

Mir Tanvir Hossain

12/31/1989



H#18, R#6, Block#J, Bonosree, Dhaka
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OBJECTIVES

I'm working in RAJA metal industries as a Account Manager, before that I was in M.K. Electronics as Asst. Manager (Showroom)

EDUCATION

Bachelor of Business Administration (BBA)

Pass. Year: 2011

Bangladesh Institute Of Science & Technology (National University)

CGPA: 2.79 out of 4

Higher Secondary School Certificate (H.S.C)

Pass. Year: 2007

Ideal Collage, Dhanmondi

CGPA: 3.2 out of 5

Secondary School Certificate (S.S.C)

Pass. Year: 2005

Khilgaon Govt. High School

CGPA: 4.44 out of 5

EXPERIENCE

Account Manager | RAJA metal industries

OCT 2020 - Continue

- ✓ Implemented, developed and tested installation and update of file servers, print servers and application servers in all departments.
- ✓ Analyzed complex project server issues and worked on large enterprise and business-critical applications.
- ✓ Standardized job tasks and trained junior team members on industry best practices.

Asst. Manager | M.K. Electronics

Sep 2016 - Jan 2020

- ✓ Main responsibility will be to research potential companies and contacts using various tools who will be interested in taking our service. Contact potential or existing customers to inform them about service. Keeping regular communication with clients' base & cultivation new prospects.
- ✓ Achieved recognition from senior management for contribution to store success, including managing sales, employees and operations to foster optimal performance.
- ✓ Strengthened merchandising and promotional strategies to drive customer engagement and boost sales.
- ✓ Completed inventory counts to verify stock levels, address discrepancies and forecast future needs.

Sr. Executive | Electra International (SAMSUNG)

Sep 2014 – Aug 2016

- Analyzed past sales data and team performance to develop realistic quarterly sales goals.
- Increased revenue by implementing effective sales strategies in all aspects of sales cycle process from prospecting leads through close.
- Maintained detailed records of sales progress, inventories and marketing success to better align goals with company priorities.

Personal Details:

Father's Name	: Mir Anwar Hossain
Mother's Name	: Parvin Anwar
Date of Birth	: December 31, 1989
Gender	: Male
Marital Status	: Married
Nationality	: Bangladeshi
National Id No.	: 5083539923
Religion	: Islam
Permanent Address	: village -Maghdal, Baghra, Sreenagar, Munshiganj 1557
Current Location	: Dhaka

SKILLS

- ☐ Tally ERP
- ☐ Ms-Word
- ☐ MS-Excel
- ☐ Sales Marketing