



# GENSAN MEDICAL CENTER

Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500

Contact No: (083) 887-9898

E-mail Address: contactus@gensanmed.com

VAT Reg. TIN: 000-072-888-460-VAT

Print Date: 07/07/2025  
Print Time: 11:46:04am

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## PURCHASE ORDER

Supplier: STARBRIGHT OFFICE DEPOT, INC

P.O. No. New **2887**

Address: GENSAN CITY

Date : 07/07/2025

P.R. No. 23 0002154

TIN:

Payment Terms: MONTHLY

Item No.	QTY	UoM	Description	Last Delivered	Unit Cost	Gross	Discount	Net
1417	30	REAM	BOND PAPER LONG	7/4/25	185.00	5,550.00	0.00	5,550.00
1418	30	REAM	BOND PAPER SHORT	7/4/25	157.00	4,710.00	0.00	4,710.00
1419	300	PIECE	BROWN ENVELOPE BROWN ENVELOPE (LONG)	1/13/25	1.75	525.00	0.00	525.00
1420	1000	PIECE	BROWN ENVELOPE BROWN ENVELOPE (SHORT)	7/4/25	1.55	1,550.00	0.00	1,550.00
1441	10	REAM	COLORED PAPER GREEN (SHORT)	5/30/25	172.50	1,725.00	0.00	1,725.00
1445	10	REAM	COLORED PAPER YELLOW (SHORT)	5/30/25	172.50	1,725.00	0.00	1,725.00
1501	500	PIECE	LETTER ENVELOPE WHITE (LONG)	1/27/25	0.75	375.00	0.00	375.00

Total Net Cost 16,160.00

Less discount 0.00

Grand Total **16,160.00**

Words : Sixteen Thousand One Hundred Sixty Pesos Only

Remarks: FOR MMO STOCK REPLENISHMENT.

### NOTE :

Suppliers are hereby required to validate the P.O. prices stated upon the receipt of this P.O., should there be any changes, an advice should be given to the Purchasing Officer atleast 1 (one) day before the Delivery Date.  
For any price changes, otherwise we will follow the prices favorable to Gensan Medical Center

Prepared By:

**Bryan . Balbuena**

Purchasing Officer

Noted By:

MMO Department Head

Approved By:

Administrator/CEO

" THIS DOCUMENT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF PERMIT TO USE"  
"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX"