

CURRICULUM VITAE OF SHARIF MD. TOUHIDUL ISLAM



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Mobile no: 01717-412095

CAREER OBJECTIVE:

To serve in a responsible administrative position at a well-developed organization and successfully apply acquired managerial and interpersonal skills to enhance organizational efficiencies.

EXPERIENCES:

- Three months internship on “General Banking Activities of Modhumoti Bank Ltd”.
- I worked as a site manager for a construction firm. [2006-2011]
- I worked as a compliance officer for Robi Axiata Limited. [2012-2013]
- I worked as a sales representative for Meghna Group of Industries. [2014]

EDUCATIONAL DETAILS:

Master of Business Administration (MBA)

Name of Institution : Northern University Bangladesh
Year of Completion : 2020 [spring]
Result : CGPA 3.88 [out of 4]
Major : Finance

Bachelor of Business Administration (BBA)

Name of Institution : Northern University Bangladesh
Year of Completion : 2019 [spring]
Result : CGPA 3.68 [out of 4]
Major : Accounting
Minor : Finance

Higher Secondary Certificate (HSC)

Name of Institution : Matikata Adarsha Degree College, Rajshahi.
Year of Completion : 2008
Result : GPA 3.60 [out of 5]
Group : Business Studies
Board : Rajshahi

Secondary School Certificate (SSC)

Name of Institution : Rajshahi Collegiate School, Rajshahi.
Year of Completion : 2004
Result : GPA 4.13 [out of 5]
Group : Science.
Board : Rajshahi.

SPECIAL QUALIFICATION :

- Competent at managing responsibility, hard worker, quick learner.
- Polite, respectful, and courteous manners.
- Skilled at interacting with customers of all socio-economic backgrounds.
- Work well under pressure as a part of team.

ACHIEVEMENTS:

- Have got prize for meritorious result at the course of Operations Management.
- Dean's award (BBA).
- Several prizes in Inter-School Cricket Tournament.

SKILLS SET:

- **Computer skill:** Well exposed to different Computer Software's (MS-Word, MS-Excel, MS-PowerPoint, MS-Access, MS-Excel and Advance MS-Excel)
- **Language skill:** Standard in Bengali; Good in English.
- Participated in a seminar on "**Bank Orientation and Career Development**".

PERMANENT ADDRESS:

Road:4/A, H:13/7

Flat:A-5, Dhanmondi

PO:Zigatola, PS-Hajaribagh,

Dhaka-1209

PRESENT ADDRESS:

Road:4/A, H:13/7

Flat:A-5, Dhanmondi

PO:Zigatola, PS-Hajaribagh

Dhaka-1209

PERSONAL DETAILS:

01. Name : Sharif Md. Touhidul Islam

02. Father's Name : Sharif Abdullah Al Arabi

03. Mother's Name : MST. Sabina Yasmin

04. Date of birth : June-28th,1989

05. Religion : Muslim

06. Nationality : Bangladeshi (by birth)

DECLARATION:

I do hereby declare that the above statement made by me and is true & transparent in my career to the best of my knowledge & belief.

Reference 1

Ms. Afroza Parvin

Assistant Professor of Finance

Department of Business Administration

Northern University Bangladesh

Contact No: 01762-115546

Reference 2

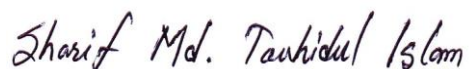
Md. Shoriful Islam

Assistant professor of Accounting

Department of Business Administration

Northern University Bangladesh

Contact No: 01712-951969



Applicant's signature