

# MD. IMAM HOSAIN



Contract Address: House 241 (3<sup>rd</sup> Floor), North Kazipara, Mirpur, Dhaka-1216

Cell: +8801922232444

E- Mail : [imamfin06@gmail.com](mailto:imamfin06@gmail.com)

LinkedIn : [www.linkedin.com/in/md-imam-hosain-0a769395](https://www.linkedin.com/in/md-imam-hosain-0a769395)

## CAREER OBJECTIVE

Willing to work in an environment where there is an opportunity for self-assessment and self-improvement in both individual and team-based work that will ultimately help further development. In addition, to achieve a challenging and responsibility-oriented position in the analytical field of Finance that will help me to explore my future career level.

## CAREER SUMMERY

I am a finance professional with more than 4.5 years of working experience in the real estate company and credit rating company. My experience includes but is not limited to administrative work, business analysis, industries analysis and financial statement analysis. I prepared more than 2000 credit rating reports for different proprietorship, partnership, NGO and privet limited companies with collecting documents and verification of data.

## 01.PROFESSIONAL EXEPIENCE

Position: Associate Rating Analyst

Period: 01 March 2018 to Present

Organization: Bangladesh Rating Agency Ltd. Subsidiary of Dun & Bradstreet South Asia Middle East Ltd.

## KEY RESPONSIBILITIES HANDLED

- Prepare a credit rating report
- Verification of banks proposal, sanction, collateral security and valuation.
- Check the loan outstanding, pest performance, LC performance and overdue issue
- Communicate with the banker and the proprietor for collect and verification all documents
- CRG Techniques, Project Visit and Evaluation
- Analysis of ratio, SWOT and Industries
- Analysis of financial statements through different financial models
- Analysis an organization's liquidity, credibility and credit worthiness

## 02.PROFESSIONAL EXEPIENCE

Position: Administrative officer

Period: 01 January 2017 to 25 February 2018

Organization: Sakib Builders Ltd.

## KEY RESPONSIBILITIES HANDLED

- Payment of suppliers and contractures
- Purchase all construction materials
- Verification of work accuracy
- Deal with the contracture
- All administrative work of site

## PROFESSIONAL QUALIFICATION

**Association of Chartered Certified Accountants (ACCA)**

Part -2 (Ongoing)

**Master of Professional Finance (MPF)**

Department of Finance, University of Dhaka

4<sup>th</sup> Semester (ongoing), Duration: 2 Years

**Post Graduate Diploma in Financial Management (PGDFM)**

Bangladesh Institute of Management (BIM)

Duration: 1 year

## ACADEMIC QUALIFICATION

**Master of Business Studies (MBS)**

Finance and Banking, National University

Result: 1<sup>st</sup> Class

**Bachelor of Business Studies (BBS)**

Finance and Banking National University Result:

2<sup>nd</sup> Class

**Higher Secondary Certificate (HSC)**

Business Studies

Result: CGPA - 4.30 (in the scale of 5)

## TRAINING SUMMARY

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- Training Title: ICT for SMEs, Institute: SMEs Foundation, Topic: E Learning, IT'S Knowledge, Duration: 20days
- Training Title: Finance and Accounting Outsourcing  
Institute: SEIP, Finance Division, Ministry of Finance  
Duration: 3 months

## LANGUAGE SKILL

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- Fully Proficient in Bangla in every form
- Fluent in English as second language

## COMPUTER KNOWLEDGE

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Application Software: Have a good knowledge of MS-office package, Tally ERP 9, Quick Books and ASIP

## PERSONAL DETAILS

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Father's Name: Md. Abdul Matin

Mother's Name: Aysha Siddiqah

Date of Birth: 30<sup>th</sup> October, 1989

Religion : Islam.

Nationality: Bangladeshi by Birth

Permanent Address: C/o Abdul Matin, Banimardhan, Muladi, Barishal

## REFERENCES

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Engr. Md. Emran Hossain  
Manager (Admin & Development) Palmal Group, 9/Kha,  
Shahazadur Gulshan,Dhaka  
Mobile: +8801722369460

Md. Kazi Abul Kalam  
Manager (Finance & Accounted) Shirt Makers Ltd.  
House #129, Road #05, New DOSH Mohakhali, Dhaka  
Mobile: +8801713148190