

June 24, 2025

Dear Parents and Caregivers,

Our school has recently purchased a temporary licence for a program called **LexiTutor**. The program is designed for students aged 9 to 11 in multilingual classrooms. It will be **piloted in Year 5 classrooms** for the 2025-2026 school year. The reason we selected this tool is because of the way it personalizes reading materials to each student's interests and reading level. Based upon our research, **we believe this tool, in partnership with the direct instruction, coaching, and ultimate decision-making of our educators, will help us provide better support to student's reading fluency and desire to read.**

The tool does the following:

- Uses artificial intelligence to analyze reading patterns and provide recommendations
- Records voice samples of students reading aloud, which will be reviewed by each child's classroom teacher
- Provides feedback on pronunciation, pace, and tone to the student in real time
- Flags students who might need extra support, with daily oversight by their classroom teacher
- Stores information like student name, reading preferences, voice recordings, and reading level to personalize reading materials.
- Offers weekly reports to teachers and parents, which are reviewed by classroom teachers.

Our school is implementing the following safeguards to protect student data privacy:

- Conduct a Data Protection Impact Assessment to evaluate and mitigate any potential risks associated with this tool.
- Weekly convenings of the Year 5 teaching team to evaluate the tool's recommendations against their knowledge of the student.
- Signed a contract with LexiTutor that prohibits the selling of student data or its use to train future models of LexiTutor. It also prohibits storing student data outside of the EU or beyond the pilot duration, with all data deleted immediately upon completion (June 2026).
- Quarterly focus groups with students and families to get feedback on the user experience with the tool.

Please know you have the right to opt your child in or out of this pilot. You and your student also have the right to access, correct, or request deletion of personal data. We invite you to indicate your preference below by or before July 3, 2025 and reach out to AI Governance Officer Julie Foss at julie@schoolemail.com or (xxx) xxx-xxxx to discuss questions or concerns further. Any non-response will be treated as opting out of the pilot, and your child will receive alternative reading support.

- ☐ My child, _____ has permission to participate in the LexiTutor pilot.
- ☐ I wish to opt my child, _____ out of the LexiTutor pilot.

Thank you for your continued partnership,

Sincerely,

The School Leadership Team