

Date: 14th January, 2018

To,
Bangladesh Honda Pvt. Ltd
Gulshan,Dhaka.

Subject: Application for the Post of 'Assistant, QIC and MQS'.

Dear Sir,

I am contented to apply the position of 'Assistant QIC and MQS' at your Company. I am an experienced Diploma Engineer with full of energy and excellent educational record, and very keen to put my engineering skills to effectively manage your company operation, would be the perfect place for me to utilize my capabilities and confidence. I want to work with a multinational automobile company where Honda is my 1st choice that's why I am applied here. I think, if I can work with Honda Motorcycle, I will do my work smoothly and help to contribute my capability for developed of company. I haven't driving license till now, I will get this soon. But I am able to smooth motorcycle riding; I enjoy it so much and have a motorcycle of my brother in our house, which I am riding also.

As you will note from my enclose resume, I process a number of strengths and attributes which uniquely qualifies me for and Engineering Position.

I appreciate the time you take to review my application and look forward to future discussions concerning this Position.

Once again, I thank you for your Consideration.

Sincere Regards



Rasel Mahmud
Cell: 01760099110

Enclosed: Resume.

Resume Of RASEL MAHMUD

Mailing Address: Abdus Salam building, 3rd floor,
Gram-Bangla road, Chandra, Kaliakair, Gazipur.
Email : durrontoraselmahmud@gmail.com
Mobile : 01760099110; 01678860760.



Career Objective:

Intend to build up my career in a dynamic organization through working in a challenging and rewarding position where creativity, sincerity, skill and performance are the criteria for one's appraisal and recognition.

Career Summary:

1. Almost 3 years work experience in the field of Production and Mechanical design after completion of Diploma in Mechanical Engineering degree.
2. Area of Expertise: Production and Operation, Research and Development, Mechanical Design.

Special Qualification:

1. Hard worker, quick learner and ability to assume responsibility.
2. Work well under pressure as part of team and Committed to providing total quality work.
3. Able and willing to assist co-workers, supervisors and clients in a cooperative manner.

Employment History: 3.5 Year's

1. Sr. Officer (February 15, 2016 - Continuing)

Walton Micro-Tech Corporation.

Company Location: Chandra, kaliakoir, Gazipur.

Department: TV R&D (Mechanical design).

Duties/Responsibilities:

- (1) Product and Packaging Design (Software and Prototype).
- (2) Make Instruction and developed about production process and prepare SOP & BOM. Check imported sample product and machinery problem by meet and negotiation with local and foreign supplier.
- (3) Train up production line Supervisor, technician and operator to done all production related work as per SOP and solve mechanical related problem of TV Production.
- (4) Ensure standard quality and solve Mechanical Problem about Television Equipment.

2. Shift In charge (May 22, 2014 - February 14, 2016)

PRAN-RFL Group

Company Location: Danga, Polash, Narshingdi, Dhaka

Department: Durable Plastic Limited (Metal Unit)

Duties/Responsibilities:

- (1) Achieve Production Target, Direction and Handling Manpower and production team.
- (2) Improving working process and train up technician to done right working process.
- (3) Ensure product quality, Develop Production Process, Solve Machinery and troubleshooting problem and Factory management system etc.

Academic Qualification:

Exam Title	Subject	Institute	Result	Board	Passing Year	Duration
Diploma In Engineering	Mechanical	Rangpur Polytechnic Institute	CGPA: 3.32 out of 4	BTEB	2013	4 Years
SSC	Science	Gangachara Model High School	GPA: 4.88 out of 5.00	Dinajpur	2009	2 Years

Training Summary:

Training Title	Topics	Institute	Location	Year	Duration
Industrial Training	Mechanical	Bangladesh Industrial and Technical Assistance Center (BITAC)	Tejgoan,Dhaka	2013	3 Months

Language Proficiency:

1. Bangla : Excellent reading, writing and speaking skills.
2. English : Good reading, writing and speaking skills.

Computer Knowledge:

Microsoft Office, Internet Browsing, Design software (Solidworks, Auto Cad) Adobe Photoshop, Adobe Illustrator etc.

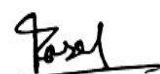
Personal Details :

Father's Name : Md. Abdul Hai
Mother's Name : Most. Zaheda Begum
Date of Birth : 15th June, 1993
Gender : Male
Marital Status : Single
Nationality : Bangladeshi
National Id No. : 19938512731000192
Religion : Islam
Height : 5 feet and 6 inch.
Weight : 58 kilogram
Permanent Address : Vill-Gangachra Munshipara,Post-Gangachara
P.S-Gangachara,District- Rangpur.
Current Location : Abdus Salam Building, 3rd Floor.
Gram- Bangla School Road,Chandra,Kaliakair,Gazipur.

References:

Reference-1		Reference-2	
Name	: Sanjoy Dam	Name	: Md. Abdul Hannan
Organization	: Walton Micro-Tech Corporation.	Organization	: Bhulua Royal City (Pvt.) Ltd.
Designation	: Assistant Director	Designation	: Executive, Designer
Address	: Chandra,Kaliakair,Gazipur.	Address	: Khilkhet,Dhaka.
Mobile	: 01686695176	Mobile	: 01740865526
E-mail	: sanjoy14506@waltonbd.com	E-mail	: mahannan1979@gmail.com
Relation	: Professional	Relation	: Relative

I undersigned, hereby declare that the information provided here is true, I will be responsible for any wrong.



Date: 14th January, 2018

Signature