

Resume of

Md. Riaz Uddin

Address: House: 105, Road: Free School Street,
Kathalbagan, Dhanmondi, Dhaka - 1205.

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Career Objective:

To involve myself in a competitive professional area that offers the scope of utilizing self-efficiency and has the opportunity of enhancing my professional skills in a dynamic and stable workplace.

Core Competence:

- Initiative and problem solving skills;
- Sound time management and organizational skills;
- Good interpersonal skills;
- Enthusiastic and goal-oriented personnel;
- Ability to conceptualize ideas;
- Confident and able to work hard;

Educational Attainment:

Exam Title	Concentration/ Major	Institute	Passing Year	Duration (Year)	Achievement
Masters of Business Administration (MBA)	Management	National University	2019 (expected)	1	Appeared
Bachelor of Business Administration (BBA)	Business Studies	National University	2015	4	2.96
Higher Secondary Certificate (H.S.C)	Business Studies	B A F Shaheen College	2012	2	3.20
Secondary School Certificate (S.S.C)	Business Studies	Mirpur Bangla High School & College	2010	2	3.63

Working Experience:

Organization: Paolo Footwear (KEPZ)

Designation : Officer

Section : Warehouse

Duration : 2 Years

Extra Curriculum:

Confucius Institute at University of Dhaka

Chinese language and Culture Studies

I studied Chinese language from Dhaka University in 2017. I am very proficient in Chinese and can communicate fluently with a Chinese person.

Institute of Modern Languages (IML), University of Dhaka

Chinese, Mandarin

I studied Chinese language from Dhaka University in 2016. I am very proficient in Chinese and can communicate fluently with a Chinese person.

Computer Skills:

- Microsoft Office (Word, Excel, Power point)
- Operating System (XP/ Windows-7)
- Internet operations.

Language Skills:

- English (Proficiency in reading, writing and speaking)
- Chinese Mandarin (Proficiency in reading, writing and speaking)

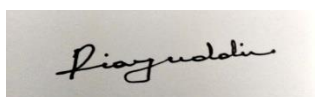
Personal Information:

Name	: Md. Riaz Uddin
Father's Name	: Md. Jashim Uddin
Mother's Name	: Maleka Akther
Date of Birth	: 01 October 1994
Blood Group	: O+
Marital Status	: Single
Religion	: Islam
Nationality	: Bangladeshi
Mailing Address	: House: 105, Road: Free school street, Kathalbagan, Dhanmondi, Dhaka -1209.
Permanent Address	: Village: Nurpur, P.O.: G.M.Hut, P.S.: Fulgazi, District: Feni.

References:

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