

# S M Samiur Rahman

## Carrier Objective

Seeking a challenging career where I can utilize my academic, technical and analytical knowledge. I want to be part of a leading organization and gain knowledge. I believe I have the skills and qualifications to make a significant contribution to any organization.

## Education

- Jan 2018** • **Master of Business Administration (MBA)**  
Institute: Jagannath University  
Field of Study: Human Resource Management (HRM)  
Grade: 3.31/4
- Feb 2015** • **Bachelor of Business Administration (BBA)**  
Institute: American International University Bangladesh  
Field of Study: International Business (IB)  
Grade: 3.33/4
- Jul 2010** • **Higher Secondary Certificate (HSC)**  
Institute: BSNM Rifles Public School & College  
Field of Study: Business Studies  
Grade: 4.90/5
- Jun 2008** • **Secondary School Certificate (SSC)**  
Institute: Dhanmondi Government Boys High School  
Field of Study: Business Studies  
Grade: 4.81/5

## Contact

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## Personal Information

**Father's Name :** S M Luthfor Rahman  
**Mother's Name :** Rukhsana Rahman  
**Date of Birth :** 31-05-1993  
**Nationality :** Bangladeshi  
**Religion :** Islam  
**Marital Status :** Married  
**NID No:** 5536019309

## Skills

### - Language

**Bengali:** Excellent in speaking, reading and writing.

**English:** Excellent in speaking, reading and writing.

### - Computer

Expert in MS Office (Word/Excel/PowerPoint)  
Adobe Photoshop/Illustrator and also have basic knowledge about hardware.

## Refference

### Mahreen Mamoon

Assistant Dean  
Pedagogy and Assessment  
BRAC University  
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### Md Monirul Islam

Field Procurement Officer  
Islamic Development Bank Group  
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### Colonel ASM Faisal

Bangladesh Army  
Chief Instructor (ECSME)  
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## Work Experience

- Jan 2018 - Present** • **SAS Trading**  
Location: Dhaka  
Position: Executive - Admin & Commercial  
Responsibility: Communicate with vehicle supplier & CNF agent, Receive PI, Prepare LC, Discharge from Port.  
“Due to dealing with car, I have technical knowledge about motor bike and car”
- Sept 2014 - Nov 2014** • **M&M Shirt ‘Sister concern of Shanin Group’**  
Location: Dhaka  
Position: Intern - Admin & HR  
Responsibility: Office work, Prepare documents, Health & Safety Awareness.

## Training

- January 2020** • **Graphics Design**  
Institute: Dreamland IT  
Location: Dhaka, Bangladesh  
Topic: Adobe Photoshop & Illustrator

## Extra Curricular Activities

- I've played Dhaka 1st division cricket league under BCB and continue cricket practice.
- I'm a freelance photographer.
- I can cook delicious dishes.

## Declaration

I hereby declare that the above-mentioned information is accurate to the best of my knowledge and belief.

S M Samiur Rahman