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Hasib Un Nabi 📑

(Year : 2016- 2021)

(Year: 2015)

(Year: 2013)

Md. Hasibun Nabi

Career Objective

My aim is to obtain a full-time position at an organization where I will be required to apply my knowledge for the sustainable development of my skills and the role that I will be assigned to. I am always learning and keen to acquire new skills & new experiences to assist my employer to achieve its objectives.

Experience

Intern, ACI Limited

Serving as an intern in ACI Limited, Finance & Planning Department, March 2021-Ongoing.

Intern, Pathao Limited.

Serving as an Intern in Pathao Limited, Core Operations Department, July 2020 – September 2020.

Education

Bachelor of Business Administration

• Dhaka City College, National University

Major in **Finance**

• Current CGPA – 3.18 on a scale of 4.00 (Appeared)

Higher Secondary Certificate

Dhaka City College, Dhaka Board

GPA: 5 on a scale of 5.00

Group: Business studies

Secondary School Certificate

Motijheel Model High School & College, Dhaka Board

GPA: 5 on a scale of 5.00

• Group: Business studies

Courses

- Completed Excel Skills for Business: Essentials course authorized by Macquarie University, Coursera, May 2020.
- Completed Machine Learning for Business Professionals course authorized by Google Cloud, Coursera, May 2020.
- Completed AI For Everyone course authorized by deeplearning.ai, Coursera, May 2020.
- Completed The Fundamentals Of Digital Marketing course authorized by IAB Europe, Google Digital Garage, August 2020.
- Completed Visionary leadership, identity & motivation: Become a meaning maker course authorized by Macquarie University, Coursera, June 2020.
- Completed four Finance for Everyone courses authorized by McMaster University, Coursera, May 2020.

Four courses covering Decisions, Markets, Value & Debt.

• Completed **Project Management Principles and Practices** course authorized by University of California, Irvine, Coursera 'Specialization', June 2020.

The four course specialization covered Initiating and Planning Projects, Budgeting and Scheduling Projects, Managing Project Risks and Changes, Project Management Project.

Participation

Participated in "Ice Breaking Program – 2016". Organized by Dhaka City College. It was a competition about innovating new business plans. Where I participated as a group member.

Skills

<u>Computer</u> <u>Language</u>

Proficient with Microsoft Word, PowerPoint & Excel.

Multilanguage – Fluent in English & Hindi.

Additional Skills

- Learning Mind-Set with a Can-Do attitude.
- Ability to work as an individual as well as in a group.
- Excellent explanation skills.

- Highly motivated to complete day to day tasks.
- Strong motivational & leadership skills.
- Excellent communication skills in both English & Bangla.

References

Fahmin Islam

Assistant Professor, Business Administration

Dhaka City College

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