



GENSAN MEDICAL CENTER
Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500
887-9898

FIXED ASSET PURCHASE ORDER

To : **CASH PURCHASE**

P.O. No. **F-2025-12-00374**

DATE : **12/04/2025**

GENSAN CITY

UoM	Qty	Item Description	Unit Cost	Amount
PIECE/S	1	LABOR : MAINTENANCE OF SERVICE UNIT / LABOR	300.00	300.00
PIECE/S	1	GEAR OIL, HONDA, 120ML : FOR MC SERVICE UNIT.	100.00	100.00
PIECE/S	1	TIRE 90/80-14 : FOR MC SERVICE UNIT.	1,450.00	1,450.00
PIECE/S	1	TIRE 100/80-14 : FOR MC SERVICE UNIT.	1,700.00	1,700.00
Liter/s	1	ENGINE OIL : PMS OF MC SERVICE UNIT, W/ PLATE # L601EH	330.00	330.00
				Amount : 3,880.00
				Discount : 0.00
				Grand Total : 3,880.00

Remarks: FOR PMS AND CHANGE TIRE OF SERVICE UNIT OF COLLECTOR PLATE#: LG01EH HONDA CLICK125I

Prepared By :

Bryan . Balbuena

Purchasing Clerk

Noted By :

Bevlynn C. Leyble

MMO-Department Head

Approved By :

Administrator/CEO

Note :

Purchase Order Number must appear on all invoices. DRs and Packages. Delivery Receipt and / or invoices must accompany goods and be endorsed with the Purchased Order Number. Otherwise, acceptance will be refused. Invoice must be submitted within (7) days if delivery is made against Delivery Receipt only, all deliveries are subject to inspection and approved by our inspector. Payments will be made against Original Invoices and upon presentation of the original Purchase Order.