

## SHAH BADAR UDDIN AKHAND

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### CAREER OBJECTIVE

To pursue a challenging career and responsible position in a reputed organization that provides a self-motivated and healthy working environment where I can contribute my professional knowledge and experience efficiently and effectively for organizational growth and get opportunity to enhance professional skills while getting high level of motivation and recognition.

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### PERSONAL DISTINCTION

- Proactive, diligent and willing to take challenges under any situation;
- Proactive team player;
- Ability to meet deadlines;
- Positive and professional attitude;
- Quick and eager learner;
- Can adapt to varied situations.

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### PROFESSIONAL EXPERIENCE

- Audit Associate (Audit & Consultancy)  
ACNABIN, Chartered Accountants  
From 01 August 2018 to till date
- Audit Assistant (Tax & VAT)  
ACNABIN, Chartered Accountants  
From 18 September 2016 to 31 July 2018
- Internship  
Prime Bank Limited  
Financial Administration Division (FAD)  
From January 2016 to April 2016
- Student On Duty (SOD)  
Independent University, Bangladesh  
From August 2012 to May 2015

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### CURRENT ROLE

As an Audit Associate (Audit & Consultancy)  
ACNABIN, Chartered Accountants

Responsibility Currently, I have responsibilities to provide following services related to Accounting, Auditing, Taxation and Consultancy in different organizations (Some of my audit and consultancy assignments at ACNABIN have been furnished in **(Annexure-A)**).

- Preparing audit strategy memorandum, risk analysis, internal control questionnaires;
- Preparation of work plan to conduct the audit and consultancy work;
- Ensuring completion of projects within agreed timescales and budgets;
- Preparation of time & cost budget;
- Review annual financial statements of companies in compliance with applicable IFRSs and IASs as well as applicable local laws and regulations;
- Preparation of financial statements of companies in line with applicable accounting standards, Income Tax and VAT laws and regulations in case of consultancy engagements;
- Conducting internal and external audit;
- Conduct physical verification of fixed assets & preparation of Fixed Assets Register; and overhauling internal audit procedures and pinpointing flawed internal control system for task specific jobs.

#### PROFESSIONAL QUALIFICATION

##### CA Partly Qualified

Professional Stage	Name of Institute	Status of Qualification	Session
Certificate (Knowledge) level	Institute of Chartered Accountants of Bangladesh (ICAB)	1 Subject Passed out of 7	May-June 2019

##### Professional Qualification:

Chartered Accountancy (CA), Certificate (Knowledge) Level under the Institute of Chartered Accountants of Bangladesh (ICAB).

03 (three) years of Articleship will be completed on 11 January 2020 from ACNABIN, Chartered Accountants, a network member firm of Baker Tilly International, under the supervision of Mr. Md. Reajul Islam, FCA, Partner, in accordance with the Bangladesh Chartered Accountants Bye-law vide ICAB registration No. 27962/17.

##### Income Tax Practitioner (ITP).

I have got membership of Dhaka Taxes BAR Council on 2017 under National Board of Revenue (NBR).

#### ACADEMIC QUALIFICATION

Exam Title	Major/Department	Institute	Result	Year
MBA	Accounting & Information Systems	Jagannath University	CGPA:3.24/4.00	Running
BBA	Finance	Independent University, Bangladesh	CGPA:3.38/4.00	2016
HSC	Business Studies	Dhaka Commerce College.	GPA: 5.00/5.00	2010
SSC	Business Studies	Chandra Imam Ali High School	GPA: 4.81/5.00	2008

SKILLS & ABILITIES	<p><u>Professional Knowledge and Skills (Law and Standards)</u></p> <p>Apt Knowledge in-</p> <ul style="list-style-type: none"> <li>• International Financial Reporting Standards (IFRSs), International Accounting Standards (IASs) and related interpretations;</li> <li>• Income Tax Ordinance 1984, Value Added Tax &amp; Supplementary Duty Act 2012;</li> <li>• Companies Act 1994, Bank Companies Act 1991, Financial Institutions Act 1993, Labor Act 2006 and other business-related Laws and regulations.</li> </ul> <p><u>Professional Knowledge and Skills (Computer Literacy)</u></p> <ul style="list-style-type: none"> <li>• Strong skill in Office Applications;</li> <li>• Experience in working under LAN environment; and</li> <li>• Experience in working in ERP environment, i.e Tally, Oracle .</li> </ul>
COMMUNICATION	<p><u>Language and Presentation Skill</u></p> <ul style="list-style-type: none"> <li>• Bengali: Mother language</li> <li>• English: Well versed in both written and spoken</li> </ul>
TRAINING PROGRAM	<p><u>Attended the following training programs</u></p> <ul style="list-style-type: none"> <li>• Special training on Auditing of banks and financial institutions arranged by ACNABIN;</li> <li>• Training on IASs and IFRSs applicable in Bangladesh arranged by ACNABIN weekly basis;</li> <li>• ACNABIN training on Audit Practice manual (APM);</li> <li>• Training on Excel arranged by ACNABIN;</li> <li>• Seminar on Transfer Pricing and Tax planning arranged by ICAB;</li> <li>• Training on Soft skill and Presentation skill arranged by Independent University, Bangladesh.</li> </ul>
LEADERSHIP	<p>I have recently worked as a Supervisor for different clients and I have developed good leadership skills.</p>
PERSONAL INFORMATION	<p>Father's Name: Aminullah Akhand  Mother's Name: Bilkis Jahan  Date of Birth: 01 March 1993  Permanent Address: Village: House: Akhand Bari, Village/Road: East Tarpur Chandi B. T. Road, East Tarpur Chandi, Post: Baurhat- 3602, Chandpur Sadar, Chandpur.  Nationality: Bangladeshi  Marital Status: Unmarried  Height: 5'-07"  Blood Group: B+(ve)  National ID Number: 6854483507</p>

## REFERENCES

<b>Mr. Muhammad Aminul Hoque, FCA</b>	<b>Dr. Rushdi Md. Rezaur Razzaque</b>
Partner ACNABIN, Chartered Accountants Phone (office): +88 01671-024-714 E-mail: amin@acnabin-bd.com	Assistant Professor Accounting Department Independent University, Bangladesh Phone (office): +88 01711-787-880 E-mail: rushdi@iub.edu.bd

## Declaration

I, the undersigned, certify that to the best of my knowledge and belief, this resume, correctly, describes me, my qualifications & experiences. I understand that any willful misstatement described herein may lead to disqualification or dismissal, if employed.

*Badar Uddin*

(Shah Badar Uddin Akhand)

## Annexure-A

### Audit, Consultancy, Taxation and Corporate Affairs assignments at ACNABIN

Sl.#	Organization Type	Name of the Organizations	Nature of Assignments
1	Manufacturing Concern	➤ Walton Hi-Tech Industries Limited	➤ Internal Audit
2	Imported Business	➤ Union Group Mobile Division	➤ Management Review
3	Manufacturing Concern (Bonded warehouse)	➤ Daeyu Bangladesh Limited (Unit-1) ➤ Sam Ree Dyeing (BD) Limited ➤ H. P. Chemicals Limited	➤ Management Review
4	Manufacturing Concern (Liaison Office)	➤ The Cotton Group S.A. ➤ Camaieu International S.A.S ➤ Target Sourcing Services L.L.C. ➤ GARAN Manufacturing Corporation ➤ Kiabi International Supply Services Ltd.	➤ Tax & VAT Consultancy
5	Service	➤ Cathay Pacific Airways Limited	➤ Tax & VAT Consultancy
6	Manufacturing Concern (Liaison Office)	➤ Levi Strauss & Co.	➤ Statutory Audit
7	NGO	➤ ActionAid Bangladesh	➤ Accounting Service & Internal Audit