



## GENSAN MEDICAL CENTER

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

Contact No: (083) 887-9898

E-mail Address: [contactus@gensanmed.com](mailto:contactus@gensanmed.com)

VAT Reg. TIN: 000-072-888-460-VAT

Print Date: 11/19/2025  
Print Time: 3:34:39pm

Page 1 of 1

### PURCHASE ORDER

Supplier: STARBRIGHT OFFICE DEPOT, INC

P.O. No. New **4069**

Address: GENSAN CITY

Date : 11/19/2025

P.R. No. 23 0002723

TIN:

Payment Terms: MONTHLY

Item No.	QTY	UoM	Description	Last Delivered	Unit Cost	Gross	Discount	Net
1391	2000	PIECE	ACCOUNT ENVELOPE	11/13/25	1.75	3,500.00	0.00	3,500.00
1763	40	ROLL	TRASH BAG TRASH BAG (MEDIUM-WHITE) PER ROLL	9/9/25	23.00	920.00	0.00	920.00

Total Net Cost 4,420.00

Less discount 0.00

Grand Total **4,420.00**

Words : Four Thousand Four Hundred Twenty Pesos Only

Remarks: FOR MMO STOCKS REPLENISHMENT.

#### NOTE :

Suppliers are hereby required to validate the P.O. prices stated upon the receipt of this P.O., should there be any changes, an advice should be given to the Purchasing Officer atleast 1 (one) day before the Delivery Date.  
For any price changes, otherwise we will follow the prices favorable to Gensan Medical Center

Prepared By:

  
**Bryan . Balbuena**

Purchasing Officer

Noted By:

MMO Department Head

Approved By:

Administrator/CEO

" THIS DOCUMENT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF PERMIT TO USE"  
"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX"