

# Sakib Ul Islam

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## Career Objective

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A patient learner with a positive personality intends to join an organization for utilizing academic knowledge, interpersonal skills, and contribute significantly to the success of the organization.

## Education

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**Bachelor of Business Administration (BBA)**, University of Chittagong

Department of Human Resource Management

CGPA: 3.25 on scale of 4.00

Passing Year: 2017 (Held in 2019)

**Higher Secondary Certificate (HSC)**, National Ideal College, Khilgaon, Dhaka

Group: Business Studies

GPA: 5.00 on scale of 5.00

Passing Year: 2012

**Secondary School Certificate (SSC)**, Ali Ahmed High School, Dhaka

Group: Business Studies

GPA: 5.00 on scale of 5.00

Passing Year: 2010

## Skills

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- Soft skills: Proactive leadership, Empathy, Team work, Work integrity, Ability to work under pressure, Adaptability.
- Technical skills: MS Word, MS Excel, PowerPoint.

## Courses

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### Training Course:

**Introduction to Computer Application Package and Unicode Bangla** (November, 2018)

Bangladesh Computer Council (Authorized by Ministry of Information and Communication)

### Online Non-Credit Courses:

- **Excel Skills for Business: Essentials** (14/10/2018)  
COURSERA, Macquarie University, Sydney, Australia
- **Business English: Basics** (22/05/2018)  
COURSERA, The Hong Kong University of Science and Technology

## Experiences

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- **HR Intern** at Well Designers Ltd. (A sister concerns of Well Group Ltd) (May 2019 – July 2019)
- **HR Intern** at Under Autumn Internship Program 2018, Fatima Al Fihri Open University. (An online based international educational institution operated from Morocco) (October 2018 - December 2018)

## Extra Curriculum Activities

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- **Founding President** at Chittagong University Human Resource Club. (March 2019 to September 2020)
- **Executive Member** at Chittagong University Model United Nation Association. (July 2018 to July 2019)
- Served as **Delegate** (Participant) in more than five national Model UN conferences from January 2015 to December 2016 and one international Model UN conference in India (KIITMUN 2016, Odisha).

## Leadership and Organizing Experiences

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- **Head of Organizers** at “Corporate Voices” (9<sup>th</sup> July, 2020) an online live session organized by CUHRC in association with **Robi Axiata Ltd.**
- **Convener** at an intra-department skill development-based competition titled as “**HR Quest 1.0**” (July 22-28, 2019) organized by CUHRC.
- **Director** at “**Chittagong University Model UN Conference 2019**” (January 24-27), organized by CUMUNA, being in Strategic Partnership with UN Information Centre, Dhaka Office.

## Personal Information

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Father's Name: Md. Nurul Islam  
Mother's Name: Farida Begum  
Permanent Address: Village: Shimpur,  
P.O. Shimpur, Thana: Kotwali,  
District: Cumilla.

Date of Birth: 24/05/1995  
NID No: 6866719492  
Blood Group: B-  
Religion: Islam  
Age: 25

## References

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## Signature:



Sakib Ul Islam