

Md. Ibna Shina Shibly

Evince Textiles Limited
Lotus Kamal Tower One (Level-6 & 12),
57, Joar Shahara C/A,
Nikunja-2, Dhaka-1229.

Mobile: 01915727171

email: shibly.azc@gmail.com

**Career Objective**

Intend to pursue a career in an organization where there is ample scope to learn grow and achieve a significant position in the higher echelon by one's performance and effort.

01. Executive**EVINCE TEXTILES LIMITED**

Lotus Kamal Tower One (Level-7), 57, Joar Shahara C/A,
Nikunja-2, Dhaka-1229.

Department: Finance & Accounts

Duration: February 01, 2017 to Present.

Key Responsibilities:

1. Checking and posting of all bill vouchers in related accounting software,
2. Maintain Cash Book, bank book & other ledger books,
3. Communicate with lien bank personnel for update loan position,
4. Assist Management to prepare different financial reports of different projects,
5. Maintain office expenses, accounts payable & receivable,
6. Responsible for the daily recording & Posting of all transactions in the books of accounts/ accounting software,
7. Preparation of monthly and yearly financial statements, profit & loss statement and balance sheet on time,
8. Preparation of Financial Statement at the end of year,

Professional Background

01. Chartered Accountancy Course:

Three years Chartered Accountancy course completed from The Institute of Chartered Accountants of Bangladesh under the supervision of **Ahmed Zaker & Company**, Chartered Accountants.

Registration No.: 23631/14

Course Duration: 01-02-2014 to 31-01-2017

Skill & Strength during Articleship

Skill:

- Strong knowledge on BFRS, BAS, BSA and local GAAP;
- Conversant with various accounting system;
- Strong at contract management

Strength:

- Active team player;
- Honest, Dedicate and Responsible;
- Strong analytical ability;
- Positively react to the changes and face constructive challenges;
- Result Oriented;
- Capable to work under Pressure;
- Strong negotiation skill;

Academic Qualifications

Masters of Business Administration (MBA)

Stamford University Bangladesh
Appeared

Bachelor of Business Administration (BBA)

Bangladesh university of Business & Technology.
Year of passing: 2013
Result: 3.21 out of 4.00

Higher Secondary School Certificate (HSC)

New Govt. Degree College, Rajshahi.
Rajshahi Board
Year of passing: 2008
Result: 4.90 out of 5.00

Secondary School Certificate (SSC)

Rajshahi Collegiate School, Rajshahi.
Rajshahi Board
Year of passing: 2006
Result: 4.75 out of 5.00

Training Summary

01. Internship at LankaBangla Investments Limited

Year of Internship: 2013

Duration: 03 Months

Topics of Internship: Initial Public Offering (IPO) Valuation

Computer Knowledge

Operating System : Windows XP, Windows 7, Windows 10
Office Program : MS Word, MS Excel, MS Outlook
Accounting Package : AccCycle, Tally
Internet : Internet Browsing, e-mail

Language Proficiency

Language	Speaking	Reading	Writing	Understanding
Bengali	✓	✓	✓	✓
English	✓	✓	✓	✓

Interests

Reading Book, Traveling, Listening Music, Watching Movies, Online Friendship, and Internet browsing, and chatting.

Personal Information

Father : Md. Kamruzzaman
Mother : Mst.Parvin Sultana
Date of Birth : March 1, 1990
Nationality : Bangladeshi (by birth)
Religion : Islam
Home District : Rajshahi
Marital Status : Unmarried
Blood Group : B+
National ID No. : 19908198506000151
Email : Shibly.azc@gmail.com

Address

Present :

Md. Ibna Shina Shibly
Lotus Kamal Tower One
(Level-6 & 12),57, Joar Shahara C/A,
Nikunja-2, Dhaka-1229.

Permanent :

House # 237
Village: Luxmipur Shahebpura
P.O: Rajshahi sadar-6000
P.S: Rajpara
District: Rajshahi

References

1. Mr. AKM Mohitul Haq, FCA
Partner
Ahmed Zaker & Co.
Chartered Accountants
Mobile: 01711-535309
Email: muhitul_haq@yahoo.com

2. Mr. kawser Ahmed
Senior Manager
Ahmed Zaker & Co.
Chartered Accountants
Phone No: 0161-8666742
Email: Kawserazc@gmail.com



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Md. Ibna Shina Shibly

Date: 09.09.2019