



**GENSAN MEDICAL CENTER**  
Purok Veterans, Brgy Calumpang, National Highway,  
General Santos City

Print Time: 4:25:46PM  
Print Date: 8/28/2025  
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## PURCHASE REQUISITION FORM

Department : **MMO SUPPLY**

DATE : **08/28/2025**

PR # : **23 0002459**

ITEM CODE	DESCRIPTION	LAST DELIVERED		NEW REQUEST ORDER			TOTAL	B.O.H	REMARKS
		DATE	QTY	QTY	UNIT	UNIT PRICE			
1917	DOOR CLOSER DOOR CLOSER	06/09/2025	1	1	PIECE	1,315.00	1,315.00	0	
1918	DOOR KNOB DOOR KNOB	08/19/2025	5	1	PIECE	375.00	375.00	0	
4317	DOUBLE-SIDED FOAM TAPE DOUBLE-SIDED FOAM TAPE	10/01/2024	6	10	ROLL	22.00	220.00	0	
1498	LAMINATING FILM LONG	07/28/2025	1	1	REAM	600.00	600.00	0	
1499	LAMINATING FILM SHORT	07/28/2025	1	1	REAM	995.00	995.00	0	
1582	STAPLER WITH REMOVER 35	07/22/2025	5	1	PIECE	130.00	130.00	0	
5444	PAPER CUTTER BOARD			1	PIECE	0.00	0.00	0	
Grand Total :							<b>3,635.00</b>		

PURPOSE: FOR MARKETING SECTION. RF 2227, 8/27/2025.

Prepared by:

BEVYLYNN L. LEYBLE

DEPARTMENT HEAD

Approved by:

HOPSS/Administrator