



GENSAN MEDICAL CENTER  
Purok Veterans, Brgy Calumpang, National Highway, General Santos City, 9500  
887-9898

## FIXED ASSET PURCHASE ORDER

To : **CASH PURCHASE**

P.O. No. F-2025-11-00337

GENSAN CITY

DATE : 11/05/2025

UoM	Qty	Item Description	Unit Cost	Amount
PIECE/S	1	CELLULAR PHONE : -	6,999.00	6,999.00
Amount :				6,999.00
Discount :				0.00
Grand Total :				<b>6,999.00</b>

**Remarks:** REPLACEMENT FOR DEFECTIVE UNIT NS2

**Prepared By :**

Bryan . Balbuena

**Purchasing Clerk**

**Noted By :**

Bevylynn C. Leyble

**MMO-Department Head**

**Approved By :**

KEVIN PAUL PALACA, RSW, MHCM 11/07/2025  
**Administrator/CEO**

**Note :**

Purchase Order Number must appear on all invoices. DRs and Packages. Delivery Receipt and / or invoices must accompany goods and be endorsed with the Purchased Order Number. Otherwise, acceptance will be refused. Invoice must be submitted within (7) days if delivery is made against Delivery Receipt only, all deliveries are subject to inspection and approved by our inspector. Payments will be made against Original Invoices and upon presentation of the original Purchase Order.