

Resume

of
Md. Arafat Hossain



Name: Md. Arafat Hossain

Address: Kudabo, Koromtola Road, Mirerbazar, pubail, Gazipur Sadar, Gazipur, Bangladesh.

Mobile No: +8801734399803

e-mail: arafat.david@yahoo.com

Career Objective:

Aspiring a job with professional challenges in the corporate world where I can use my skills in best possible way to attain organizational goals. I believe creative implementation of learning can make differences.

Career Summary:

I am a graduate in BBA from Stamford University Bangladesh, I completed my internship in Janata Bank Ltd. at Mohammadpur Corporate Branch, after that i completed MBA in Finance at Stamford University Bangladesh. I worked as a Trade Assistant in SkyTracker Limited, where i worked for the Philip Morris International, after that i started working as a Commercial Officer in HMBR Tools & Chemicals Ltd. Now, i am looking forward to be a part of a well reputed company.

Employment History:

1. Commercial Officer (December 15, 2016 - Continuing)

HMBR Tools & Chemicals Ltd.

Company Location : Head Office, Road# 01, Holding# 13, Ward No# 40, Kudabo (Mirer Bazar), Pubail, Joydebpur, Gazipur.

Department: Commercial

Duties/Responsibilities:

Commercial Works, Import related works, LC related works, co-operate with C&F, price calculation, maintaining documentation, maintaining ERP, Inventory Management, etc.

2. Trade Assistant, (RA at Marlboro of Philip Morris International) (December 1, 2014 - October 31, 2016)

SkyTracker Limited

Company Location : House 147(4th Floor), Road 1(eastside), DOHS, Baridhara, 1206 Dhaka, Bangladesh.

Department: Marketing

Duties/Responsibilities:

Marketing, Sales, Promotion, Consumer engagement, Consumer survey etc.

Special Qualification:

Proficient in MS Office, Internet, E- Mail, maintaining ERP, Windows Applications and Windows Setup. Efficient in English Understanding & Conversational with reading & Writing, Proactive, persuasive and ready to face challenging task. Quick learner, able to work under stress and meet dead line.

Academic Qualification:

Exam Title	Concentration/ Major	Institute	Result	Pas.Year	Duration
MBA	Finance	Stamford University Bangladesh	CGPA: 3.38 out of 4	2014	2 Years
BBA	Finance	Stamford University Bangladesh	CGPA: 3.07 out of 4	2012	4 years
HSC	Humanities	Badalgachhi Govt. College	CGPA: 3.8 out of 5	2007	2 Years
SSC	Science	Badalgachhi Pilot High School	CGPA: 3.38 out of 5	2005	2 Years

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Internship	An Evaluation of Foreign Exchange Operations of Janata Bank Limited.	Janata Bank Limited	Bangladesh	Mohammadpur, Dhaka	2012	3 Months

Extra Curricular Activities:

Participate in Sports and Social Activities, Gardening, Growing House Plants, Reading Novels, Watching Movies, Travelling, Playing Chess.

Language Proficiency:

Language	Reading	Writing	Speaking
English	High	High	Good
Bangla	High	High	High

Personal Details :

Father's Name : Late Md. Aminul Islam
Mother's Name : Hosne Ara Begum
Date of Birth : December 20, 1989
Gender : Male
Marital Status : Unmarried
Nationality : Bangladeshi
National Id No. : 6410621648347
Religion : Islam
Permanent Address : Village: Changla, PO: Badalgachi, Thana: Badalgachi, District: Naogaon, Bangladesh.

References :

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Md. Nurannabi (Rupam)	Md. Nuruzzaman
Organization	: Fu-Wang Ceramic Industry Ltd.	Desh Group of Companies
Designation	: Asst. Manager (Accounts & Finance)	Manager (Sales & Services)
Address	: 204/B(4th floor), Bir Uttam Mir Shawkat Road Tejgaon-Gulshan Link Road , Dhaka.	Awal Centre (7th floor) 34, Kamal Ataturk Avenue, Banani, Dhaka.
Mobile	: 01914749232	01730059152
E-Mail	: rupamnabi@yahoo.com	zaman@tutelarbd.com
Relation	: Relative	Relative

I hereby declare that the above information is true in resume.



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Md. Arafat Hossain