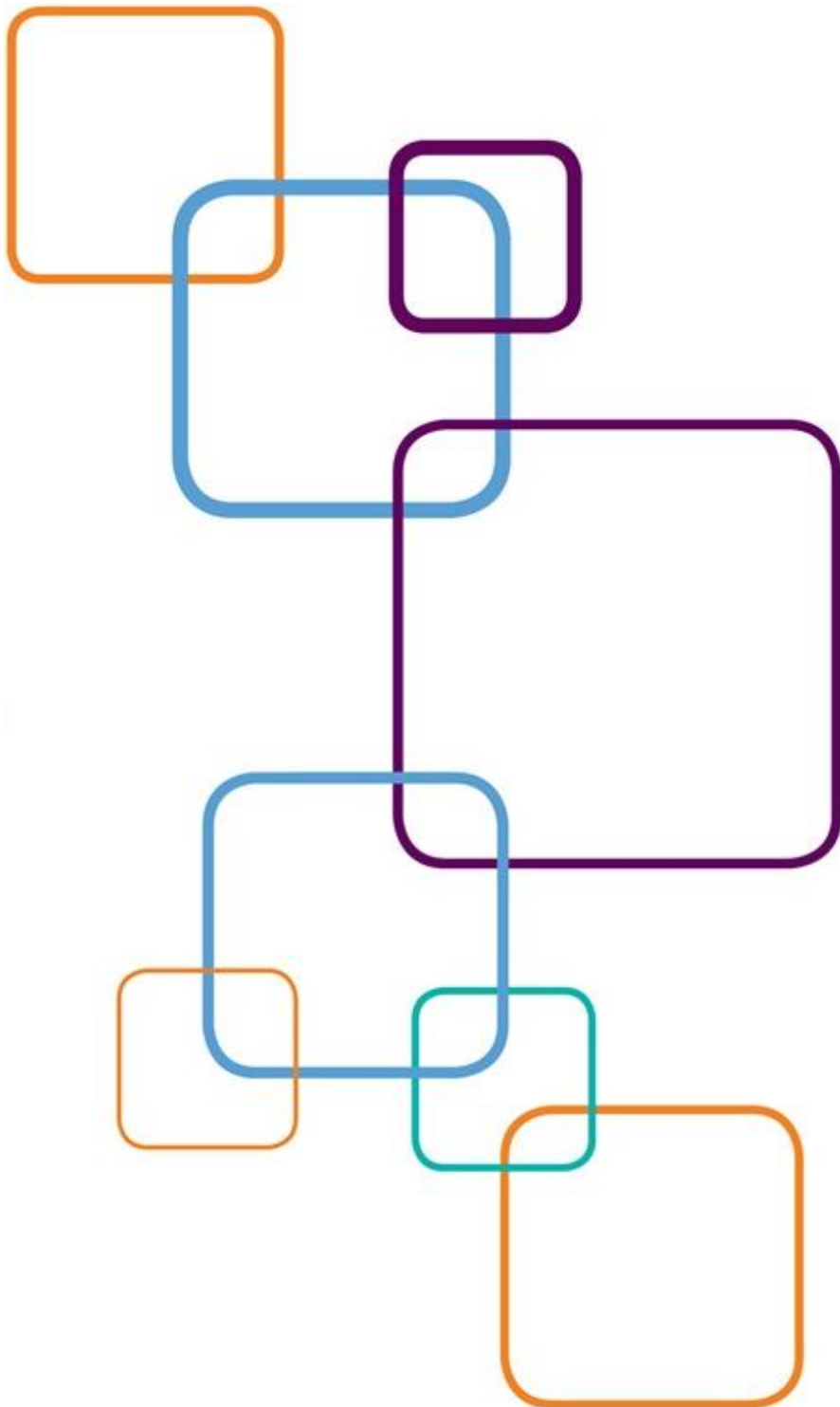




2015

mySBV.vault – Payments



Pregen Munsamy

SBV Services (Pty) Ltd: User Guide

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mySBV.vault

The objective of the mySBV Cash Management System is to design and implement a system that will:

- Deliver market leading cash processing and handling related products to the retail and bulk cash market
- Improve commercial business intent in the cash handling industry,
- Improve workflow elements within the SBV cash management and processing lifecycle, and
- Enter into new commercial markets and establish new cash processing concepts.

Make a mySBV.vault Payment

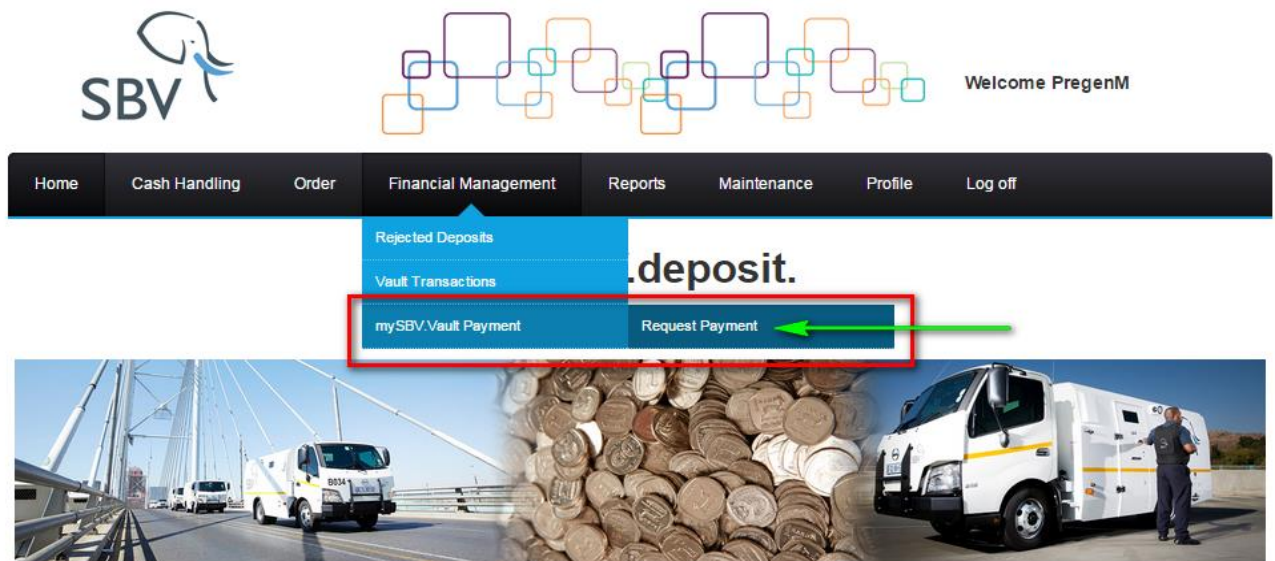
Step 1: Log on to mySBV.deposit



mySBV.deposit.



Step 2: Select **Financial Management** then **mySBV.vault Payment** and then **Request Payment**



Step 3: mySBV.vault Payment Screen

On selection of *Request Payment* the below screen will open up. All fields with asterisks next to them must be completed.

Home Cash Handling Order Financial Management Reports Maintenance Profile Log off

Fields marked with an asterisk * are required

mySBV Vault Payment

A Merchant*	SBV Services	B Site*	Please select...
C Device*	Please select...	D Cit Code	
E Available Funds	0		

Beneficiary Details

F Account Number*	Please select...	G Beneficiary Name	
H Bank Name		I Amount To Be Paid*	
J Remaining Funds	0.00	K Default Reference	<input type="checkbox"/>
L Payment Reference*		M Beneficiary Email	

Flow of fields:

Any information in the drop down fields **A**, **B**, **C** and **F** are preloaded when the profile is created. The user will be able to make a selection from the preloaded information available.

Please follow this sequence from left to right (A, B, C...) in your selection. If there are more than one site or device, this will be reflected in the drop down list.

Fields **D** and **E** will auto-populate once A, B and C are selected. *Please note, **Available Funds** will reflect the value that has been deposited into the mySBV.vault device. This value will increase when more drops are deposited into the device by a device user and decrease when payments are made by using the mySBV.vault payment screen. One is only allowed to make payments for the value that reflects in this field7.*

The screenshot shows the 'mySBV Vault Payment' form. At the top is a navigation bar with links: Home, Cash Handling, Order, Financial Management, Reports, Maintenance, Profile, and Log off. Below the navigation bar, a message states: 'Fields marked with an asterisk * are required'. The form is divided into two main sections. The first section, 'mySBV Vault Payment', contains fields for Merchant* (SBV Services), Site* (SBV Services), Device* (Solidus Easilink, SN: 80020302...), Cit Code (10010), and Available Funds (20.00). The second section, 'Beneficiary Details', contains fields for Account Number* (1016231946), Bank Name (Nedbank), Remaining Funds (9.90), Payment Reference (mySBV deposit), Beneficiary Name (SBV services), Amount To Be Paid* (10.10), Default Reference (checked), and Beneficiary Email. At the bottom of the form are three buttons: Cancel, Clear, and Pay. Red boxes highlight the following fields: Cit Code, Available Funds, Bank Name, Remaining Funds, Payment Reference, Beneficiary Name, Amount To Be Paid*, and Default Reference.

Fields **K** will become selected and field **L** will reflect the *default reference* that was selected when the profile was created.

The selection of the beneficiary to be paid is driven by the account number (**F**). This is also preloaded when the profile is created and as a standard practice, the default account will also be loaded as a beneficiary. *Please note, changes to beneficiary details can only be done at an Admin Support Office level on a verified Beneficiary Account instruction form.*

Fields **G** and **H** will auto-populate once F is selected.

Once an amount is inserted into field **I**, field **J** will auto-populate with the difference.

Should one wish to personalize a reference to the beneficiary, de-select field **K** and field **L** will become available with 20 free format character spaces. Please note, no special characters except “.” and “,” are allowed.

Home
Cash Handling
Order
Financial Management
Reports
Maintenance
Profile
Log off

Fields marked with an asterisk * are required

mySBV Vault Payment

Merchant*	SBV Services	Site*	SBV Services
Device*	Solidus Easilink, SN: 80020302...	Cit Code	10010
Available Funds	20.00		

Beneficiary Details

Account Number*	1016231946	Beneficiary Name	SBV services
Bank Name	Nedbank	Amount To Be Paid*	10.10
Remaining Funds	9.90	Default Reference	<input type="checkbox"/>
Payment Reference*	Free Text Format..20	Beneficiary Email	pregenm@sbv.co.za

Cancel
Clear
Pay

Field M will send the payment receipt directly to the email address entered in this field. Please note, field M does not validate the authenticity of the email address entered and it is on the onus of the user to verify the correctness.

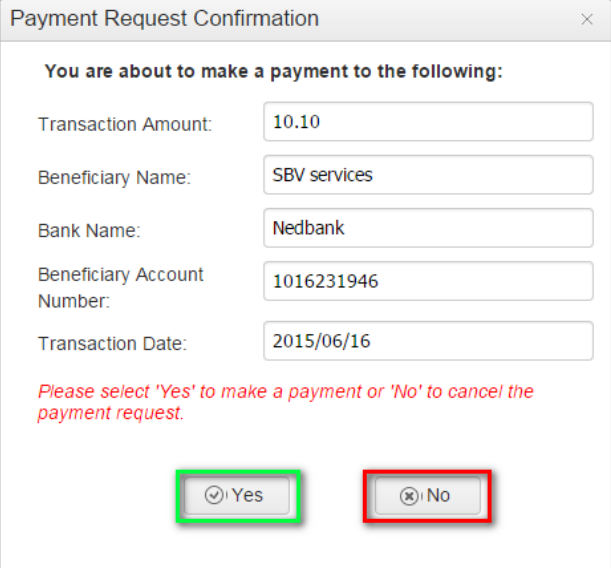
The **Cancel** button will take the user back to the home screen.

The **Clear** button will clear all data that was selected.

The **Pay** button will take the user to the next screen.

Step 4: Payment Request

After Pay is selected, the payment confirmation screen will appear. This screen verifies the amount to be paid and the beneficiary details with the options to proceed (YES) or cancel (NO).



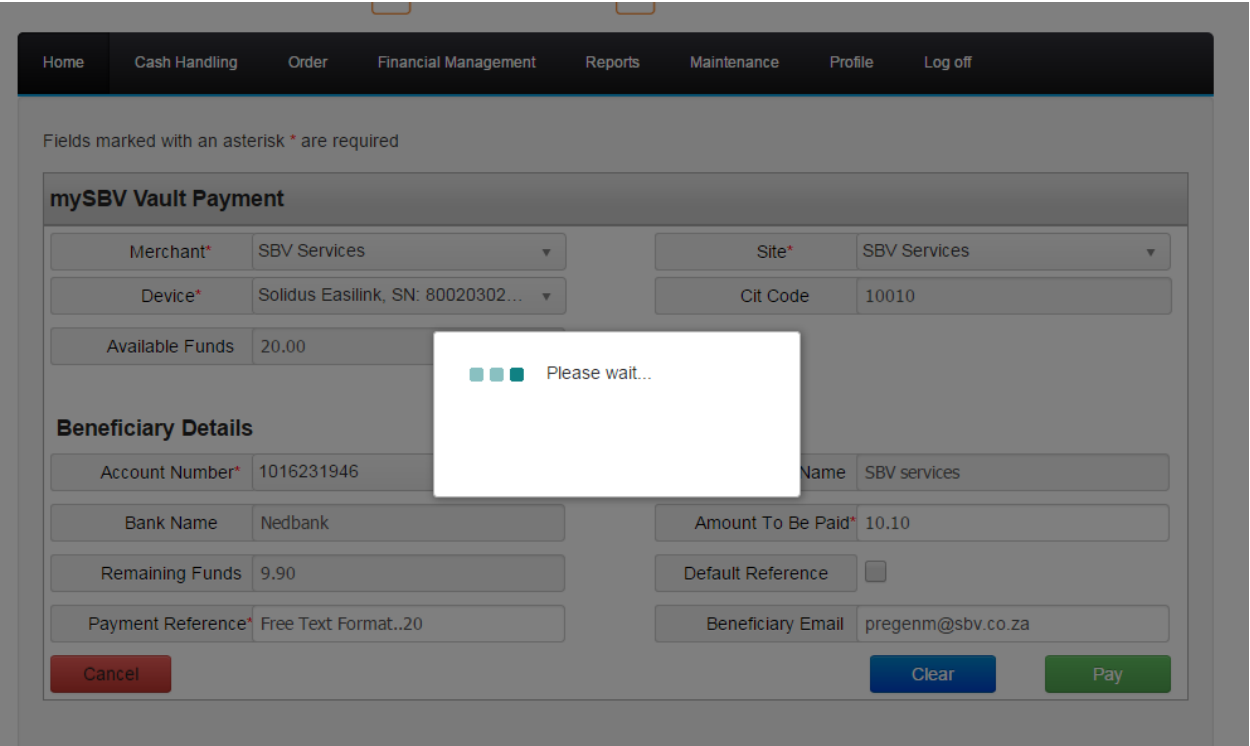
The image shows a 'Payment Request Confirmation' dialog box overlaid on the 'mySBV Vault Payment' form. The dialog box contains the following information:

- You are about to make a payment to the following:**
- Transaction Amount: 10.10
- Beneficiary Name: SBV services
- Bank Name: Nedbank
- Beneficiary Account Number: 1016231946
- Transaction Date: 2015/06/16

Below the form fields, there is a red instruction: *Please select 'Yes' to make a payment or 'No' to cancel the payment request.*

At the bottom of the dialog box, there are two buttons: 'Yes' (highlighted with a green border) and 'No' (highlighted with a red border).

When **YES** is selected, the payment request is sent for processing.



The image shows the 'mySBV Vault Payment' form with a 'Please wait...' dialog box overlaid. The form contains the following information:

- Merchant***: SBV Services
- Device***: Solidus Easalink, SN: 80020302...
- Available Funds**: 20.00
- Site***: SBV Services
- Cit Code**: 10010
- Beneficiary Details**:
 - Account Number***: 1016231946
 - Bank Name**: Nedbank
 - Remaining Funds**: 9.90
 - Payment Reference***: Free Text Format..20
 - Amount To Be Paid***: 10.10
 - Default Reference**: ☐
 - Beneficiary Email**: pregenm@sbv.co.za

At the bottom of the form, there are three buttons: 'Cancel', 'Clear', and 'Pay'.

Step 5: Payment Confirmation

Once the payment is sent for processing, the user is presented with the payment confirmation screen with options to **Print** or **Close**. Please take note of the disclaimer highlighted by the red block.

The screenshot shows a web application interface with a top navigation bar (Home, Cash Handling, Order, Financial Management, Reports, Maintenance, Profile, Log off) and a sidebar menu (mySBV Vault Payment, Beneficiary Details). The main content area displays a 'Payment Confirmation' dialog box. The dialog box contains the following information:

- Transaction Amount: 10.10
- Beneficiary Name: SBV services
- Bank Name: Nedbank
- Beneficiary Account Number: 1016231946
- Transaction Date: 2015/06/16

A red box highlights the following disclaimer:

This deposit confirmation is not a proof of payment. While acting in good faith and exercising with reasonable care, SBV acted on the instructions of our client to issue this confirmation. Our client selected to make a deposit to your nominated banking account as indicated above. SBV cannot be held responsible for errors resulting from incorrect information furnished nor does it guarantee the deposit or when the time of the deposit is. Verify authentication of this deposit through your bank.

At the bottom of the dialog box, there are two buttons: 'Print' and 'Close'.

By selecting Print, a new tab will open on the webpage with the payment receipt and options.

The screenshot shows a new tab in a web browser displaying the 'mySBV.vault - Payment Request Receipt' page. The page features the SBV logo and a table with the following information:

Beneficiary Name:	SBV services
Beneficiary Bank:	Nedbank
Beneficiary Account Number:	*****946
Amount:	10.10
Date:	16-06-2015
Time:	14:01:05
Reference:	Free Text Format..20

At the bottom of the page, there is a toolbar with icons for navigation (back, forward, search, zoom in, zoom out) and a printer icon.

Step 6: Make another payment

Once Print or close is selected, the mySBV.vault Payment Screen will clear all data of the previous payment and return to the original view as depicted in the screen shot below.

The screenshot shows the 'mySBV Vault Payment' interface. At the top is a navigation bar with links: Home, Cash Handling, Order, Financial Management, Reports, Maintenance, Profile, and Log off. Below the navigation bar, a message states: 'Fields marked with an asterisk * are required'. The form is titled 'mySBV Vault Payment' and contains several input fields. The 'Merchant*' dropdown is set to 'SBV Services' and is highlighted with a red box. The 'Device*' dropdown is set to 'Please select...'. The 'Available Funds' field shows '0'. The 'Beneficiary Details' section includes fields for 'Account Number*' (Please select...), 'Bank Name', 'Remaining Funds' (0.00), 'Payment Reference*' (empty), 'Beneficiary Name', 'Amount To Be Paid*' (empty), 'Default Reference' (unchecked), and 'Beneficiary Email' (empty). At the bottom are three buttons: 'Cancel' (red), 'Clear' (blue), and 'Pay' (green).

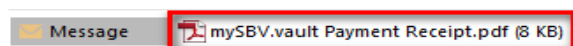
Available Funds will now reflect a new balance.

This screenshot shows the same 'mySBV Vault Payment' interface after a payment has been processed. The 'Available Funds' field now displays '9.90' and is highlighted with a red box. The 'Merchant*' dropdown remains 'SBV Services'. The 'Device*' dropdown is now 'Solidus Easilink, SN: 80020302...'. The 'Site*' dropdown is now 'SBV Services'. The 'Cit Code' field now shows '10010'. In the 'Beneficiary Details' section, the 'Payment Reference*' field now contains 'mySBV deposit', and the 'Default Reference' checkbox is now checked. The 'Clear' and 'Pay' buttons remain at the bottom.

Emailed Receipts

Payment

The user will receive a personalized email advising them of the payment request that was just made.




Dear Pregen Munsamy

Please find attached the payment receipt you have just made to SBV services.

Thank you for using mySBV.vault.

Best Regards,
SBV Services (Pty) Ltd

SVC MYSBV
mySBVadmin@sbv.co.za
Tel:
Fax:
Mobile:
Web: www.sbv.co.za
Disclaimer: www.sbv.co.za/terms.html



mySBV.vault - Payment Request Receipt

Beneficiary Name:	SBV services
Beneficiary Bank:	Nedbank
Beneficiary Account Number:	*****946
Amount:	10.10
Date:	16-06-2015
Time:	14:01:05
Reference:	Free Text Format..20

The **beneficiary** will also receive notification of the payment request.



Message mySBV.vault Payment Receipt.pdf (8 KB)

Action Items

Dear SBV services

Please find attached the payment request receipt from SBV Services.

This payment request was brought to you by mySBV Cash Solutions. Please validate this payment by drawing a bank statement.

Best Regards,
SBV Services (Pty) Ltd

SVC MYSBV
mySBVadmin@sbv.co.za
Tel:
Fax:
Mobile:
Web: www.sbv.co.za
Disclaimer: www.sbv.co.za/terms.html



mySBV.vault - Payment Request Receipt

Beneficiary Name:	SBV services
Beneficiary Bank:	Nedbank
Beneficiary Account Number:	*****946
Amount:	10.10
Date:	16-06-2015
Time:	14:01:05
Reference:	Free Text Format..20

CIT Payment Receipt

SVC MYSBV
Vault CIT Settlement Request
Dear SBV Services


8:17 AM

Message  CIT Settlement Receipt.pdf (8 KB)

Dear SBV Services

Please find attached the CIT settlement receipt.
A CIT service was performed and there was a balance on your mySBV.vault device cash wallet that will be settled to your default bank account.

Best Regards,
SBV Services (Pty) Ltd

SVC MYSBV
mySBVadmin@sbv.co.za
Tel:
Fax:
Mobile:
Web: www.sbv.co.za
Disclaimer: www.sbv.co.za/terms.html



mySBV.vault - CIT Settlement Receipt

Beneficiary Name:	SBV services
Beneficiary Bank:	Nedbank
Beneficiary Account Number:	*****946
Amount:	9.90
Date:	17-06-2015
Time:	08:16:00
Reference:	mySBV deposit