

# Curriculum Vitae of Md. Ashraf Ullah



**Present Address:** House no- 61, Saima Kutir, Dania, Jatrabari, Dhaka-1236

**Mobile no:** 0167-029 8726

**e-mail:** [ashrafullahtuhin@gmail.com](mailto:ashrafullahtuhin@gmail.com)

## **Career Objective:**

To be associated with an organization to build up my career, gathering experiences with job satisfaction and self-fulfilment and to work in an environment that involves challenge and appreciates hard work in carrying out responsibility.

## **Employment History:**

**1. Technology Today Magazine (March 02, 2019 – Continuing)**

**Senior Executive**

Company Location: Road No. 27, House No. 45, Bonani, Dhaka.

**2. bdCalling IT LTD (September 11, 2018 – February 28, 2019)**

**Admin Support Specialist**

Company Location: Avoy Das Lane, Tikatuli, Motijheel, Dhaka.

## **Academic Qualification:**

Exam Title	Concentration/ Major	Institute	Result CGPA	Passing Year	Duration (Years)
BBA (Hon's)	Accounting	National University (Siddheswari Degree College, Mogbazar, Dhaka)	2.94 out of 4	2016	4
HSC	Business Studies	Dania University College, Shoniakhra, Dania, Dhaka.	4.60 out of 5	2012	2
SSC	Business Studies	A.K. High School & College, Dania, Dhaka.	4.69 out of 5	2010	10

## **Application Information:**

Available for	: Full Time
Present Salary	: Tk. 18000
Expected Salary	: Tk. (22000-30000)
Preferred District	: Dhaka

**Basic Skills:**

- MS Word
- MS Excel
- MS PowerPoint
- Typing (both Bangla and English)
- QuarkXPress
- Tally ERP 9 (Profit & Loss Account, Balance Sheet)

**Language Proficiency:**

Language	Reading	Writing	Speaking
Bengali	High	High	High
English	High	High	Medium

**Personal Details:**

Father's Name : Md. Arshad Ullah  
Mother's Name : Saleha Aktar Bilkis  
Date of Birth : December 11, 1994  
Gender : Male  
Marital Status : Single  
Nationality : Bangladeshi  
National Id No. : 5555529287  
Religion : Islam  
Permanent Address : Shulakhali, Voirob Chowdhury Bazar, Sonagazi, Feni  
Current Location : Dhaka

**Reference (s):**

Title	1 <sup>st</sup> Reference	2 <sup>nd</sup> Reference
Name	Md. Atiq Ullah Tusar	Joynal Abedin
Organization	Al-Arafah Islami Bank Limited	Bangladesh Red Crescent Society
Designation	Senior Officer	Director
Address	Purana Paltan, Dhaka-1000	Boro Mogbazar, Dhaka-1217
Mobile	01703629909	01811458511
e-mail	<a href="mailto:tusar.bdrcs@gmail.com">tusar.bdrcs@gmail.com</a>	<a href="mailto:joynal.abedin@bdrcs.org">joynal.abedin@bdrcs.org</a>

I hereby declare that the details mentioned above in my resume are correct to the best of my knowledge and belief. I bear the responsibility of any error or mistake in the data if occur in the future.

MD. Ashraf Ullah

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Signature