

Curriculum Vitae

Asfaquzzaman Dipto

Address: MerajNagar,D-Block,Kodamtoli,Dhaka

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Career Objective:

To be potential resource to the organization where I can utilize all of my skills & knowledge to help the organization to grow & further enhance my profile. It would be my never-ending dedication to maintain the Spectrum of integrity & honesty. My motto will be problems are opportunities & never except defeat in life.

Employment History:

Management Information System Executive (August 25th, 2018 to August 31st, 2019)

Piickme Limited

Company Location : Apon Heights Plot No. 27/1/B Rd No. 3 (13th/E & 14th/E) Shyamoli Dhaka-1207

Department: Operation Rides

Duties/Responsibilities:

- *Data Verifying
- *Communicate with customer
- *Given Instant Solution to customer
- *Given Customer feedback to consult Department
- *Social Communication

Management Information System Executive (January 1st, 2018 to August 24th, 2018)

shohoz.com

Company Location : Road no-84, House no-04, Gulshan-2.

Department: Operation Rides

Duties/Responsibilities:

- *Data Verifying
- *Communicate with customer
- *Given Instant Solution to customer
- *Given Customer feedback to consult Department
- *Digital marketing

Marketing Executive (August 1, 2017 - August 31, 2017)

Icche Ghuri Fashion & Lifestyle Magazine

Company Location : Nurjahan Road, M1, Mohammadpur, Dhaka-1207

Department: Marketing

Duties/Responsibilities:

- * Collect Advertisement form the magazine.
- * Attaint corporate meeting.
- * collect information form various category of business & industry.
- * Maintain client list.
- * Keep relationship with client & update them continuously.

Educational Qualifications:

Masters of Business Administration (MBA)

Institute: Stamford University Bangladesh

Status: Continuing (2nd Semester)

Major: Marketing

Bachelor of Business Administration (BBA)

Institute: University of Development Alternative (UODA)

Result: 3.06 out of 4

Year of Passing: 2016

Major: Marketing

Higher Secondary Certificate (H.S.C)

Institute: Dania University College

Group: Business Studies

Result: 3.70 out of 5.00

Board: Dhaka

Year of Passing: 2012

Secondary School Certificate (S.S.C)

Institute: Rais Nagar High School

Group: Business Studies

Result: 3.56 out of 5.00

Board: Dhaka

Year of Passing: 2010

Computer Knowledge:

Efficient of using MS-office 2010(Word, Excel, Power-point, Access), Using Internet, Facebook, And Mailing.

Co-curricular Activities:

Internship 3 months of Mutual Trust Bank Limited (General Banking, Open A/C Banking, Clearing department section etc.)

Personal Skills:

- Self-motivated, Flexible & Innovative
- Goal oriented & Good leadership

Language:

- English, Bangla and Hindi.

Personal Details:

Name: Asfaquzzaman Dipto

Father's Name: Moniruzzaman

Mother's Name: Farzana Akter

Date of Birth: 15th June, 1995

Gender: Male

Religion: Islam

Marital Status: Unmarried

Nationality: Bangladeshi

Permanent Address: MerajNagar, D-Block, Kodamtoli, Dhaka.

Present Address:MerajNagar, D-Block, Kodamtoli, Dhaka.

References:

Javed Mahmud

Managing Director, Anamika Enterprise Ltd.

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Email: mahmudjvd@mail.com

Kallyanpur, Mirpur, Dhaka-1216.Bangladesh.

Touhidur Rahman

Assistant Manager, Flora Limited.

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Acknowledgement:

I hereby declare that the submitted information is true and authentic. I have not concealed any facts or information.