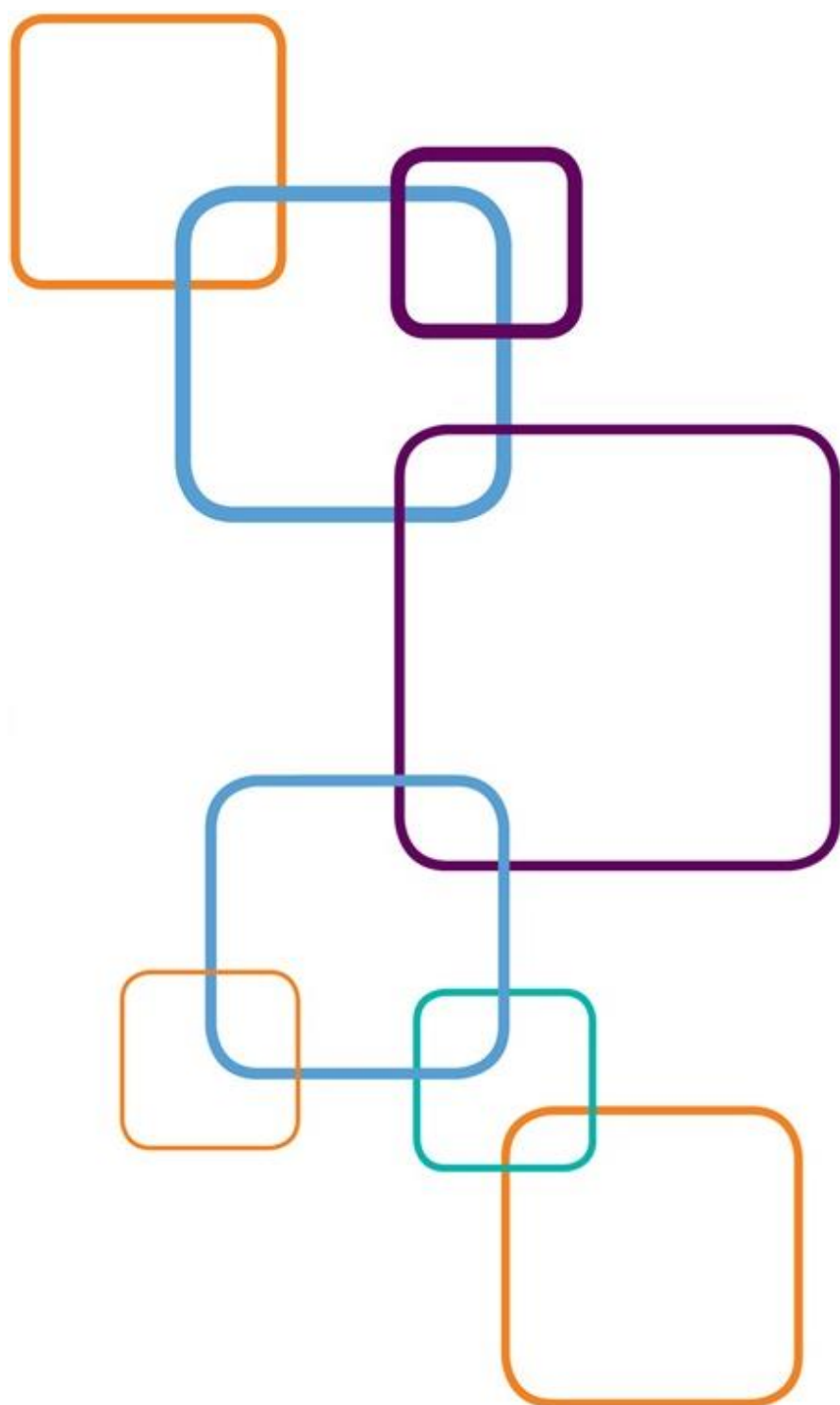




**2014**

mySBV.deposit – Log in Process



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SBV Services (Pty) Ltd: User Guide

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In Order for mySBV to be fully functioning, the user will be required to install Google Chrome as the default browser. This can be done by clicking on the below link and downloading the installation package from Google Chrome's website:

<https://www.google.com/chrome/browser/>

## Log in to mySBV



- Open mySBV from your browser by entering the mySBV HTTP address in your browser address box
- Press enter

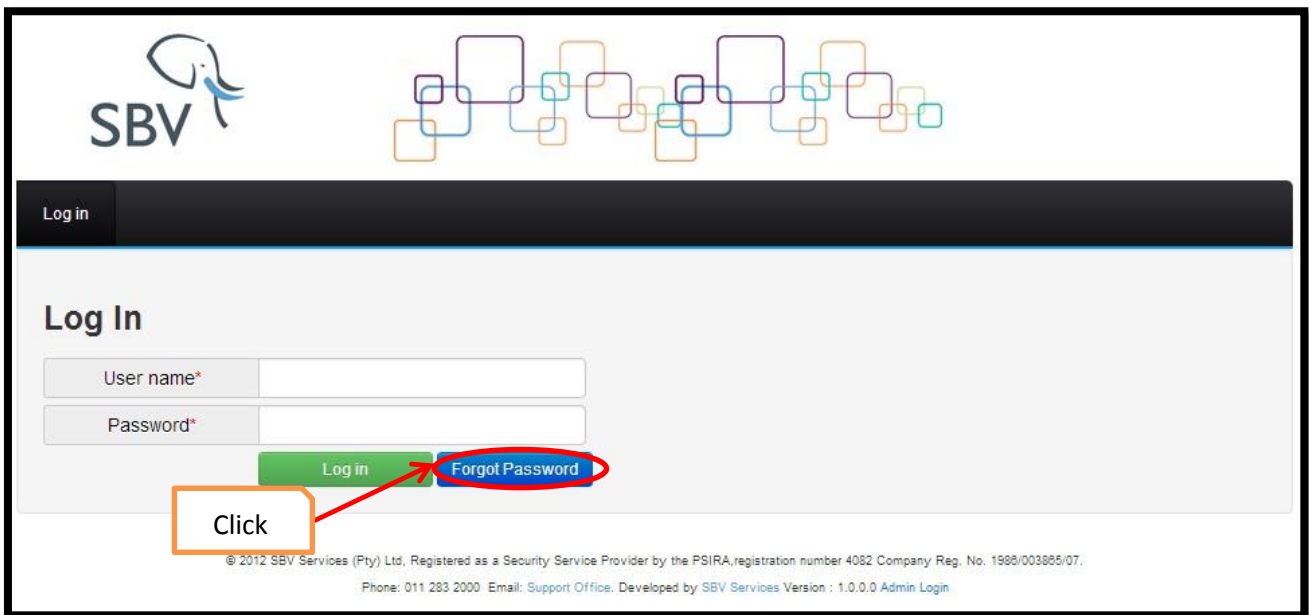
The Web address for mySBV will be: <https://mysbv.sbv.co.za/MySBV/>

A screenshot of the mySBV login page. The page features the SBV logo and a decorative graphic of overlapping squares. The login form has two input fields: "User name\*" and "Password\*", both highlighted with red rectangles. A red arrow points from an orange-bordered box labeled "Enter Your Username" to the "User name\*" field. Another red arrow points from an orange-bordered box labeled "Enter Your Password" to the "Password\*" field. A third red arrow points from an orange-bordered box labeled "Click" to the green "Log in" button. A blue "Forgot Password" button is also visible. At the bottom, there is a footer with copyright information and contact details.

- Enter your username and password
- Click on log in.

## Forgot Password

*If you are unable to remember your password you can click on Forgot Password. Follow the steps that follow and click on reset.*



The screenshot shows the SBV Log In page. At the top left is the SBV logo, which includes a stylized elephant head. To the right of the logo is a decorative pattern of overlapping squares in various colors (purple, blue, green, yellow, orange). Below this header is a dark grey bar with the text 'Log in'. Underneath this bar is a light grey section titled 'Log In'. This section contains two input fields: 'User name\*' and 'Password\*'. Below these fields are two buttons: a green 'Log in' button and a blue 'Forgot Password' link. A red arrow points from a yellow box labeled 'Click' to the 'Forgot Password' link. At the bottom of the page, there is a small copyright notice: '© 2012 SBV Services (Pty) Ltd, Registered as a Security Service Provider by the PSIRA, registration number 4082 Company Reg. No. 1988/003885/07. Phone: 011 283 2000 Email: [Support Office](#). Developed by SBV Services Version : 1.0.0.0 [Admin Login](#)'.

- Click on Forgot Password

SBV

Log in

### Forgot Password

Enter Username and Email Address to reset your password

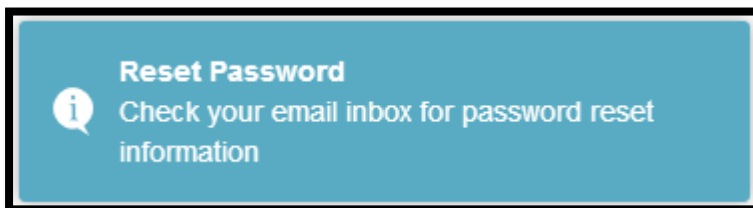
User name\*

Email Address\*

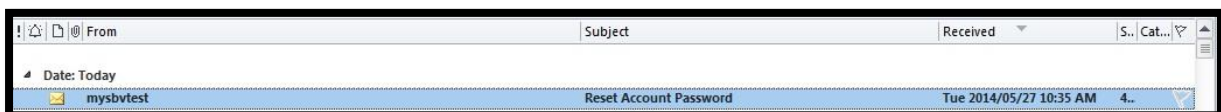
Click

(Pty) Ltd, Registered as a Security Service Provider by the PSIRA, registration number 4082 Company Reg. No. 1986/003885/07.  
Phone: 011 283 2000 Email: [Support Office](#). Developed by SBV Services Version : 1.0.0.0 [Admin Login](#)

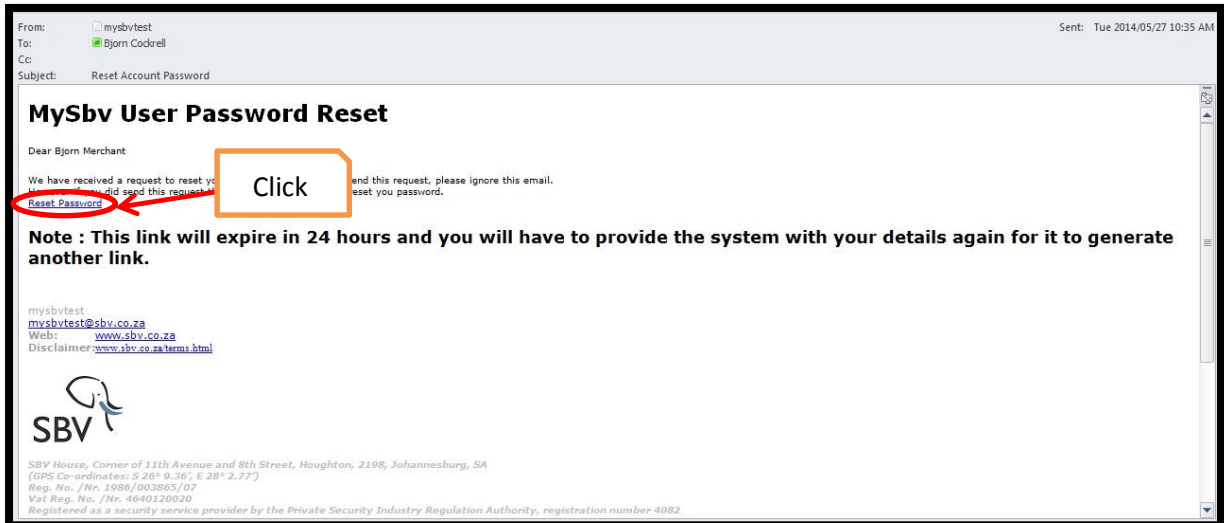
- Enter your username in the Username field
- Type your Email in the Email address field
- Click on Reset



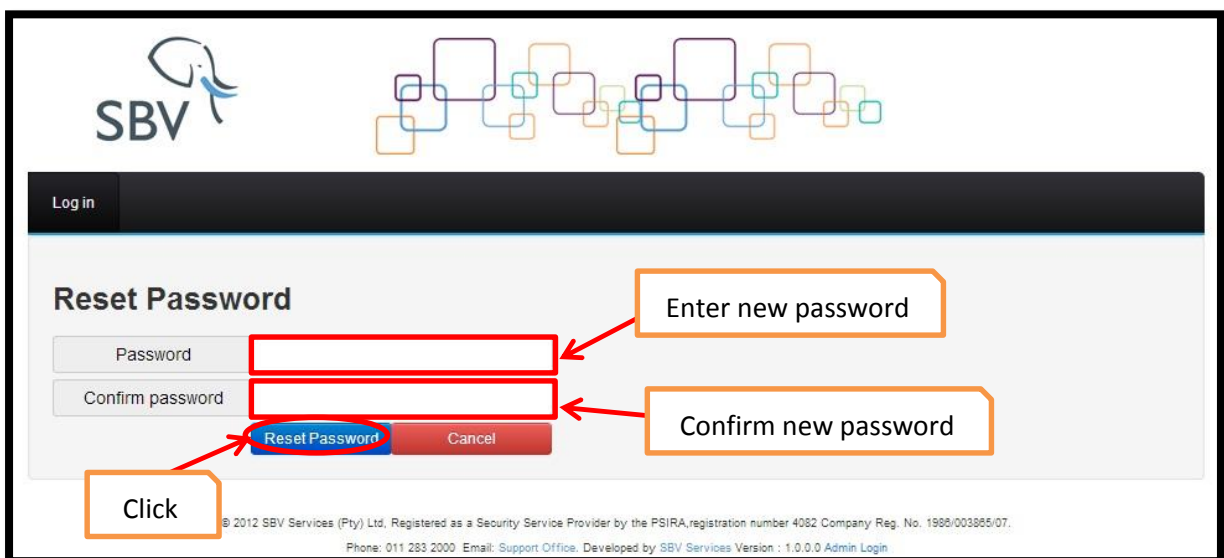
- The system will prompt you that an email was sent to your mail address.



- You will receive an email from mysbvttest (the name of the email will change as soon as we go live)
- Open the email



- Click on the link within the email to proceed to the Password Rest screen in mySBV.



- Enter your new password
- Confirm your new password
- Click on Reset Password

Once the user has reset the password, the new password can be used to log the user into the system.

