

MD. JONAET HASSAN



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CAREER OBJECTIVES	<ul style="list-style-type: none">• To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills.• Seeking an entry-level position to begin my career in a high-level professional environment.• To make use of my interpersonal skills to achieve goals of a company that focuses on customer satisfaction and customer experience
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ACADEMIC RECORDS	Degree	University/Board	Institute	CGPA/GPA	Passing Year	Department/Group
	Bachelor of Science (B.S.C)	American International University Bangladesh	American International University Bangladesh	3.54 (out of 4)	2016	Electrical and Electronics Engineering
	HSC	Rajshahi	N.S Govt: College	4.30 (out of 5)	2011	Science
	SSC	Rajshahi	Natore Govt: Boys' High School	5.00 (out of 5)	2009	Science

EXPERIENCE	<ul style="list-style-type: none">▪ I worked as an Executive at the ServiceEngine BPO from 22nd August, 2016 to 31st August, 2018.
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Duties and Responsibilities	<ul style="list-style-type: none">▪ End-to-End Campaign Management▪ Creative Build, Edit, and Review▪ Inventory Management▪ Analytics▪ Targeting and Retargeting▪ Tag Code Generation and Distribution▪ Custom Projects▪ Quality Assurance: Ongoing Technical and Quality Assessments▪ Governance Meetings, Reporting and Communications
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TRAINING	<ul style="list-style-type: none"> Received 2 months training from ServEngine BPO on Excel and Digital Campaign management. Received a English Speaking and Effective communication skills training from ServEngine BPO. Received a typing speed increasing training from Augmedix Bangladesh. Received a Medical Scribe training from Augmedix Bangladesh. Received a online degree on “What is data Science” from Coursera. Link https://coursera.org/share/fa715b77786b83fbdab905612a659d8c 	
EXTRA CO-CURRICULAR ACTIVITIES	<ul style="list-style-type: none"> Taking parts in ADOPS premier league cricket tournament as a player. Donate relief in the floods affected area. 	
LANGUAGE PROFICIENCY	<ul style="list-style-type: none"> Bengali (Reading, Writing, Speaking) English (Reading, Writing, Speaking) Hindi (Speaking) 	
COMPUTER LITERACY	<ul style="list-style-type: none"> Microsoft Word, Microsoft PowerPoint. Microsoft Excel (Power pivot, Regression analysis, Business data management and Analysis) Adobe Photoshop Internet Browsing, E-mail management and good command at Social Media. 	
PERSONAL INFORMATION	<p> Father's Name : Late Md.Moyen Uddin Mother's Name : Most. Ayasha Begum Date of Birth : June 15, 1994 Gender : Male Marital Status : Unmarried Nationality : Bangladeshi National Id No. : 3305630653 Religion : Islam Permanent Address : Holding # 475/A, Alaipur ,Natore 6400 Current Location : Dhaka </p>	
REFERENCES	<p> Ahmed Al Nahian Sr. Principal Officer Walton Group Bangladesh Email: nahian.m11@gmail.com Cell : 01686690616 </p>	<p> Khairul Anam Senior Engineer PG Controls Ltd Email: khairuleng88@gmail.com Cell : 01708521558 </p>

Sincerely Yours,



MD. Jonaet Hassan