

# RESUME OF MIR IMTIAZ

(IT Specialist, Graphic Designer, Video Editor & Social Media Expert)

Master Gias Uddin's House, Gachbariya, Middle  
Hashimpur, Chandanaish, Chattogram.

Cell: +8801818017754

Email: [engr.mirimtiaz@gmail.com](mailto:engr.mirimtiaz@gmail.com)



## Career Objective:

To obtain a suitable position in an esteemed organization that relates to the skills as described in this resume. With knowledge and skills in Computer Engineering, I will contribute to the success of the organization and to secure a challenging position where I can effectively contribute my skills.

## Academic Information:

### Bachelor of Science (B.Sc)

University : East Delta University.  
Subject : Computer Science Engineering (CSE).  
Session : 2017-2018 (Evening).  
Year : 2021  
Position : Waiting for Result

### Diploma in Computer Science & Engineering.

Institution : MIPS Institute of Management & Technology, Lalkhan Bazar, Chattogram.  
Session : 2012-2013  
Passing Year : 2017  
Result : 2.82 (Out of 4.00)  
Board : Bangladesh Technical Board.

### Secondary School Certificate (SSC)

Institution : Gachbariya N.G. High School, Chandanaish, Chattogram.  
Group : Science  
Passing Year : 2010  
Result : 2<sup>nd</sup> Division.  
Board : Chattogram.

## Industrial Attachment

- 1. Location :** Bangladesh Television, Chattogram Center.  
Training Topic's : A) TV Broadcasting System.  
B) Studio balancing (Audio & Video) System  
Period : 16-08-2016 to 14-11-2016.
- 2. Location :** APPS MAKER BD, O.R Nizam Road, Chattogram.  
Training Topic's : Web Design & Development.  
Period : 10-08-2016 to 20-11-2016.

## Job Experience:

- I have been working as Computer Operator at various organizations since 2011.

- **Organization** : **Green Banking Consultants Home Ltd.**  
 Location : Chattogram divisional office, Dewanhut, Ctg.  
 Designation : IT Executive.  
 Period : November 2017- May 2019.  
 Responsibility : Prepare Project Profile (MS Word, MS Excel), Printing, Scanning, Mail (Check & Reply), IT Support, Basic Document Editing at Photoshop, Etc.
- **Organization** : **Chattogram Women Chamber of Commerce & Industry.**  
 Location : Jahan Building 5(2<sup>nd</sup> Floor), Agrabad, Chattogram.  
 Designation : IT Executive & Graphic Designer.  
 Period : June 2019- May 2021.  
 Responsibility : Graphic Design (Adobe Photoshop, Illustrator), Manage Social Media Sites (Facebook ID, Page, Group, YouTube Channel, WhatsApp Group), Basic Video Editing (Wondershare Filmora, Camtasia), MS Word, MS Excel, Printing, Scanning, Mail (Check, Inform Authority & Reply), All IT Support & Etc.
- **Event Organized** : **13<sup>th</sup> International Women's SME EXPO 2019**  
 Organized by **Chattogram Women Chamber of Commerce & Industry**  
 Location : Railway Pologround, Chattogram.  
 Designation : Coordinate Fair & IT Support  
 Period : 01 Nov 2019 to 06 Jan 2019  
 Responsibility : Organizing Fair in Fair, Writing proposal for the Sponsors, Mailing, Printing, Making Layout for Fair, Coordinating with different Stakeholders, Managing Accounts & Collecting Stall Rent, Coordinate Gate & Ticket Counter, Recruiting brand Promoter for Various Promotion & Field work, Maintain CC Camera & Etc.

### Project Accomplished:

- Project-1 (Web Programming) : College Management System.
- Project-2 (Web Design & Development) : Restaurant Management System.
- Project-3 (Using ARDUINO) : Automatic Voice Control Car.

### Short Course Accomplished:

- **Course Topic's** : **Graphics Design and Freelancing.**  
 Organization : Skill Development Cell.  
 Location : DEC- D Engineers Club, Dewanhat, Fair Service Station, Chattogram  
 Duration : 2 Month.

### Workshop Accomplished:

- **Topic's** : **Embedded System Design Using Micro-Controller.**  
 Organized By : DEC-D Engineers' Club.  
 Location : MIPS Neural, Lalkhan bazar, Chattogram.  
 Period : 11<sup>th</sup> March to 12<sup>th</sup> March 2016.  
 Duration : 06 Hours.
- **Topic's: Linux Operating System.**  
 Organized By : DEC-D Engineers' Club.  
 Location : Chattogram Biggan College.  
 Period : 2<sup>nd</sup> June to 3<sup>rd</sup> June 2016.  
 Duration : 08 Hours.
- **Topic's** : **Programming with C.**  
 Organized By : DEC-D Engineers' Club.
- Location : BGC Trust University, Chattogram.  
 Period : 22<sup>nd</sup> July to 23<sup>rd</sup> July 2016.  
 Duration : 10 Hours.
- **Topic's** : **Android Development.**  
 Organized By : D Engineers' Club.  
 Location : Premier University, Chattogram.  
 Period : 27<sup>th</sup> October 2016(9am To 6pm).  
 Duration : 09 Hours.
- **Topic's** : **Graphics Design with Freelancing.**  
 Organized By : D Engineers' Club.  
 Location : JOBSBD, Chattogram Branch.  
 Period : 09<sup>th</sup> February 2017 (10am to 7pm).  
 Duration : 10 Hours.

## Personal Information:

- Name : **Mir Imtiaz Uddin Mahmud.**
- Father's Name : Mir Mohammad Gias Uddin.
- Mother's Name : Mir Jannatun Nur
- Date of Birth : 9<sup>th</sup> November 1993.
- Present Address : 2 No Gate, Al Falah Goli, Kolomi Store, Chattogram.
- Permanent Address : Master Gias Uddin's House (3 No Ward), Gachbaria, Middle Hashimpur, Chandanaish, Chattogram.
- NID : 1511866000186
- Passport No : BN 0936422
- Driving License No : CG0243870CL0005
- Nationality : Bangladeshi (By Birth)
- Religion : Islam
- Gender : Male
- Marital Status : Unmarried

## Personal Skills:

- Written and Oral Communication Ability in both English and Bengali.
- Ability of Quick Learning and Delivering Better Performance.
- Keen Interest on new Technologies.
- Able to work under challenging condition and long hours
- Excellent communication skills and social worker
- Good Representation Ability.
- Enthusiastic in the Challenging Working Field.
- Leadership Ability in Teamwork
- Motorcycle Driving & Have Light Driving License.

## Interest/Hobbies:

Graphic Designing & Video Editing, Freelancing, to know about different types of programming, Driving Bike, Gaming, Social Media Managing, Travelling, Shopping, Reading News Paper & Books, Listening Song, Collecting New Movies & The Social Works.

I do hereby declare that all information here is true to my knowledge. If required and where applicable, this document can be supported by appropriate authentic certificates/papers.

*Mir Imtiaz*

**MIR Imtiaz Mahmud**

**Date: 19-06-2021.**