



## **NUSRAT ZAHAN**

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Dhaka Cantonment, Dhaka-1212

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### **Career Objectives-**

Work in an environment of growth and excellence. I am eager to drive my career towards various leadership positions and earn a job which provides me self-development, job satisfaction and help me achieve personal as well as organization goals.

### **Educational Qualification-**

<b>Name of Examination</b>	<b>Year of Passing</b>	<b>Name of School/College/ University</b>	<b>Board</b>	<b>Department/ Group/Degree/ Major</b>	<b>CGPA Obtained</b>
<b>M.B.A</b>	<b>2017-2018</b>	American International University- Bangladesh		<b>Human Resource Management</b>	<b>3.70 (Out of 4)</b>
<b>B.B.A.</b>	<b>2013-2016</b>	American International University- Bangladesh		<b>Human Resource Management</b>	<b>3.50 (Out of 4)</b>
<b>H. S. C.</b>	<b>2012</b>	Adamjee Cantonment College	<b>Dhaka</b>	<b>Business Studies</b>	<b>4.70 (Out of 5)</b>
<b>S. S. C.</b>	<b>2010</b>	Shaheed Bir Uttam Lt.Anwar Girl's College	<b>Dhaka</b>	<b>Business Studies</b>	<b>4.88 (Out of 5)</b>

**Extra-Curriculum Activities-**

- Senior General Member At AIUB Business Club
- Keya Company Volunteer Organized by AIUB Business Club.
- Volunteer at AIUB JOB FAIR 2016
- Participated at HR Today & Tomorrow Business Exhibition Plan event in 2017
- Global Volunteer at AIESEC IN SRILANKA SDG-4 Gurugedara Project 6 weeks from 14<sup>th</sup> June to 27<sup>th</sup> July 2018

**Work Experience-** Adjunct Faculty at Fareast International University (2019-2020)

**Professional course-** PGDHRM at AIUB 2020 to be continue

**Internship** - Seven Circle Bangladesh Ltd in marketing department. (3 month) in 2016  
VISION GARMENTS Ltd in Factory HR Department in 2018

**Training-** Master in Call Center Service Organized by- BACCO,  
Institution- My Outsourcing Ltd. Duration- 2 month

**Computer program** - MS Word, MS Excel, MS Power Point, SPSS Software.