

RESUME

Of

MD. FAISAL KHAN

Purbo Chandora, Shafipur,

Kalikoir, Gazipur-1751

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Career Objective

Intend to work in a challenging and competitive environment in any renowned International or domestic organization where I can utilize my skills with job satisfaction and wants to contribute in the growth of the company with dedication & honesty.

Special Qualification

Committed to take myself at any challenging work. Able to work under pressure having interpersonal skill, adaptable to all level of people. Energetic and Innovative manner, Good leader & team player with excellent communication skill.

Employment History

Jr. Executive (May,2019-Present)

Liz Fashion Industry Ltd.

Location: Shafipur, Gazipur.

Department: HR, Admin & Compliance

Supervisor (January, 2018-June,2018)

Unilever Bangladesh Ltd.

Location: Rajshahi

Department: Brand Promotion & Marketing

Accountant (June,2017-December,2017)

Arrangers Ltd. Rajshahi

Department: Accounts

Academic Qualification

Exam Title	Subject/Group	Institute/Board	Result	Passing Year	Duration
MBA	Management	National university	3.19	2014 (Held in 2017)	1 Year
BBA	Management	National university	2.91	2013 (Held in 2015)	4 Years
HSC	Business Studies	Rajshahi Govt. City College	4.40	2009	2 Years
SSC	Humanities	Rajshahi B.B Hindu Academy	3.81	2007	10 Years

Internship

☐ Participated in the study entitled 'Business Research on Brand Equity ' as an intern which was sponsored and Conducted by M.I. Cement Factory Ltd. (Crown Cement) from February 01, 2016 to March 31, 2016.

Language Proficiency

- ☐ English : Fluent in oral, writing and reading.
☐ Bengali : Native Language

Major Training Summary

Training Title	Topic	Institute	Location	Year	Duration
English Spoken Course	English speaking & Phonetics	Technical Training Centre (TTC)	Rajshahi	2018	2 months
National Skill Standard Basic (360Hrs)	Database Programming	Bangladesh Technical Education Board Dhaka	Rajshahi	2017	6 months
Leveraging ICT for Growth Employment and Governance	Graphic design & Soft Skills	Ernst & Young, Bangladesh Computer Council (BCC)	Rajshahi	2016	160 hours

Computer Skill

- ☐ Office Application : MS Office package (MS Word, Ms. Excel, MS Power Point, MS Access)
- ☐ Graphic Design : Adobe Photoshop, Adobe Illustrator
- ☐ Typing Skill : Good in English & Bangla

Personal Details

Father's Name	Md. Jafar Iqbal
Mother's Name	Saika Banu
Date of Birth	21 st September 1991
Sex	Male
Marital Status	Unmarried
Nationality	Bangladeshi
Religion	Islam
Permanent Address	Holding No: 121, Sekher Chok, P.O: Ghoramara, P.S: Boalia, Dist: Rajshahi
National ID	464 237 8121

References

Particulars	Reference: 01	Reference: 02
Name	Dr. Md. Seraj Uddin	Dr. Biplab Kumar Mozumder
Organization	Rajshahi College, Rajshahi	Rajshahi College, Rajshahi
Designation	Professor	Associate Professor
Department	Dept. Of Management	Dept. Of Management
Mobile	01716696737	01715170768

Certification

I, the undersigned certify that to the best of my knowledge and belief, this resume correctly describes my qualifications, my experience and myself. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if I am employed.



(Md. Faisal Khan)