

MD.SHARUAR HOSSEN

House: 49, Road: 12, DIT Project

Badda, Dhaka

Cell: +8801746469788

Email: sharuar.aust92@gmail.com



Career Objectives:

To enter into an organization where I could use my educational knowledge and skill to strengthen my future professional career as well as contribute to the nation. I am fully confident that I will be able to perform according to desired criteria and hope my contribution will be appreciated for the growth of the organization and build up my career.

Employment History:

- Total year of experience (0.8 years)
 - Junior Officer (January 20, 2020–September 30, 2020)
 - HAMS Garments (Head Office)
 - Department: Audit
 - Responsibilities: Auditing Accounts Department
 - Location: Niketon
 - Former Admin of JMC.Shopping

Academic Qualification

Ahsanullah University of Science and Technology

- Masters of Business Administration Major in Finance (Running)
- Bachelor of Business Administration Major in Finance, CGPA: 3.33 (out of 4.00), Passing Year: 2019

Shahid Sayed Nazrul Islam College, Mymensingh

Higher Secondary Certificate (HSC), Science, GPA: 4.60 (out of 5.00), Passing Year: 2013

Hashil High School & College, Jamalpur

Secondary School Certificate (SSC), Science, GPA: 5.00 (out of 5.00), Passing Year: 2011

Training & Development

- Affiliate Marketing
- CV writing
- Business Environment
- Personal management skill
- Project co-ordination skill

Computer Skill:

- MS office (MS Word, MS Excel, MS Power Point).
- Thorough Internet Browsing
- Operating skills: Windows 8 & Windows 10

Language Proficiency:

- Native Bengali Speaking.
- Moderate in English, both verbal and writing

Personal Skills:

- Hard working, energetic and positive outlook.
- Energetic and capable to adopt in any new environment.
- Ability to work both independently and as a member of any team.
- Enjoy working to meet the challenge.
- Extensive organizing and convincing capability.
- Responsible and driven

Personal Details:

Father's Name : Md. Tajem Uddin
Date of Birth : 12/11/1995
Gender : Male
Marital Status : Married
Nationality : Bangladeshi
Religion : Islam
Parmanent Address :
Village : Vatara, Post Office : Vatara
Upazilla : Sharishabari, District : Jamalpur

References:

Salman Salem Shinwary
Associate Professor
School of Business
Ahsanullah University of Science & Technology
Mobile no: 01711130551

Mr.Md.Mahfujur Rahman
Assistant Professor
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Ahsanullah University of Science & Technology
Mobile no: 01711707552

Signature of the applicant