

Resume of

FAISAL AL MAMUN

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Address: House #274, Road #17, Block- K, South Banasree, Khilgaon, Dhaka-1219.



Summary

As a student of B.Sc in Computer Science& Engineering, I am an aspiring computer engineer with an astute analytical skill and a sound understanding of conventional operations in any IT based industry that help me make resolve issues and increase the productivity. I aim at maximizing profits and wealth, making most of the resources available while ensuring values and professional ethics. Always have one eye on upcoming technology occurring within the industry to stay current regarding what is going to be popular in the years to come. Excel at multitasking and constantly working on several projects at once. I seek and welcome new avenues to make personal development and use my expertise to enhance the outcome.

Work History

HOSPITALITY MANAGEMENT SERVICE- Le Meriden Dhaka

January 2017 – November 2017

POLLING AGENT – Bangladesh Election Commission

Ward – 23, DNCC, December 2018

SENIOR COMPUTER OPERATOR- Govt. Approved Recruiting Agencies

January 2014 –Still Now (Night Shift)

Duties: Report analysis, Data organization, & resolving errors

Creating Manpower File (Put-up list, Note sheet, Application, Deed) &

Also Verification of visa validity etc.

ENGINEER & VISA PROCESSING- Govt. Approved Recruiting Agencies (Maahirah International)

August 2020 –Still Now

DATA ANALYST–Fifo Tech

January 2020 –March 2020

Duties: Report analysis, Data organization, &Resolving errors

ADMIN OFFICER –Priyodelivery Pvt. Ltd

November 2020 – Jun 2022

INTERNSHIP-HUMAN RESOURCE DEVELOPMENT DEPARTMENT

JANATA BANK Ltd. 10-February–2021 To 10-May-2021

Certification

- MS Office Course from Tech Solution BD

Language Proficiency

- Proficiency in Bengali and English (Both written and oral)

Education

Bachelor Of Science (B.Sc.)

| Computer Science & Engineering | 2021 | Northern University Bangladesh |
| CGPA: 3.095 |

Higher Secondary School Certificate (HSC)

| Science | 2015 | Gazir Dargah Foyzabad Fazil (BA) Madrasah | GPA: 5.00 |

Secondary School Certificate (SSC)

| Science | 2013 | Gazir Dargah Foyzabad Fazil (BA) Madrasah | GPA: 5.00 |

Skills

- Proficient user of Microsoft word, Excel, Powerpoint & Outlook, Adobe Photoshop, Illustrator and Autodesk
- Accurate data entry
- Proficiency in English & Japanese Language
- Proficiency in Electrical Work
- Excellent verbal and written communication skills.
- Proficient in problem-solving

Extracurricular Activities

- Debater at Gazirdargah Foyzabad Debating Club
- Member at Computer Club, NUB

Personal Details

- Father's Name : Nozrul Islam
- Mother's Name : Anjuara Begum
- Date of Birth : December 05, 1998
- Gender : Male
- Blood Group : O+
- Height : 5 fit 7 inch
- Weight : 68 Kg
- Marital Status : Single
- Nationality : Bangladeshi
- National Id No : 7807975433
- Passport No : BW0729034
- Present Address : House #274, Road #17, Blok- K, South Banasree, Khilgaon, Dhaka-1229.
- Permanent Address : Vill- Nowapara, P.O- Gazirdargah, P.S- Jhikargacha, Dist- Jashore.
- Current Location : Dhaka

Date : 01/08/2022

Signature