

RESUME

OF

KRISNA GOPAL BANIK

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House#71\1 SHAH SAHEB LANE. NARINDA.Dhaka 1203



Professional Objective:

To build up a competitive and challenging career in the Banking or Non Banking Financial Organization. To work in pragmatic way in an organization where I can show my talent and enhance my skills to meet company goals and objective with full integrity. To enhance my working capacities, professional skills, business efficiencies and to serve my organization in best possible way with sheer determination and commitment.

EMPLOYMENT:

Kitty Industries Ltd,TAK Chemical Industries Ltd,NBP Kwality Chemical Industries Ltd.

Internal Control & Compliance (Executive).Head office Banani.

From: 20 August 2019 to continue.

Duties and responsibilities:

- 1.I Mention that my current company is Group of Industry with three (03) company .
2. Factory (Ashulia) Visit Every week.
- 3.Visit market (Nawabpur,chawkBazar,Nayabazar) for Monitoring Local purchase .
4. Monitor L/C,BankReconciliation,Debit Voucher,Transport bill,Salary sheet, Petty cash,Local purchase, requisition, commission on sale.
5. Examine data entry in Tally software ,Register Book.
- 6.Making Monthly and Annually Report, Every 6 Month later a physical Inventory done by us. .
7. Some time when we visit in factory,if any confusion create then we also make a physically count of raw material ,Semi finished goods and finished goods

■ M.B.A

Result. :CGPA-3.00

Subject. : Finance and Banking

University. : Shaikh Burhanuddin Post Graduate College.

UNDER (National University)

Passed In. 2015

■ B.B.A (Hon's) Finance & Banking

Result. :CGPA-2.64

Subject. : Finance and Banking

University. : Shaikh Burhanuddin Post Graduate College.

UNDER (National University)

Passed In. 2013

■ **Higher Secondary Certificate**

Result : A- (GPA- 3.80)
Group : Business Studies
Passed In. : 2008
College : Birshrestha Munshi Abdur Rouf Rifles College.
Board : Dhaka.

■ **Secondary School Certificate**

Result : A (GPA- 4.06)
Group : Business Studies
Passed In : 2006
School : Shahed Smrity High school
Board : Dhaka.

Name : Krishna Gopal Banik
Father's Name : Rabi Banik
Mother's Name : Bina Banik
Permanent Address : House# 71\1 SHAH SAHEB LANE . NARINDA.Dhaka 1203
Date of Birth : 24th Aug,1989
Place of Birth : Dhaka
Sex : Male
Nationality : Bangladeshi by birth
Marital Status : Single
Blood Group : O(+)
Religion : Hindu

CAREER OBJECTIVES

Expected a challenging position within progressive organization, where I can utilize my experience, technical skills and creativity.

ABOUT ME

- Strong administrative, organizing and time management skills, can work under pressure and deal with confidential matters
- Always ready to learn new technologies.
- A good team player, strong analytical reasoning & problem solving skills.
- Self-motivated, aggressive and good communication skills.
- Process a positive, balance and pleasing personality

OTHER SKILLS

- ▣ MS Office Application .
 - ▣ MS Excel Application.
 - ▣ MS Powerpoint Application
 - ▣ Tally Software
 - ▣ Internet Browsing
- ▣ Written and Verbal Communication Ability in Bengali and English.

SOCIAL ACTIVITIES

- ▣ In school life, I Am active Member of Scout.
- ▣ In College I Am also Member in Bangladesh National Cadet Core (BNCC).
- ▣ In 2007 Our College Participate At International Program Under The UNESCO Club Mondialogo Project. I AM Also Active Member Of This Project. The Main Object of This Project to Promote Intercultural Dialog and Exchange Among Young People.
- ▣ I Regularly Read Some Journal on International Politics and Economics Affairs .
- ▣ My Hobby is Stamp collecting.
- ▣ Now Present Day I Am Involve With Some Social Welfare Work.

Date.....

krisna Gopal Banik