

Resume of

ENGR. MD. SAIFUL ISLAM

IRCA-CQI Lead Auditor (ISO14001, ISO45001)

Section-12, Mirpur, Pallabi, Dhaka-1216

Mobile: +880 1737 020 786

E-mail: saif.cee@gmail.com



Career Objective

I want to build my career as an Environment, Health & Safety specialist as well as to serve an organization where I have a lot of opportunities to learn and can explore my knowledge and experiences through modern and viable technologies.

Key Strength

- Highly capable to deal Environment, Health & Safety issues in large manufacturing industries.
- IRCA-CQI Lead Auditor on Environment Management System (ISO-14001:2015) and OHSMS (ISO-45001:2018), Internal Auditor on ISO-9001:2015
- Around 10 years of experience in the field of Social & Environmental Health and Safety.
- Able to work under pressure and deal with multiple projects simultaneously.

Professional Summary

A committed Sustainability responsible, passionate about caring for the organization and ensuring the company is fully compliant with current local & international legislations. Has considerable experience of formulating compliance policies, procedures, environmental aspect-impact analysis and implementing these followed by monitoring and reviewing. Has auditing capabilities and can relate to people on all levels, including top management, factory heads, office staff, external third parties and different buyers. Has considerable experience in carrying out employee training, organization development and presenting reports to senior management and buyers' meetings.

Highlights:

- Environmental Management System (ISO-14001)
- Occupational health and safety Management System (ISO-45001)
- Environmental Impact Assessment (EIA/EMP)
- Electrical safety, Fire safety, Structural Safety and Health & Safety Issues
- Chemical Management
- Zero Discharge of Hazardous Chemical (ZDHC)
- Higg Index; Facility Environmental Module (FEM-3) and Facility Social-Labor Module (FSLM)
- Operation & Maintenance of Effluent Treatment Plant (ETP)
- Energy & Water audits.
- LEED Certification, Rain Water Harvesting
- Training & Awareness program.

Employment History

1. Deputy Director - EHS, December 27, 2020 – Continuing Environment, Health and Safety Department Walton Hi-Tech Industries PLC, Chondra, Kaliakoir

Duties/Responsibilities:

- Develop, implement, maintain, and revise policies and procedures for the general operation of the Social & Environmental Compliance Program and its related activities to prevent illegal, unethical, or improper conduct.
- Conducting periodic internal audits to ensure that EHS procedures are followed and reporting on the same.
- Oversee daily activities of team members to maintain Social, environmental, and Safety compliance standards.
- Preparing different types of reports and Presentations as per management instructions.
- Assist Superior in various EHS-related issues.
- Conduct daily walk-through inspection/Visit and share non-conformities with the concern section/department to resolve the issues.
- Carrying out & conducting Hazard Identification & Risk Assessment in every production process.
- Preparing the Environmental management system (EMS) documents as per the requirements.
- Implementation of Chemical Management system (Purchase to Disposal) as per the local and international guidelines.
- To assist & find out potential hazards and take action to eliminate them in every process.
- Ensuring and updating safety instructions in every production process.
- Monitoring & ensuring proper PPE for every employee in the concerned area.
- Implement & ensure hot work permission in the workplace where applicable
- To investigate the accident/incident and take action to eliminate the root cause of the accident.
- Identifies potential areas of compliance vulnerability and risk develops/implements corrective action plans for resolution of problematic issues and provides general guidance on how to avoid or deal with similar situations in the future.
- Training on chemical management & environmental awareness among the staff & workers.
- Report and Interact with Management about the impacts of various environmental pollution parameters and means of controlling the same as per govt. and other stakeholders' requirements.
- To ensure the inspection and testing of monitoring work (Noise Assessments, Air quality, ODS Inventory, Wastewater Quality, etc.) according to the schedule.
- Dealing with various auditors and visitors related to EHS/compliance.
- Implementing & maintaining the requirements of ISO 9001, 14001, 45001, BSCI, 5S, Buyers COC, etc.
- Periodical evaluation of training and improved workplace safety.
- Internal control of the Effluent Treatment Plant. Also, testing and monitoring the ETP and preparing the reports of measurements of the internal monitoring.
- Maintain good liaison with the Department of Environment (DoE), Buyers & stock holders.

2. Manager - EMS, December 21, 2014 – December 10, 2020

Admin & Compliance Department

Palmal Group of Industries Ltd, Shahjadpur, Dhaka

Duties/Responsibilities:

- Conducting periodic internal audits (announced/unannounced) to ensure that compliance procedures are followed and reporting on the same.
- Develop, implement, maintain, and revise policies and procedures for the general operation of the Social & Environmental Compliance Program and its related activities to prevent illegal, unethical, or improper conduct.
- Oversee daily activities of team members to maintain Social & environmental compliance standards.
- Implementation of Chemical Management system (Purchase to Disposal) as per the requirements like ZDHC, BCMP Guidelines, etc..
- Identifies potential areas of compliance vulnerability and risk develops/implements corrective action plans for resolution of problematic issues, and provides general guidance on how to avoid or deal with similar situations in the future.
- To conduct self-assessment on HIGG Index (FEM-3.1 & FSLM) Guide & develop respective factories as per the HIGG Index guidelines (Social & Environment Module).
- Training on chemical management & environmental awareness among the staff & workers.
- Responsible for testing and monitoring of ZDHC wastewater test for all wet processing units and updating the same in ZDHC gateway.
- Report and Interact with Management about the impacts of various environment pollution parameters and means of controlling the same as per Buyers' requirements.
- To ensure the inspection and testing of monitoring work (Noise Assessments, Air quality, ODS Inventory, Waste Water Quality, etc.) according to the schedule.
- Management of hazardous Chemicals with all applicable regulations.
- Internal control of the Effluent Treatment Plant. Also, testing and monitoring of the ETP and prepare the reports of measurements of the internal monitoring.
- Preparing Environmental Impact Assessment (EIA) report and Environmental Management Plan (EMP) report.
- Maintain Good liaison with Department of Environment (DoE), Buyers & stock holders.

3. Executive Engineer (May 02, 2013 – December 18, 2014)

Greenlab Environment Consultants Ltd, Green Road, Dhaka

Responsibilities:

- Architectural, Structural & Process design of ETP (Effluent Treatment Plant).
- Water parameter test (pH, BOD, COD, DO, TDS, TSS, etc.)
- Preparing IEE (Initial Environmental Examination), EIA (Environmental Impact Assessment) & EMP (Environmental Management Plan) Report for getting Environmental Clearance Certificate (ECC) from Department of Environment (DoE) of Textile, Paper Mills, Steel Mills, Land Development, Power Plant, etc.

Academic Qualification

- 2008-2012 B.Sc. Engineering in “Civil & Environmental Engineering”
Shahjalal University of Science & Technology
CGPA: 3.05 Scale of 4.00
164 Credits Completed
- 2005-2006 Dhaka Board; Higher Secondary Certificate (Science)
Dr. Muhammad Shahidullah Adarsha uchcha Madymic Bidyapith,
GPA: 4.30 Scales of 5.00
- 2003-2004 Comilla Board, Secondary School Certificate (Science)
Laxmipur Adarsha Samad Govt. High School
GPA: 4.69 Scales of 5.00

Training Summary (Major)

Training Title	Topic	Institute	Location	Duration
Workshop on AOSH UK Level 3 in Environmental Management	Environmental Management System	DB HSE INTERNATIONAL	Online	1 Day
Fire Fighting, Rescue and First Aid	Fire Fighting, Rescue and First Aid	Bangladesh Fire Service and Civil Defense (BFSCD)	Walton Hi-Tech Industries PLC.	3 Days
Bangladesh Labor Law and Rules (Shromik Shikkha Proshikkhon)	Bangladesh Labor Law and Bangladesh Labor Rules with Amendment	Industrial Relation Institute(IRI) (GoB)	Walton Hi-Tech Industries PLC.	5 Days
Capacity building training	FEM-3 (Higg Index), Energy, Water, Chemical Management, Wastewater etc.	H&M	H&M Training center, Uttara	3 Days
Electrical Safety	Electrical Safety for the Employees	OSHA Academy	Online	1 Day
First Aid	First Aid and CPR	Walton Medical Center	Walton Hi-Tech Industries PLC.	1 Day
Facility Environment Module (FEM-3)	SAC Approved FEM Training	TUV Rhineland	TUV Rhineland Office	1 Day
Explosive Chemical	Safe Handling and Storage of Explosives and Chemicals	Department of Explosives (GoB)	Walton Hi-Tech Industries PLC.	1 Day
Facility Environment Module (FEM-3)	Higg Index, Facility Environment Module (FEM-3)	H&M	Dhaka	1 Day
Lifting Safety	Lifting Safety and Lifting Gear Inspection	WHR, L&D	Walton Hi-Tech Industries PLC.	1 Day

Work at Height Safety	Work at Height Safety	WHR, L&D	Walton Hi-Tech Industries PLC.	1 Day
Energy Efficiency Engagement(3E)	Energy and Water savings	Nordic Chamber of Commerce and Industry	Embassy of Denmark	1 Day
Internal Auditor ISO-9001:2015	Internal Auditor ISO-9001:2015, Quality Management System	Iota Consulting BD	Walton Hi-Tech Industries Ltd	3 Days
BSCI	Amfori BSCI and it's Implementation	Amfori Bangladesh and Mango	Hotel Westin	1 Day
Chemical Management System	Chemical Management System (Purchase to Disposal)	Carrefour Bangladesh	Carrefour Liaison Office	1 Day
Energy & Water Management	Workshop on Energy & Water Management	Reed Consultant	Hotel Marino	3 Days
Environment Management System	Environmental Management System (ISO-14001)	Reed Consultant	Dhaka	1 day

Professional Qualification

Certification Title	Institute	Location	Duration
ISO-14001 Lead Auditor (IRCA-CQI)	TUV SUD Bangladesh (Pvt.) Ltd	Walton Hi-Tech Industries PLC	5 Days
ISO-45001 Lead Auditor (IRCA-CQI)	TUV SUD Bangladesh (Pvt.) Ltd	Walton Hi-Tech Industries PLC	5 Days

Personal Details

Name : Engr. Md. Saiful Islam
 Father's Name : Md. Shofi Ullah
 Mother's Name : Amina Begum
 Date of Birth : 01-03-1990
 Religion : Islam (Sunni)
 Blood Group : B⁽⁺⁾
 Height : 5'-6"
 Permanent Address : Nilua Manzil, House No-1114, 5 No word, Laxmipur Pouroshova, Laxmipur-3700

Computer Skills

Have working knowledge on Microsoft Office suite (Word, Excel, PowerPoint, Outlook etc.) and other necessary software. Good command over internet browsing and operating systems.

Interests

Sports (Cricket, Football, Badminton), Internet Browsing, Travelling, Reading books, Reading daily newspapers, etc.

Language Proficiency

Able to Communicate in both Bengali and English.

References:

Lt. Colonel Abdun Nayeem (retd.) Director, Admin & Surveillance Palmal Group of Industries Ltd. Mobile: +880 1730 068 382 e-mail: colnayeem@palmalgarments.com	Sukanto Saha Assistant Commissioner & Executive Magistrate Government of the People's Republic, Bangladesh Mobile: +880 1723 952 610 Email: sukanto_sust14@yahoo.com
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I do hereby declare that all information stated in this resume is true and complete to the best of my knowledge.



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