

MD. UJJAL SHARKER

House No. 9/A, Santek Masjid Road, Kazla, Jatrabari, Dhaka

Mobile No.: +8801914429021

Email: ujjaltaher@gmail.com

PERSONAL INFORMATION

Full Name: Md. Ujjal Sharker

Father's Name: Md. Bahar Uddin

Mother's Name: Mrs. Jusna Begum

Permanent Address: Village-Hirapur, P.O.-Nabiabad, P.S.-Muradnagar, District- Comilla

Home District: Comilla

Gender: Male

Date of Birth: June 09, 1993

Religion: Islam

Nationality: Bangladeshi (By Birth)

Marital Status: Single

Interests: Reading, Gardening, Travelling

CAREER OBJECTIVE

I am a fresh graduate currently looking for a full-time management position. I would like to utilize my skills and experience as well as my passion for management to business organization. Moreover, I would like to work with other professionals to improve my skills as a leader which will allow me to further contribute in the field of business.

EDUCATIONAL BACKGROUND

Bachelor in Business Administration - Major in Management (2017)

National University (NU)

Dhaka, Bangladesh

Result: GPA-2.74 out of 4

HSC in Business Studies (2011)

Dania College, Dhaka

Board: Dhaka Education Board

Result: GPA-3.80 out of 5

SSC in Business Studies (2009)

Barnamala Adarsha High School, Dhaka

Board: Dhaka Education Board

Result: GPA-4.00 out of 5

SUMMARY OF QUALIFICATIONS

- A clear understanding of management principles
- Able to work as a part of a multidisciplinary team
- Familiar with customer relationship management systems
- Able to provide expertise, advice and support for business monitoring
- Ability to inspire confidence and engage staff right across an organization
- Highly organized with good planning skills & ability to meet strict deadlines

OTHER QUALIFICATIONS:

- Excellent written and verbal communication skills.
- Proficient in Microsoft Word, Web browsing, Email & Fundamentals of Computer
- Excellent interpersonal, communication and organizational skills.

WORK EXPERIENCE

Site Inspector

August 2013 - December 2013

New hope Group (Bangladesh)

**Served as a Site inspector,*

**Check raw material,*

**Data entry,*

**Making bill,*

**Stock registration and sample registration.*

REFERENCES

Please contact the following:

Syed Serajus Salehin

Senior Officer,

Rupali Bank Ltd,

Head Office

Phone: +8801717107992

Md. Nazrul Islam

Assistant General Manager,

Sonali Bank Ltd,

Principal Office,

Narayangonj,

Phone: +8801686881660