



2GO Travel's Wi-Fi

PassCess Onboard Control Panel Manual



Contents

Logging into the System	2
Users Connected	3
Search User	4
Vouchers List	5
Search Voucher	6
Apps Access	7
System Network Uptime	7
News Page (News and Announcements)	9
Add Local News	9
Contact Support	13
Manuals	14

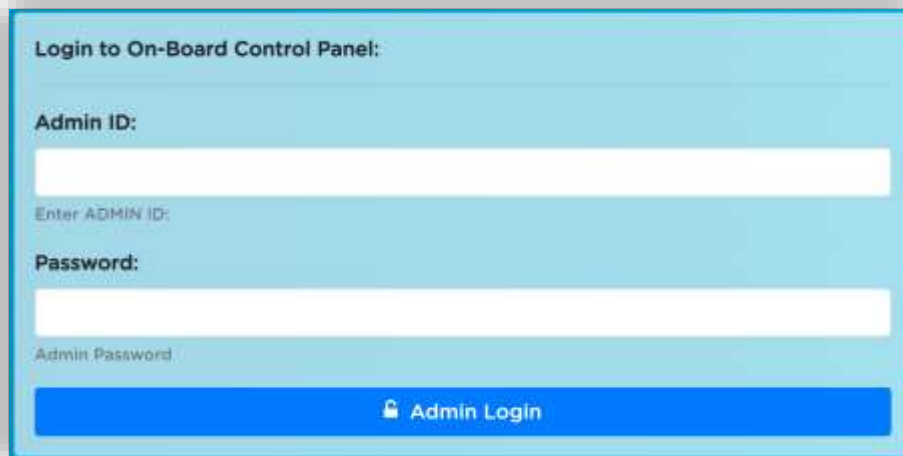
The **PassCess Onboard Control Panel** allows the vessel administrators /staff to support issues in the vessel during voyage. It also allows them to create and send News and Announcements which the Users/Guests onboard can view via the Bulletin Board, as well as view all the News and Announcements. This allows admin and staff to access to view users currently connected, Vouchers, News & Announcements, Contact Support and Help Manuals.

This manual will help support staff in familiarizing themselves with the Onboard Control Panel.

Logging into the System

To access the **PassCess Onboard Control Panel**, user must enter their assigned User ID and Password in the below link/page.

<http://10.1.5.1/index.php/dashboard/auth/login>



The screenshot shows a login interface with a light blue background. At the top, it says "Login to On-Board Control Panel:". Below this, there are two input fields. The first is labeled "Admin ID:" and has a placeholder text "Enter ADMIN ID:". The second is labeled "Password:" and has a placeholder text "Admin Password". At the bottom, there is a blue button with a lock icon and the text "Admin Login".


Users Connected

This feature displays the details of all the users who connected to the vessel.

Users Connected						
Show 25 entries		<input type="text"/> Search				
Date	Voucher	User	E-Mail	Mobile	Platform	MAC Addr
2021-10-20 04:25:17	ec4c5c83	Evaristo,Tomexsana	tom@smglobal.net	0928814272	Android	C2-C1-89-23-D9-73
2021-10-20 04:20:34		Evaristo,Tomexsana	tom@smglobal.net	0928814272	Android	C2-C1-89-23-D9-73
2021-10-20 03:50:15	NoVoucher	Mac,Vivo	macvivo@t.net	1111111111	Android	C4-A8-B2-28-76-58
2021-10-20 03:50:02		Mac,Vivo	macvivo@t.net	1111111111	Android	C4-A8-B2-28-76-58
2021-10-20 03:49:27	NoVoucher	Mac,Vivo New	macvivonew@t.net	1111111111	Android	E6-29-18-BD-7C-45
2021-10-20 03:49:10		Mac,Vivo New	macvivonew@t.net	1111111111	Android	E6-29-18-BD-7C-45
2021-10-20 03:32:24	NoVoucher	Mac,Oppo Own	macoppo@t.net	1111111111	Android	8E-AE-45-58-1D-E9
2021-10-20 03:30:01	85a71a44	Mac,Oppo Own	macoppo@t.net	1111111111	Android	8E-AE-45-58-1D-E9
2021-10-20 03:29:28		Mac,Oppo Own	macoppo@t.net	1111111111	Android	8E-AE-45-58-1D-E9
2021-10-20 03:26:02	Fa28d1db	Mac,Iphone	maciphone@t.net	1111111111	iOS	D0-A6-37-89-53-DF
2021-10-20 03:19:44		Mac,Iphone	maciphone@t.net	1111111111	iOS	D0-A6-37-89-53-DF

To view details of a particular user.

Click the user you want to view, the following screen shall appear:



The screenshot shows a 'Details' window with the following fields and values:

Field	Value
Date Recorded:	2021-10-20 03:30:01
Access Type :	basic
User :	Mac,Oppo Own
Voucher Used:	95a71a44
Mobile Number:	1111111111
E-Mail Address:	macoppo@t.net
MAC Address:	8E-AE-45-5B-1D-E9
Browser:	Chrome
Platform:	Android

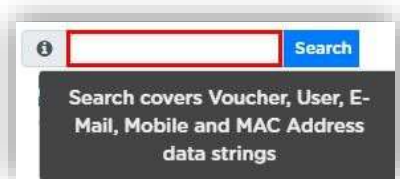
A 'Close' button is located at the bottom right of the window.

The screen displays the information of the connections made by the user.

Search User

To search for a particular user.

- a. Type any strings in the search box.



The screenshot shows a search interface with a text input field and a 'Search' button. A tooltip is displayed below the input field, stating: 'Search covers Voucher, User, E-Mail, Mobile and MAC Address data strings'.

b. The following search result should be displayed:

Vouchers					
Show 25 entries		Result PAID		Search	
Voucher Code	Time	Date	Status	Type	
8048776	UNLIMITED	UNLIMITED	PAID	PAID	
0290188	UNLIMITED	UNLIMITED	PAID	PAID	
024C305	UNLIMITED	UNLIMITED	PAID	PAID	
4635060	UNLIMITED	UNLIMITED	PAID	PAID	
0700304C	UNLIMITED	UNLIMITED	PAID	PAID	
ED00FEA0	UNLIMITED	UNLIMITED	PAID	PAID	
02F5306	UNLIMITED	UNLIMITED	PAID	PAID	
70248881	UNLIMITED	UNLIMITED	PAID	PAID	
78F0888B	UNLIMITED	UNLIMITED	PAID	PAID	

Users Connected						
Show 25 entries		0 Mac		Search Clear Search		
Date	Voucher	User	E-Mail	Mobile	Platform	MAC Addr
2021-10-20 03:50:15	No Voucher	MacVivo	macvivo@t.net		Android	C4-A8-82-2B-76-58
2021-10-20 03:49:27	No Voucher	MacVivo New	macvivo@t.net		Android	E6-29-18-8D-7C-45
2021-10-20 03:26:02	Fa28d9db	Mac.Iphone	maciphone@t.net		iOS	D0-A6-37-95-53-DE
2021-10-20 03:22:34	No Voucher	Mac.Oppo One	macoppo@t.net		Android	8E-AE-45-58-1D-29
2021-10-20 03:10:01	85a71444	Mac.Oppo One	macoppo@t.net		Android	8E-AE-45-58-1D-29
2021-10-19 07:33:20	No Voucher	Mac.Ipads	macipads@t.net		iOS	C4-84-66-A7-32-F2
2021-10-19 05:03:52	0cd26696	Mac.Ipad Eric	macipads@t.net		Mac OS X	CA-04-78-93-FD-8A
2021-10-19 05:02:25	F552958	Mac.Ipads	macipads@t.net		iOS	C4-84-66-A7-32-F2

Vouchers List

This feature displays all of the vouchers in the vessel. Support can check the status of the vouchers:

- Time Allowance
- Data Allowance
- Status Type

Vouchers

Show 25 entries

Voucher Code / Type Search

Voucher Code	Time	Data	Status	Type
B22779D9	UNLIMITED	UNLIMITED	AVAILABLE	FREE
41128B25	UNLIMITED	UNLIMITED	AVAILABLE	FREE
A40F1DB1	UNLIMITED	UNLIMITED	AVAILABLE	FREE
D3912762	UNLIMITED	UNLIMITED	AVAILABLE	FREE
296F6124	UNLIMITED	UNLIMITED	AVAILABLE	FREE
AC9D285D	UNLIMITED	UNLIMITED	AVAILABLE	FREE
879078A3	UNLIMITED	UNLIMITED	AVAILABLE	FREE
3C02EC50	UNLIMITED	UNLIMITED	AVAILABLE	FREE
6D6EA952	UNLIMITED	UNLIMITED	AVAILABLE	FREE
90569769	UNLIMITED	UNLIMITED	AVAILABLE	FREE
2EC592B4	UNLIMITED	UNLIMITED	AVAILABLE	FREE
4DF52A01	UNLIMITED	UNLIMITED	AVAILABLE	FREE
A425CB35	UNLIMITED	UNLIMITED	AVAILABLE	FREE
743BC85A	UNLIMITED	UNLIMITED	AVAILABLE	FREE
95C65C20	UNLIMITED	UNLIMITED	AVAILABLE	FREE

Search Voucher

To search for a particular voucher.

- Type any strings in the search box.

Voucher Code / Type Search

- The following search result should be displayed:

Vouchers

Show 25 entries

Reset SAB453C9 Search

Voucher Code	Time	Data	Status	Type
SAB453C9	UNLIMITED	UNLIMITED	AVAILABLE	FREE

Showing 1 to 1 of 1 entries (filtered from 17,729 total entries)

Apps Access

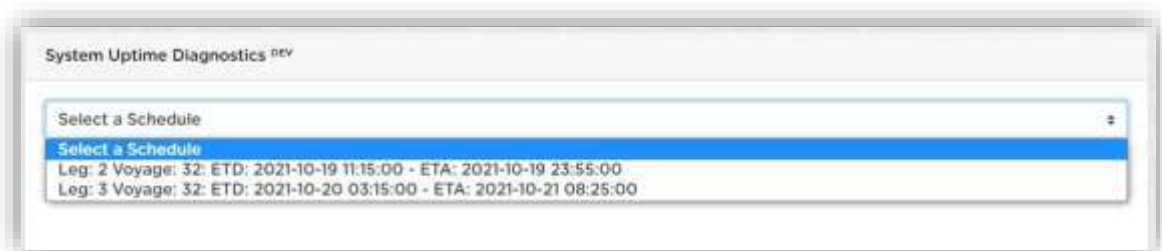
This page displays the allowed and blocked apps in the System.



System Network Uptime

This page checks the upload and download of data speed.

- Select a Schedule by clicking the drop-down list.



- b. Select date range then click "Apply".

System Uptime Diagnostics ^{DEV}

Leg: 2 Voyage: 32: ETD: 2021-10-19 11:15:00 - ETA: 2021-10-19 23:55:00

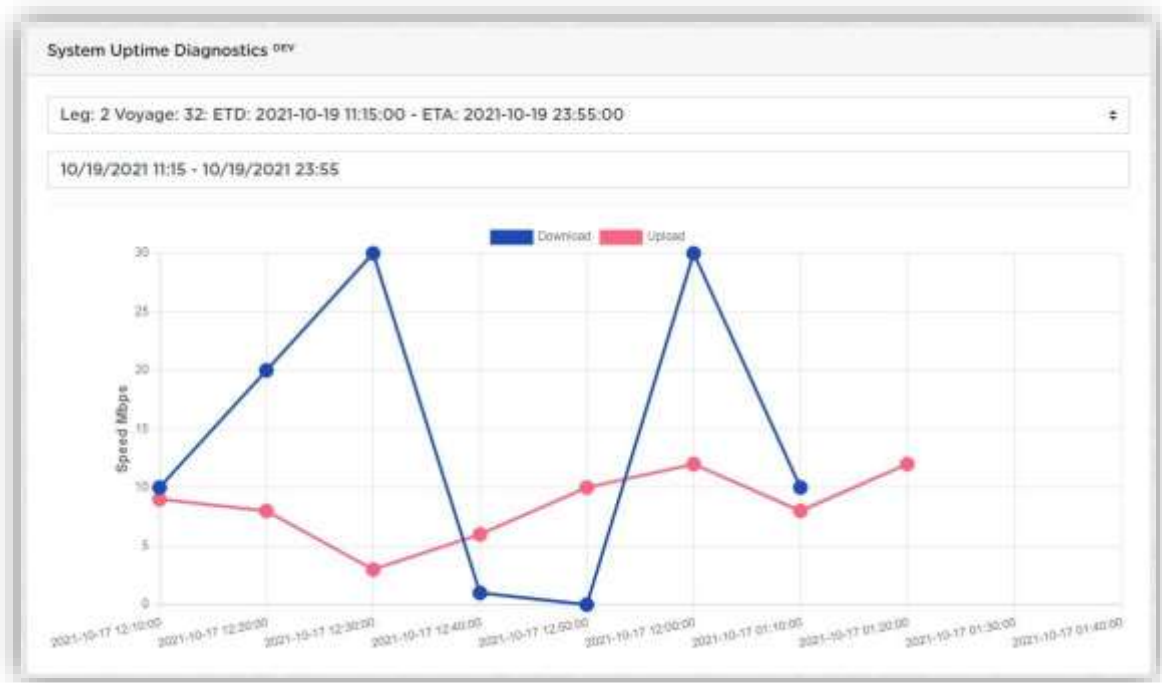
10/19/2021 11:15 - 10/19/2021 23:55

Sep 2021							Oct 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
29	30	31	1	2	3	4	26	27	28	29	30	1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30	1	2	24	25	26	27	28	29	30
3	4	5	6	7	8	9	31	1	2	3	4	5	6

11 : 15 AM 11 : 55 PM

10/19/2021 11:15 - 10/19/2021 23:55 Cancel Apply

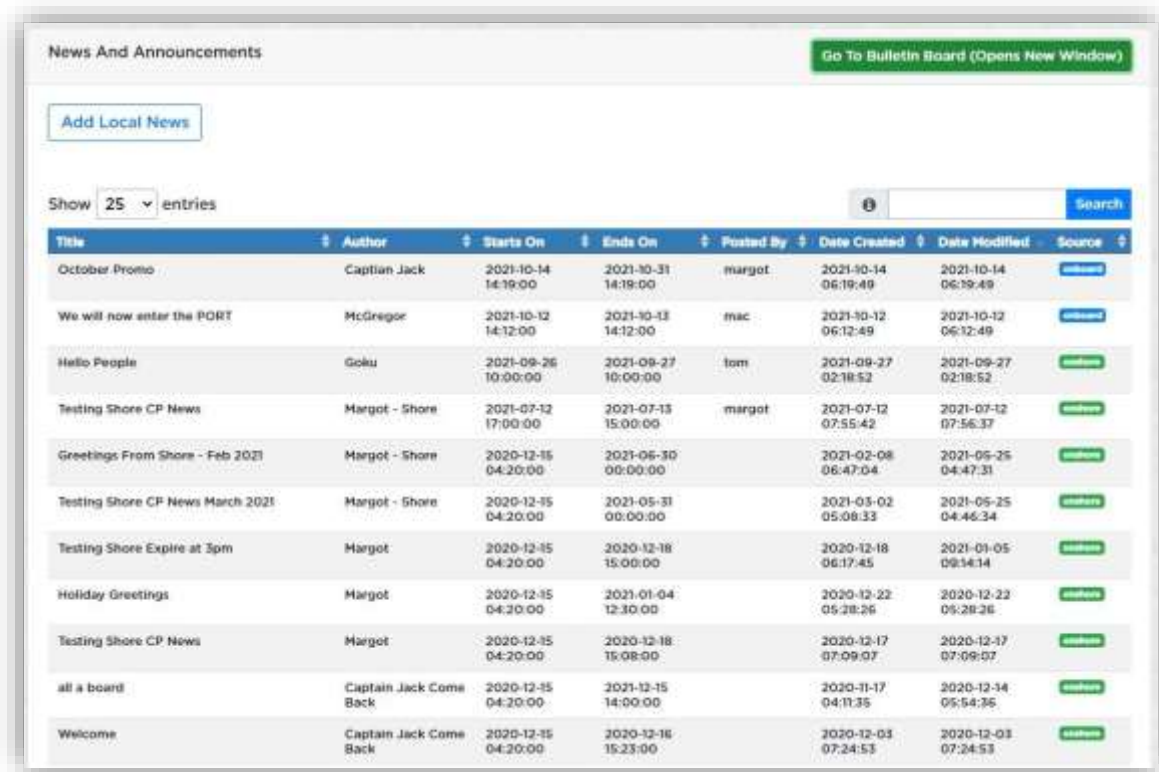
- c. A graphical screen shall appear:



News Page (News and Announcements)

The News Page allows the Administrator to create and send News and Announcements which the Users/Guests onboard can view via the Bulletin Board, as well as view all the News and Announcements.

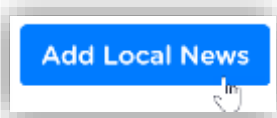
This page displays all the news created both Onboard and Onshore.



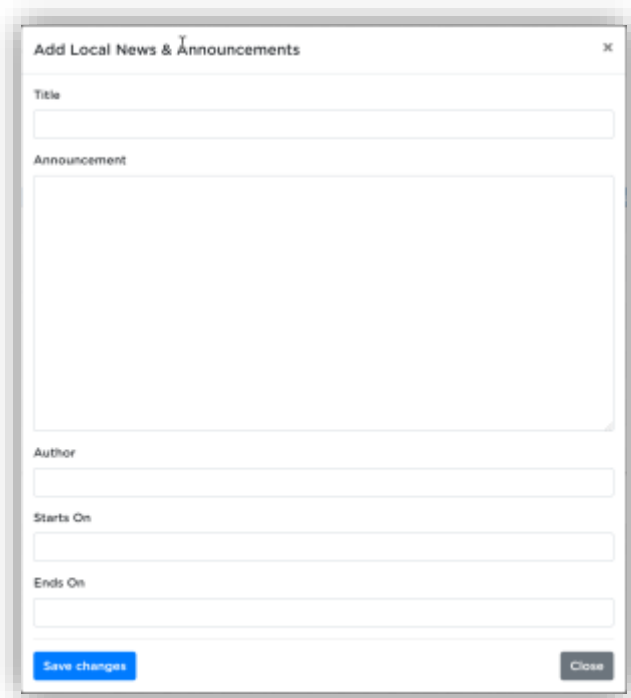
Title	Author	Starts On	Ends On	Posted By	Date Created	Date Modified	Source
October Promo	Captian Jack	2021-10-14 14:19:00	2021-10-31 14:19:00	margot	2021-10-14 06:19:49	2021-10-14 06:19:49	onboard
We will now enter the PORT	McGregor	2021-10-12 14:12:00	2021-10-13 14:12:00	mac	2021-10-12 06:12:49	2021-10-12 06:12:49	onboard
Hello People	Goku	2021-09-26 10:00:00	2021-09-27 10:00:00	tom	2021-09-27 02:18:52	2021-09-27 02:18:52	onshore
Testing Shore CP News	Margot - Shore	2021-07-12 17:00:00	2021-07-13 15:00:00	margot	2021-07-12 07:55:42	2021-07-12 07:56:37	onshore
Greetings From Shore - Feb 2021	Margot - Shore	2020-12-15 04:20:00	2021-06-30 00:00:00		2021-02-08 06:47:04	2021-05-25 04:47:31	onshore
Testing Shore CP News March 2021	Margot - Shore	2020-12-15 04:20:00	2021-05-31 00:00:00		2021-03-02 05:08:33	2021-05-25 04:46:34	onshore
Testing Shore Expire at 3pm	Margot	2020-12-15 04:20:00	2020-12-18 15:00:00		2020-12-18 06:17:45	2021-01-05 09:14:14	onshore
Holiday Greetings	Margot	2020-12-15 04:20:00	2021-01-04 12:30:00		2020-12-22 05:28:26	2020-12-22 05:28:26	onshore
Testing Shore CP News	Margot	2020-12-15 04:20:00	2020-12-18 15:08:00		2020-12-17 07:09:07	2020-12-17 07:09:07	onshore
all a board	Captain Jack Come Back	2020-12-15 04:20:00	2021-12-15 14:00:00		2020-11-17 04:11:35	2020-12-14 05:54:36	onshore
Welcome	Captain Jack Come Back	2020-12-15 04:20:00	2020-12-16 15:23:00		2020-12-03 07:24:53	2020-12-03 07:24:53	onshore

Add Local News

- To create News and Announcements, click the "Add News & Announcements" button.



b. The following screen shall appear:

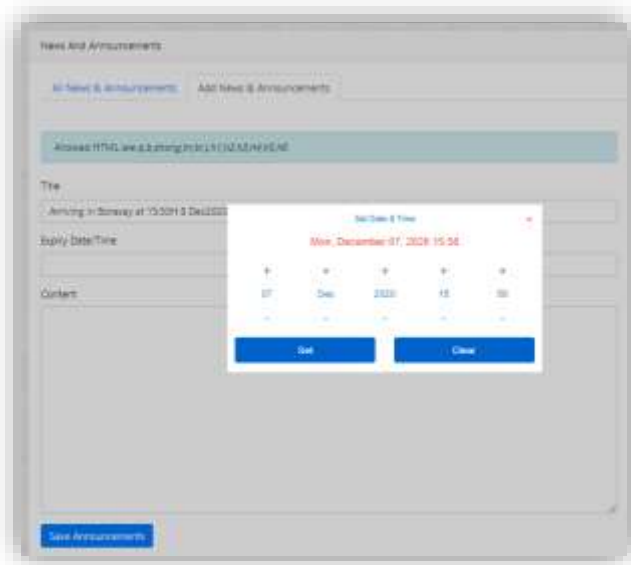


The screenshot shows a modal dialog box titled "Add Local News & Announcements" with a close button (X) in the top right corner. The form contains the following fields and controls:

- Title:** A single-line text input field.
- Announcement:** A large, multi-line text area for the main message.
- Author:** A single-line text input field.
- Starts On:** A single-line text input field for the start date.
- Ends On:** A single-line text input field for the end date.
- Buttons:** A blue "Save changes" button at the bottom left and a grey "Close" button at the bottom right.

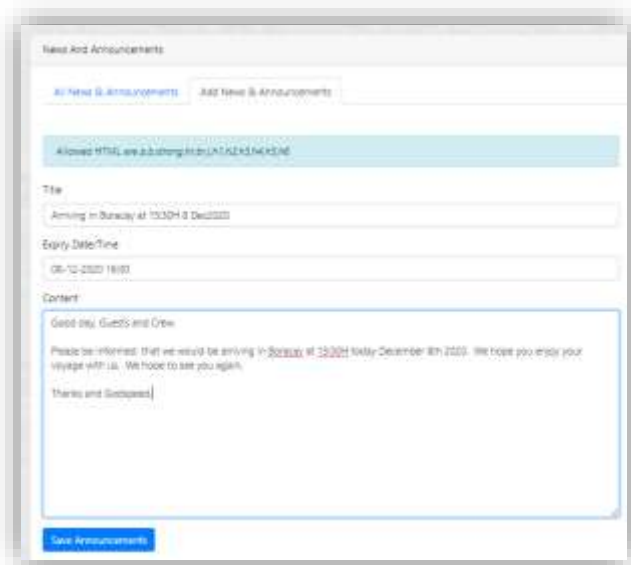
Enter the Title and the News & Announcement message.

- c. Select the expiration date and time.



The screenshot shows a web form titled "News And Announcements". At the top, there are two tabs: "All News & Announcements" and "Add News & Announcements". Below the tabs is a text area containing the URL "Allowed HTML are &strong& in &strong&". The form has several fields: "Title" with the text "Arriving in Soreby at 15:30H 8 Dec2020", "Expiry DateTime" which is currently empty, and a "Content" text area. A date and time picker modal is open over the "Expiry DateTime" field, showing "Mon, December 07, 2020 15:58". The picker has buttons for "Set" and "Clear". At the bottom of the form is a blue button labeled "Save Announcements".

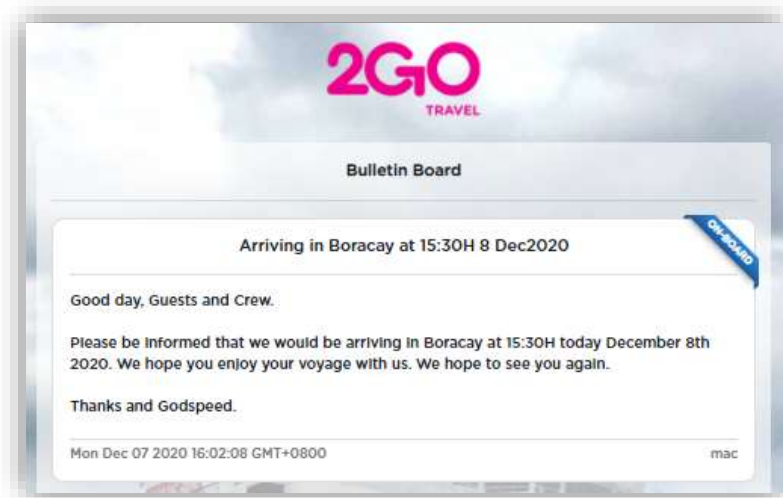
This feature allows the news/announcement to display into the Bulletin Board for a certain date and time.



The screenshot shows the same "News And Announcements" form, but now the "Expiry DateTime" field is populated with "08-12-2020 18:00". The "Content" text area now contains the following text: "Good day, Guests and Crew
Please be informed that we would be arriving in Soreby at 15:30H today December 8th 2020. We hope you enjoy your voyage with us. We hope to see you again.
Thanks and Godspeed". The blue "Save Announcements" button is still at the bottom.

Click "Save Announcements" to confirm.

d. The following screen shall appear:



Contact Support

The Contact Support page allows the Administrator to send an email to PassCess Support on any issues encountered with the system.

The screenshot shows the 'PassCess Onboard' interface with a sidebar menu on the left containing 'Users Connected', 'Vouchers', 'App Access', 'System Network Uptime', 'News & Announcements', 'Contact Support', and 'Manuals'. The 'Contact Support' page is titled 'Contact Support (All Fields with * are Required)'. It includes a 'To:' field set to 'PassCess Support'. The 'OnBoard Technical Support Staff Information:' section contains fields for 'Name of Tech Support *' (split into Last Name and First Name), 'Support Staff E-Mail *' (Staff E-Mail), and 'Support Staff Contact *' (Staff Contact #). The 'Passenger Information:' section includes 'Name of Passenger *' (split into Last Name and First Name), 'Passenger E-Mail Address *' (example: name@domain.com), and 'Passenger Contact Number *'. The 'Details:' section has 'Type of Access *' (a dropdown menu), 'Voucher Code having issues *' (a dropdown menu with options like 'Voucher Code having issues'), 'Issues Encountered / Reason for Replacing *' (a text area with suggestions like 'Invalid Voucher / No Internet / Cannot Connect / Refused / Abuse'), and 'Voucher Code Replacement *' (a text area for 'Voucher Code Replacement'). The 'Message Body: (Additional Notes for Support)' section has a 'Message (optional)' text area and a 'How would you like us to contact you? *' dropdown menu with a 'Contact Number' field. A 'Send Message to Support' button is at the bottom. The sidebar also includes 'My Profile' and 'Log Out (logout)' links.

Enter the important information needed the click the "Send Message to Support" button.

Manuals

Onboard Support staff can download the Help Manuals for PassCess System in pdf format.

