# ALIF CHISTI

#### Sales advisor

With my enthusiastic and confident personality, I intend to work in a challenging and competitive environment were strong of responsibility and commitment are highly appreciated and would like to contribute to the benefit and development of the organization.



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O Dhanmondi, Bangladesh

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#### WORK EXPERIENCE

#### Executive Officer

Intelio Bangladesh LTD

11/2020 - Present

Achievements/Tasks

- Forge and maintain strong relationships with key contacts in existing and new accounts (partners & customers).
- Maintain an accurate and ongoing sales pipeline.
- Participate in Strategic brainstorming and implementation of new business development initiatives.
- Develop and leverage the company's branding and professional profile in coordination with Marketing team.

#### Sales Adviser

Bproperty.com

2020-2020

Dhaka, Bangladesh

Achievements/Tasks

- Per day receive 20 new leads and confirm the requirements individually
- Prepare 5 product for individual client.
- Make sure 3 clients must visits each day.
- Make follow call 50 client and update to the porfolio each day.
- Make sure every sells and transaction done properly.

#### Marketing executive

EYE Entertainment

2017-2018

Dhaka.Banaladesh

EYE Entertainment is a creative event management company

Achievements/Tasks

- Event Organizing
- Photography & cinematography

### **EDUCATION**

#### Bachelor of Business administration

American International university- Bangladesh

Courses

1.Accounting and Finance

2. Marketing

### Higher Secondary School Certificate

Stamford College

#### VOLUNTEER EXPERIENCE

#### Volunteer

**OBHIZATRIK Foundation** 

DHAKA.BANGLADESH

# INTERESTS

Driving

Entrepreneurship

Traveling

Music

Riding

Innovation

# SKILLS

Communication Negotiation Sales and Business development Leadership and resourcefulness Time management natience

## TECHNICAL SKILLS

#### **Productivity Software**

Microsoft Office Suit , Google Drive-( sheet, docs, excel) , Conference calling software (Telegram, ZOOM, SKYPE), Slack

#### Microsoft Office

Word, Excel - (Animation , Spread sheet , Salary sheet) , Outlook, PowerPoint, Onenote.

#### **ACHIEVEMENTS**

AIUB Travel, Enjoy, Respect (1st RUNNER-UP) (2018)

Business Plan competation (2018) AIUB

Bazaar Bonanza (03/2017) AILIR

# PERSONAL PROJECTS

Withbd.com (12/2018 - 06/2019)

- Online product sell
- Office stationary supply
- Importing product from china

# LANGUAGES

English

Elementary Proficiency

Hindi

Full Professional Proficiency

Bangle

Full Professional Proficiency