

Mehedi Hasan Ovi

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Career Objective

A self-motivated, highly dedicated and objective oriented graduate who wants to excel his academic knowledge to achieve professional excellence.

Experience

➤ **Officer Grade I (March 18, 2018 - Continuing)**

United Finance Limited

Location: Barishal

Department: Credit

Duties/Responsibilities: Conduct credit visit and making proposal for management approval, find out the risk factors and give mitigation for credit risk factors.

➤ **Intern (November 25, 2017 - February 28, 2018)**

Omera Petroleum Ltd

Location: Omera House, SW (B) 16, Road 09, Gulshan-1, Dhaka-1212, Bangladesh.

Department: Finance & Accounts

Duties/Responsibilities: Checking voucher and input data in excel, Taking reference and amount from bank accounts and input data in Oracle, Checking pay order and data entry in excel.

Academic Qualifications

☐ **Bachelor of Business Administration**

North South University

Year: 2017

CGPA: 3.28 on a scale of 4.00

Major 1: Finance and Accounting

Major 2: Marketing

☐ **Higher Secondary Certificate**

Amrita Lal Dey College

Year: 2010

GPA: 5.00 on a scale of 5.00

Group: Business Studies

☐ **Secondary School Certificate**

Barisal Zilla School

Year: 2008

GPA: 5.00 on a scale of 5.00

Group: Business Studies

Academic Tours & Workshop

☐ Digital Marketing Workshop (2days) organized by The Marketing Club of North South University on multi-channel retailing and distribution management. [November - 2015]

☐ Environmental Tour on ways to do CSR business conducted by Environmental Department of North South University [November-2014]

Training

- Workplace Safety Management training conducted by Prevent Safety Solution.
- Customer Service Management training conducted by CX consultant and trainer.

Skills & Abilities

- Application Software:
 - Microsoft Office Suite (Excel, Access, PowerPoint, Word)
- Excellent written and oral communication in English and Bangla as well as attention to details
- Excellent communication skills, able to put views confidently and assist better team relationship.

Reference

Dr. Nazmun Naher

Professor

Department of Agro Forestry & Environmental Science

Sher-e-Bangla Agricultural University

Sher-e-Bangla Nagar, Dhaka-1207

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Md Mohidul Islam

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Taxation

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