

CURRICULUM VITAE

Md. Nur Islam

**CA-Course
Completed
BBA (Finance)**

Section-10, Block-A,
Avenue-1/28,
Mirpur, Dhaka-1216

CONTACT

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Career Objective

Intend to pursue a career in an organization where there is ample scope to learn, grow and achieve a significant position in the area of accounting, finance, taxes and audit through utilization of my knowledge, skills and experience. In order to achieve organization's goals, I am willing to provide utmost support to the organization with my honesty, hard work and capability.

Professional Qualification

Article ship details:

CA (Chartered Accountants) – Course Complete on 06.09.19

Professional Stage – Certificate Level

The Institute of Chartered Accountants of Bangladesh (ICAB)

Registration No. – 27477/16

Article Period: 07.09.16 to 06.09.19

Firm details:

M M Rahman & Co., Chartered Accountants, A member firm of Russell Bedford International.

Address of the Firm:

Padma Life Tower, Level – 10, 115 Kazi Nazrul Islam Avenue, Bangla Motor, Dhaka- 1000

Trainee Auditor:

I have completed my article period as a trainee auditor at M M Rahman & Co., Chartered Accountants, a member firm of Russell Bedford International from 07.09.16 to till date. During the period I was assigned here related to external audit, internal audit, accounting services, VAT-Tax & others different assurance services.

The client's lists of my major assignments during my article period are enumerated on **[Annexure #01]**.

**Professional
experience at a
glance**

Area of work experiences:

- ✓ Perform external audit procedure of different multinational & local business house as per BSA, BFRS, Companies Act, BSEC rules & others compliances;
- ✓ Prepare & design proper books of accounts & financial statements according to IAS, IFRS & others reporting standards;
- ✓ Performing special assignment related to capital raise like IPO process, right share issue of different public limited organization;
- ✓ Planning & formulating proper internal control procedure & works as an active member of internal audit services;
- ✓ Prepare management report related to internal control and compliances;
- ✓ Works on VAT, Tax & Personal Income Tax return procedure in different capacity;

**Academic
Record**

Name of exam	Department / Group	University/ College/ School	CGPA/GPA	Year
BBA	Finance & Banking	International Islamic University Chittagong	3.23 out of 4.00	September, 2015
HSC	Business Study	Sreenagor Govt. College	3.5 out of 5.00	July, 2010
SSC	Business Study	Sir J. C. Bose Institutions and College	4.50 out of 5.00	June, 2008

**Computer
Literacy**

Operating System: Windows XP, 2000, 2007 & 8, 2010

Application Software: MS Office (Word, Excel , PowerPoint)

Accounting Software: TALLY ERP9

Internet : Internet Browsing, Good command in E-mail Correspondence etc.

**Language
Proficiency**

Bengali: Fluent in Writing, Reading & Speaking

English: Medium in Writing, Reading & Speaking

**Personal
Information**

Father's name : Md. Miaj Uddin
Mother's name : Noor Jahan Begum
Date of birth : November 12, 1992
Permanent Address : Village- Maij Para, Post Office- Maij Para,
Thana- Sreenagor, District- Munshigonj
Nationality : Bangladeshi
NID No. : 19925918467000121
Marital Status : Single
Religion : Islam
Blood Group : B+

Reference

Mr. Md. Rafiqul Islam Khan FCA

Partner,
M M Rahman & Co.
Chartered Accountants.
Padma Life Tower, Level – 10,
115 Kazi Nazrul Islam Avenue,
Bangla Motor, Dhaka- 1000
Cell No: 01819-239298
Tel-02-48311027, 02-48311029

Mr. Mohammed Forkan Uddin FCA

Partner,
M M Rahman & Co.
Chartered Accountants.
Padma Life Tower, Level – 10,
115 Kazi Nazrul Islam Avenue,
Bangla Motor, Dhaka- 1000
Cell No: 01719 043866
Tel-02-48311027, 02-48311029

Confirmation

I hereby declare that all information given herewith is accurate and up-to-date to the best of my knowledge.



Md. Nur Islam

PRACTICAL EXPERIENCE WITH ORGANIZATIONS IN BANGLADESH

SL.	Nature of work / experience	Name of Institutions	Category of Organization
01	Accounting service	Pandora Sweaters Ltd.	Garments
		Paddocks Jeans Limited	Garments
		Cherry Intimate Suppliers	Garments
		IPE Technologies Ltd.	Trading
02	External audit	Navana Real Estate Ltd.	Real estate
		Central Women's University	University
		OGSB (Training Center)	Hospital
		Fareast Islamic Securities	Brochure House
		Pandora Fashion Ltd.	Garments
		Sankalpa Trust	NGO
		JRDM	NGO
		Bangladesh Eye Hospital	Hospital
		Lazim Apparels Ltd	Inventory
		INCTL	Inventory
03	Management Audit	Vitti Sthapati Brindo Ltd.	Architectural Organization
		Nahid Group	Trading & Manufacturing