

Resume of Md. Sayeduzzaman

Cell No # 01823-400229



To secure an entry level position in well reputed organization where my potentials can be utilized effectively and efficiently. My dream is to do something very special and meaningful for my nation by delivering best of my efforts, efficiency and professional dedication.

Personal information :

Name	:	Md. Sayeduzzaman
Father's Name	:	Rafiqul Islam
Mother's Name	:	Shahana Islam
Date of Birth	:	11 th May, 1989
Place of Birth	:	Dhaka, Bangladesh
Nationality	:	Bangladeshi by Birth
Marital Status	:	Unmarried
Religion	:	Muslim
Sex	:	Male
Language Proficiency	:	Bengali, English

Permanent Address :

Village: Amiapur
Post office: Pathan Bazar
Upazilla: Matlab (North)
Police Station: Matlab.
District: Chandpur.

Present Address :

C/O: Md. Nazrul Islam

**Village: House No – 166, 27/A Nazrul Islam House, Road No - Pagar, Pathan Para,
BSCIC FAKIR MARKET.**
Post office: Monno nagar
Police station: Tongi
District: Gazipur

Educational Qualification :

Masters (Bachelor of Commerce)

2015, **GPA – 2.94 out of 4, Management**

Under National University

B.B.S (Bachelor of Business Study)

2012, **2nd Class**

Under National University

H.S.C (Higher Secondary Certificate)

Govt. Tularam College,

2009, GPA – 2.40 out of 5, Business Studies

Under Dhaka Board

S.S.C (Secondary School Certificate)

Pathan Bazar High School,

2006, GPA – 3.06 out of 5, Business Studies

Under Comilla Board

Computer Skills:

Office Management Application: MS Word, MS Excel, & MS PowerPoint.

Hardware & Basics: System Configuration, Installations, Assembling PC and Trouble Shooting.

Internet: Browsing, Search, Download and Others.

Operating System: Windows XP Professional.

Personal Qualification :

- ☆ Strong engerness for learning.
- ☆ Monitoring and Evaluation ability.
- ☆ Communicative quality in writing and speaking Bangla and fair in English.
- ☆ Ability to produce to constructive ideas.
- ☆ Committed, Qualitative and Hard working.

Professional Experiences:

1. Job Title : Manager (Store)

Company Name : M/S Maa Enterprise

Kakil,Sataish,Tongi,Gazipur.

Duration: June, 06, 2019 to Till Now.

2. Job Title : Executive (Store)
Company Name : Nurab Limited.
Auchpara,Tongi,Gazipur.
Duration: January, 01, 2018 to May, 31, 2019.

Major Responsibilities :

★ Regular Inventory & Sales Monitoring.

Hobbies & Interest:

Traveling, internet browsing, Photography and Reading. At weekends and during my free time, I particularly enjoy spending time with traveling.

REFERENCE:

1. MD. SAMSUZZAMAN SARKER
DEPUTY DIRECTOR
MINISTRY OF FOREST & ENVIRONMENT.
PARIBESH BHABAN, AGARGAON,DHAKA-1230
MOBILE NO – 01716861848
2. MD. MAZHARUL ISLAM
CENTER MANAGER
GRAMEENPHONE CENTER,UTTARA,DHAKA-1230.
MOBILE NO – 01913421447

Sincerely Yours,



MD. Sayeduzzaman