

SANJIDA AFROZE

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Career Objectives

To secure a position within a reputed organization with the approach of utilizing efficient leadership qualities, excellent communication skills, negotiation skills, inter-personal & technical skills to generate the best outcome for the organization.

Achievements

- **Top-2 at Start Up Chittagong 2020**, It was a business idea competition where more than 60 teams competed and presented their ideas.
- **Runner-Up at SDG-genius 2017**, It was a presentation competition held in Southern University, Chittagong and organized by Rotaract Club Chittagong
- **Rewarded for 'Income Management Project' of ACYLT in 2016**, every year Active Citizen Youth Leadership Training initiates some social projects where a group of student's functions.
- **Finalist at Youth Fest 2016**, It was a Business Plan Competition where we (2 members) drew a plan on 'Dry Fish Business in Bangladesh'.

Education Qualifications

Exam Title	Major	Institutes	Result	Passing Year
MBA	Human Resources Management	University of Chittagong	Continuing	Continuing
BBA	Management	University of Chittagong	CGPA 3.54 out of 4	2019
HSC	Science	Agrabad Mohila College	GPA 4.90 out of 5	2012
SSC	Science	PDB High School	GPA 5.00 out of 5	2010

Internship Experience

19th May 2019 – 18th August 2019 Intern in **Tiger's Den (Banglalink Headquarter)**, where I worked in Ethics and Compliance Department. Day to day I reconciled employee conflict of interest list. In addition, I learned about 3rd party risk management & partnership code of conduct. Assisting internal training program also online training program which was designed by VEON academy.

Extracurricular Activities

- **2014-2018:** Worked as an **Executive** at Management Communication Club (MCC)
- **2015-2017:** Worked as an **Organizer & Trainee** at Active Citizen Youth Leadership Training
- **2014-2017:** Worked as a **Coordinator** more than about **15 events**
- **2015-2016:** Worked as an **Organizer and Campus Ambassador** at YSSE (Youth School for Social Entrepreneurship which work for building social entrepreneurs for our country)

- **2014 & 2017:** Worked as **Campus Ambassador ‘Career Summit’** (which was initiated by job marketbd.com)
- **2016:** Worked as **Sales Representative** at E-commerce fair in Chittagong Club, Chattogram

Volunteering Activities

- **2015: Hunger Project** (It was a social project, initiated by ACYLT, the aim of the project was to eradicate hunger from our society)
- **2014-2016: Britto** (It is a non-profit organization, works for street children)

Training & Skills

- **Introduction to Computer Basics from Bangladesh Computer Council:** Microsoft excel, word, power point, email management and so on
- **Active Citizen Youth Leadership Training from British Council:** It was a 4 days training program.

Courses & Certificates

- Preparing to Manage Human Resources from University of Minnesota
- Professional Human Resource Management from LinkedIn Learning
- Organization Learning & Development from LinkedIn Learning
- Human Resources: Job structure & Design from LinkedIn Learning
- Human Resources: Compensation & Benefits from LinkedIn Learning
- Human Resources: Workforce Planning from LinkedIn Learning
- Decision Making Strategies from LinkedIn Learning

Personal Information

Name: Sanjida Afroze

Father’s Name: Md. Shamsul Huda

Mother’s Name: Halima Begum

Birth date: 10-04-1995

Marital status: Single

Religion: Islam

Nationality: Bangladeshi by Birth

Blood Group: B+

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References

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Declaration: I do hereby declare that the above information is true & correct to the best of my knowledge

Signature: _____