

ABDUL MALAK

MBA (Accounting)

National University (NU)

Word No.08, Gharnagra, West Moholla.

Tebunia, Pabna Sadar, Pabna

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Mobile No: 01763-018860



CAREER OBJECTIVE:

Intend to work in a challenging and complete environment where I can work with effect management stream to show my skill as develop as well. I believe that better and dynamic working environment is certainly very much helpful to build challenging career.

ACADEMIC DETAILS:

Degree Name	Institute	Subject/ Group	University/ Board	Result	Duration	Passing Year
S.S.C	Ruppur High School, Tebunia, Pabna	Humanities	Rajshahi	GPA- 3.50 (out of 5.00)	NA	2009
H.S.C	Govt. Commercial College, Pabna	Business Studies	Dhaka (DIBS)	GPA- 5.00 (out of 5.00)	2	2011
B.B.A Honours	Govt. Edward College, Pabna	Accounting	National University	CGPA- 2.90 (out of 4.00)	4	2016
M.B.A Final	Govt. Edward College, Pabna	Accounting	National University	CGPA- 3.53 (out of 4.00)	1	2017

Job Experience: 4 years

Post Name: Computer Operator

Department of Accounting, Govt. Edward College, Pabna

Computer Skills:

Computer Training	Anita & Samson Foundation	Dishari Computer Training Institute, Pabna	GPA- 5.00 (out of 5.00)	2014	Student ID: 20140607	Duration: (6 month)
Computer Office Application Course (Computer Fundamentals, MS Word, Excel, Access, Power Point, Internet, Hardware, Networking.)						
Computer Training	Bangladesh Technical Education Board Dhaka	Virtual Information Technology, Pabna	GPA- 5.00 (out of 5.00)	2018	Registration No. 3000042660	Duration: (6 month)
Computer Office Application Course (Computer Fundamentals, MS Word, Excel, Access, Power Point, Internet, Hardware, Networking.)						

Interpersonal: Good communication skill in both Bangle and English in all 4 formats.

PERSONAL DETAILS:

Name	Abdul Malak
Father	Jahorul
Mother	Rajia
Date of Birth	21 th November, 1992
Gender	Male
Blood group	B ⁺ (ve)
Height	5' - 4"
Weight	60 (kg)
Marital Status	Single
Nationality	Bangladeshi by birth
Hobbies	Reading, Travelling, Fishing, Browsing
E-mail	abmalek8860@gmail.com
National ID	5067917913
Religion	Islam
Post Code:	6600
Present Address	Vill: Gharnagra, P/O: Tebunia, Pabna Sadar, Pabna
Permanent Address	Vill: Gharnagra, P/O: Tebunia, Pabna Sadar, Pabna

REFERENCE:

Professor Md. Abdul Awal Professor Department of Accounting Govt. Edward College, Pabna Cell No: 01715-507737 Email: awal07691@gmail.com	Md. Abu Sayed Assistant Professor Department of Accounting Govt. Edward College, Pabna Cell No: 01711-901364 Email: md.abusayedru@yahoo.com
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DECLARATION:

I hereby declare that all above information is true to best of my knowledge.

Dated:

ABDUL MALAK