



IPPro Media
Simply communicating... Voice, Data, Video...

5330 IP Phone



- ① Display
- ② Ring/Message Indicator
- ③ Volume, Speaker and Mute Controls
- ④ Fixed Function Keys
- ⑤ Keypad
- ⑥ Navigation Page Keys
- ⑦ Programmable Feature Keys and Softkeys
- ⑧ Speaker
- ⑨ Handset

- Speaker
- Mute
- Applications
- Cancel
- Redial
- Hold
- Transfer/Conference
- Message

NOTE: For more information about using Mute or other features, or about programming Personal Keys on your 5330 IP Phone, refer to *5330/5340 IP Phone User Guide* located at www.mitel.com, or contact your Administrator.
SIP Users: Refer to the *5330/5340 SIP User and Administrator Guide*.

Make a Call

- ⑨ Lift the handset OR
- ③ Press .
- ⑤ Dial the number OR
- ⑦ Press a **Speed Call** key OR
- ④ Press OR
- ⑤ Dial the prefix for external calls (e.g. 9) and the number.

Answer a Call

- ⑨ Lift the handset OR
- ③ Press , and begin speaking.

End a Call

- ④ Press OR
- ⑨ Replace the handset.

Place a Call on Hold

- ④ Press . The line key flashes.
- ⑨ Replace the handset if necessary.

Retrieve a Call from Hold

- ⑨ Lift the handset OR
- ③ Press .
- ⑦ Press the flashing line key.

Retrieve a Message

- ④ Press . It flashes when a message is waiting. Follow the voice mail prompts to retrieve your message.

Transfer a Call

- ④ Press .
- ⑤ Dial the number. Wait for an answer.
- ⑨ Hang up OR announce the transfer and then hang up.

Conference a Call

- ④ Press .
- ⑤ Dial the number. Wait for an answer.
- ④ Press .

Program a Speed Call

- ④ Press **Applications** OR .
- Press **Settings**.
- Press **Programmable Keys**.
- Press the key you wish to program.
- Press **Speed Call**.
- Press **Edit Label** and enter the label for the Speed Call.
- Press **Save**.
- Press **Edit Number** and enter the phone number for the Speed Call.
- Press **Save**, and then press **Save** again.
- Press **Close** and then press **Close** again.

Adjust Volume Levels

Adjust ringer volume while the phone is ringing. Adjust handset or speaker volume while using the handset or speaker.

- ③ Press repeatedly to raise the volume OR repeatedly to lower the volume.
- ③ Press to mute your microphone.