

# Curriculum vitae

## Arif Uddin Chowdhury

### Mailing Address

House No- 300/B, Shamsu Mansion, Sholakbahar,  
Panchlaish, Chittagong.

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### CAREER OBJECTIVE

To obtain a creative and challenging position in an organization that gives me an opportunity for self-improvement and leadership, while contributing to the symbolic growth of the organization with my innovative and logical skills.

### DETAILS OF EDUCATIONAL BACKGROUND

|  |   |   |
|--|---|---|
| <b>Masters of Business Administration (MBA)</b>  | From :<br>Subject:<br>Result :<br>Session :               | International Islamic University Chittagong<br>MBA in Human Resource Management<br>CGPA 3.01 (Out of Scale 4.00)<br>2017-2018 |
| <b>Bachelor of Business Administration (BBA)</b> | From :<br>Subject:<br>Session:<br>Result :                | Southern University Bangladesh<br>BBA in Hospitality and Tourism Management<br>2013-2016<br>CGPA 2.79 (Out of Scale 4.00)     |
| <b>Higher Secondary Certificate</b>              | From :<br>Board :<br>Passing Year:<br>Group :<br>Result : | Omar gani M.E.S College<br>Chittagong<br>2012<br>Business Studies<br>GPA-3.70 (Out of Scale 5.00)                             |
| <b>Secondary School Certificate</b>              | From :<br>Board :<br>Passing Year:<br>Group :<br>Result : | Pomra Shahid Zianagar High School<br>Chittagong<br>2010<br>Business Studies<br>GPA-4.06 (Out of Scale 5.00)                   |

### TRAINING AND DEVELOPMENT

| Training Title    | Organization  | Location                         | Duration                        |
|-------------------|---|----------------------------------|---------------------------------|
| Office Management | National youth development compute training academy | Chittagong                       | 01 June 2016 to 1 December 2016 |
| Internship        | Bank Asia limited                                   | Bahaddarhat Branch<br>Chittagong | 16 march 2019 to 15 may 2019    |

### COMPUTER COMPETENCY

|  |  |
|--|--|
| <b>1. Office/Application</b> <ul style="list-style-type: none"><li>Microsoft Word</li><li>Microsoft PowerPoint</li><li>Microsoft Excel</li></ul> <b>3. E-mail, Internet browsing</b> | <ul style="list-style-type: none"><li>MS Excel (Formula functions, Pivot tables, Formatting)</li><li>MS Word (Formatting &amp; Page Setup &amp; Editing, Using Smart Art &amp; Text boxes.</li><li>MS PowerPoint (Custom Slides and, Animation).</li></ul> |
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## EXPERIENCE

| Designation                   | Organization  | Location   | Duration                         |
|-------------------------------|---|------------|----------------------------------|
| Executive Marketing and Sales | AFC Health Fortis Heart Institute   | Chittagong | 1 August 2017 to 3 December 2018 |
| Duties/Responsibilities       | Represented about hospital facilities and organized different kinds of program free medical camp, continuing medical education program, hospital facility tour etc. and visit doctor chamber promote hospital facilities. |            |                                  |

## LANGUAGE PROFICIENCY

| Language | Reading   | Writing   | Speaking  | Listening |
|----------|-----------|-----------|-----------|-----------|
| Bengali  | Excellent | Excellent | Excellent | Excellent |
| English  | Excellent | Excellent | Good      | Good      |

## PERSONAL INFORMATION

- **Father's name** : Aslam Uddin Chowdhury
- **Mother's name** : Shimul Akter
- **Date of Birth** : 4<sup>th</sup> August, 1994
- **Marital status** : Single
- **Sex** : Male
- **National ID** : 19941517060000059
- **Nationality** : Bangladeshi
- **Height** : 5'-8"
- **Religion** : Islam
- **Permanent Address** : C/O- Haji Bari, Village- Haji Para  
P.O- Pomra 4360, P.S- Rangunia, District- Chittagong

## REFERENCE (S)

### Md. Jonaed Kobir

Associate Professor  
International Islamic University Chittagong  
Mobile No: 01716219642  
Email: mjk\_iuc@yahoo.com  
Relation : Academic

### Md. Aticul Alam

Engineer  
Eastern Refinery Ltd.  
Cell : 01843780784  
Email : aticool.shifat@gmail.com  
Relation : Relative

## DECLARATION

Hope you will evaluate my above information & give me the chance to comments my carrier as a Responsible team member in your organization.

## SIGNATURE



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Arif Uddin Chowdhury