RESUME
OF
MD. MASUM KHAN
HOUSE: Village: Gazibari, Post Office- Naihati Bazar,
Police Station- Ashulia, District- Dhaka
HELLO: 01929622085
Email: masumarifin49@gmail.com

AMBITION

Boss will never listen NO for any official work.

TRAINING EXPERIENCE

- **Course Name 01**: VDP Training Armed.
- Institute   : Ansar-VDP Academy Shafipur, Gazipur.
- Duration   : 21 days

- **Course Name 02**: IT
- Institute   : Sheikh Hasina National Youth Centre
- Duration   : 2 months

- **Course Name 03**: English Language Course
- Institute   : Sheikh Hasina National Youth Centre
- Duration   : 2 months

RELEVENT SKILLS

- Ability to work under pressure in a competitive environment
- Result oriented and dynamic
- Strong management skills, including leadership and motivation skills.
- Excellent oral communication skills, including presentation.

COMPUTER SKILLS

- Operating System: Windows 2000, XP & 2007
- MS Office Package: Word, Excel, PowerPoint & Front Page, Outlook Photoshop,
- Database Software: MS Access

LANGUAGES

Bengali: Native
English: Excellent Fluency in speaking and as well as reading & writing

Education	Subject/Group	Division /GPA	Passing year	Institute	Board/ University
Bachelor	Management	3.12	2017	Dhamrai Govt. College, Dhaka	National University
Higher Secondary Certificate (H.S.C)	Business Studies	4.38	2012	Alhaj Abdul Mannan College	Dhaka
Secondary School Certificate (S.S.C)	Business Studies	4.38	2010	Baidgaon High School	Dhaka

PERSONAL DETAILS

Father's Name   : Amjad Hossain

Mother's Name   : Beauty Akter

Date of Birth   : 03/04/1995

Permanent Address   : Vill: Gazibari, P.O: Naihati Bazar

    P.S: Ashulia,   Dist : Dhaka

Present Address   : Vill: Gazibari, P.O: Naihati Bazar

    P.S: Ashulia,   Dist: Dhaka

Marital Status   : Unmarried

Religion   : Islam

Nationality   : Bangladeshi

REFEREES

Md. Abdul Jabbar
Asst. Professor
Department of management
Dhamrai Govt. College, Dhaka
Cell: +8801733161610

I do hereby declare that the above statements are correct and complete to the best of my knowledge

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(Md. Masum Khan)

Date: ……………..