

RESUME OF

MD. SAKIL AHMED

Address: Zubair Spinning Mills Ltd.

Gilarchala, Sreepur, Gazipur.

Cell: 01756-086665

Email:- sakilahmed968@gmail.com



Career Objective:

I Demand A Successful Career By Knowing The Challenges & Responsibilities & Combine These With My Best Abilities, Gained And Knowledge To Make My Career Successful.

Carrier Summary:

Special Work At Computer Erp (Oracle) Internet Software Inventory Of Store Department With All Over Spare Parts Import/Local. I Has Experience In Automobile Workshop All The Vehicles With Parts Of The Repairs. Each Vehicle Has Experience Of Buying The Parts And The Engine Parts Is Known To The All Over.

Employment History:

1. Store Keeper. (August 18, 2015 – Till Now)

Noman Group

Zubair Spinning Mills Ltd.

Company Location : Gilarchala, Sreepur, Gazipur.

Department: Automobile Workshop Store.

Duties/Responsibilities:

Oracle ERP System (Purchase Requisition, Purchase Order Create, Materials Receipts , Move Order, Transact Move Orders, Work Order, Challan, Gate Pass).

Store Manual System (Stock Ledger & Good Receiving Register Maintain, Spare Parts Stock Report, Purchase Received Report, Daily Report, Monthly Statement Report, Scrap Report, Store File, Sr Book, MRR Book, Chillan Book, Quality Book, Gate Pass Book, Stationary & Printing Item, Bin Card & Identification Card Maintain, Rack Process Alphabetical System, Rack No, Column No, Etc.)

Educational Qualification:

Bachelor Of Business Studies (Pass)

Institute Name : Islamia Govt. College, Sirajgonj.

University : National University.

Subject : B.B.S

Result : Appeared.

Higher Secondary Certificate (H.S.C)

Institute Name : Abdullah Al Mahmud Memorial High School & College.

Board : Rajshahi.

Group : Business Studies.

Passing Year : 2012

Result : 2.56.

Secondary School Certificate (S.S.C)

Institute Name : Abdullah Al Mahmud Memorial High School & College.

Board : Rajshahi.

Group : Business Studies.

Passing Year : 2010

Result : 3.30.

Personal Details:

- Name : Md. Sakil Ahmed
- Father's Name : Late Moklesur Rahman
- Mother's Name : Mst. Shaleha Begum
- Present Address : Gilarchala, Sreepur, Gazipur
- Permanent Address : Vill-Diar Boddnath, Post-Shialkoll,
Thana-Sirajgonj, Dist-Sirajgonj
- Sex : Male
- Marital Status : Unmarried
- Date Of Birth : 06-07-1995
- Nationality : Bangladesh
- Religion : Islam
- National Id No : 19958817877000270
- Height : 5'-5"
- Weight : 65 Kg

Key Qualification:

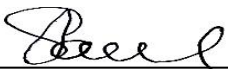
- Able To Work Independently As A Leader Of Member Of Any Team.
- Well Managing Ability Enjoys Interacting With People From All Walks Of Life.
- Good Communication Ability.
- Good Presentation Ability.
- Strong Desires For Leading A Life With Dignity Sincerity.
- Participated In Contract In Contract Negotiation With Top Management And Accounts.

Inventory Software: -

- Oracle (Erp)
- Troyee

Computer Skill:

- Operating System-Windows-7
- Ms. Office (Ms Word, Ms Excel, Power Point & Internet)



Applicant's Signature