



MUHAMMAD JUBAYED HOSSAIN

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Career Objectives

To obtain an exciting and creative position in an organization where there is an opportunity to work with people in an environment of excellence and passion where honesty, commitment, hardworking & performance are the corner stone of career development.

Personal Information

- **Nationality:** Bangladeshi
- **Date of Birth:** 31st Dec, 1995
- **Hometown:** Faridpur
- **Marital status:** Unmarried
- **Height:** 5'8"

Interests

- Playing cricket
- Traveling
- Music
- Reading Books
- Presentation

Work Experience

Asia Battery Limited

- **Position:** Jr. Executive
- **Department:** Finance & Audit
- **Job Type:** Full Time
- **Time Period:** Nov 2020 - Present

Academic Qualification

Bachelor of Business Administration (B.B.A.)

Dhaka College (Dept. Of Management)

Dhaka University Affiliated College (DUAC)

Passing Year: 2020

CGPA: 2.81 (out of 4.00)

Higher Secondary Certificate (H.S.C.)

Govt. Commercial Institute, Kushtia (Business Studies)

Passing Year: 2014

GPA: 5.00 (out of 5.00)

Secondary School Certificate (S.S.C.)

Madhukhali Pailot High School (Science)

Passing Year: 2012

GPA: 3.75 (out of 5.00)

Extra-Curricular Activities

- Computer Basic Course (6 Month)
(Department of Youth Development)
- Computer and Typewriting Course
(Govt. Commercial Institute, Kushtia)

Abilities & Strength

- Able to work under stressed and challenging environment
- Good communication and interpersonal skill •
Organized, Self-motivated, and Hard-working
- Honesty, Punctual and Adaptability.

Computer & IT Skills

- **Microsoft Office:** MS Word, Excel, Access, PowerPoint, OneDrive etc.
- **Microsoft Office Suite:** Drive, Docs, Sheets, Meet, Cloud
- **HTML (Basic), Google Search**

Language

- English: Proficient
- Bangla: Native Language

Reference

Md. Yousuf Ali Hawladar

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