

ALFAZ KAZI

Dohokula, Achintapur,

Shailkupa, Jhenaidah

Cell phone: 01928744043

Email: kazialfaz6@gmail.com



Career Objectives:

An exciting and attractive position where there is opportunity to work with people in an environment of excellence and passion, and that offers challenges to fabricate a successful career.

Educational Qualifications:

Name of Exam	Year of Passing	Group/ Department	Name of University /Board	CGPA/GPA
M.B.A	2017	Department of Accounting	National University	3.28 (Out of 4)
B.B.A. (Honors)	2016	Department of Accounting	National University	3.06 (Out of 4)
H.S.C. (Business)	2012	Business Studies	Jessore	3.80 (Out of 5)
S.S.C. (Business)	2010	Business Studies	Jessore	4.44 (Out of 5)

Language Proficiency:

Have excellent communicative competencies in 4 skills (Reading, Writing, Listening and Speaking) both in Bangla and English.

Computer Literacy:

- Word Processing: Microsoft word
- Spreadsheet Analysis: Microsoft Excel
- Database Management: MS Access
- Presentation: MS Power Point
- Microsoft Office Publisher
- Internet Browsing and Application

Perceived Strength:

- Have a better self-regulation and self-awareness, analytical and conceptual thinking
- Demonstrated ability to work independently as well as with group effectively
- Nurturing relationships with diverse groups of faculty, staff, students and the public
- Supervisory ability to supervise staffs
- Excellent leadership skills with demonstrated abilities to resolve diverse problems
- Creating a positive working environment
- Excellent negotiating skills.

Personal Details:

Father's Name : Md. Sakawat Hossain
Mother's Name : Mst. Monjura Begum
Mailing Address : C/O: Mst. Monjura Begum, Dohokula, Acintapur, Shailakupa, Jhenaidah
Permanent Address : C/O: Mst. Monjura Begum, Dohokula, Acintapur, Shailakupa, Jhenaidah
Marital Status : Unmarried
Date of Birth : 01 Dec 1994
Nationality : Bangladeshi
Religion : Islam
Contact Number : 01928744043
Email : kazialfaz6@gmail.com

Extra-curricular Interest:

Reading Books, Internet Browsing, Traveling, Singing and Listening Songs, Buying and Collecting Books, Building and Nurturing Relationships with People, Keen Interest in Games and Sports.

References:

Syed Manzoorul Islam Professor Department of English University of Dhaka Cell Phone: 01927588735 Email: smidhaka@gmail.com	Auny Alamgir Deputy Director Bangladesh Bureau of Statistics Government of the People's Republic of Bangladesh Cell Phone: 01791901837 Email: auny.du@gmail.com
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Signature

Date: