



FARJANA PERVIN SWEETY

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Mirpur DOHS, Dhaka.
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OBJECTIVE

To work in the corporate sector of Bangladesh and preferably for a challenging position, where I should be able to make the best use of my knowledge & skills and improve further including innovative creative thinking in this field.

SKILLS & ABILITIES

- Participant Observation (PRA)
- Rapid Rural Assessment (RRA)
- Focus Group Discussion (FGD)
- Communication Skills
- Volunteer Work (Planning and organizing)
- Continuous Learning (Self and from guidance)

PERSONAL STRENGTH

- Hard working
- Self-motivated, Enthusiastic and Punctual
- Dynamic and creative in thinking
- Sense of good organizational behavior
- Leadership capacity

EXPERIENCE

Independent University, Bangladesh

ON 2016 to 2018

Creative Manager of Environmental Club

Independent University, Bangladesh

ON 2015

Student on Duty at IUB Library

Independent University, Bangladesh

From June 2016 to June 2018

Student on Duty at Department of Environmental Management

bKash Limited

From 16th January 2018 to 15th April 2018

Internship at ECAD Division

World Fish Bangladesh and South Asia Office

From 09th October 2018 to 17th October 2018

Part-time Contract Interpreter

Royal School Dhaka

From 12th February 2019 to 13th March 2019

Homeroom Teacher of Grade 3

Walton Group

From April 2019 to December 2019

Senior Officer at HRM and Admin Department

EDUCATION

Dinajpur Govt. Girl's High School

Secondary School Certificate (SSC) on

Science Passing year: 2011

CGPA: 4.94

Dinajpur Govt. Women's College

Higher Secondary Certificate (HSC) on Science

Passing year: 2013

CGPA: 4.60

Independent University, Bangladesh

B.Sc. in Environmental Science and Management (Dual Major)

Passing year: December 2018

CGPA: 3.63

Independent University, Bangladesh

MBA in Human Resource Management

January 2020 to present

PERSONAL INFORMATION

Blood Group: A+

Relationship Status: Married

Father's Name: Khairul Islam

Occupation: Businessman

Mother's Name: Suriya Khatun

Occupation: Housewife

Spouse Name: Md. Mashroor Hasan

Occupation: Sr. Deputy Director,

Head of Sales & Marketing,

Home Appliance Distributor Network,

Walton Group

Mobile: 01711083873

COMMUNICATION

- Bangla (fluent in both reading and writing)
- English (fluent in both reading and writing)

ACHIEVEMENTS

- Essay Competition Winner, 2008 in Dinajpur Govt. Girl's High School.
- Participated in Liberation war related show on NTV (4th December 2015)
- Participated in Book Reading Competition 2016 arranged by British Council and got the certificate.
- Participated in Environmental Science Symposium 2016 organized by Department of Environmental Science, SESM, IUB.
- Participated in National River Olympiad 2016 arranged by Riverine people, Somokal Suhrid Somabesh and IUB.
- Awarded as 2nd Intra IUB Bengali Debate Championship 2016 arranged by IUB Bangla Debate Club.
- Participated in GIS Day symposium 2017 arranged by School of Environmental science and Management
- Participated in campaign on Sustainable Consumption 2017 arranged by United Nations Development Programme, Action Aid Bangladesh, and Poriborton Chai.
- Participated as Volunteer in International Conference on Climate Knowledge, Gobeshona -5, 2019 organized by ICCCAD.

COMPUTER SKILLS

- Platforms: MS-Windows 98, 2000, XP
- Software: MS-Office (Word, Excel, Power Point, Front page)

REFERENCES

Dr. Abdul Khaleque

Associate Professor,

Department of Environmental Science and

Management School of Environmental Science and

Management Email: akhaleque@iub.edu.bd

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Dr. Md. Hafizur Rahman

Associate Professor

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