

# MD. ABU YUSUF

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## Career Objectives

Have the true desire to build up an excellent career as a challenging professional working with utmost sincerity and optimum perfection in an organization with offers a competitive and performance-based environment and nourish the talents and explores inherent abilities for the development of the organization and the employees.

## Educational Qualification

- **Masters of Business Administration | 2018-Present**  
National University  
College : Govt. Haraganga College  
Major: Accounting  
Result: N/A  
Munshiganj
- **Bachelor of Business Administration | 2018**  
National University  
College: Govt. Haraganga College  
Major: **Accounting**  
Result: 3.06 (out of 4)  
Munshiganj
- **Higher Secondary Certificate (HSC) | 2014**  
Gazaria Kalim Ullah College, Munshiganj  
Major: Business Studies  
Board : Dhaka  
Result: 4.20(out of 5)
- **Secondary School Certificate (SSC) | 2012**  
Bhaterchar D A Mannan Pilot High School, Gazaria, Munshiganj  
Major: Business Studies  
Board : Dhaka  
Result: 4.00 (out of 5)

## Working Experience

- **Duration :** Jan 2017 to July 2018  
**Position:** Assistant Teacher
- Organize Britto Academy Coaching Centre, Gazaria, Munshiganj

## Skills

### ➤ Language Skills:

Bengali: Fluent in speaking and writing

English: Fluent in speaking and writing

### ➤ Computer Skills:

MS Word (Advanced), MS PowerPoint (Advanced), MS Excel (Advanced), Quick Book, Tally, Canva.

### ➤ Key Skills:

Observant, Leadership, Team Player, Hardworking, Negotiation, Persuasion, Time-Management,

Quick-Decision Making, Public Relation, Presentation, Quick Learner, Reporting and Analytic Ability.

## Extra Curriculums

- Attended National Career Fair of North South University | 2019
- Attended in Entrepreneurs' Fair 2019 , Munshiganj
- Participated in Career Club.
- Attended Business Seminars and workshops | 2018
- Actively participated and arranged cultural program | 2016 - 2018

## Personal Information

- Father's name: Md. Humayun Kabir
- Mother's name: Sayma Kabir
- Date of birth: 20 June 1996
- Nationality : Bangladeshi (By birth)
- Religion: Islam (Sunni)
- Marital status: Unmarried

## Reference

### **Md. Monir Hossain**

Lecturer

Department of Accounting

Munshiganj College, Munshiganj

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## Proclamation

I do hereby declare that the particulars provide here are true and no misinformation given.



Signature

(MD. ABU YUSUF)