

KAMRAN RIZVE



Mailing Address:

House : 426, West Rampura, Mukki Mosjid
Road Dhaka-1219
Mobile : **01683029371**
E-mail : *kamran.rizve371@gmail.com*

Career Objective:

Building up a challenging and rewarding career in an organization that provides structured career advancement with in the extent of competitive and dynamic environment and face challenging opportunities with sincerity, punctuality, commitment, self-competency and hard working.

Educational Attainment:

<i>Name of Examination</i>	<i>Board/University</i>	<i>Subject/ Group</i>	<i>Year of Passing</i>	<i>GPA/ CGPA</i>
<i>S.S.C</i>	<i>Barisal Technical School and College (vocational)</i>	<i>Science</i>	<i>2009</i>	<i>3.77</i>
<i>Diploma Engineering In</i>	<i>Ahsanullah Institute of Scince and Technoloy Dhaka</i>	<i>Computer Tecnology</i>	<i>4th Years</i>	<i>2.80</i>
<i>B.Sc in CSE</i>	<i>FAREAST INTERNATIONAL UNIVERSITY (FIU)</i>	<i>Computer Science & Engineering</i>	<i>Final year</i>	<i>appeared</i>
<i>News Presentation</i>	<i>JobsAl.com</i>	<i>News Presenter</i>	<i>2Month</i>	<i>Successfully Complete</i>

Computer skill

Operating system : Windows Me, Windows2000, Windows
XP Package : Microsoft Office, Networking, Oracle
Conversant in using E-mail, Internet etc.

Language proficiency

English : Good command over writing and speaking.

Bangla : Excellent command over writing and speaking.

Career History

<p>Jan 01-2019 to still now- Business Development Department, Customer Relationship Officer. Richman Informatics *Job Description: Clint Service, Govt. Project Follow-up, Product Information and Network and Surveillance Problem Solution , and Solution Service Support,</p>
<p>Feb 01-2018 to Dec 31-2018 Executive Officer MASHNOONS COMPUTER LTD *Job Description: Stock inventory and Purchase.</p>
<p>May 02-2017 to Feb -2018 Tetra soft LTD (internet ISP provider) *Job Description: Our Responsibility NOC department support, Server room Checkout. Over all bandwidth checkout.</p>
<p>June 01-2013 to April 30-2016 Cell phone Q.C & Customer Support / Public relation department WALTON GROUP (R.B Group) *Job Description: Our Responsibility Customer Care/Call center (inbound-outbound, product information responsibilities) and Seals</p>
<p>Nov 20- 2011 to May30-2013 STAR CINEPLEX (show motion Pvt. Ltd) Customer Care Officer and Coordinator (public Relation Department) *Job Description: Our Responsibility in Customer support in our Guest, VIP program and other Program Arrange and Team management.</p>
<p>Feb 15-2009 to Sep 20-2010 Acer Laptop and Computer Main Showroom Customer Care and Seals *Job Description: Our Responsibility Customer Problem Support and Other Customer IT product Problem solved out</p>

Capabilities

- ☐ Target oriented hard-working ability. Like to take and face challenge
- ☐ Able to travel anywhere for collecting various type of data
- ☐ Analytical skill on the data processing

Specialty

- ❑ Self-confidence, hard endeavorer.
- ❑ Communicative, friendly and open minded
- ❑ Patient, courageous, enthusiastic and punctual
- ❑ Ability to manage things and works with groups
- ❑ Innovative and adoptive to new tools & techniques.
- ❑ Have the frond of making group coherence.
- ❑ Ability to make ease hard problems.
- ❑ Leading ability to group.
- ❑ Have the capability to get-rid-of crisis management.

Personal interest

Reading literary composition, travelling, PC games, nurturing relationship with people, listening music.

Personal facts

Father's Name	: Late A.K.M Akteruzzaman
Mother's Name	: Hasina Akter Bina
Date of Birth	: July 17, 1992
Nationality	: Bangladeshi
Religion	: Islam (Sunni)
Height	: 5 feet 3 inches
Blood Group	: B+
National ID card	: 6417635635

Declaration

I, hereunto declare that the statements and the information stated in this “Curriculum Vitae” are true and correct to the best of my knowledge and belief.

.....

Signature