

Foysal Ahmed Bhuiyan

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Objective

To utilize my knowledge and skills in organization and contribute myself with full involvement persistence and dedication for the growth of the organization.

Educational Background

Bachelor of Business Administration, (BBA)

University of Liberal arts Bangladesh

Major: Accounting

Passed in: 2020

Higher Secondary Certificate

Mymensingh Commerce College

Passed in: 2014

GPA: 4.40 (out of 5)

Group: Business Studies

Secondary School Certificate

Shohagi School & College

Passed in: 2012

GPA: 4.19 (out of 5)

Group: Business Studies

Computer Skills

- MS Office (Word, Excel, PowerPoint)
- Skilled in Internet Browsing
- Financial calculation on Excel
- Skilled in Tally ERP 9

Training & Work Experience

- Completed the training Digital Marketing organized by SME Foundation (Year 2018).
- Junior Accounts Officer – Charming Trim and Packaging Ltd. Bangladesh (June 2020-Present).

Co-Curricular Activities

- Former Member at ULAB Triathlon Club - (Year 2017-2018).
- Former Member at ULAB Business Club – (March 2019- November 2019).

Communication Skills

Proficiency in Bangla (Mother tongue), Good working knowledge in English.

Other Skills

- Excellent time management.
- Stress Management attitude.
- Leadership.
- Organizing people.
- Competent in communication.
- Public Relation.
- Able to work under Pressure.

References

M. M Iftakher Hasan.

Inspector
Fish Inspection & Quality Control
Department of Fisheries,
Chittagong, Bangladesh.
Mobile: 01719-724660.

Murshedul Arif

Sr. Executive
Production Planning
Checkpoint Systems Bangladesh Ltd
AEPZ, Narayangonj.
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