

# William Banarjee

1021, Kathaltola, East Monipur, Mirpur-2, Dhaka-1216 | 01521258381 | [wbanarjee@gmail.com](mailto:wbanarjee@gmail.com) | <https://www.linkedin.com/in/williambanarjee>



## Objective

Highly organized and self-driven individual seeking a challenging position in an organization where I will be able to use my potentiality and sense of obligation for the benefit of the organization and grow rapidly with increasing responsibilities by employing my learning, interpersonal skill, analytical ability and adaptability.

## Education

**COST AND MANAGEMENT ACCOUNTING (CMA) | 2019-2022 | INSTITUTE OF COST AND MANAGEMENT ACCOUNTS OF BANGLADESH- ICMAB**

- Business Level (400 marks completed)

**BACHELOR OF BUSINESS ADMINISTRATION (BBA) | 2014-2018 | NORTH SOUTH UNIVERSITY**

- Major: Accounting & Finance
- CGPA: 3.26 (on a scale of 4)
- Related Courses:
  - Intermediate Accounting
  - Managerial Accounting
  - Introduction to Auditing
  - Taxation
  - Accounting Information Systems
  - Working Capital Management
  - Corporate Finance
  - Investment Theory
  - International Financial Management
  - Financial Modelling Using Excel
  - Financial Derivative

**HIGHER SECONDARY SCHOOL CERTIFICATE (HSC) | 2010-2012 | NOTRE DAME COLLEGE**

- Group: Business Studies
- GPA: 5 (on a scale of 5)

**SECONDARY SCHOOL CERTIFICATE (SSC) | 2010 | ADARSHA HIGH SCHOOL, MIRPUR**

- Group: Business Studies
- GPA: 5 (on a scale of 5)

## **Experience**

**SENIOR EXECUTIVE, FINANCE AND ACCOUNTS | BEATNIK | 2 JULY, 2019 – PRESENT**

**Summary of key responsibilities:**

- Managing the regular billing of the clients and suppliers.
- Monitoring the regular receivables and payables of the concerns.
- Developing and updating the quotations, invoices and vouchers.
- Tracking the projects and collecting the necessary documents from different departments and making them available for billing.
- Calculating VAT, TAX according to the latest NBR acts for every transaction.
- Maintaining a healthy relationship with both client and bank representatives.

**GROWTH HACKER | HEADLESS TECHNOLOGIES | 1 MARCH, 2019 – 30 JUNE, 2019**

**Summary of key responsibilities:**

- Conducted competitive analyses and market research.
- Prepared Financial projection for pitching to investors.
- Analyzed and recommend the features of Conversational AI platform "engage.ai".
- Prepared Service Level Agreement (SLA) and other documents.

**AUDIT ASSOCIATE | A. QASEM & CO. CHARTERED ACCOUNTANTS (EY BANGLADESH) | 1 DECEMBER, 2018 – 28 FEBRUARY, 2019**

**Summary of key responsibilities:**

- Assisted in carrying out quality audit and other assurance services to clients in a specific industry sector;
- Identified and communicated accounting and auditing matters to managers and partners;
- Identified performance improvement opportunities;
- Interacted with clients to help ensure that the information flow from the client to the audit team is efficient.

**COMMUNITY ENGAGEMENT EXECUTIVE | ASIATIC MARKETING COMMUNICATIONS LIMITED | 1 JUNE, 2017 – 30 NOVEMBER, 2018**

**Summary of key responsibilities:**

- Maintained social media presence of Nestlé Bangladesh;
- Measured and reported performance of all digital channels;
- Identified trends and insights and optimized spend and performance based on the insights;
- Utilized strong analytical ability to evaluate end to end customer experience across digital channels;
- Prepared digital marketing campaign for clients.

## **Skills & Abilities**

### **IT**

- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- Intuit Quick book
- G Suite
- Power BI

### **LANGUAGE**

Advance reading, writing and speaking skill in both English and Bangla.

### **SOFT SKILLS**

- Leadership
- Critical thinking
- Ability to work under pressure
- Desire to learn
- Flexible
- Team player
- Time management
- Self-motivate

## **Personal Information**

Father's Name: Diptymoy Banarjee

Mother's Name: Ashima Folia

Date of Birth: Thursday, October 20, 1994

Gender: Male

Home District: Gopalganj

Nationality: Bangladeshi

Marital Status: Unmarried

Religion: Christianity

Permanent Address: Village + Post Office: Hatkhola Suagram, Upozilla + thana: Kotalipara, District: Gopalganj.

Contact Numbers: 01521258381.

## **References**

Name: Sheikh Mohammad Rabby

Designation: Assistant Proctor

Organization: North South University

Address: North South University, Bashundhara, Dhaka-1229, Bangladesh

Contact Phone: +880-2-55668200

Mobile: 01715342439

E-mail: sheikh.rabby@northsouth.edu

Relation: Teacher

Name: Mahneel Musa

Designation: Finance Manager

Organization: Beatnik

Address: 106 Park Rd, Mohakhali DOHS, Dhaka 1206, Bangladesh.

Phone: +8801680097698

E-mail: mahneelmusa@gmail.com

Relation: Supervisor