Tayabur Rahman

Block: D, Road: 7, House: 233 Bashundhara R/A, Dhaka, 1229

Mobile No: 01760 000083; 01676843441 Email: **tayabur.rahman33@gmail.com**

LinkedIn- https://bd.linkedin.com/in/tayabur-rahman-rabbi-481135a4



Career Objectives

Working for an organization which will provide me the opportunities to prove my skills and knowledge to grow along with the organization objectives.

Academic Overview

Degree	Major	Institute	Year of Passing	Result
BBA	Marketing	North South University	2018	CGPA: 3.00 (Out of 4)
HSC	Business Studies	Govt. Commerce College, Ctg.	2013	GPA: 5 (Out of 5)
SSC	Business Studies	Bangladesh bank Colony High School, Ctg.	2011	GPA: 5 (Out of 5)

Professional Experiences

- ➤ QAD Assistant at C&A Sourcing Bangladeshi Hub (Feb, 2019 July,2019)
 - Data Management
 - Daily Inspection Plan Management
 - BSP, SCP ARIBA, SAP Software Management.
 - SIS, FI, DIPL Management
- ➤ Worked as **Marketing Officer** in **ZMT Estate Limited** (February 5, 2016- May 2, 2017)
 - Branding, B2B, Client Handling
- ➤ Intern at Jamuna Oil Company Limited (June 05, 2018 August 29, 2018)
 - Working in different departments, Oil Marketing, Main Depot Operation.

Skills Additional Qualifications & Achievements

- ➤ Achieving 3rd position in Talent Pool list of Govt. Scholarship by Chittagong Board in SSC- 2011.
- Achieving 6th position in general merit list of Govt. Scholarship by Chittagong Board in HSC- 2013.
- ➤ BSP, SCP ARIBA, SAP, Knowledge in Microsoft Office, Excel, Power Point, SPSS and Internet Applications.
- > Certificate in 'Dream Dare Do' workshop organized by City Bank Ltd.

Extracurricular Activities & Experiences

- ➤ Short Intern at **AIESEC Egypt** on Quality Education & Future Leaders. (May 8, 2018- May 28, 2018)
- > Student Advisor at Signature Bangladesh (Feb 13, 2018 to Present)
- ➤ Working as **Founder Vice President** of **SEED Bangladesh**. (May10, 2017- Present)
- ➤ Worked as **Senior General Member** at **North South University HR Club**. (May 22,2015- August 20, 2016)
- ➤ Worked as **Sub-Executive** in **Operations** at **North South University HR Club** (March 13, 2016- August 14, 2016)
- ➤ Worked as General Member of North South University Computer and Engineering Club. (September 29, 2014 April 2015)
- ➤ **Teacher** at **PHOTHOCHARI** A School for Deprived Children. (June 2015-November 2015)
- > Organizing & volunteering events on campus such as-
 - 1. Volunteering in 19th Convocation at North South University in 2016.
 - **2.** The Corporate Archer- How Do They Do It- August 10, 2015 .(Operation & security management)

References

1. Omar Nasif Abdullah

Lecturer, School of Business and Economics Department, North South University.

Email: nasif.omar@gmail.com
Phone: +8801716579435

Linked In: https://bd.linkedin.com/in/omar-nasif-

abdullah-3444423

2. Shahriar Rahman

Manager, BRAC Leadership Academy, HR and Learning Division.

Email - <u>shahriar.r@brac.net</u> Phone - 01720013594