

CURRICULUM VITAE OF HILARIUS MURMU (HILARI)

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CAREER OBJECTIVE

Looking with great enthusiastic for job where I will have the scope to utilize my potentiality, creativity, Adaptability, experienced and skill to do something innovative and from where I will be able to enhance my knowledge.

EXPERIENCES

Professional Experience:

- **In-charge:** Continental Courier Service (International Courier Service) (2012-2013 Dhaka)
 - * Collecting Documents and parcel for international Courier Service and Tracking documents
- **Sub Editor:** Weekly Magazine (Bengali Version) (Weekly Pratibeshi) (2014-2016 Dhaka)
 - * Collecting office information, improving the infrastructure of the office, solving problems of employees, report writings, successfully executing various programs (especially implementing 5 projects on the occasion of 75 years Jubilee of the organization), launching a modern office system and improving the quality of office work.
- **Graphics Design:** (2020-Continue)
 - * Freelancing graphics designing

Social Experience:

- **Leader of ASIPA** (Asian Integral Pastoral Approach): (1997-2000, Rajshahi, Bangladesh)
 - * Planning
 - * Group Bible Study
 - * Meditation with daily practical life
 - * Family based Holy Rosary Prayer service
 - * Holy family life sharing
 - * Bible Sharing
- **Chairman** (2001-2008): Village Youth Club (Rajshahi, Bangladesh)
 - * Weekly Plan, Monthly Plan and Review
 - * Moral Teaching, Volunteer Service
 - * Social Leadership

- **Volunteer service** and Catholic Religious Studies (2009-2011 Srilanka)
 - * Religious Studies
 - * Children activities
 - * Tea Garden and village Visiting
 - * Planning for the Tea garden workers
 - * School and college visiting
- **Theology and Priesthood Study** (Catholic) (2011-2014 Dhaka, Bangladesh)
 - * Of the eight provinces of Bangladesh, I have worked three provinces exclusively to improve the quality of education, health, empowering women economic development, solve family problems, morality education, and the rights of the neglected among the marginalized communities.
- **Chairman:** Holy Childhood (Kindergarten Students) (2011-2013 Dhaka, Bangladesh)
 - * Annual Planning
 - * Children's Program arrangement
 - * Moral Teaching
 - * Religious Teaching
- **Chairman:** YCS (Youth Christian Students) (2013-2015 Dhaka, Bangladesh)
 - * House Visiting
 - * Help to the Poor family (Financially and goods)
 - * Parents Meeting
- **Group Leader:** Bangladeshi Students group leader (Yunnan Agricultural University, China) (2016-2019)
 - * Cultural Activities
 - * Helping Student Admission, Accommodation, and Language
- **Admin Member:** YCSM (Youth Christian Students Movement, Rajshahi, Bangladesh) (2020-Continue)
 - * Monthly and Annual Planning
 - * Plan implementation overview
 - * Formation Seminar Arrangement (Monthly, Quarterly and Annual)
(High School, College and University Level Students)
- **Co-Chairman:** Micro Credit (Cholo Agiea=Lets go ahead) (2020-Continue, Rajshahi, Bangladesh)
 - * Planning
 - * Monthly Fees Collection
 - * Accounting
 - * Social Work
- **Secretary:** Parish Council (Holy Family Catholic Church) (2020-Continue, Rajshahi, Bangladesh)
 - * Planning
 - * Report Writings
 - * Secretarial Works
 - * Meeting Arrangement

Business Experience:

- **Student Consultant:**
 - * International Student Consultant only for Studying in China
- **Business Consultant:**
 - * All kinds of goods and products business from China.

ACADEMIC QUALIFICATIONS**Masters of Management**

- Institution : Yunnan Agricultural University
- University : Yunnan, China
- Subject : Rural Economic Management (Micro Credit)
- Passing Year : 2020

Bachelor of Arts

- Institution : Notre Dame College (National University)
- Subject : Bachelor of Social Work
- Passing Year : 2009

Higher Secondary Certificate (HSC)

- Institution : Rajshahi Court College
- Subject : Business Studies
- Result : 2nd Division
- Passing Year : 2002

Secondary School Certificate (SSC)

- Institution : St. Joseph's High School, Rajshahi
- Subject : Humanities
- Passing Year : 1999

COMPUTER SKILL**Practical knowledge about**

- MS Office
- MS excel
- Power Point
- Graphics Design
- Web design
- Digital Marketing

CAPABILITIES

- Possessing a sound level of communication skills
- Ability of interpretation and translation in Bengali and English
- Capable of working in a team effectively
- Good motivation skills

LANGUAGE SKILL

- Bengali (BD Official Language)
- Minority (Mahalee, Mother Language)
- Minority (Santal, Speaking and Reading)
- Minority (Urao, Speaking and Listening)
- Minority (Ashamees Language (Indian)
- English (Speaking, Listening, Writing and Reading ability)
- Hindi (Indian Language) (Speaking, and Listening)
- Urdu (Pakistani Language) (Speaking, and Listening)

Why Me?

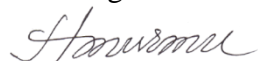
- Confident enough to carry out duties with minimum instruction
- Have skill in motivation and counseling and self-driven and change oriented
- Able to work under challenging environment
- Sincere and eager to learn & Good managerial skill
- Willing to work in team & Ability to motivate people
- Familiarity with information & communication technologies

PERSONAL PROFILE

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|------------------|--------------------------|
| • Name | : Hilarius Murmu |
| • Father's Name | : Thomas Murmu |
| • Mother's Name | : Agnesh Hembrom |
| • Date of Birth | : 09/12/1982 |
| • Sex | : Male |
| • Marital Status | : Married |
| • Nationality | : Bangladeshi (By Birth) |
| • NID | : 1483660724 |
| • Religion | : Christianity |

I do hereby declare that the above information is true and correct to the best of my knowledge.

Signature



(Hilarius Murmu)

Date: 30/03/2021