

8



SELF-LEARNING PACKAGE IN

ICT 8

Quarter 1 | Week 4

Slide Transition

Learning Competency:

Applying slide transition

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Ready to Launch!

If you've ever seen a PowerPoint presentation that had special effects between each slide, you've seen **slide transitions**. A transition can be as simple as fading to the next slide or as flashy as an eye-catching effect. PowerPoint makes it easy to apply transitions to some or all of your slides, giving your presentation a polished, professional look.



Aim at the Target!

At the end of this module you are expected to:

1. Apply transitions to slides.
2. Explain the effect of transitions to slides.



Try This!

Gear Up! Let's see if you have ideas regarding this topic.

Direction. Unscramble the following words and write your answer on the space provided.

WORD	CLUE
1) GTNIIM	A command is used to specify the length of the transition effect for each slide in a presentation?
2) ANNIIORTST	Movements from one slide to another during a presentation.
3) ACENVAD EDISL	Allows the presentation to advance on its own and display each slide for a specific amount of time.
4) NDOSU	A command is used to insert a sound clip into a slide
5) BUSLTE	Most basic types of transitions.



Keep This in Mind!

In Microsoft PowerPoint, slide transitions are motion effects that occur in Slide Show view when you move from one slide to the next during a presentation. You can control the speed, add sound, and even customize the properties of transition effects.

Activity 1. Guess the Transition name

Direction: Pictures below are some of the available transitions in PowerPoint. Identify the name of each transition by completing the given word.



1. Z _ _ M



2. A _ _ P _ _ E



3. S _ _ T



4. F _ _ H



2. C _ _ K _ _ B _ _ D

Analysis.

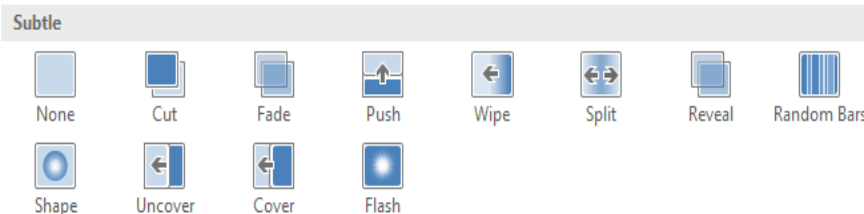
1. How do you think this activity helped you as we start our lesson in slides transitions?

Abstraction and Generalization

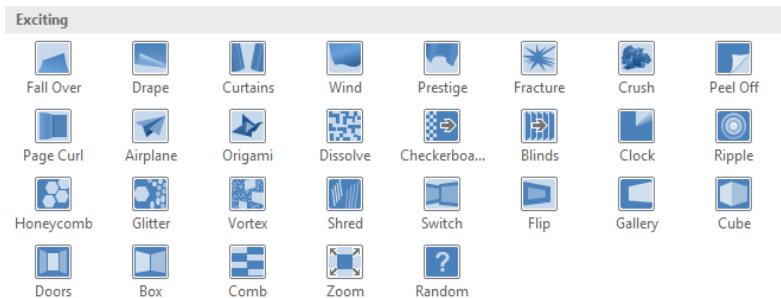
About transitions

There are **three categories** of unique transitions to choose from, all of which can be found on the **Transitions** tab.

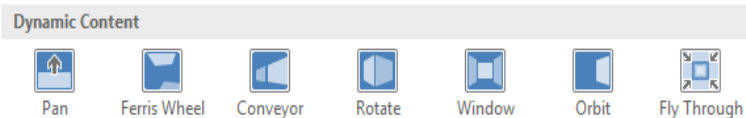
- **Subtle:** These are the most basic types of transitions. They use **simple animations** to move between slides.



- **Exciting:** These use more **complex animations** to transition between slides. While they're more visually interesting than **Subtle** transitions, adding too many can make your presentation look less professional. However, when used in moderation they can add a nice touch between important slides.

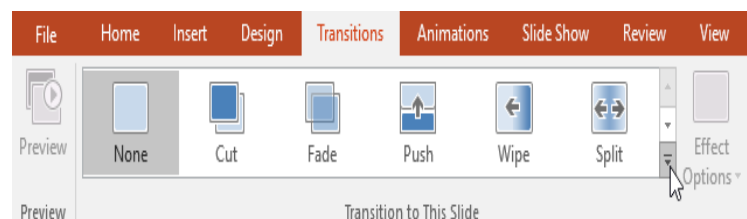
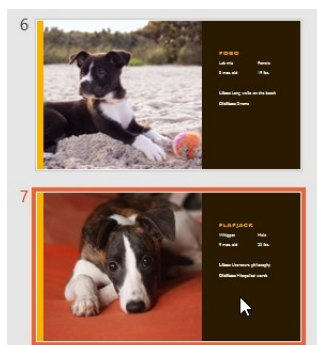


- **Dynamic Content:** If you're transitioning between two slides that use similar **slide layouts**, dynamic transitions will move only the **placeholders**, not the slides themselves. When used correctly, dynamic transitions can help **unify** your slides and add a further level of polish to your presentation.

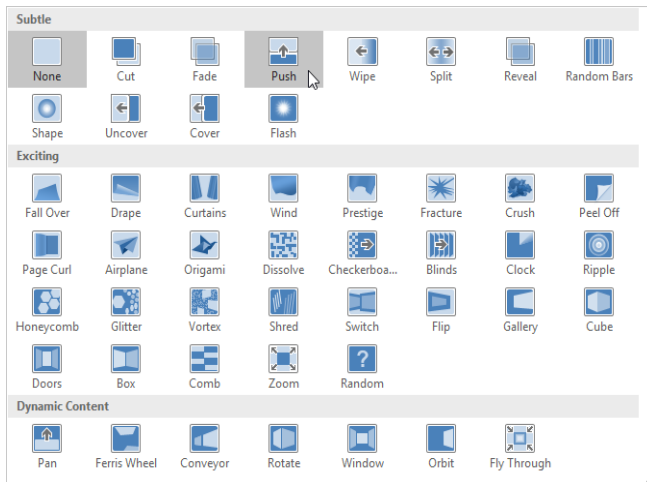


To apply a transition:

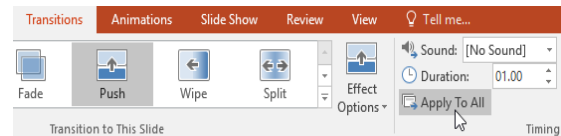
1. Select the **desired slide** from the **Slide Navigation** pane. This is the slide that will appear **after** the transition.
2. Click the **Transitions** tab, then locate the **Transition to This Slide** group. By default, **None** is applied to each slide. Click the **More** drop-down arrow to display all transitions.



3. Click a **transition** to apply it to the selected slide. This will automatically preview the transition.



Note: You can use the **Apply To All** command in the **Timing** group to apply the same transition to all slides in your presentation. Keep in mind that this will modify any other transitions you've ap-

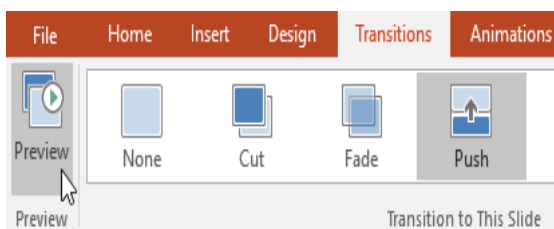


Try applying a few types of transitions to various slides in your presentation. You may find that some transitions work better than others, depending on the content of your slides.

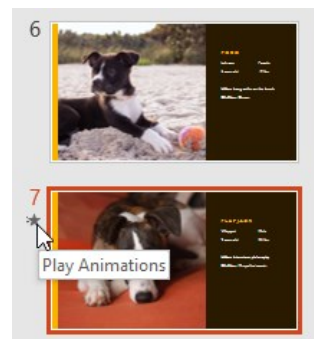
To preview a transition:

You can **preview** the transition for a selected slide at any time using one of these two methods:

- Click the **Preview** command on the **Transitions** tab.



- Click the **Play Animations** command in the **Slide Navigation** pane.

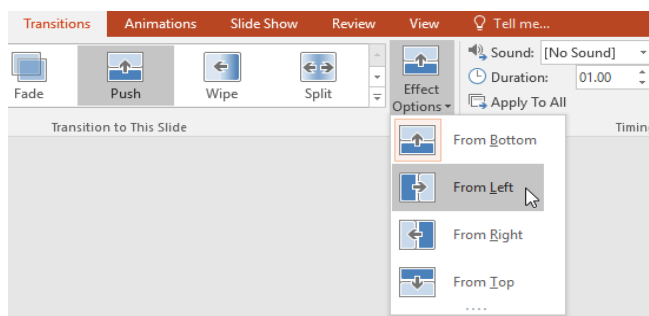


Modifying transitions

To modify the transition effect:

You can quickly customize the look of a transition by changing its **direction**.

1. Select the **slide** with the transition you want to modify.
2. Click the **Effect Options** command and choose the desired option. These options will vary depending on the selected transition



3. The transition will be **modified**, and a **preview** of the transition will appear.

Note: Some transitions do not allow you to modify the direction.

To modify the transition duration:

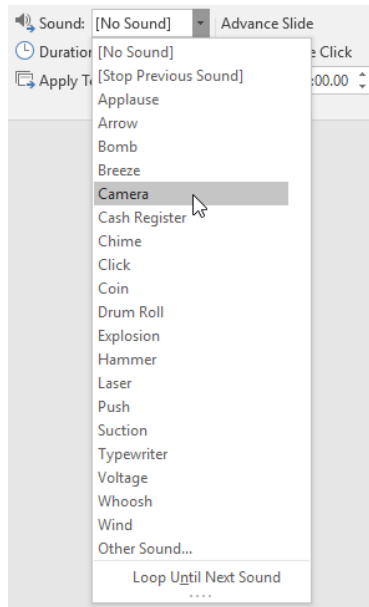
1. Select the **slide** with the transition you want to modify.

2. In the **Duration** field in the **Timing** group, enter the **desired time** for the transition. In this example, we'll decrease the time to half a second—or 00.50—to make the transition **faster**.



To add sound:

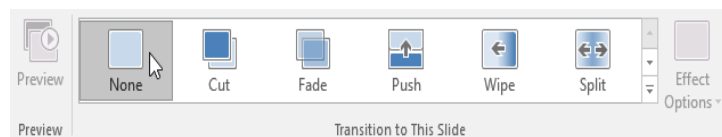
1. Select the **slide** with the transition you want to modify.
2. Click the **Sound** drop-down menu in the **Timing** group.
3. Click a **sound** to apply it to the selected slide, then preview the transition to hear the sound.



Note: Sounds are best used in moderation. Applying a sound between every slide could become overwhelming or even annoying to an audience when presenting your slide show.

To remove a transition:

1. Select the **slide** with the transition you want to remove.
2. Choose **None** from the **Transition to This Slide** group. The transition will be removed.



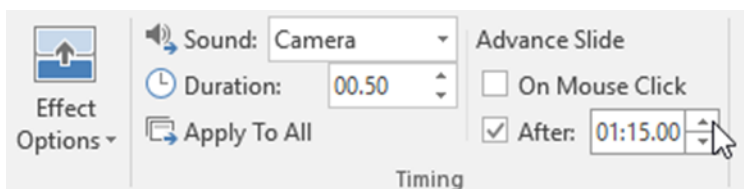
To remove transitions from **all slides**, apply the **None** transition to a slide, then click the **Apply to All** command.

Advancing slides

Normally, in Slide Show view you would advance to the next slide by clicking your mouse or by pressing the spacebar or arrow keys on your keyboard. The **Advance Slides** setting in the **Timing** group allows the presentation to advance **on its own** and display each slide for a specific amount of time. This feature is especially useful for **unattended presentations**, such as those at a trade show booth.

To advance slides automatically:

1. Select the slide you want to modify.
2. Locate the **Timing** group on the **Transitions** tab. Under **Advance Slide**, uncheck the box next to **On Mouse Click**.
3. In the **After** field, enter the amount of time you want to display the slide. In this example, we will advance the slide automatically after 1 minute and 15 seconds, or 01:15:00.



4. Select another slide and repeat the process until all slides have the desired timing. You can also click the **Apply to All** command to apply the same timing to all slides.

If you need to advance to the next slide before an automatic transition, you can always click the mouse or press the spacebar to advance the slides as normal.

Application.

Direction: Perform the practice task given below:

1. Open our **practice presentation**.
2. With the first slide selected, apply a **Push** transition from the **Subtle** category.
3. Change the **Effect Options** to push **From Right**.
4. Change the **Duration** to 2.00.
5. Set the slides to **Automatically Advance** after **3 seconds**, or 00:03.00.
6. Use the **Apply to All** command to apply your changes to every slide.
7. Using the **Slide Show** button at the bottom of your window, play your slideshow.



Reflect

Complete the statements below.

I understand _____

_don't understand _____

I need more information about _____



Reinforcement & Enrichment

Direction. Demonstrate the skills enumerated below.

Activity: **My Fourth Navigation**

1. Create an 8-slide presentation using your personal information as the texts of your presentation.

Note: Refer to your activity in Week 3 module-Keep this in mind section.

DO NOT include pictures, clipart and graphics. You may use shapes and lines.

2. As a rule make your first page as the **title page**.
3. Choose a theme and apply the same theme in all your slides.
4. Select the appropriate color, name and size of your font that will match to your design template.
5. With the first selected slide, apply a Split transition from the Subtle category.
6. Select your own transition for slides 2-8
7. Change the duration to 3.00
8. Set the slides to **Automatically Advance** after **4 seconds**, or 00:04.00.
9. Use the **Apply to All** command to apply your changes to every slide.
10. Using the **Slide Show** button at the bottom of your window, play your slideshow.
11. Save your presentation as task4_CT_*** (where your *** is your family name) in your PC.

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Assess Your Learning

Multiple Choice. Select the best the answer. Chose the letter only.

1. Daunte wants each slide to appear with a checkerboard effect. Which of the following would you apply to cause this effect?
A. Object C. Trigger
B. Animation D. Transition
2. Which option indicates that a presentation should wait for a mouse click prior to moving to the next slide?
A. Duration C. after
B. On mouse click D. after mouse click
3. Which command is used to specify the length of the transition effect for each slide in a presentation?
A. Timing C. Rehearse
B. Preview D. Duration
4. Which of the following category of slides Ripple effect belong?
A. Trigger C. Exciting
B. Dynamic content D. Subtle
5. Which command is used to insert a sound clip into a slide?
A. Play C. Music
B. Audio D. Sound
6. Pam wants slide 1 to stay on the screen for 30 seconds. Which of the following would she use to complete this task?
A. Effect options C. On mouse click
B. Advance slide after D. Duration
7. What are movements from one slide to another during a presentation called?
A. Emphasis C. Animations
B. Simulations D. Transitions
8. Jose wants each slide to appear with a Ferris wheel effect. Which of the following category of slides this effect belong?
A. Exciting C. rigger
B. Dynamic content D. Subtle
9. To preview the transition for a selected slide, we use the method
A. Clicking Preview command C. clicking animation
B. Clicking slide navigation pane D. clicking file preview
10. Which command is used to specify the length of the transition effect for each slide in a presentation?
A. Timing C. Rehearse
B. Preview D. Duration



References & Photo Credits

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