

## **CV of Md. Shahidul Islam**

Address: House # 412, Flat # B-6 3<sup>rd</sup> Floor, Munshibari Road,  
Ibrahimpur, Mirpur, P.S- Kafrul, Dhaka-1206.  
Cell No- 01731334347, 01705417171  
Email: shahidulislam.shahin5@gmail.com



### **Career Objectives:**

Looking for a suitable position where I would like to share & serve my experience, educational and technical skills will play an integral role in furthering the Company goal.

### **Career Summary:**

I have 15 years of working experience in the development sector, including the National Organization. Have experience in project implementation, team management, Reading Program Management, Monitoring and Evaluation, Report Writing, Training Hosting, Research, and Project Management skills. I have Skilled in Microsoft Excel, Microsoft Word, and Microsoft PowerPoint. Especially I am an experienced Program Coordinator with a demonstrated history of working in the education management industry. I have working experience in liaising with governmental authorities, local Organization as well as with national and international institutions. I have the mentality to work anywhere in Bangladesh as well as ready to take any challenges.

### **Employment History at a glance:**

Total working of Experience: 15 Years.

1. Programme Coordinator (DRH) at Bishwo Shahitto Kendro, Nov 22, 2012, to July 31, 2020 (7 Years 8 Months).
2. Monitoring Officer (DRH) at Bishwo Shahitto Kendro, July 01, 2010, to November 22, 2012 (2 Years 5 Months).
3. Programme organizer (BEP) at BRAC, May 31, 2006, to June 30, 2010 (4 Years 2 Months).
4. Territory Sales Officer (TSO) at Akij Group, May 30, 2005, to May 30, 2006 (1 year).

### **Key Professional areas of Expertise:**

1. Team building and team-leading, managing, planning.
2. Strong verbal and written communication skills.
3. Skilled in Team Leadership, Supervision, Monitoring & Evaluation, Reporting & Analysis.
4. Program and Project implementation and working with local communities.
5. Knowledge & capacity of working in deferent environment & geographical locations.
6. Formulation of long term and short term strategies for organizations, agencies, and development partners.
7. Organize motivational & evaluation workshop at Upazila level and participate as a resource person;
8. Have excellent Management skills.

### **Educational Qualification:**

Degree	Major	Institution/Board	Passing Year	Result
Master of Arts (M.A)	History	National University	2002	2 <sup>nd</sup> Class
Bachelor of Arts (B.A)	History	National University	2001	2 <sup>nd</sup> Class
Higher Secondary Certificate	Humanities	Mahasthan Mahiswar Degree College	1998	2 <sup>nd</sup> Division
Secondary School Certificate	Social Science	Sat shimulia high School, Bogura	1995	1 <sup>st</sup> Division

### **Language Proficiency:**

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	Medium	High

## Computer Skills:

Good knowledge in operating computer programs i.e Windows-7 to 10 (Desktop & Laptop PC) with MS-Word, MS-Excel, MS-PowerPoint & MS-Access able to Browsing & E-mail, Net Chatting on Messenger well.

## Personal Information:

• Name	: Md. Shahidul Islam
• Father's Name	: Md. Gias Uddin
• Mother's Name	: Mst. Jahanara Begum
• Date of Birth	: 22 <sup>nd</sup> August 1979
• Blood group	: O+ve
• Gender	: Male
• Marital Status	: Married
• Religion	: Islam (Sunni)
• Nationality	: Bangladeshi
• National ID number	: 3708990670

## Address:

**Permanent address:** Village: Nuriel (Uttar Para),  
P.O: Shekherkola, Upazila: Bogura Sadar, District: Bogura.

**Present Address:** House # 412, Flat # B-6 3<sup>rd</sup> Floor,  
Munshibari Road, Ibrahimpur, Mirpur, P.S- Kafrul, Dhaka-1206.

Telephone: 01731334347, 01705417171

E-mail: shahidulislam.shahin5@gmail.com

## Reference:

1.	Mesbah Uddin Ahmed (Sumon) Joint Director (Program), DRH Bishwo Shahitto Kendro, 17 Mymensingh Road, Banglamotor, Dhaka-1000 Mobile -01971475895, 0171147589 Email: drhdtlp@gmail.com	2.	Md. Nazrul Islam Joint Secretary Ministry of Public Administration Government of the people's Republic of Bangladesh Director BCS Administration Academy Shahbag, Dhaka-1000. Mobile -01711277331 Email: nazrul5927@gmail.com
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## Commitment:

I am quite confident that with my education qualification, acquired knowledge, and enthusiasm, I would be able to perform all the duties and responsibilities assigned to me in connection with my job.

## Declaration:

The information proved above is complete and accurate to the best of my knowledge and belief. The office Admissions are authorized to make a reasonable inquiry if any doubt should arise.

## Signature



**Md. Shahidul Islam**

Date: June 15, 2021