



Tuhin Miah

Contact Address

Vill: Sarkar para, Post Office: Panchasar,
Police Station: Munshigonj, District: Munshigonj.
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CAREER OBJECTIVE

To attain a suitable position through my perseverance, hard work, sincerity, honesty and determination in such kind of challenging profession that facilitates pleasant working atmosphere & glorifies the eternal qualities and educational proficiency.

PROFILE

- Hardworking, self-motivated and confident. Manage and maintain the Systems.
- Good communication & interpersonal skill.
- Interested to be introduced with practical updated technologies.
- Good network diagnostic skills with a natural aptitude for dealing with people
- Work well in an under pressure work environment, being quick to learn and able to deal with a wide range of issues and service requests and company communications for any service related issues.

PROFESSIONAL TRAINING

Computer Hardware & software

Bangladesh computer & karigori proshikkhon Academy.

Duration: 6 months(2013).
Shyamoli,Dhaka.

ACADEMIC QUALIFICATION

Bachelor of business studies (B.B.S)

**Govt.Haraganga College, Munshigonj
National University.
CGPA 2.74 on a scale of 4.00 (2017)**

Higher secondary certificate (H.S.C)

**Govt.Haraganga College, Munshigonj
Dhaka Board.
GPA 3.90 on a scale of 5.00 (2014)**

Secondary School Certificate(S.S.C)

**Binodpur Ramkumar High School, Munshigonj.
Dhaka Board.
GPA 3.88 on a scale of 5.00 (2012).**

**PROFESSIONAL
EXPERIENCE**

Crown transportation & logistic Ltd. (www.crowncement.com)

I have been working at crown transportation & logistic ltd. From 02/03/2019 to still now.

I am working as supervisor under the department of transport (operation).

Department: Operation Department.

West Mukterpur, Munshigonj.

Duties/Responsibilities:

- Supervise all Transport Operational issues.
- Regular inspection of overall vehicles condition.
- Prepare daily, monthly report, analyzing and forwarding.
- Keep records of monthly operational expenses.
- Ensuring that delivery completed on time.
- Writing up service delivery reports.
- Maintain transport software and check log book with fuel, toll, Conveyance, performance etc.
- Ensure roads and highways rules and regulation and safety during vehicles Parking by drivers.
- Monitoring drivers to ensure delivery resolution to all client queries.
- Keep and maintain accidental records and identify route causes for corrective action.
- Check vehicles mileage and fuel consumption on regular basis.
- Vehicle performance analysis and prepare report accordingly.
- Maintain all reports & statistical data of planning, projection, vehicles movement, and transport service.
- Make sure that drivers are active in each working day, must take action against illogical absentees.
- Correspond every day with all depots & relative party through email for product price issue or any notice.
- Transport related activities as assigned by management.

LANGUAGE

▪ **Bengali** : Mother tongue

PROFICIENCY

▪ **English** : Have a good command over Speaking & writing.

**PERSONAL
INFORMATION**

Name : Tuhin miah
Father's Name : Sayad Hossain
Mother's Name : Nazma Begum
Marital Status : Single
Sex : Male
Religion : Islam
Nationality : Bangladeshi
National ID Card NO : 2379389311
Date of Birth : 05/09/1996
Present Address : Vill:Sarkar para, Post Office: Panchasar,
Police Station: Munshigonj, District: Munshigonj.
Permanent Address : Vill: Sarkar para , Post Office: Panchasar ,
Police Station: Munshigonj, District: Munshigonj
Blood Group : O+ (Positive)
Height : 5 Fit 11 Inch.

REFERENCE:

1. Mohd. Rabiul Alam

Sr.Officer, Shift In-charge.

Crown Transport & Logistics Ltd.

West Mukterpur, Munshigonj.

Cell No: 01935-539792, 01744-133175

E-mail: mohd.rabiulalam476@gmail.com.

2.Khondaker Saiful Reza.

Sr. Executive.

Crown Transport & Logistics Ltd.

West Mukterpur, Munshigonj.

Mobile- 01730709142, 01970709142.

E-mail: saiful.reza@crowncement.com.

I, undersigned, declare that all of the above information describing my qualifications and experiences are true and documents, supporting the information, are available on request.

Date:

Tuhin Miah