

Fatema Tuj Zohora

Aspiring Finance Professional

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Career Objective

Seeking a challenging career with a progressive organization that provides an opportunity to capitalize my knowledge & qualification in the field of education, financial market, International Business, Marketing and Management.

Work experience

Assistant Teacher, English Medium

Feb 2017 - May 2017

Vigilant International School

- Classroom Supervision & Rule enforcement.
- Creating Lesson Plans and course materials.
- Grading and student progress.
- Creating healthy learning environment.
- Behavior management strategies.
- Involvement in activities outside the classroom.

Education

Masters of Business Administration

2016 - 2018

Jagannath University

Major: Finance

GPA: 3.64

Bachelor of Business Administration

2012 - 2016

Stamford University

Major: Finance

CGPA: 3.93

Higher Secondary Certificate

2009 - 2011

Motijheel Ideal School & College

GPA: 4.60

Secondary School Certificate

2007 - 2009

Haider Ali High School & College

GPA: 5.0

Personal Details

Father's Name : Hazi Md. Nurul Amin Dewan
Mother's Name : Anowara Begum
Address : South Mugdapara, Dhaka
Date of birth : 21st April, 1994
Blood Group : o +ve

Skills

Email Writing



MS Word



MS Power Point



MS Excel



Language

English



Professional Working Proficiency

Bengali



Native poficiency

Other Skills

- Excellent communication skill, teamwork and creativity to emphasize the work environment.
- Sound language skill for effective corporate communication.
- Quick learner

Reference

Md. Zakir Hossain
Assistant Vice President
Foreign exchange department
Islami Bank Bangladesh Limited
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