

MEHEDI HASAN

HOUSE: MA-114 (CHOWDHURY PALACE), 7th FLOOR, FLAT: 7-A
MERUL BADDA, DHAKA

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CAREER OBJECTIVE

As a young and motivated individual, I am looking for a company where I can use and develop my existing skills and knowledge; besides, I can develop new skills to help the company to meet its goals. My extracurricular activities, quick learning ability, and interpersonal skills give me more confidence to adapt well to new environments and face new challenges.

SCHOLASTIC RECORDS

- **Cost Management Accountant (CMA)**
INSTITUTE of COST AND MANAGEMENT ACCOUNTANTS of BANGLADESH (ICMAB)
Foundation Level.
Admitted in 2022.
- **BACHELOR OF BUSINESS ADMINISTRATION (BBA)**
EAST WEST UNIVERSITY
Major in Finance.
Completing Year: 2019.
- **HIGHER SECONDARY CERTIFICATE (HSC)**
RANGPUR GOVERNMENT COLLEGE, RANGPUR
Business Studies.
Year of Passing: 2013.
- **SECONDARY SCHOOL CERTIFICATE (SSC)**
COLLECTORATE SCHOOL AND COLLEGE, RANGPUR
Business Studies.
Year of Passing: 2011.

ACTIVITIES

- **Cultural Club (East West University Club for Performing Arts-ECPA)**
Position : Organizer
Year : 2016-2017.
- **Creative Marketing Club - CMC**
Position : Organizer
Year : 2016-2017.
- **Language Club (English Conversation Club-ECC)**
Position : Organizer
Year : 2015 to 2018.
- **Campus Brand Ambassador of Youth School for Social Entrepreneurs -YSSE**
Year : 2017 to 2018.

EXPERIENCES

- ❖ **Hamletts Business Solutions**
Operational Associate
Period: 2021 to Present.
- ❖ **Crescendo Educational Institute**
Assistant Teacher, Computer Science. (Middle and High)
Period: 2018 to 2021.
- ❖ **International Call Center (BPO)**
Customer Service Officer
Period: January, 2018 to April, 2018.

SKILLS

- Expert in Managing People.
- Expert in Planning and Organizing.
- Expert in Microsoft Office.
- Expert in Computer Troubleshooting.
- Great Networking and Communication Skills.
- An Early and Dedicated Learner.
- Can Work Under Pressure Individually or in Group.
- Willingness to Learn new skills.
- Expert in Graphics Designing and Video Editing (Adobe Photoshop, Illustrator, and Premier)

PERSONAL DETAILS

Name : Mehedi Hasan
Father's Name : Joynal Abedin
Mother's Name : Morsheda Begum
Date of Birth : 14th July, 1995
Nationality : Bangladeshi
Religion : Islam
Sex : Male
Height : 6Feet 2Inches
Blood Group : O+ve
Permanent Address : MA-114 (Chowdhury Palace), 7th Floor, Flat: 7-A, West Merul Badda, Dhaka.

REFERENCES

➤ **Azizul Huque**
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➤ **Mashruha Zabeen**
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