



Resume of Md. Khaleque Rakibul Haque

418/1, South Manikdee 
Dhaka Cantt, Dhaka-1206 
+8801682077340 
md.himell1@yahoo.com 



Career Objective



Key Skills



Educational Qualification



Working Experience

To pursue a challenging career in leading organization that offers opportunities for utilizing one's skills towards the growth of the organization.

Responsible and honest, Good communication skills, Hardworking, Well temperament and enjoy challenges, Carrying out risk assessments, Able to build a positive report with staff, Setting goals and objectives for individuals and teams.

■ **MBA:**

Major In Accounting & Information Systems.

Jagannath University.

CGPA 3.19 out of 4.00.

Passing Year: 2016.

■ **BBA:**

Major In Accounting & Information Systems.

Jagannath University.

CGPA 3.04 out of 4.00.

Passing Year: 2015.

■ **HSC:**

Adamjee Cantonment College.

GPA: 5.00 Out of 5.00.

Passing Year: 2011.

■ **SSC:**

Adamjee Cantonment Public School.

GPA: 5.00 Out Of 5.00.

Passing Year: 2009.

■ **Ministry of Foreign Affairs (January 1, 2020 – Continuing)**

Media Correspondent & Photographer

Official Media Correspondent & Photographer of Honorable Foreign Minister Mr. Dr. A. K. Abdul Momen, MP.

■ **DOER Services Limited (December 3, 2017 –December 31, 2019)**

Executive (Operations & Business Support)

Operational & Business Support activities of Agrani DOER Banking.

Agrani DOER Banking doing the Agent Baking operation of Agrani Bank Limited.

■ **Trust Bank Limited (June 1, 2016 – August 31, 2016)**

Completed Internship From Trust Bank Limited, Principal Branch.

■ **bdnews24.com (January, 2012 – December, 2016)**

Worked at bdnews24.com as Assistant Photographer JnU Correspondent.



Training

<u>Training Title</u>	<u>Topic</u>	<u>Institute</u>	<u>Country</u>	<u>Location</u>	<u>Year</u>	<u>Duration</u>
The Complete Digital Marketing	SEO, SMM, Email Marketing, Sms Marketing.	bdjobs Training	Bangladesh	BDBL Building Level-19 Karwanbazar	2019	48 Hours
LICT – ITES Foundation Skill.	Soft & IT Skills.	Trained by BCC & Funded by World Bank.	Bangladesh.	Dept. of A.I.S Jagannath University	2016	160 Hours.



Skills



Language:
Bangla & English



Word & Power Point



Excel



Photoshop



Personal Information

Name: Md. Khaleque Rakibul Haque.
Father's Name: Md. Shahidul Haque.
Mother's Name: Hosnaara.
Date of Birth: 16th October, 1994.
Nationality: Bangladeshi [By Birth].
Marital status: Single.
Religion: Islam [Sunni].
Blood Group: B+ [ve].
Height: 5 Feet 4 Inch.
Voter Id No: 4182018616.
Parmanent Address: Village: Baliardi, Post Office: Bajidpur, Thana: Bajidpur, District: Kishoreganj.
Phone Number: +8801682077340.

■ **Md. Kamruzzaman**
Deputy Managing Director.
DOER Services Limited.
Ex-GM of Agrani Bank Limited.
Phone No: +8801844074034

■ **Dr. Md. Ali Noor**
Professor.
Jagannath University.
Department of A.I.S.
Phone No: +8801815006877



Reference

I hereby certify that the above statements are true and correct to the best of my knowledge.

Signature: Md. Khaleque Rakibul Haque. **Date:**