

# **Contents**

1. Setup

2. Function

3. Requirements

# 1. Setup



1 Run "UIP\_setup.exe"

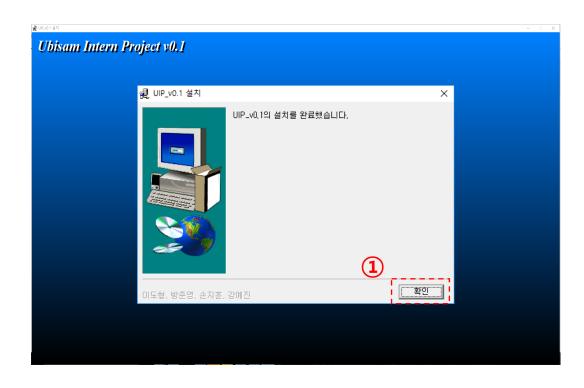


2 Click the 'Next' Button

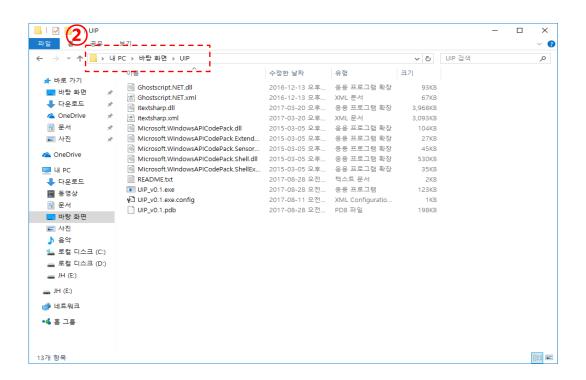


- 3 Set the path to save
- 4 Click 'Setup' button

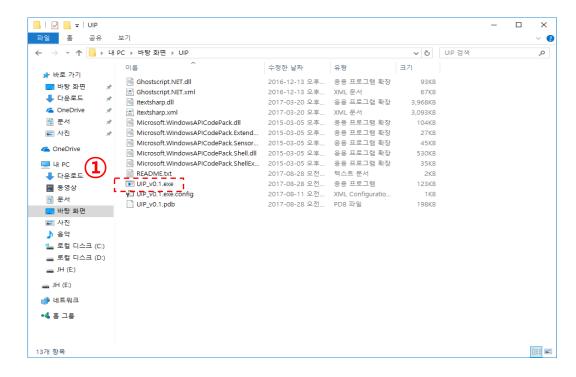
# 1. Setup



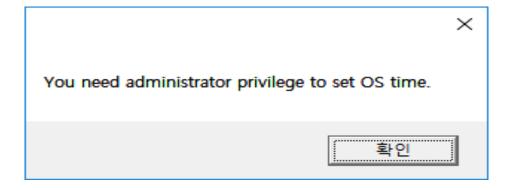
(1) Click the 'Ok' Button



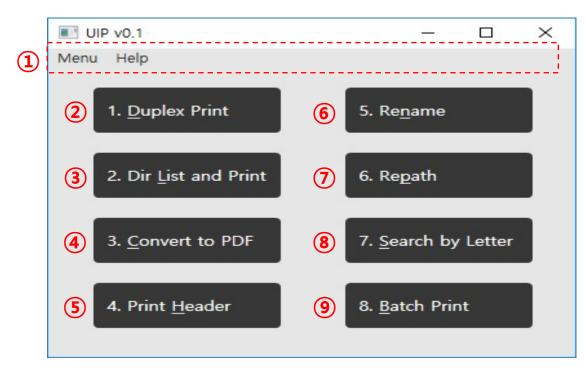
2 You can see program files in the path you choose



1 Run UIP\_v0.1.exe

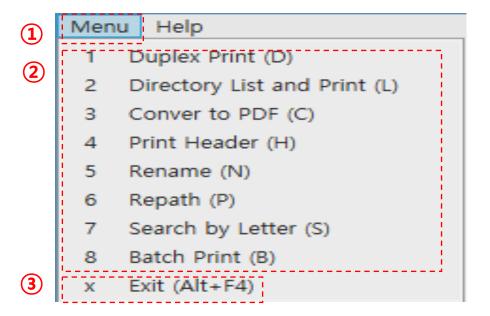


If you want to set OS time automatically, you need administrator privilege.



- 1 Menu Bar
- 2 Print PDF file on the both sides.
- (3) Make a list of files in a selected file on the txt, word and excel.
- 4 Convert word file to pdf file.
- 5 Print the file name in the upper right corner and page number in the bottom center, when printing a PDF file.
- 6) Change name of files collectively.
- 7) Change path of files collectively.
- 8 Search word what you want on the pdf file and see the result on the excel
- 9 Print PDF files collectively on the both sides.

#### 1) Menu Bar



Menu4 Help

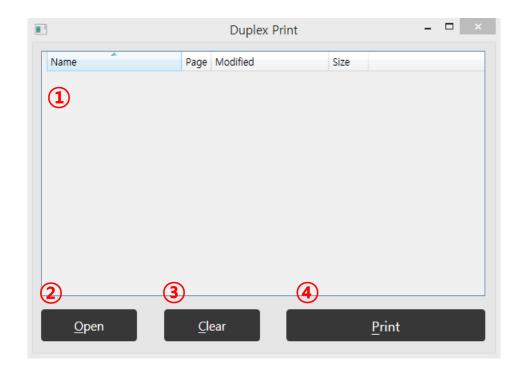
5 ? Info (I)

6 ! Version (V)

- 1 View Menu List
- 2 Run Program
- 3 Exit Program

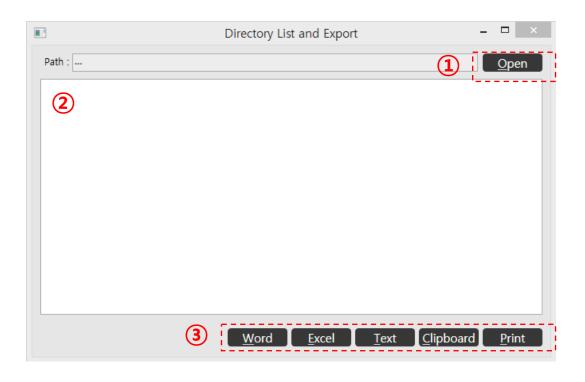
- 4 View Help List
- 5 Check Info
- **6** Check Version

#### 1) Duplex Print



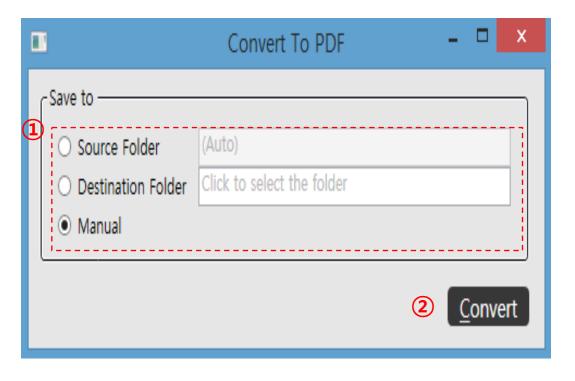
- 1 File information list use gave out
- 2 Load files (1 You can use Drag&Drop)
- 3 Clear list
- 4 Print a list of files

2) Directory List and Export(Prints information about subfiles in the folder.)



- 1 Load "Folder"
- (2) Window for file informations user loaded
- Option
  - Word : Output to Word
  - Excel: Output to Excel
  - Text : Output to Text
  - Clipboard : Copy to Clipboard
  - Print

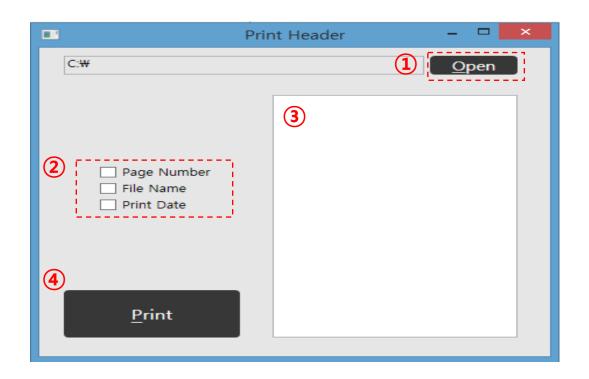
3) Convert To PDF



- 1 PDF Convert Option
  - Source Folder (Save to the location of the current file)
  - Destination Folder (Save to the location user choose
    - + Save as same name)
  - Manual (Save to the location user choose
    - + Save as name use choose)

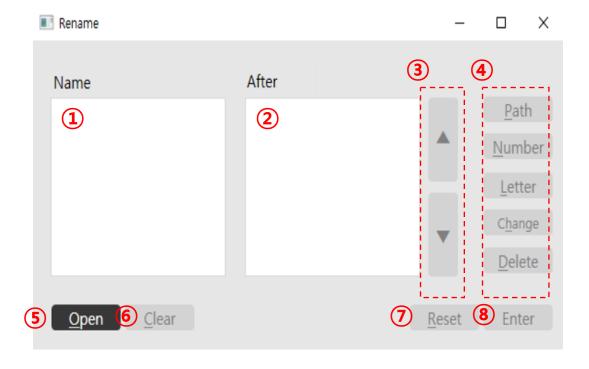
2 Run Convert

4) Print Header(add information to existing PDF file)



- 1 Load file
- 2 Option (Multiple selection possible)
- 3 Preview
- 4 Print

#### 5) Rename

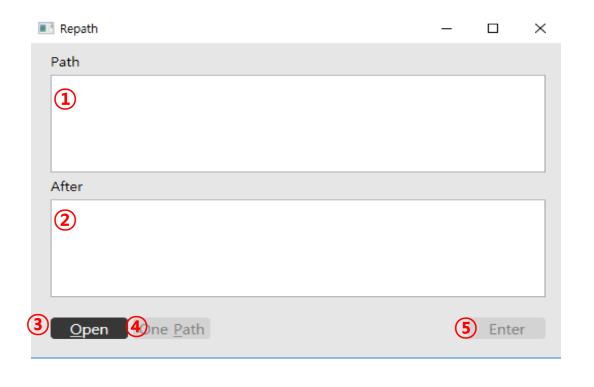


- 1 File name List user loaded
- **②** File name user changed
- (3) Change file order
- 4 Change file's name
  - Path : Rename files to file's path
  - Number : Order numbers before file names
  - Letter: Write word before file names
  - Change: Replace certain characters in file names -

Delete: Clear specific characters in filenames

- 5 Load files( or drag & drop )
- 6 Clear list
- **7** Reset file names
- 8 Execute

6) Repath



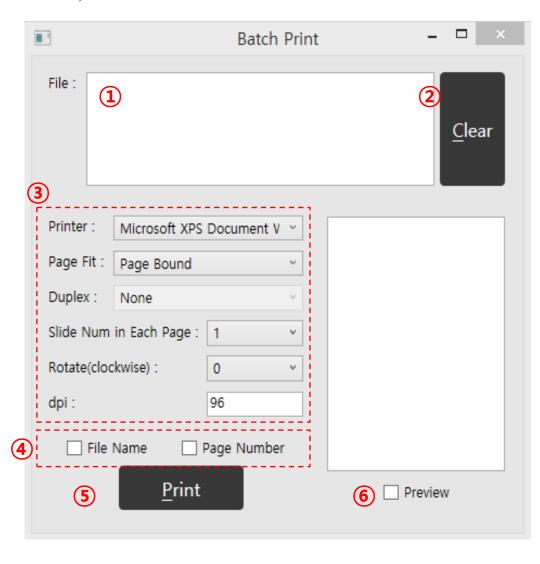
- ① Current path list of loaded files
- **2** File path list to replace
- (3) Load files (or drag & drop)
- 4 Change to one file path
- **5** Execute

7) Search By Letter



- 1 Lis of Files
- Add files
- (3) Clear list of files
- Search words to find

#### 8) Batch Print



- List of files, user can choose file(Multiple selection possible)
- Clear list of files
- 3 Select options
  - Printer : Select printer to print
  - Duplex: Double-sided printing
  - Slide Num in Each Page : Number of pages to print on one side of the paper
  - Rotate(clockwise) : Rotate page
  - dpi : Resolution setting
- Select the item to be displayed on the upper right of the page(Multiple selection possible)
- 5 Execute
- 6 Preview option