

Ahadul Islam

Mailing Address: 91, Matikata
Dhaka Cantonment, Dhaka 1206
Contact Number: 01684879692
E-mail: ahadul12494@gmail.com



Career Objective:

I would like to obtain a position in progressive Organization that will utilize my education background, challenge my abilities and enhance my knowledge so that I can build up & expand my career through that organization.

Experience:

Company Name: SAB, Weixing Co, Ltd.

Assistant Marketing Executive [Dec 2019 to 2020 Sept]

Company Location: 493/3 Baridhara DOHS, Dhaka

Department: Marketing & sales.

Core Responsibilities –

- Communicating with the corporate vendors and buyers to develop projects.
- Manage all new developments and query for the H&M team accordingly and response client with proper feedback about the developments.
- Maintain a good relationship with the clients by schedule visit and introduce newly developed product.
- Receiving calls from the clients solve any kind of development and other shipment related issues.
- Doing investigations on mistake and discrepancies.
- Handle any emergency situation raises at any moment and act and lead accordingly.
- Supervise all the development in the factory and distribute them according to reduce the work traffic.

Skills and Competences & Internship:

Company name: **Jarvis Digital Ltd.**

Client Account Manager (July 2019 to Dec 2019)

Application Program:

- Microsoft Office, Adobe Photoshop, Adobe Premier Pro, Adobe Lightroom.

Adobe After Effect.

Web Access & Installation: Internet Browsing, Hardware & Software Installation

Personal Skills: Teamwork, Leadership, Communication, Problem-solving, Negotiation, Assertiveness, Planning & process developing, expert in listening and resolving problems.

Education Qualifications:

Bachelor of Business Administration (BBA) - 2019

Name of Institution : Independent University, Bangladesh
Major, Minor : Marketing, International Business
Grade : 2.78 (CGPA) (Scale of 4.00)

Higher Secondary Certificate (H.S.C) - 2013

Name of Institution : Adamjee Cantonment College.
Group : Business Study.
Board : Dhaka.
Grade Point Average : 4.10(GPA) (Scale of 5.00)

Secondary School Certificate (S.S.C) - 2011

Name of Institution : Shaheed Ramiz Uddin High School.
Group : Business Study.
Board : Dhaka.
Grade Point Average : 4.75(GPA) (Scale of 5.00)

Profile:

- Known for strong leadership and motivational skills that consistently produce positive change
- Articulate refined communicator, both oral and written
- Skilled at completing projects within tight timeline
- Sincere and honest with a high level of personal and professional integrity.
- Genuine team player committed to organizational success.

Personal Information:

Father : Nazrul Islam
Mother : Sonia Islam
Permanent Address : 91, Matikata, Dhaka Cantonment, Dhaka 1206
Present Address : 91, Matikata, Dhaka Cantonment, Dhaka 1206
Marital Status : Unmarried
Religion : Islam

Reference:

Dr. Nadim Jahangir
Professor
School of Business
Independent University, Bangladesh.
Email: njahangir@iub.edu.bd

Mr. Suman Prosad Saha
Lecturer
School of Business
Independent University, Bangladesh
Email: suman.saha@iub.edu.bd