

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BATHAN			
FIRST NAME	MEYNARD	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	PORNEA			
3. DATE OF BIRTH (mm/dd/yyyy)	05/15/1970	16. CITIZENSHIP If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: <div>N/A</div>	
4. PLACE OF BIRTH	SANTA TERESITA, BATANGAS			
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female			
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS ZIP CODE	418 GARDEN HEIGHTS, NEW MANILA QUEZON CITY QUEZON	
7. HEIGHT (m)	1.55		House/Block/Lot No. Street	
8. WEIGHT (kg)	54.1		CITY, METROPOLITAN MANILA	
9. BLOOD TYPE	A+		Subdivision/Village Barangay	
10. GSIS ID NO.	N/A	18. PERMANENT ADDRESS ZIP CODE	135 TAMBO, STA. TERESITA, BATANGAS SANTA TERESITA,	
11. PAG-IBIG ID NO.	N/A		House/Block/Lot No. Street	
12. PHILHEALTH NO.	190509646078		BATANGAS	
13. SSS NO.	3352638038		Subdivision/Village Barangay	
14. TIN NO.	200444302000	19. TELEPHONE NO.	09266604117	
15. AGENCY EMPLOYEE NO.	FA0041MN2014		20. MOBILE NO.	09266604117
			21. E-MAIL ADDRESS (if any)	mpbathan@pup.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	BATHAN			
FIRST NAME	MARCELINO	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	BENEDICTO			
25. MOTHER'S MAIDEN NAME				
SURNAME	BATHAN			
FIRST NAME	ALICIA			
MIDDLE NAME	PORNEA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	N/A	N/A	N/A	N/A	N/A	N/A	N/A
SECONDARY	N/A	N/A	N/A	N/A	N/A	N/A	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	ST. JOSEPH'S COLLEGE OF QUEZON CITY	BACHELOR OF ARTS IN LANGUAGE AND LITERATURE	1989	1992	N/A	1992	N/A
GRADUATE STUDIES	FAR EASTERN UNIVERSITY	MASTER OF ARTS IN LETTERS	1997	2000	N/A	2000	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	COMMUNITY OUTREACH LEARNING CENTER	12/14/2016	12/14/2016	5	DONOR	
	COMMUNITY OUTREACH LEARNING CENTER	12/14/2015	12/14/2015	4	SUPPORTER	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	RESEARCH METHODOLOGY	07/14/2017	07/14/2017	7	Managerial	POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
	CURRICULUM DEVELOPMENT IN THE 21ST CENTURY: ISSUES, TRENDS AND INNOVATIONS	01/17/2017	01/17/2017	5	Managerial	COLLEGE OF EDUCATION POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
	REINFORCING TEACHERS THROUGH RESEARCH:PRODUCTION, PUBLICATION AND PRESENTATION	11/21/2016	11/22/2016	16	Managerial	COLLEGE OF EDUCATION
	TEST ADMINISTRATION	10/04/2016	10/04/2016	5	Supervisory	POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
	UNDERSTANDING CREATIVITY :A 21ST CENTURY SKILLS	09/03/2016	09/03/2016	5	Managerial	PAFTE
	CURRICULAR INNOVATION THROUGH SYNERGY IN OUTCOME BASED EDUCATION	07/04/2016	07/06/2016	24	Managerial	COLLEGE OF EDUCATION POLYTECHNIC UNIVERSITY OF THEPHILIPPINES
	FRESHMAN ORIENTATION	06/17/2016	06/17/2016	5	Managerial	COLLEGE OF EDUCATION
	PUP@111	09/21/2015	09/21/2015	1.5	Managerial	POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
	PHILIPPINE HIGHER EDUCATION REFORMS	08/06/2015	08/06/2015	3	Managerial	POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
	APPRECIATION TEA PARTY	03/05/2015	03/05/2015	4	Managerial	COLLEGE OF EDUCATION
	PAFTE NCR EDUCATORS' SEMINAR-FORUM	02/10/2015	02/10/2015	5	Managerial	PAFTE
	2ND GURO RESEARCH AWARDS	11/22/2014	11/22/2014	4	Managerial	COLLEGE OF EDUCATION
	2ND GURO RESEARCH AWARDS	09/30/2014	09/30/2014	4	Managerial	COLLEGE OF EDUCATION
	APPRECIATION TEA PARTY	09/22/2014	09/22/2014	3	Managerial	COLLEGE OF EDUCATION
	UNIVERSITY LECTURE SEREIES	09/16/2014	09/16/2014	2	Managerial	POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
	BEEEDA GENERAL ASSEMBLY	09/10/2014	09/10/2014	4	Managerial	COLLEGE OF EDUCATION
	BECOMING LEARNER-CENTERED IN TEACHING	08/23/2014	08/23/2014	5	Managerial	J.F.C. ST. JOSEPH'S COLLEGE OF QUEZON CITY
	PHILIPPINE EDUCATION REFORMS	08/06/2014	08/06/2014	3	Managerial	POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
	150 KAPANGANAKAN NI APOLINARIO MABINI	07/23/2014	07/23/2014	4	Managerial	POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
	FACULTY ORIENTATION	08/19/2013	08/19/2013	8	Managerial	BATANGAS STATE UNIVERSITY
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)			33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	N/A	N/A			ROYAL INSTITUTE OF SINGAPORE FELLOW, PAFTE MEMBER	
					ROYALE INSTITUTE OF SINGAPORE	
					PAFTE	
(Continue on separate sheet if necessary)						
SIGNATURE				DATE		

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: N/A</div>
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: N/A</div>
		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: Date Filed: N/A Status of Case/s: N/A</div>
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: N/A</div>
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		<div><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</div> <div>If YES, give details: NO TEACHING LOAD AVAILABLE DUE TO LOW ENROLLMENT, FAVORITISM AND NEPOTISM IN THE PRIVATE SECTOR</div>
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: N/A</div>
		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: N/A</div>
39. Have you acquired the status of an immigrant or permanent resident of another country?		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country): N/A</div>
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		<div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, please specify: N/A</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: N/A</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: N/A</div>
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME		ADDRESS
CARPIO, RUSTICA CARPIO		COLLEGE OF COMMUNICATION POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
PRIETO, NELIA GARCIA		PAMANTASAN LUNGSOD NG MARIKINA
LATIDO, RUBILYN MARCELLANA		BATANGAS STATE UNIVERSITY
TEL. NO.		
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		
<div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div> <div>Government Issued ID: Company ID / PUP ID</div> <div>ID/License/Passport No.: FA0041MN2014</div> <div>Date/Place of Issuance: PUP</div>		<div></div> <div>Signature (Sign inside the box)</div> <div></div> <div>Date Accomplished</div>
		<div>ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable</div> <div>PHOTO</div>
		<div></div> <div>Right Thumbmark</div>
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.		
<div></div> <div>Person Administering Oath</div>		

