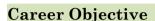
# Resume OF MD.SHOVON SHAHARIAR

# **Mailing Address:**

324, Chawdhory Villa,

Polertek, Uttarkhan, Dhaka-1230

E-mail: shovonsahriar683@gmail.com



To work in a structured and well organization where I can serve with integrity and sincerity that encourages for performance, career growth, leadership and provides ample as well as learning opportunities.

# **Academic Qualification**

Masters of Business Administration (M.B.A)

Institute : Govt.Titumir College, Dhaka

Department : Management Result : 2.97 (out of 4.00)

Passing Year : 2016

University : University of Dhaka

Bachelor of Business Administration (B.B.A)

Institute : Govt. Titumir College,

Dhaka

Department : Management Result : 2.98 (out of 4.00)

Passing Year : 2015

University : University of Dhaka

**Higher Secondary Certificate (H.S.C)** 

Institute : Adamjee Cantonment College

Group : Business Studies Result : 4.50 (out of 5.00)

Passing Year : 2010 Board : Dhaka

Secondary School Certificate (S.S.C)

Institute : Adarsha Biddya Niketon, Manikdi

Group : Business Studies Result : 4.38 (out of 5.00)

Passing Year : 2008 Board : Dhaka



# **Presently Working**

Working as an "Assistant Manager" With "Rime Engineers & Technology." Uttara, Dhaka, from 05/08/2020 to Till now.

### **Previous Working Experience**

- Worked as an "HR Officer" with "Averroes International School", Rupnagar, Mirpur Road, Dhaka, from 01/06/2019 to 31/07/2020.
- Worked as an "**HR Manager**" with "Chayanir Accommodation" WarelessGate, Mohakhali, Dhaka, from 20/03/2018 to 30/05/2019.
- Worked as an "Management Officer" with "Property Solution BD", Asadgate, Mirpur Road, Dhaka, from 01/01/2016 to 05/01/2018.
- Worked as an "Sales & Marketing Executive Officer" with "Rime Real Estate & Housing Ltd." Uttara, Dhaka, from 19/02/2014 to 30/06/2015.

## **Computer Literacy**

Successfully completed **03** (three) months office application course from "S.R Computer Training Institute". Well versed in operating MS office, Excel, Powerpoint and efficient in e-mail browsing and communication.

#### Extra Curriculum Activities

- Completed 03 days special training on "Community Level Volunteer Training Programme" "From Fire Service & Civil Defence of Bangladesh", MES, Dhaka Cantt, Dhaka- 1206.
- > Completed day long certificate course on "International Job Training (IJT)" from SAIFUR'S, Panthapath, Dhaka.

#### Language Proficiency

Excellent communication both in Bangla and English.

### Personal Information

Name : Md. Shovon Shahariar Father's Name : Md. Belayet Hossain Khan

Mother's Name : Mrs. Shahanaz Akter

Permanent Address: Village: Panchgaon, P.O. Chandipur, P.S. Naria, District:

Sariatpur.

Date of Birth : 11<sup>th</sup> September, 1993

Mobile: : 01843905163

Blood Group : AB+

Nationality : Bangladeshi (by birth)

Religion : Islam
Marital Status : Single
Height : 5'-8"
Sex : Male

# Reference

1. Saiful Islam Khan
Managing Director
Rime Real Estate and Housing Ltd.
General Secretary
Developers Forum
Cell: 01711703955

2. Farhad Hossain Principal Monipur School & College, Dhaka Cell: 01711601307

	Date:
Md. Shovon Shahariar	

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