

Julia Purza



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SUMMARY OF QUALIFICATIONS

- 3 years cashier and customer service experience
- Proficient with written and oral communication
- Experience with Adobe and Microsoft programs (writing and design)
- Reliable and recognized for assuming additional responsibilities
- Creative with an eye for detail from design experience
- Strong team-working and management skills
- Self-motivated and punctual

EDUCATION

Wilfrid Laurier University

September 2019 - Present

Brantford, ON

- Candidate for Honours Bachelor of Design (User Experience Design)
- Minor in Professional Writing

Conestoga College

September 2017 - April 2018

Kitchener, ON

- Design Foundations Certificate - completed

WORK EXPERIENCE

Uber Eats Driver

April 2021 - Present

Uber Eats, Kitchener

- Picking up food from a restaurant and safely delivering it to customer
- Effectively communicating with restaurant staff and customers about orders

Transcriptionist

July 2019 - Present

REV.com, Transcription Service

- Listening to and transcribing audio and video
- Working with difficult audio, including:
 - Accents and language (Romanian) translation
 - Staticky audio
 - Overlapping and inaudible audio

Cashier and Merchandiser

December 2018 - Nov. 2019

Shoppers Drug Mart, Kitchener, ON

- Handled debit, credit, and cash transactions up to \$1,000
- Handled and sold expensive electronic devices
- Stocked floor with food, products, and cosmetics and handled incoming inventory
- Provided great customer service in-store and through the phone
- Handled the OLG terminal

VOLUNTEER EXPERIENCE**Design Volunteer**

April 2021 - Present

Waterloo Region Suicide Prevention Counsel, Kitchener, ON

- Complete any tasks needed, such as content creation and graphic design
- Help with website visuals and functionality
- Wilfrid Laurier University will be funding this experience during the summertime
- One of the three students chosen for this funding opportunity

Cashier and Merchandiser

October 2017 - March 2018

The Green Door, Kitchener, ON

- Worked primarily at the cash register
- Provided great customer service at the till and on the floor
- Tagged and priced donated clothing, and displayed merchandise on the floor

Day Camp Supervisor

March 2017, 2018

Kitchener-Waterloo Humane Society

- Child supervision during March break
- Taught children how to care for small animals and took them on walks

Animal Caretaker

June - September 2017

Kitchener-Waterloo Humane Society

- Cleaned dog cages, inside and outside
- Managed stressful situations, such as walking and feeding abused dogs
- Reported medical symptoms on animal nurse charts with precision and detail

ACTIVITIES AND INTERESTS

- Graphic design, web design, and visual arts
- Native-speaker fluency and literacy in Romanian