

June 9, 2021  
Hiring Professional  
Bangladesh Honda Private Limited  
Monem Business District, 111 Road,  
Bir Uttam CR Dutta Rd, Dhaka 1205

**Subject: Application for the opportunity of Assistant-Production Control**

Honorable Hiring Authority,

This is a mention to **Bangladesh Honda Private Limited** suited in **Assistant-Production Control** position to my academic qualification. I am writing to express my interest in this company as it fits my skillset adequately.

During my tenure at university I developed a keen enthusiasm for Leadership through my courses and research. Furthermore, based on your requirements of an ideal candidate, I also offer:

- ✦ A solid educational foundation in production planning, operation research, forecasting, CPM & PERT, Line balancing, strategic management and knowledge of how to use technology to improve organizational performance.
- ✦ I have that Industrial business management skill to build rapport with individuals from all cultural and socioeconomic backgrounds.
- ✦ I have working exposure in manufacturing hands on training different manufacturing process during BITAC Internship. Also my research project on additive manufacturing automated process remotely during this pandemic situation and process optimization.
- ✦ A track record of excellent performance as designing for product design, also analyzing the cost for the product and organizing a cultural program. I am proficient in the use of various automated solutions including current releases of AutoCAD and Solid Works also data analysis-based tools like Minitab, Matlab, Python.
- ✦ I have apprentice experience in RMG production floor.

As an enthusiastic graduate, I want to opt for a challenging and unconventional career. I am drawn to organization organization's culture because of its emphasis on the benevolence of its stakeholders, employees, and customers. I think I will be able to perform my best without a doubt.

I am thrilled and excited by the prospect of joining this company and being a part of one of the finest teams in the field of the planning department. I hope that given my problem-solving skills, knowledge, and passion for the industry, I can add value to this vacant role. I am humbled for the opportunity to apply for this position and should my profile suffice, I would love to meet in person to learn more about your executive engineering needs. Email me at [asifadnan.ipe@gmail.com](mailto:asifadnan.ipe@gmail.com).

Thank you for your time and review of the enclosed resume and I look forward to speaking with you.

With best regards,

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## Contact

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## Education

Bachelor of Science in Industrial and Production Engineering Dept. of Mechanical and Production Engineering Ahsanullah University of Science and Technology CGPA: 3.10	2020
Higher Secondary Certificate Science Dhaka City College <sup>z</sup> GPA: 5.00	2015
Secondary School Certificate Science Ideal School and College GPA: 5.00	2013

## Interpersonal Skills

Leadership	●	●	●	●	●
Critical Thinking	●	●	●	●	●
Problem Solving	●	●	●	●	●
Emotional Intelligence	●	●	●	●	●

## Hobbies & Interests



# ASIF ADNAN RASHID

## INDUSTRIAL AND PRODUCTION ENGINEER

### CAREER OBJECTIVES

To keep pace with changing to enrich the professional experience of an executive position in any industrial sector. As an engineer, my ambition is to add value proposition to the overall value chain of the company through corporate and social leadership, lean and kaizen philosophy. Always focus on company's vision align with my mission to have a sustainable growth.

### Workshop and Attachments

#### \*Bangladesh Industrial Technical Assistance Center (BITAC)

##### *Industrial Attachment*

-Received hands-on training on manufacturing processes such as casting, molding and machining

#### \*Microsoft Bangladesh Limited (Dhaka, Bangladesh)

##### *Intern, Microsoft-Young Bangla Internship Program*

#### \*EMK Makerlab

-Workshop on additive manufacturing process and design.

#### \*Opex&Sinha Textiles

##### *Industrial Attachment*

- Observing the production process on a Denim Jeans.
- Checking the time study, motion study
- Observing the workflow of the sewing and dying section.

### Thesis and Projects

#### 1.CPS system for automating Additive Manufacturing with Industry4.0

- Additive Manufacturing design with solidworks
- Optimizing material through Artificial Neural Network
- Connecting cyber physical system using MS AZURE

#### 2. Prototype of Automated-worker lifter

- Motor-based worker lifter
- Less weight than usual
- Proper safety equipment

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## Courses

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### ❖ Operation Management and Productivity

- Lean and Agile Manufacturing, Production Efficiency and cost cutting
- MPS, MRP, JIT, Line Balancing, Production Schedule, PERT & CPM

### ❖ Supply Chain Management

- Push-Pull System, Distribution Planning, Inventory Analysis, Online courses (Coursera, Udemy)

### ❖ Industrial and Business Management

- Business Communication, Managerial Skill and Development

### ❖ Production Planning and Control

- Product Design and Development, Inventory Analysis

### ❖ Quality Management

- Quality Cost analysis, Control Chart, Process Capability Analysis, Six Sigma (Green Belt online course)

### ❖ Machine Tools and Machining

- Various Types of machine tools and machining process kinematics

### ❖ Manufacturing Process

- Conventional and Modern Manufacturing Process

### ❖ Safety and Maintenance

- Industrial Hazard safety and Risk Management
- Computer Integrated Manufacturing, Material Handling System.

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## Skills

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**Programming Languages: C, Python**

**Data Analysis: MS Excel (Completed course on Coursera), MATLAB**

**Typesetting & Formatting: MS Word**

**Simulation and Design: Arena Simulation Software, Blender, Keyshot for rendering, SolidWorks,**

**Presentation Tools: MS PowerPoint, E-Draw Max**

**Language Skills: English (Proficient), Bangla (Native)**

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## References

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**Dr. Md. Azizur Rahman (Assistant Professor)**

**Dept. of MPE, AUST**

**Email: [aziz.mpe@aust.edu](mailto:aziz.mpe@aust.edu) Contact No: +8801758468128**

**Dr. Md. Sarwar Morshed (Professor)**

**Dept. of MPE, AUST**

**Email: [m.morshed.mpe@aust.edu](mailto:m.morshed.mpe@aust.edu)**