



House# 133/3, Mir-Hazirbagh.
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RAFI SHAHRIAR

Career Summary

Hard-working Human Resources Management & Marketing major currently attending East West University. Aiming to leverage proven analytical, teamwork, and organizational skills to successfully fill the Territory Officer role at your company. Frequently praised as efficient by my peers, I can be relied upon to help your company to achieve its goals.

Skills & Abilities

- Strong Proficiency in English Language as both Verbal & Written Communication.
- Strong ability to operate computerized office programs.
- Ability to provide strategic directions and excellent organizational and planning skills.
- Understand local consumer behavior and analyze market demand.
- Ability to focus on delivering results through innovation and growth.

Experience

SALES OFFICER, [Pvt. Owned Business]

August 2016- July 2018

As it was a fully private owned business, I was developing the distribution channels as well as covering the local markets to increase the rapid sales force. As I was doing a marketing role, so my duty was to analyze market demand & consumer behavior.

Education

BACHELOR OF BUSINESS ADMINISTRATION [BBA]

East West University, Dhaka.
GPA- 2.50[Approx.]
Major in HRM

HIGHER SECONDARY CERTIFICATE [HSC]

Govt. City College, Rajshahi.
GPA- 3.60
Major in Science Group

SECONDARY SCHOOL CERTIFICATE [SSC]

Govt. Laboratory High School, Rajshahi.
GPA- 5.00
Major in Science Group

Certifications & Licenses

- Motor Driving License (RJ0027000CL0006).
- Quantum Foundation- Graduation Course Certificate
- IBM Certified Course- Solving Problems with Critical & Creative Thinking
- 4 Months training certificate on Microsoft Word/PowerPoint/Excel/Access.

References

KHALED MASUD PILOT
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Signature