

MD TAREQUL ISLAM

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Career Objective:

I wanted to be a realistic professional person by my hard working, in the company , Bank, INGO,NGO, or a multinational company . I wanted to prove my efficiency with my merit, sincerity and honesty .

Career Summary:

I have worked as a Sales Associate at Aarong Bashundhara city form 2nd august- 2017 to 2nd march - 2019. I have also worked as a outlate cashier(internship) form 27th September- 2019 to 5th January- 2020 at Aarong Bashundhara city.

Special Qualification:

Computer literacy, as MS Office , quick learner, hard worker and team leader.

Employment History:

Total Year of Experience : 1.8 Year(s)

1. Outlate cashier(internship) (September 27, 2019 - January 5, 2020)

Brac Aarong

Company Location : Aarong Bashundhara cit, Block- B, Level- 01to 04, Panthapat, Dhaka-1215
Department: Accounts

2. Sales Associate (August 2, 2017 - March 2, 2019)

Brac Aarong

Company Location : Aarong Bashundhara city, Panthapath , Dhaka

Duties/Responsibilities:

Sales, full-fill selling target,pos maintain , cash received, store managed, products receive, products display, product requisition, customer service e.t.c

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Bachelor of Business Administration (BBA)	Finance & Banking	Habibullah Bahar university College	CGPA:2.79 out of 4	2018	4
HSC	Business Studies	B A F Shaheen College, Kafrul, Dhaka	CGPA:4 out of 5	2014	2
SSC	Business Studies	Eskaton Garden High School	CGPA:4.13 out of 5	2012	2

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Accounts		Brac aarong	Bangladesh	Aarong Bashundhara city, 3 Tejturi bazar	2019	3 month

Professional Qualification:

Certification	Institute	Location	From	To
Sale Associate	Brac Aarong	Aarong Bashundhara city, Block -B, Level- 01 to 04	August 2, 2017	March 2, 2019

Career and Application Information:

Looking For : Entry Level Job
Available For : Full Time
Preferred Job Category : Accounting/Finance, Bank/Non-Bank Fin. Institution, NGO/Development
Preferred District : Dhaka, Manikganj, Narayanganj
Preferred Organization Types : Multinational Companies, Public Relation Companies, Garments, Textile, Buying House, Travel Agent, Agro based firms (incl. Agro Processing/Seed/GM), Packaging Industry, Cement Industry

Specialization:

Fields of Specialization
<ul style="list-style-type: none">• Computer literacy• MS Word/ Excel/ PowerPoint/ OneNote• Pos Machine

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	Medium

Personal Details :

Father's Name : MD HASAN KHAN
Mother's Name : TASLIMA HASAN
Date of Birth : July 22, 1996
Gender : Male
Marital Status : Single
Nationality : Bangladeshi
National Id No. : 4202620599
Religion : Islam
Permanent Address : TALEBPUR UNION, KHA BARI, Singair, Singair, Manikganj 1820

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: A.K.M Shamsuddin	Sumon Kumar Baidya
Organization	: Aarong Bashundhara city	Aarong Bashundhara city
Designation	: Senior Officer Accounts	Cashier
Address	:	
Phone (Off.)	: +88 02 9145129	
Phone (Res.)	:	
Mobile	: 01708488664	01751399634
E-Mail	:	
Relation	: Professional	Family Friend