

Moinuddin Rashed

32 Park Road Baridhara, Gulshan-2
Dhaka-1212, Bangladesh
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Email: rashed.moinuddin@gmail.com



Career Objective & Summary

To play an important role in the development for the objectives of the organization I work for and also for my professional enhancement.

A hard-working personality with willingness to work in different locations and with people from different geographical and cultural backgrounds. I am a thrill-seeker and like to take risks. I like to study about different countries and cultures. Above all I have enough patience and can adjust to any situations. I am also multi-lingual.

Education

Masters of Management (Employee Performance Management)

University Kuala Lumpur
1016, Jalan Sultan Ismail, Bandar Wawasan,
Wilayah Persekutuan, 50250, Kuala Lumpur, Malaysia

Graduated, March, 2020
Grade A

Bachelor of International Tourism & Hospitality Management

Primeasia University
Banani Ataturk Avenue,
Dhaka – 1213, Bangladesh

Graduated, September 2015
CGPA 2.99 Out of 4.00

Higher Secondary Certificate (HSC)

Gulshan Model School & College
1/D Road 86, Gulshan – 2,
Dhaka – 1212, Bangladesh

Graduated, June 2011
CGPA 3.50 Out of 5.00

Secondary School Certificate (SSC)

Al-Nahiyah High School
Mirpur – 1, Dhaka
Bangladesh

Graduated, April 2009
CGPA 3.44 Out of 5.00

Special Qualifications

Microsoft office (MS word, Excel, Power point, Database management)
Ability to work in windows 98/2000/XP/Windows 7/Windows 8
Photoshop & Illustrator
E-mail, Website, Internet, Facebook & All social activities.

Specialty to work in Time & Controlling Management, Performance Management & Business Management in which I'm experienced also.

Work Experience

1. Guest Service Agent (February 06, 2018 – March 17, 2020)

The JW Marriott & The Ritz Carlton Kuala Lumpur

Company Location : 183 Jalan Bukit Bintang, 55100 Kuala Lumpur, Malaysia

Department: Front Office

2. Administrative Executive (February 20, 2017 – January 31, 2018)

Hospitality Direct Sdn Bhd

Company Location : Suite 26-8, Level 26, Wisma UOA II, No 21 Jalan Pinang, 50450 Kuala Lumpur, Malaysia

Department: HW-Ritz

3. Visa Counselor (June 01, 2016 to August 30, 2016)

Travel Point

Company Location: 62, Kamal Ataturk Avenue, Banani, Dhaka-1212, Bangladesh

Department: Visa Section

4. Senior Apprentice (June 01, 2013 to May 31, 2016)

Grameenphone LTD

Company Location: GP House, Ka-1/B Bashundhara Lane, Dhaka 1229, Bangladesh

Department: Customer Service, Inbound Contact Center

5. Sales - Reservation (October 01, 2012 to December 31, 2013)

TALON Corporation LTD

Company Location: House # 11/B (3rd Floor), Road No 130, Gulshan-1, Dhaka 1212, Bangladesh

Department: Reservation

Language	Reading	Writing	Speaking
English	Native	Native	Native
Bangla	Native	Native	Native
Hindi	-	-	Native
Urdu	-	-	Conversational
Malay	-	-	Conversational

Personal Details

Father's Name : Abul Hasem
Mother's Name : Bibi Sokhina
Date of Birth : November 19, 1991
Gender : Male
Marital Status : Unmarried
Nationality : Bangladeshi
Religion : Islam (Sunni)
Permanent Address : 32 Park Road Baridhara, Gulshan-2, Dhaka-1212
Current Location : Dhaka

References

- 1. Mr. James Bevans**
General Manager
The JW Marriott Kuala Lumpur, Malaysia
Contact: +60197187611 | Email: james.bevans@marriott.com
- 2. Ms. Anita Narayan**
Vice President
Hospitality Direct Sdn Bhd, Kuala Lumpur, Malaysia
Contact: +60127799919 | hwritz@hdirect.com.sg
- 3. Mr. Rashed Mahmud**
Senior Manager
Grameenphone LTD
Contact: +8801711506902 | Email: rashed@grameenphone.com

Declaration

I hereby declare that all the information stated above is correct and complete.


Moinuddin Rashed