

Md. Mahadi Hassan

Address: East Box-nagar, Sarulia, Demra, Dhaka-1361.

Phone: +8801670568673

Email: mahadihassantomal@gmail.com

LinkedIn: www.linkedin.com/in/mahadi-hassan-a8412011b/



OBJECTIVE

Dynamic in various work environments. Punctuality is my core strength. Capable to face professional challenges waiting for a position to enhance skills and experience.

EDUCATION

Bachelor of Science

World University of Bangladesh

Department: Electrical & Electronic

CGPA: 3.34 out of 4.00

2020

Diploma in Engineering

Munshigonj Polytechnic Institute

Department: Electro-Medical

CGPA: 3.01 out of 4.00

2016

Secondary School Certificate

Hazi Moajjem Ali High School

Group: Science

GPA: 4.13

2011

PROFESSIONAL EXPERIENCE

September 2019 – July 2020

Executive – Rambler Trade International Ltd.

Responsibilities:

- To accomplish tenders work
- Leading sourcing teams, including multiple business units.
- Tracks purchases and issuing invoices.
- Develops and manages a preferred vendor database.

September 2015 - November 2015

Internship – MEDIQUIPMENT HOUSE

Responsibilities:

- Installs new equipment by establishing, adjusting, calibrating and testing performance.
 - System Evaluation
 - Troubleshooting - Determining causes of operating errors and deciding what to do about it.
 - Repairing - Repairing machines or systems using the needed tool
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VOLUNTEER EXPERIENCES

January 2016 – February 2016

Wave Foundation

Project: National Youth Rights Assemble

July 2013 – December 2016

Leo Club of Dhaka Lotus

LIONS CLUB INTERNATIONAL | District 315 A2

Club ID: 115861

February 2014 – December 2016

Comprehensive Disaster Management Program

Bangladesh Fire Service & Civil Defense

CERTIFICATION & COURSES

R Programming for Data Science | Coursera & John Hopkins University.

Data Analyst | LinkedIn Learning & Microsoft Learning.

Digital Marketing | C+S Computer Training Center.

Internship | Medi-Equipment House

Electrician Trade Course | UCEP Jatrabari Training School.

Fire Safety | Bangladesh Fire Service & Civil Defense.

OTHER SKILLS

Language: Fluent: Bangla & English

Computer Skill: MS Office: Strong

Adobe Photoshop: Basic

PERSONAL INFORMATION

Father's Name: Kabir Hossain

Mather's Name: Mahfuza Khatun

Date of Birth: 20-12-1994

Home District: Hasanpur, Daudkandi, Comilla

NID: 7337385954

Marital Status: Unmarried

Blood Group: B(+)