

# Anthony D Silva

136, Monipuripara, Gate no#06, Farmgate, Tejgaon, Dhaka-1215

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## Objective

To pursue a challenging career and be a part of progressive organization that gives a scope to enhance my knowledge and utilizing my skills towards the growth of the organization.

## Education

### • Bachelor of Business Administration (BBA)

Major	CGPA	Year of Passing	Institution
Accounting	3.06/4.00	Year of Passing: 2018	Dhaka City College (Professional BBA under National University)

### • Higher Secondary Certificate (HSC)

Background:	GPA	Year of Passing	Institution
Business Studies	4.80/5.00	Year of Passing: 2013	Notre Dame College

### • Secondary School Certificate (SSC)

Background:	GPA	Year of Passing	Institution
Science	4.69/5.00	Year of Passing: 2011	Tumilia Boys' High School

### Currently Studying:

#### • Masters of Business Administration (Evening) (EMBA)

Major	CGPA	Institution
Accounting Information Systems	Enrolled	University Of Dhaka

## **Employment History:**

**The City Bank Limited**  
**Internship – Recruitment and MIS (03 months duration)**  
**Human Resource Division**  
**From 22/07/2018 – 22/10/2018**

## **Skills & Abilities**

### **COMPUTER SKILL:**

- MS office (Word, Excel, and PowerPoint)

### **LANGUAGE SKILL:**

- English (fluent)
- Bangla (native)

### **OTHER ACTIVITIES and EXPERIENCES:**

Business Competitions: Case Studies, Marketing Ideas and Business Plan Competition  
Extra-Curricular Activities: Compete in National Debate Competitions and Inter-School Debate Competition, Awarded as Best Presenter.

### **PERSONAL STRENGTHS:**

- Possess strong leadership skills.
- Ability to resolve conflict.
- Ability to motivate subordinates.
- Comprehensive understanding of client confidentiality

### **PERSONAL DATA:**

- Father: Preston De Silva
- Mother: Papia Victoria D Silva
- Date of Birth: 10<sup>th</sup> August 1994
- Nationality: Bangladeshi
- National I.D : 19943313497000232
- Marital Status : Single
- Religion: Christianity
- Permanent Address: Vill: South Bhadarty, P.O: Kaligonj, Dist: Gazipur

**REFERENCES:**

Mr. Shakir Hossain Akand Lecturer BBA Department Dhaka City College Contact: 01612-333158 Relation: Academic	Mr. Krishna Kanta Sarkar Asst. Engineer (Mechanical) Bangladesh Bridge Authority Setu Bhaban, Mohakhali Contact: 01700716356 Relation: Professional
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**SIGNATURE**

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**Anthony D Silva**