



**Sajjat Islam Samoy**  
**174/2, Borhanpur Mosque,**  
**Hazaribagh, Dhaka-1209**  
**Phone - 01705484261**  
**E-mail - shajjat3gmail.com**

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**Career Objective:**

To apply my academic knowledge and professional experiences in leadership skill and organizational strategy to fill the employee role in a growing organization.

**Educational Background:**

**Honours (Bachelor of Management)**

Institute : Kunming University (Yunnan, china)  
Major : Hotel management  
Result : GPA 3.23(Out of 4)  
Passing Year : 2022

**H.S.C (Higher Secondary Certificate)**

Institute : Shariatpur Govt College  
Group : Humanities  
Result : GPA 3.50(Out of 5)  
Board : Dhaka  
Passing Year : 2018

**S.S.C (Secondary School Certificate)**

Institute : Kaneswar S.C ED WORD Institutions  
Group : Humanities  
Result : GPA 3.78(Out of 5)  
Board : Dhaka  
Passing Year : 2016

**Language Proficiency:**

- English – Moderate Proficiency in speaking and writing.
- Bengali - Excellent Proficiency in reading, speaking and writing.
- chinese -speaking

**Functional & Behavioral Strength:**

- Efficient in working under pressure and stress situation.
- Self- motivation and quick perception.
- Ability to face challenges in both individual and team based works.
- Hard working and Active.
- Adaptive to new work.

**Interest:**

- Sports
- Travelling

**Skills**

- Microsoft Office (word, excel, PowerPoint).
- Expertise in SAP Software.

**Personal Information:**

■ Father's Name	: Saiful Islam Pintu
■ Mother's Name	: Farida Begum
■ Date of Birth	: 03-07-2000
■ Present Address	: 174/2, Borhanpur Mosque, Hazaribagh, Dhaka-1209
■ Permanent Address	: Village: Altakuri, Post: kaneswar, Upazilla: Damudya, Zilla: Shariatpur
■ Blood Group	: O+ positive
■ Religion	: Islam (Sunnah)
■ Marital Status	: Married
■ Nationality	: Bangladeshi (By Birth)

**Experience****Sales & Credit Officer****02/2021 to Till now****LG Butterfly Showroom, Hatirpool, Elephantroad, Dhaka, Bangladesh**

- Motivate colleagues and provide trainers to meet sales goals.
- Create and modify schedules with sales levels in mind.
- Ensure goals and sales.
- Confirm monthly payment from installment customer
- Maintain detailed logs and reports of sales information.
- Assist sales as needed and maintain extensive current knowledge of operations.

**Store Manager****09/2017 to 09/2018****Somoy Exclusive, Dhaka, Bangladesh**

- Worked as a sales person and managed everything.
- Diagnosed customer choice by asking there opinion.
- Ordered supplies and kept inventory at optimal levels.
- Coordinated staff and maintenance.

Sajjat islam

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