

RESUME OF MD. MAMUN REZA



Mailing Address:

Bogura Sadar, Bogura

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CAREER OBJECTIVE:

Intend to work in a challenging and competitive environment where strong sense of responsibility and commitment are required where I may make the best use of Intelligence, Honesty, Creativity and Potentiality.

EDUCATIONAL INFORMATION:

❖ **Certificate on Woven Garment Merchandising**

❖ Institute : BGMEA University Of Fashion & Technology (BUFT)
Subject : Woven Garment Merchandising
Result : B⁺
Year of Passing : 2016
ID no : 161.071.0-650

❖ **Master's Of Business Administration (M.B.A)**

Institute : Gov.t Titumir College
Subject : Finance
Result : 2.67 (Out of 4.00)
Year of Passing : 2014
Board : National University

❖ **Bachelor Of Business Administration (B.B.A)**

Institute : Mirpur University College
Subject : Finance
Result : 2.93 (Out of 4.00)
Year of Passing : 2013
Board : National University

❖ **HIGHR SECONDARY SCHOOL CERTIFICATE (HSC)**

Institute : Mathajehat Technical & Business Management College
Group : Business Studies
Result : 4.17 (Out of 5.00)
Year of Passing : 2009
Board : BTEB

❖ **SECONDARY SCHOOL CERTIFICATE (SSC)**

Institution : Khirshin S.K. High School
Group : Humanities
Result : 3.50 (Out of 5.00)
Year of Passing : 2007
Board : Rajshahi

PERSONAL INFORMATION:

- ❖ Name : Md. Mamun Reza
- ❖ Father's name : Md. Samsul Alom
- ❖ Mother's name : Mosa. Mahmuda Khatun
- ❖ Permanent address : Vill: Kholishakuri, Post: Raiga
P.s: Mohadebpur, Dist: Naogaon
- ❖ Date of birth : 08/05/1992
- ❖ Nationality : Bangladeshi (By birth)
- ❖ Religion : Islam
- ❖ Marital Status : Married
- ❖ Gender : Male

EXPERIENCE:

- ❖ I Worked as a Junior Officer at Store in Panjeree Publication Ltd (PBS) Shantinagar, Dhaka-1217. Duration of 1 st July, 2016 to 22 August, 2019.
- ❖ I Worked as a Accountant at Uttara Development Program Society (UDPS) Bogura (Khandar) Duration of 1 st November,2019 to Running

PERSONAL ATTRIBUTES

- ☐ To do something new and Challenging
- ☐ I am a quick learner and capable to adopt with any kind of situation.
- ☐ I have a very good mental strength and always enjoy facing challenges.
I am a good team worker and always friendly with my colleagues

COMPUTER SKILLS:

- ☐ Have some knowledge over computer operating, MS-Word, MS-Excel, E-Mail and Internet Browsing.

LANGUAGE:

Language	Reading	Listening	Writing	Speaking
Bengali	Excellent	Excellent	Excellent	Excellent
English	Excellent	Excellent	Excellent	Excellent

DECLARATION:

- ☐ I do hereby declare that the above information is true and correct to the best of my Knowledge.

A handwritten signature in black ink, appearing to be 'Mam', enclosed in a simple oval shape.

Signature:

Date:.....