

FARIHA MURTAZA



CONTACT

Address:

Road no. 28, House No. 47,
Rupnagar R/A, Mirpur,
Dhaka-1216

Phone:

+88 01753799745

Email:

farihamurtazaba@gmail.com

SKILLS

Interpersonal:

Communication

Teamwork

Punctuality

Adaptability

Technical:

Microsoft Word

Microsoft PowerPoint

Microsoft Excel

Language:

Bangla

English

OBJECTIVE

To build my career in a growing organization where I can get the opportunity to prove my abilities and develop my skills through continuous learning and commitment.

EDUCATION

BBA [Major: Finance, Minor: Human Resource]

Institute of Business Administration, Jahangirnagar University

HSC [2014]

Dhaka Commerce College

SSC [2012]

Mohammadpur Preperatory Higher Secondary School

ACHIEVEMENTS

Champion in Inter University Innovative Idea Contest 2018 organized by Jatiya Kabi Kazi Nazrul Islam University Career Club

EXPERIENCES

Internship

ACI Motors Ltd.

Freelance Writer

Upwork.com

INTERESTS

Social works, Sports, Debate, Origami, Arts and Crafts

PERSONAL INFORMATION

Father's name: Mohammad Murtaza

Date of Birth: February 23, 1996

Nationality: Bangladeshi

REFERENCE

Shaikh Saiful Islam

Senior Manager

Retail & Wealth Operations

Management

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Standard Chartered Bank

Mobile: +88 01713 060053

Dr. Ireen Akhter

Professor

IBA-JU

Contact no:01711345773