

ESMAIL HOSSAIN

Address: 472/2 North Shajahanpur,Dhaka-1217

Phone: 01401953903

E-mail: esmailhossainkhan@gmail.com

LinkedIn: [linkedin.com/in/esmail-hossain-242b551a2](https://www.linkedin.com/in/esmail-hossain-242b551a2)



CAREER OBJECTIVE:

To work confidently at any reputed local or multinational organization in the arena of Human Resource Management where I will be able to use my insight on the basis of acquired learning and excellent analytical & technical skills can be utilized to improve the organization's profitability.

EDUCATION BACKGROUND:

Degrees	Name of the Institute	Year	Discipline	Grade/CGPA
Master of Business Administration (MBA)	Daffodil International University	2022	Marketing	Enrolled
Bachelor of Business Administration (BBA)	East West University	2021	Human Resource Management	2.50
Higher Secondary Certificate (H.S.C)	Dhaka City College	2015	Business Studies	4.25
Secondary School Certificate (S.S.C)	Motijheel Govt. Boys High School and College	2013	Business Studies	4.81

EXPERIENCE:

- **Recruiter**, Best Connect International Consultancy(BCIC Swiss).May2021-Present
- **Internship**, First Security Islami Bank.October2020- January2021
- **Owner**, Smile Book Shop (E-Commerce). January2017-March2020

EXTRA CURRICULAR ACTIVITIES AND VOLUNTARY WORK:

- **Former Organizing Member**, East West University Investment and Finance club, East West University. April 2017 to December 2018.
- **Former Organizing Member**, East West Sports Club, East West University. January 2019 to January 2020.
- **Former Project worker**, MGBHS Science Fair.

Major Responsibilities:

- Planned, developed and implemented club events like workshops and seminars on caring the Earth;
- Prepared and placed program proposal and budget for organizing different events of club;
- Managed and coordinate club programs and events like Tree Plantation & Awareness Campaign, Sound Pollution Campaign, Water Pollution Campaign, , Green Week Campaign, and Reunions of Club;
- Created and presented various workshop on presentation;
- Designed and organized venue in fair and carnival;

- Coordinated other executive and general members and allocated work to them;
- Kept relationship with the large volume of students, presidents of different clubs of EWU and other Universities, high ranked resource persons and media personals.

SPECIALIZATION:

- To do the valuation of companies in Prospective Analysis of Human Resource Management.
- Team work & leading the team.
- Performing in new features for E-Commerce.

LANGUAGE PROFICIENCY:

- Excellent Fluency in Bangla and working knowledge in English on doing my responsibility.
- Also speaking Fluency in Hindi

COMPUTER SKILLS:

- Internet application & E-mail Management.
- Microsoft Office Suit (Word, Excel & PowerPoint)

INTERESTS:

- Like to do volunteering and networking.
- Any kind of voluntary organizing work.

PERSONAL DETAILS:

Date of Birth – 09 January, 1998
 Nationality – Bangladeshi
 Religion – Islam
 Mother's Name – Shanaj Hossain
 Father's Name – Md. Hossain Khan
 Permanent Address – 467/2 North Shajahanpur, Dhaka-1217

REFERENCE:

1. Md. Maksumul Islam Assistant Vice President NCC Bank Limited (Head Office) Contact No. 01712032707 Mail Address: maksumul.islam@gmail.com	2. Md. Mamunul Islam Deputy Manager, Procurement Akij Group Akij House, Gulshan Link Road Tejgaon Contact No. 01731470690 Mail Address: mamun@akij.net
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CERTIFICATION:

I certify that all the information given above is correct and complete to the best of my knowledge and belief.

 (Signature)

ESMAIL HOSSAIN