

Asraful Alom

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House#05, Road#13, Sector#13, Uttara, Dhaka-1230.



Career Objective

Seeking for an exhilarating career, preferably in a renowned company, which will offer a creative and challenging professional life and enable me to apply all the knowledge, intelligence, innovation and demonstrated strength. Demonstrated excellence in team building and leadership, problem-solving and analytical thinking skills.

Experience

Organization : Uttara Motors Limited.
Position : Engineer, PDI & Vehicle Maintenance (BAJAJ).
Reporting to : Head of Plant and GM Operation.
Period : August-2016 to till date.
Duty Station : Kamarpara Assembly Plant, Tongi, Gazipur.

Job Responsibility:

- Responsible in the co-coordinating of work involve the operations of Pre Delivery Inspection (PDI).
- Performing of quality check on PDI work by a technician.
- Supervises the quality control functions.
- Allocates quality control personnel to various area of site activity.
- Identifying vehicle's troubles and issuing job cards according to troubles.
- Assigning individual vehicle mechanic for particular trouble shooting.
- Providing technical advice and answering queries from the dealer.
- To keep records for maintaining trouble shooting works of each vehicle.
- Assist PDI activities properly to ensure quality of motorcycle.
- Supervision of cripple vehicle rectification properly on daily basis.
- Reduce the number of cripple vehicle and keep the rework at zero level.
- Apply appropriate use of statistical techniques for rework.
- Contributes to team effort by accomplishing related results as needed.
- Maintaining the Online Stock with physical products.
- Operate IRU which is a privet server of BAJAJ.
- Any other duties that may be assigned from time to time.

Organizaton : PRAN-RFL Group of Company.
Position : Sub-Asst Engineer, RFL Bike (Export).
Reporting to : Production Manager.
Period : January-2016 to July-2016.
Duty Station : Habiganj Industrial Park (HIP), Habiganj.

Job Responsibility:

- Plan and coordinate production engineering processes on daily basis to produce high quality products.
- Develop process improvements to effectively utilize equipment and materials to maximize production.
- Develop operational strategies to achieve production and financial objectives.
- Implement cost reduction initiatives while maintaining high quality standards.
- Provides training and guidance to team members to accomplish production goals.
- Obtaining any materials and equipment required.
- Providing your team with technical support and training

Education:

**Diploma in Engineering,
Mechanical Technology,**
Faridpur Polytechnic Institute,
Faridpur, Bangladesh.
August 2011 to August 2015.
CGPA: 2.96

**Secondary School Certificate
Business in Study**
Khalilpur High School, 2011.
GPA: 4.75

Training Summary

Industrial Training:

- As Industrial attachment, which is part of academic certificate completion, have trained in Bangladesh Machine Tools Factory Ltd (BMTF) on the industrial attachment training program.
- Duration: August 18, 2015 to November 18, 2015
- The short-term high-tech training program certificate completion, have trained in Bangladesh Machine Tools Factory Ltd (BMTF) on CNC Machine Program and operation.
- Duration: September 25, 2015 to October, 2015

Safety Training:

- Trained up on how to operate and control a factory and production with safety.
- Training on power system protection and relays.
- Station: Habiganj Industrial Park (HIP), Shaistaganj, Habiganj.
- Duration: January 20, 2016 to February 20, 2016.

Training on Youth Development center:

- Trained up on Customer Service Excellence, Customer Care & Tariff Management in Youth.
- Youth Development center, Faridpur.
- Duration: August 15, 2014

Computer Literacy:

1. Office/Application

- Microsoft Word
- Microsoft Excel
- Microsoft Power Point
- Microsoft Outlook

2. Graphics Design

- Adobe Photoshop
- Adobe Illustrator

Additional Skills

- Strong knowledge on Petrol & Diesel Engine.
- Mechanical Installation and Maintenance.
- Process improvement.
- Reporting (External & Internal).
- Production Analysis & Planning.
- Quality Improvement.
- Manpower allocation & costing.
- Cost Reduction.
- Resource planning/optimization.

Personal Details

Name : Asraful Alom
Father's Name : Md. Osman Sardar
Mother's Name : Anowara Begum
Date of Birth : 18 July 1994
Permanent Address : Vill: Parshail Kati; Post Office: Khalilpur Bazar;
P.S: Rajbari Sadar; District: Rajbari.

Special Qualification

TPM, Six Sigma, Kaizen, SCM,
Five-S, Three-P, Compliance.

Reference

Engr. Capt. Mohammad Shafiqule Islam (Retd.)
Head of Plant (AGM)
Uttara Motors Ltd.
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Email: shafiqule.islam@ugc-bd.net

I hereby declared that the information given above is correct.



Asraful Alom

Strengths

- Excellent troubleshooting and analytical skills.
- Well-organized and proficient with details.
- Excellent interpersonal and team skills.