

Resume of Sujon Joydhar

Present Address: Boro Bhabanipur, Kashimpur, Gazipur, Bangladesh.

Cell: 01742328093, 01869596144

E-mail: sujonjoydhar121@gmail.com



Career Objective

Intend to work in an established organization in a challenging environment and has enough scope to exercise potentiality with dedicated people of the organization to gather experiences by fulfilling the organizational goal.

Career Summary

Recently I have completed my graduation with B.A . Trying to achieve time management, planning, developing, the ability to manage multiple tasks and consistently meet deadlines.

Professional Experience

Total Year of Experience: 3.9 Year(s)

Warehouse Assistant & Supply Chain Management (November 05, 2016 – Continue)

Rancon Motor Bike Limited (SUZUKI)

Department: Supply Chain Management (SCM)

Company Location: Boro Bhabanipur, Kashimpur, Gazipur, Bangladesh.

Present Job Location: Factory

Skills & Abilities

- | | |
|--|--|
| <ul style="list-style-type: none">• Maintain Distribution, Store & Customer care• <u>Stock report maintain,</u>• <u>Production parts raking,</u>• <u>Production parts supply,</u>• <u>Complete in delivery</u> | <ul style="list-style-type: none">• <u>Warehousing & manufacturing</u>• <u>Inventory & supply management</u>• <u>Communication</u>• <u>Distribution</u> |
|--|--|

Recent Awards

Award of Performer for best performance star of the Month Achievements on warehouse supply chain management
Rancon Motor Bike Limited.

Academic Qualification

Exam Title	Concentration/ Major	Institute	Result	Passing Year	Duration	Achievement
Bachelor of Arts	B.A	National University	Second Class, CGPA :2.71	2018	4 Year (Exam Held in 2018)	N/A
Higher Secondary Certificate	Business Studies	Bagdha Secondary School & College	GPA:3.00 out of 5	2014	2 years	N/A
Secondary School Certificate	Business Studies	Naghirpar Secondary School	GPA:238	2011	10 years	N/A

Training Summary

Training Title	Institute	Country	Location	Year
Fire Safety Training	Rancon Motor Bike Limited	Bangladesh	Bhabanipur, Gazipur	<u>2020</u>
Personal Safety Training	Rancon Motor Bike Limited	Bangladesh	Bhabanipur, Gazipur	<u>2020</u>

Technology

Application Software	MS Office (Microsoft Word, Excel, Power Point).
Internet Usage	Conduct E-mail procedure (sending, receiving, file attachment etc.) Out-Look
Operating System	Windows 7, 8 & 10

Language Proficiency

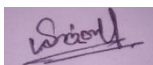
Language	Reading	Writing	Speaking
Bengali	High	High	High
English	High	High	Medium

Personal Details

1. Father's Name : Suresh joydhar
2. Mother's Name :Rani joydhar
3. Date of Birth :20/05/1996
4. NID No : 5988700000
5. Permanent Address : Uttar Bramagara, Post: Jobarpar
Upazila: Agailjhara, District: Barisal
6. Present Address :Boro bhabanipur,kashimpur,Gazipur
7. Nationality : Bangladeshi
8. Religion : Hindu
9. Gender : Male
10. Marital Status : Single
11. Blood Group : o +(ve)

Certification

I do hereby declare that the above information is true and correct to the best of my knowledge and authorizing you to verify the information provided in this Curriculum Vitae.



.....
Sujon joydhar