

Md. Adnan Hossain



Contact

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Languages

- Bengali
- English
- Hindi

Objective

As a finance graduate with an experience on customer service and teaching experience have helped me to learn in the service field. I am hoping to work with a company where I can work, learn and grow professionally and personally.

Experience

Customer Service Representative (01/03/2019 – 31/05/2019)

- Royal Machinery Corporation Limited
(Providing information about products and services, respond to customer complaints, and returning policies over phone calls or Facebook pages)

Education

Bachelor of Business Administration in Finance (2016 - Current)

- North South University
- CGPA- 3.66 (End of 11th Semester)

Higher Secondary Certificate (2013 – 2015)

- Milestone College
- Science GPA - 5.00

Secondary School Certificate (2003 – 2013)

- Banani Bidyaniketan
- Science GPA - 5.00

Skill Highlights

- | | |
|-------------------|-------------------|
| • MS Excel | • Teamwork |
| • Time Management | • Service-focused |
| • Communication | • Adaptability |

Certifications

* Master Course on Microsoft Excel (NSU CPC Excel Bootcamp)

* Received Scholarship from the Government of Peoples Republic of Bangladesh in Junior School Certificate (JSC) examination.