

**SM RAKIBUL HASAN**

Address: Ka- 96, Mohakhali south para, GULSHAN, BANANI,, Mohakhali, Dhaka

Mobile No 1: 01816433997

Mobile No 2 : +8801922666282

e-mail : hasan12a47@gmail.com

**Career Objective:**

To develop career to reach an honorable position through hard working skill & intelligence to be proved personality of motherland, a challenging position is desirable which will allow professional growth an opportunity to excel.

**Employment History:**

**Total Year of Experience :** 4.7 Year(s)

1. **Executive ( December 5, 2017 - Continuing)**

**TVS AUTO BANGLADESH**

Company Location : tejgoan, dhaka

Department: Sales

**Duties/Responsibilities:**

Sales & Marketing

2. **Assistant Officer ( February 20, 2016 - December 31, 2017)**

**Partex Star Group**

Company Location : Shanta Western Tower, Level -13, 186 Tejgaon Industrial Area, Dhaka

Department: MIS

**Duties/Responsibilities:**

To coordinate resources effectively to ensure successful execution of the project plan and deliver a quality project.

Act as liaison between users and developers to define software requirements and write detailed functional specifications.

To assure the quality of software being provided to the users, through reviews with developers and other methodical software quality assurance processes.

Assist the users in acceptance testing, developing procedures, and updating documentation.

Provide training to the users and ensure the sustainability.

Give support for successful Implementation & Post-Implementation of in-house applications.

**Academic Qualification:**

Exam Title	Concentration / Major	Institute	Result	Pas.Year	Duration
Master of Commerce (MCom)	Management	Government Bangla College	Second Class	2012	2
Bachelor of Business Studies (BBS)	Business studies	Government Titumir College	Second Class	2010	3
HSC	Business Studies	GULSHAN MODEL SCHOOL &	CGPA:4 out of 5	2006	2

		COLLEGE			
Dakhil (Madrasah)	Science	MOHAKHALI DARUL ULOM HOSSAINIA KAMIL MADRASHA	CGPA:3.25 out of 5	2003	-

### **Career and Application Information:**

Preferred Job Category : Marketing/Sales  
 Looking For : Mid Level Job  
 Available For : Full Time  
 Present Salary : Tk. 40000  
 Expected Salary : Tk. 50000

### **Specialization:**

Fields of Specialization	Description
<ul style="list-style-type: none"> <li>Computer skill</li> </ul>	* MS Word, Excel, Power Point, Photo Shop, illustrator, Photo Editing, Video Editing, Hardwiring and Internet All Categories Are Known, Excellency about Computer. * Knowledge of Social Networking and blogging sites such as Google wave, Twitter, Facebook, LinkedIn, WordPress and YouTube. Managed social media for Technical and professional communication major. * Social Marketing Analysis, Data Analysis. * Windows OS Operating & Installation. * Google Chrome & Mozilla Extension Development. * Open Android Application & Analysis. * All kind of Software Operating and Maintains.

### **Language Proficiency:**

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	Medium
Hindi	Low	Low	Medium

### **Personal Details :**

Father's Name : ABU TAHER  
 Mother's Name : SHAMSUN NAHAR KANA  
 Date of Birth : January 1, 1989  
 Gender : Male

Marital Status : Married  
Nationality : Bangladeshi  
National Id No. : 1477862328  
Religion : ISLAM  
Permanent Address : Nagaish, Brahmanpara, Nagaish , Cumilla, Brahmanpara, Brahmanpara,  
Cumilla 3526  
Current Location : Dhaka

**Reference (s):**

Name : Md. Saidur Rahman  
Organization : Partex star Group, Shubornobhumi  
Housing Ltd.  
Designation : DGM  
Relation : Professional