



MD. KHAYRUZZAMAN ABHI

B.Sc. in Electrical and Electronics Engineering

A skilled and professional collaborator in production sector with 2+ years' experience including multinational culture, you'll get the combined expertise of leadership, team work and premeditated planning with a demanding mindset in challenging positions utilizing a strong background in efficiently managing multiple priorities and successfully meeting company Objectives with the association of my interpersonal and organizational skills, strategic decision making and analytical abilities

Contact:

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Address: Road #2, House # 01,
Block D, Mirpur-11, Dhaka

Academic Details:

B.Sc. in EEE

North South University

Passing Year: 2019

CGPA: 3.20 out of (4.00)

PGD at International Relations

University of Dhaka

Passing Year: 2020

CGPA: 3.30 out of (4.00)

H.S.C

Saint Joseph College

Major: Science

Passing Year: 2013

GPA: 4.70 out of (5.00)

S.S.C

SJ Model High School

Major: Science

Passing Year: 2011

GPA: 4.94 out of (5.00)

Managerial Skills:

- People Management and Development
- Communication & Networking
- Analytics & Decision Making
- Strong Problem-Solving Abilities
- Strong Interpersonal & Communicational Skills
- Excellent Analytical & Technical Skills

Work Experience

Panna Battery Limited (Volvo Battery)

Jan 2021-Till Now

Production Sr.Executive, Assembly Department

Responsibilities:

- Implement production plans and programs to achieve shift wise production targets
- Motive manpower to increase productivity and maintain good quality products
- Reduce wastage and process loss to achieve continuous cost improvement
- Implementation of model change and pilot build in shortest possible time
- Investigate problems, analyze root causes and define resolutions
- Doing preventive maintenances and ensure production with minimal breakdown
- Enter production activities in SAP and organize records for MIS
- Preparing shift roster, authorize leave and shift changeover of workers
- Implement activities as per ISO 9001:2000 and OHSAS 18001:2007 standard
- Implement 6S and Environment, Health and Safety (EHS) as per company policy

Panna Battery Limited (Volvo Battery)

Feb 2020-Dec 2020

Production Executive, Plate Preparation Department

Responsibilities:

- Provide day to day assistance to the departmental head
- Managing key function related to the daily operation of the office, such as administrative correspondence, file management, Production activity and software entry.
- Handling and monitoring all types of production claim and queries related to the quality issues and arranging inter departmental weekly quality meeting.
- Floor stock management and reviewing stock reports and analyzing the stock position to next department demand accumulate stock and airtime requirement

Impulse Engineering and Power Ltd

May 2019-Jan 2020

Senior Engineer (Production & Process), Manufacturing Department

Responsibilities

- Making production plan manage operators to achieve shift wise production target
- Making SOP and ensure manufacturing processes are done as per SOP
- Design and plan the layout of equipment in production floor
- Conduct research and analysis for improving manufacturing process
- Research and analysis product failure problems for smooth production flow
- Manage new model pilot run manufacturing

Software Skills

- Presentation Microsoft Office, Libre Office
- Graphics Design Adobe Photoshop, Adobe Illustrator
- Design AutoCAD, Solidworks, ANSYS
- Statistical Minitab, SAP
- Language C, MATLAB
Programming

ACHIEVEMENTS & TRAINING

- **Communication and Interpersonal Skills** at work at **UNIVERSITY OF LEEDS**.
- Completing Short course Under **Asian Development Bank Institution** on ‘**Energy Economics, Environment, and Policy**’.
- Completing Short course Under **Asian Development Bank Institution** On ‘**Financial Globalization, Capital Flows, and the Global Financial**
- Completing Short course Under **Asian Development Bank Institution** On ‘**Achieving Sustainable Development Goals on Water and Sanitation**’

Technical Skills

Computer Skills: MS Office, Internet, Email & also able to type in English with the speed of 15-20 WPM (95% accuracy)

Areas of Expertise

- Production Planning
- Production and Quality Control
- Process Improvement
- Inventory Management
- Supply Chain Management

Extra- Curriculum

- Participated a training program on Social Welfare Service at “**Ministry of Social Welfare** ”
- Got the opportunity to do voluntary work for “NSU Convocation” and “NSU Club Carnival”
- Got the opportunity to do voluntary work for “NSU Convocation”
- Got the opportunity to do voluntary work for “NSU Club Carnival”

References

Abul Hasan
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New market Zone, Ramna, DMP
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Public Prosecutor
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