



Mobarak Hossain

CAREER OBJECTIVES

To make sense of success with a sign of approaching perfection and obtain dignity by utmost effective effort in any related fields being a quick learner and organized character to face any significant challenges, if I were given an opportunity.

EXPERIENCE PROFILE

CONTACT

H-44, R-5, South
Baridhara, Dhaka-1212

01911-919293

masum919@gmail.com

LANGUAGE PROFICIENCY

BENGALI (NATIVE)



ENGLISH



HINDI



HOBBIES & INTERESTS



Business Development Executive

(22nd February, 2018 – Continuing)

BRAC SAAJAN EXCHANGE LTD.

Location: Homestead Gulshan Link Tower, Bir Uttam A. K. Khandaker Road, D.C.C. T-99, Middle Badda, 5th Floor, Dhaka-1212

Duties/Responsibilities:

- Managing and maintaining databases of potential clients.
- Developing strong working relationships with prospective new clients.
- Re-activating the inactive clients.
- Contributing to, and developing, marketing plans and strategies.
- Able to identify and qualify potential new clients.
- The ability to research potential corporate clients in detail.
- Contributing to, and developing, marketing plans and strategies.
- Prepare daily/weekly/monthly report as required by management
- Visit the customer work place and maintain relationships.



Corporate Sales Executive

(23rd March, 2012 – 6th August, 2017)

UAE EXCHANGE CENTER LLC

Location: Damascus Road, Al Quasis, Dubai, UAE

Duties/Responsibilities:

- Maintaining PR with corporate clients.
- Identifies business opportunities by identifying prospects and evaluating their position in the industry.
- Maintains relationships with clients by providing support, information, and guidance.
- Prepares reports by collecting, analyzing, and summarizing information.
- Conduct Sales Meetings with Corporate Clients.
- Visiting client's workplace.
- Sort out the client's grievances and tried to give them the best solutions.

CAREER ACHIEVEMENT

- ✓ Model of Service excellence award 2015.
- ✓ Top Service Officer Quarter award 2013.
- ✓ Best Productive executive (165%) award in 2016.

COMPUTER SKILLS

- ➡ High efficiency in MS Office.
- ➡ Internet Browsing, outsourcing etc.

TRAINING PROGRAM

- ✓ Customer Management System
- ✓ Corporate Client Relationship
- ✓ Team management system

ACADEMIC QUALIFICATION

EXAM	MAJOR	INSTITUTION	PASSING YEAR
CSE	Networking	America Bangladesh University	2012
HSC	Science	Narsingdi Govt. College	2006
SSC	Science	Poradia Model High School	2004

PERSONAL DETAILS

<i>Father's name</i>	Golam Mustafa
<i>Mother's Name</i>	Monuara Begum
<i>Permanent Address</i>	Poradia, Belabo, Narsingdi
<i>Date of Birth</i>	25 th December, 1987
<i>Nationality</i>	Bangladeshi
<i>Religion</i>	Islam
<i>Marital Status</i>	Single
<i>Blood Group</i>	A+

REFERENCES

David M Kirby LLB Chartered
Head of Financial Crime and MLRO
BRAC Saajan Exchange Limited
Cell No: 0121 515 4008 (Ext 213)

Md. Rashedul Islam
Head of Sales & Marketing
Rangs Electronics Limited
Cell No: 01755-547926



MOBARAK HOSSAIN

Date: 15th October, 2020