

IMTIYAZ HASSAN

KA-3/16, Bangladesh Bank Colony, Agrabad, Chittagong.

+8801715433550

imtiyazhassan41@gmail.com

<https://www.linkedin.com/in/imtiyaz-hassan-545982113>



CAREER OBJECTIVE

Utilizing the skills of supply chain management that are learned throughout my experiences to join a success-oriented environment where job satisfaction and professional development are awarded a high level of attention.



KEY SKILLS

- SAP
- Foreign and local procurement
- Documentation
- Leadership & People management



EXPERIENCES

Assistant Manager | MGH Group- Portlink Logistics Centre Ltd.
01.01.2019 – CONTINUING

MATERIAL HANDLING EQUIPMENT MAINTENANCE DEPT.

- Supervising physical maintenance and repairing of the machineries & equipment,
- Purchasing/procuring parts, machineries, lubricating oils, tires from local/foreign markets by communicating with different suppliers/vendors (Saif Powertec Ltd, Konecranes-Demag Bangladesh, Capital Marine, Euro Parts, Material Handling Solution, Cross World Ltd, Mark Asia, ICEL etc.)
- Preparing multiple suppliers' comparison, supplier analysis, right price point, warranty, delivery lead time, payment terms, complaints and return policy etc. & negotiating with the preliminarily approved parties for optimal price,
- Managing inventory records, examining the levels of inventories to determine shortages or avoiding surpluses, re-order point calculation, EOQ determination etc.
- Tracking cost record and billings of every expenses incurred for purchasing materials.
- Accountability toward the board of directors for actions taken to mitigate problems, reporting them about stock level, future expenses, budget forecasting etc. time to time.
- Working as a coordinator among the team members, maintaining duty schedule, arranging and supervising training of the members, individual goal setting for enhancing team performances etc.

Executive | MGH Group- Portlink Logistics Centre Ltd.

10.11.2017 – 31.12.2018

MATERIAL HANDLING EQUIPMENT MAINTENANCE & REPAIRING DEPT.

- Troubleshooting and maintenance of equipment.
- Material requirement planning and scheduling.
- Communicating with suppliers, vendors for procurement and repairing,

Trainee Executive | MGH Group- Portlink Logistics Centre Ltd.

01.08.2017 – 09.11.2017

WAREHOUSE OPERATION (EXPORT)

- Maintaining SAP updates of CFS activities to notify its related concerns for faster communication.
- Warehouse and inventory management.



EDUCATION

Master's in Business Administration (MBA) | University of Chittagong

2016 – 2018

Operations & Supply Chain Management

GPA 3.40 out of 4.00

B.Sc. Engineering | International Islamic University Chittagong

2011 – 2015

Electrical & Electronics Engineering

GPA 3.08 out of 4.00

Higher Secondary Certificate | Govt. Hazi Muhammad Muhsin College

2010

Science

GPA 4.80 out of 5.00

Secondary School Certificate | Chittagong Collegiate School

2008

Science

GPA 5.00 out of 5.00



PERSONAL DETAILS

Name : Imtiyaz Hassan.

Father's Name : Mohammed Shahajahan.

Mother's Name : Mrs. Ferdous Ara Begum.

Present Address : Ka-3/16, Bangladesh Bank Colony, Agrabad, Chittagong.

Permanent Address: Village: Kismat Ghania Mora, P. O+P.S: Fulgazi, District: Feni.

Date of Birth : 01/01/1993

Blood Group : O+



REFERENCES

Mr. Mohammed Shahajahan
Deputy General Manager, SME
Bangladesh Bank, Chittagong.

Contact: +8801557413404

Email: mohammed.shahajahan163@bb.org.bd

Mr. Chowdhury Hasan Al Rashid, FCA
Group CFO, Finance & Accounts
MGH Group, Dhaka.

Contact: +8801714064365

Email: Chowdhury.rashid@mghgroup.com