

MD. MONIRUZZAMAN

Cell: +8801740-568222

Email: md.moniruzzaman02@northsouth.edu

House: 7/1, Road: 4, Block: H, Banasree,
Rampura, Dhaka-1219



Career Objective

To succeed in a job that provides me job Satisfaction, Self-development and help me to achieve personal as well as organizational goals through the best utilization of my earned talent, creativity and academic knowledge towards the progress of my career.

Education

- **Degree: Master of Business Administration** **Major: Finance**
Institute Name: North South University
CGPA: 3.53 (Out of 4) **Passing Year:** April 2019
- **Degree: Bachelor of Business Administration** **Major: Finance**
Institute Name: East West University
CGPA: 3.52 (Out of 4) **Passing Year:** August 2016
- **Degree: Higher Secondary School Certificate** **Major: Business Studies**
Institute Name: Azam Khan Govt. Commerce College, Khulna
GPA: 4.60 (Out of 5) **Passing Year:** 2010
- **Degree: Secondary School Certificate** **Major: Business Studies**
Institute Name: H. R. H. Prince Aga Khan Secondary School, Khulna
GPA: 4.81 (Out of 5) **Passing Year:** 2008

Working Experiences

- **Prime Bank Ltd**
Designation: Intern, Financial Administration Division (FAD)
Duration: May 2, 2016 to July 28, 2016
Responsibilities: ● Preparing Integrated Supervision System (ISS) Report
● Monthly Business Position Report
● Industry Competitor Analysis
● Communicate with Branches

Assignment & Thesis

- Risk & Return, Equal Weighted Index and Correlation Matrix of Pharmaceuticals Industry
- Identify the Motives of the Managers that Creates Noise in the Financial Report
- Function of Financial Administration Division (FAD) of Prime Bank Limited and Effectiveness of this Division
- Sustainable Growth of Square Pharmaceuticals and BEXIMCO Pharmaceuticals
- Mutual Fund in Bangladesh Current State and Future Prospect
- Comparison of Efficient Frontier Between Bank and Market
- Ratio Analysis & Stock Valuation of IBN SINA Pharmaceuticals Ltd.

Skills & Knowledge

Computer Skills

Operating Systems	Windows Platform, Android OS, Ubuntu
Web Application	Zendesk, LiveChat, Jivochat, MailChimp
Networking	Email, Browsing, IP Addressing
Office Application	MS Word, MS Excel, MS PowerPoint

Language Proficiency

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	Moderate	Moderate

Training & Workshop

- “Microsoft Excel 2010” from Alison, offered by Microsoft
- “Microsoft Excel Revised 2017” from Alison, offered by Microsoft Virtual Academy
- “Understanding Risk and Reward in Finance” from Alison
- “Facebook Marketing: Advertising” from Lynda.com
- “Google AdWords Essential Training” from Lynda.com
- “Finance Foundation: Risk Management” from Lynda.com
- “The Complete Financial Analyst Course” from Udemy.com
- “Facebook for Business” from Lynda.com
- “Investment Evaluation” from Lynda.com
- “Excel 2017: Financial Analysis” from Lynda.com
- Seminar on “Demutualized Dhaka Stock Exchange: Changes and Challenges” by **Professor Swapan Kumar Bala**, Managing Director, Dhaka Stock Exchange.
- Workshop on “Role Play” by **Masud Rayhan**, AVP, The City Bank Ltd.
- Workshop on “Career Success Program” by Career Counseling Center, East West University.

References

Name: Dr. Mohammad Khasro Miah

Details: Professor
Department of Management
School of Business and
Economics
North South University, Dhaka
Cell: +8801755593901
E-mail: Khasro.miah@northsouth.edu

Name: Sheikh Marefat Tariqul Islam

Details: Assistant Secretary
Ministry of Foreign Affairs
Government of the People's
Republic of Bangladesh
Cell: +8801670661337
E-mail: sheikh.maref@mofa.gov.bd