

Atiqur Rahman

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Career Objective:

I am willing to work in an organization which has competitive, dynamic and challenging environment. Where I can have the opportunity to prove my capabilities and build a bridge between the working life and my academic knowledge and skills.

Special Qualification:

1. Positive Mental Attitude in any situation.
2. Have analytical Skills.
3. Goal Oriented.
4. Aggressive and
5. Company person.

Employment History:

1. Junior Sales Analyst (September 1, 2018 – November 30, 2019)

Company Name : Premium Sweets
Company Location : Gulshan 2, Dhaka
Department : Sales Analysis

Duties/Responsibilities:

1. Collecting and interpreting data.
2. Analyze results.
3. Reporting the results back to the CEO.
4. Identifying patterns and trends in data sets.
5. Working with the business or the management team to establish business needs.
6. Defining new data collection and analysis processes etc.

2. Customer Service Officer (March 1, 2018 - August 31, 2018)

Company Name : Premium Sweets
Company Location : Gulshan 2, Dhaka
Department : Retail Operation

Duties/Responsibilities:

1. Communicating with clients and customers about their experiences with product or service.
2. Providing advice on purchasing products or services.
3. Answering client or customer questions about properly using or accessing a product or service.
4. Taking or processing orders for a product or service.
5. Listening to customer or client complaints or concerns and working to resolve their issues.

Academic Qualification:

Exam Title	Major	Institute	Result	Passing Year	Period	Achievement
MBA	Marketing	IBAIS University	CGPA:3.71 out of 4	2015	1 year	-
BBA	Marketing	IBAIS University	CGPA:3.78 out of 4	2013	4 Years	Certificate of Distinction-2009
HSC	Science	Ulipur Government Degree College	GPA:4.3 out of 5	2008	-	-
SSC	Science	Lalmatia Housing Society School and College	GPA:4.63 out of 5	2006	-	-

Fields of Specialization

- Business Communication
- Report Preparation
- Sales
- Customer Service
- Marketing
- Advertising

Extra Curricular Activities:

1. Debating.
2. Reciting.

Language Proficiency:

Reading	Writing	Speaking
High	High	High
High	High	High

Personal Details:

Father's Name : Mahfuzar Rahman
 Mother's Name : Rafia Sardar
 Date of Birth : December 31, 1991
 Gender : Male
 Marital Status : Unmarried
 Nationality : Bangladeshi
 National Id No. : 19914929406000008
 Religion : Islam
 Permanent Address : Doyal para, Post office more, Ulipur, Ulipur, Kurigram 5620
 Current Location : Dhaka

Reference (s):**Reference: 01**

Name : Kazi Masud Uddin
Organization : Premium Sweets
Designation : Brand Executive
Address : Plot: 22, ROB super Market,6th
Floor, Gulshan 2 Circle,
Dhaka,Bangladesh.
Mobile : 01681940049
E-Mail :
Relation : Professional

Reference: 02

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Professional