

SUJAN MANDAL

Address: Shahida Monjil, Khanka Shorif Road, Kadamtali, Dhaka
Primary Mobile No: 01721038215
Secondary Mobile No :01989895369
Primary Email: sujanmandal0198@gmail.com



Employment History:

Total Year of Experience: 2.4 yrs

1. Service Advisor (0.6 yr)

(September, 2021 - Continuing)

Fahim Auto (Honda Bike)

Jatrabari, Dhaka

Area of Expertise

Automobile Engineering (0.6 yr)

Duties/Responsibilities

1. After Sales Service Honda Bike 2. Customer Complain solve 3. Pre-Delivery Instructions for all Honda bikes 4. Bike technical problem solution 5. Daily report delivery Bangladesh Honda Ltd. 6. Management working place 7. Customer satisfaction report and feedback form fill up 8. Daily report delivery to Company owner. 9. Full-Service centre management 10. Make warranty claim. 10. Explaining the new bike to the customer. 11.Manpower management 12. Spare parts Management

2. Maintenance Engineer (0.7 yr)

(December, 2017 - August, 2018)

Shohagh Motors

Malibagh, Dhaka, Bangladesh

Area of Expertise

Automobile Workshop Management

Duties/Responsibilities

1.Responsible for all SCANIA buses and ensure schedule maintenance. 2.Prepare yearly, half-yearly & monthly maintenance plan including service strategies and follow up the schedule.3. Check and adjust by using SDP3.4. Repair and maintenance of diesel generator and compressor regularly.5. Maintain relation to related departments like store and operation.BR Manpower Management 6. Monitoring all workshop maintenance work.

3. Service Executive (0.9 yr)

(January, 2017 - December, 2017)

Akij Motors

Satrasta, Tejgaon, Dhaka, Bangladesh

Area of Expertise

Automobile Engineering, Automobile Workshop Management

Duties/Responsibilities

1. Manpower Management 2. Maintenance, Trouble Shooting, and Repair of Vehicle 3. Actual spare parts arrange and monitoring all workshop maintenance work. 4. Weekly controls the store & prepare common spare parts list & follow the purchase order 5. To able to lead the team and handle all types of emergency situation. 6. Prepare yearly, half-yearly & monthly maintenance plan including service strategies and follow up the schedule. 7. Prepares working report & submitted to reporting boss. 8. Commercial vehicle and private vehicle problem ensure with problem solution

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pass.Year	Duration
Bachelor of Technology	Mechanical Engineering	Gulzar Institutes of Engineering and technology affiliated to Punjab Technical University,India [Foreign Institute]	CGPA:7.36 out of 10	2021	3year
Diploma in Engineering	power	Barisal Polytechnic Institute	CGPA:3.25 out of 4	2016	4year
SSC	Commerce	Otra High School	CGPA:4.44 out of 5	2012	2year

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Online 10 Course	Steel	TATA Steel	India	INDIA	2021	1 day
Internship	Internship	TATA MOTORS LIMITED	India	Pantanagar, Uttarakhand, India	2021	6 months
Trade Course	AUTO MECHANICS WITH DRIVING	Technical Training Centre Barisal, Bangladesh	Bangladesh	Barisal, Bangladesh	2016	6 months
Industrial Training	Industrial Training	Nitol Niloy Group (TATA Motors)	Bangladesh	Modonpur, Narayanganj, Bangladesh	2016	3 Month

Career and Application Information:

Preferred Job Category : Engineer/Architect, Production/Operation
Preferred District : Anywhere in Bangladesh.

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	High
Hindi	Low	Medium	High

Personal Details :

Father's Name : Shusil Mandal
Mother's Name : Dipika Rani
Date of Birth : September 10, 1995
Gender : Male
Marital Status : Unmarried
Nationality : Bangladeshi
National Id No. : 19950619463000162
Religion : Hinduism
Passport No : BN0464023
Permanent Address : 581, Otra,Wazirpur, Jugirkanda, Uzirpur, Barishal 8222
Current Location : Dhaka
Blood Group : AB+

Signature:

