

Curriculum Vitae

Reduanul Islam

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❖ Career Objective

I am very much punctual about my responsibilities. I have a strong desire to work in a challenging environment, where I can utilize my knowledge, experience and technical skills and be a dedicated and demonstrated problem solver. To achieve this goal, I am determined to offer honesty, efficiency and sincerity to the optimum level.

❖ Work Experience

Internship (Paid) – Bank Asia Limited, Kazipara Branch, Dhaka (22 October, 2019 to 21 January, 2020)

❖ Educational Qualifications

2019	Green University of Bangladesh BBA (Accounting and Information System), CGPA-3.67 out of 4.00
2014	Tofazzal Hossain Chowdhury College, Dhaka-1322 HSC (Business Studies), GPA-4.30
2012	Shikaripara T.K.M. High School, Dhaka-1322 SSC (Business Studies), GPA-3.63

❖ Awards

- 1) Achieved **Vice-Chancellor's Certificate Award** from Green University of Bangladesh.
- 2) Achieved (2 times) **Book Reading Competition Certificate Award** from British Council Library, Bangladesh.

❖ Language Proficiency

English	Fluent
Bengali	Fluent

❖ Computer Skills

Microsoft Office (Word, Excel, PowerPoint), Accounting Software – Tally, Browsing Webs and others basic Internet Browsing.

❖ Personal Skills And Interests

Ability to work under pressure, Communicating with People, Time Management, Leadership, Self-motivation, Analytical skills, Adaptability, Making decisions, Giving Lectures, and Travelling.

❖ Extra-Curricular Activities

- 1) Former Member of British Council Library, Bangladesh.
- 2) Participated in Book Reading Competition organized by British Council Library, Bangladesh.
- 3) Participated in HR Mela Talent Hunt GBS-2019 organized by Green Business School (HR Department) at GUB Auditorium.
- 4) Participated in Career Development Workshop by Nitol-Niloy Group in November, 2018.
- 5) Participated in Post-Budget Seminar 2016-17, 2017-18, 2018-19 and 2019-20 at GUB Seminar Hall.
- 6) Participated in Digital Marketing Workshop in December, 2018 at GUB Auditorium.

❖ Personal Information

Father's Name: Abdur Rob Miah
Mother's Name: Rezowana Khanam
Date of Birth: April 7, 1997
Gender: Male
Blood Group: O+
Marital Status: Unmarried
Nationality: Bangladeshi by birth
Permanent Address: Sonabazu, Joykrishnopur, Nawabgonj, Dhaka - 1322

❖ References

1)
Prof. Dr. Helal Uddin Ahmed
Chairperson and Professor
Green Business School
Green University of Bangladesh
Email: helal.bus@green.edu.bd
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2)
Prof. Md. Muinuddin Khan
Dean and Distinguished Professor (Accounting)
Faculty of Business Studies
BGMEA University of Fashion & Technology
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