

# Curriculum Vitae

## SHARIF HASAN SUNZIL

Pallabi Mirpur Dhaka

Cell: 01851-507626

E-mail: [sunzil1996@gmail.com](mailto:sunzil1996@gmail.com)



### Career Objective:

Intend to work in a challenging environment where sense of responsibility and commitment requires as well as where sincerity, dignity, creative work provide job satisfaction in the organization.

### Educational Qualification:

#### MBA (Major in HRM)

University : Bangladesh University of Business & Technology (BUBT).  
CGPA : 3.50  
Subject : Human Resource Management  
Year of Passing : 2020

#### BBA (Major in HRM)

University : Bangladesh University of Business & Technology (BUBT).  
CGPA : 3.06  
Subject : Human Resource Management  
Year of Passing : 2017

#### H.S.C (Business Studies)

Board : Dhaka  
Name of the Institute : BCIC College  
Group : Business Studies  
GPA : 3.80  
Year of Passing : 2013

#### S.S.C (Business Studies)

Board : Dhaka  
Name of the Institute : Jannat Academy High School  
Group : Business Studies  
GPA : 3.69  
Year of Passing : 2011

**Job Experience:**

- (a) Have receive 2 Year working experience as a “Human Resource & Admin Officer” HR Department  
Global NRB Services Ltd. Banani Dhaka-1213
- (b) Have receive 1 Year working experience as a “Human Resource & Admin Assistant” HR Department  
Bangladesh Export Development Inc, Banani Dhaka-1213
- (c) Have receive 6 Month working experience as a “HR Executive”  
Human Resource Department  
U.S Bangla Developer, Gulshan 2 circle, Dhaka-1213.

**Language Fluency:**

English	:	Good in reading, speaking and writing.
Bengali	:	Good in reading, speaking and writing.

**Computer Skills:**

Operating Software: MS Word, MS Excel, MS PowerPoint & Internet Browsing.

**Interests:**

Interested Areas: Reading book, traveling, music, games and learning new things.

**Additional Skill:**

- Ability to work independently as well as part of team ability.
- To work under pressure self-motivated and flexibly.
- Pleasant and accommodating personality.

**Personal Profile:**

**Name** : **Sharif Hasan Sunzil**  
**Father's Name** : Md. Abdul Aziz  
**Mother's Name** : Salina Akter  
**Present Address** : Section-11, Block-A, Avenue-3, Line-7,  
House-16, PS. Pallabi, Mirpur  
Dhaka-1216.  
**Permanent Address** : Section-11, Block-A, Avenue-3, Line-7,  
House-16, PS. Pallabi, Mirpur  
Dhaka-1216.  
**Date of Birth** : 21-09-1996  
**Religion** : Islam (Sunni)  
**Nationality** : Bangladeshi (By Birth)  
**NID No** : 6444741208  
**Blood Group** : A+ (Positive)  
**Marital Status** : Unmarried  
**Sex** : Male  
**Cell No** : 01851507626

**Reference:**

- **Golam Mehraj (Chairman)**  
Bangladesh Export Development inc  
House 21/2, Block # D, Banani Dhaka-1213  
Cell-01811415400  
E-mail: gmehraj@aol.com
- **Md. Johirul Islam (Chairman)**  
**(Department of Management)**  
Bangladesh University of Business & Technology (BUBT)  
Rupnagar R/A, Mirpur-2, Dhaka-1216, Bangladesh  
**Cell-01937048070**

Thank you  
Sincerely Yours

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Sharif Hasan Sunzil