

Résumé of MD. Mahbubur Rahman



Contact

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Language

Three English courses: Eng091,
Eng101, Eng102.

Skills

SEO (Local/Global)	MS Office Suites
Digital Marketing	HRIS/HRMS (Basics), iCims
WordPress	ERP Software (Basics)
Axure	Image and Video Editing

Career Objective

To work in a firm with a professional work driven environment where I can utilize and apply my knowledge, skills and ability (KSA) which would enable me to grow while full-filling the organizational goals.

Education

Degree	Subject/Major	Institution/ Board	Year	Result	Out of
MBA	HRM	BRAC University, BRAC Business School	2019	3.38	4
BBA	Major- Finance & Banking Minor- E commerce	BRAC University, BRAC Business School	2017	2.87	4
HSC	Business Studies	B. A. F. Shaheen College, Dhaka, Dhaka Board	2011	4.5	5
SSC	Business Studies	B. A. F. Shaheen School and College, Dhaka, Dhaka Board	2009	4.5	5

Work Experience

- HR/Admin Executive: Bismillah Airlines and Hertz Bangladesh (sister concerns of Mollah Group of Industries), (February 2017 – March 2019)

Certified Skills

- Computing training: Practical SEO (Search Engine Optimization), BITM (2016)

Training & Development

- Professional Skill Development Program (PSDP), OCSAR, BRAC University (2015)
- Leadership training: BYLC (2014)
- Seminars on: Digital Marketing, SEO, Liberation War, Social Media Marketing, Finance & Accounting Excellence

Volunteer Work & Extra- Curricular Activities

- Volunteer, Class instructor: Road to school (YouthWalk Bangladesh), school for street/underprivileged children, (2014 - Present)
- Manager (HR): BRAC University Film Club, (2013)
- Member: BRAC University Business Club, Bizbee, (2012)

References

M.A Mannan
Chief Executive Officer (CEO)
Bismillah Airlines, Bangladesh.
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