

## MD. NORUL BAKY

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### **Career Objective:**

To pursue a challenging career and be part of a progressive organization that gives scope to enhance my knowledge, skills and to reach the pinnacle in the computing, sales, and marketing field with sheer determination, dedication, and hard work.

### **Academic Qualification:**

Exam Title	Dept. / Major	Institute	Passing Year	Result
B.Com (Pass Course)	Bachelor of Business Studies	MoulvibazarGovt College	2014	2 <sup>nd</sup> Division
HSC	Electrical Department	Moulvibazar Technical School and College	2011	3.94 scale of 5.00
SSC	Electrical Department	Moulvibazar Technical School and College	2009	3.86 scale of 5.00

### **Experiences:**

- I work as a Branch In-Charge sales and marketing, at H-Power Motor Co Ltd. in Trisal,Mymoning (01/01/2021 to current).
- I work as a Senior Executive sales and marketing, at Supersign Cables Co Ltd. in Moulvibazar, Sylhet (01/02/2017 to 30/12/2020).
- I worked as an Executive in sales and marketing and Accounts, at SQ wire & Cables Co Ltd. inMoulvibazar, Sylhet (01/06/2014 to 31/12/2017).
- I have experienced in creating new parties, maximum sales and collection, visits many projects, in both companies, andalso make good relationships with all parties.
- I also fill up yearly targets, co-operate with all accounts works, and maintained official computing works.

**Skills:**

- I have been completed the six-month Computer Basic Course atMoulvibazar Technical School and College and obtained a very good result.
- I have an excellent idea and experience about Closing Processes in the company.
- I have also an idea about Data Entry and Accounts Payable/Account Receivable.

**Extra Co-Curricular Activities:**

- Worked at Debating Society, Moulvibazar Technical School and College as an Executive Member from 2007-2008.
- Worked Debating Society, Moulvibazar Technical School and College as a Joint Secretary from 2009-2010.

**Specialization:**

- Operating System: Window (XP, 7, 8, 10) and Linux (Ubuntu and Mint).
- Photoshop, Internet Browsing

**Personal Details :**

Father's Name : Md. Anaytur Rahman

Mother's Name : KulsumAkter

Date of Birth : July 01, 1994

Gender : Male

Marital Status : Single

Nationality : Bangladeshi

Religion : Islam

Permanent Address : Village: Pachkahonia, P/O: Badla, P/S: Itna, District: Kishoreganj.

Current Location : Trisal, Mymonsing

I declared that all the data and information given above is correct to the best of my knowledge.



Signature