTION TAPE CORRECTION TAPE	7/28/25	22.00	1,100.00	0.00	1,100.00
1459	10	ROLL	DOUBLE SIDED TAPE	7/28/25	77.50	775.00	0.00	775.00
1469	20	PIECE	EXPANDABLE ENVELOPE BROWN	3/27/25	11.75	235.00	0.00	235.00
1551	20	PIECE	PRINTER RIBBON PRINTER RIBBON	6/19/25	23.00	460.00	0.00	460.00
1571	5	PIECE	SCISSORS SCISSORS	7/4/25	42.00	210.00	0.00	210.00
1766	200	ROLL	TRASH BAG TRASH BAG (XXL-BLACK) PER ROLL	3/19/25	55.00	11,000.00	0.00	11,000.00
4317	10	ROLL	DOUBLE-SIDED FOAM TAPE DOUBLE-SIDED FOAM TAPE	10/1/24	83.85	838.50	0.00	838.50

Total Net Cost 14,618.50

Less discount 0.00

Grand Total **14,618.50**

Words : Fourteen Thousand Six Hundred Eighteen Pesos And Fifty Centavo/s Only

Remarks: FOR MMO STOCKS REPLENISHMENT.

### NOTE :

Suppliers are hereby required to validate the P.O. prices stated upon the receipt of this P.O., should there be any changes, an advice should be given to the Purchasing Officer atleast 1 (one) day before the Delivery Date.

For any price changes, otherwise we will follow the prices favorable to Gensan Medical Center

Prepared By:

**Bryan . Balbuena**

Purchasing Officer

Noted By:

MMO Department Head

Approved By:

KEVIN PAUL PALANCA, RSW, MHCM

Administrator/CEO

August 28, 2025

" THIS DOCUMENT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF PERMIT TO USE"

"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX"