



Huzzatul Islam

01711092481

huzzatulislam@outlook.com

linkedin.com/in/huzzatul

H-64,R-6,Block-A,Mirpur 12,Dhaka-1216



Seeking a position in an organization where strong personal drive, high productivity, developed interpersonal & communication skills regarded as an asset. After acquiring necessary skills and expertise, desire to move into a leading position as well, thus wanted to join the team which is creative, initiator type & caring the sustainability.



Master in Human Resource Development & Industrial Relations (MHRDIR)

Department: Public Administration

Jahangirnagar University (JU)

Passing year: Spring 2018



Bachelor of Business Administration (BBA)

Major : Human Resource Management

School of Business & Economics

United International University (UIU)

Passing year: Fall 2016



Senior Executive – Human Resources

Tenure: October 2019- Till now

Company: Le REVE

1. Mainly, Working as HR business partner for nationwide seventeen retail outlet of Le REVE
2. Solving all HR functional issues of Le REVE head office & Production Facility as well.
3. Assist HOD in Manpower planning and recruitment process
4. Liaison with different government official (like, DIFE, BSTI, FSCD etc) to acquire compliance standard.
5. Prepare monthly compensation for employees of head office, factory & outlet.
6. Design, prepare and implement training calendar for the sales force
7. Handling complaint and grievance mechanism
8. Conduct different employee engagement & organizational development programs.



Corporate Responsibility Coordinator (HR Compliance)

Tenure: April 2019 – Till October 2019

Company: ICA Group (Sweden)

Unit: ICA Global Sourcing Ltd.



Officer | Human Resources & Compliance

Tenure: January 2017 – March 2019

Company: Sharmin Group

Unit: Ilmeeyat Apparels Ltd, Bhaluka, Mymensingh.

Have other couple of years of contractual & part time working experiences in top Mobile Telecommunications companies.



Course & Training



Diploma In Human Resources (HR)
Alison online learning , Ireland
Year: 2019



Social Compliance (Training)
Small & Cottage Industries Training Institute, Ministry of Industries
Year: 2019



Basic Fire Fighting, Rescue & First Aid Training
Bangladesh Fire Service & Civil Defence
Year: 2018

Languages:

Bengali - native speaker English – fluent

Computer Skills:

Microsoft word, PowerPoint, Internet, Basic Microsoft excel & access,
Quick learner of any business application.

1Dr. K.M Alamgir Kabir (Masum)

Project Manager
The World Bank
Email: kabirmasum@gmail.com

About referrer : Veteran in the professional field of Human Resources. Has more than 20 years of experiences in different reputed companies. Arguably he is the first Phd holder in labour relations in Bangladesh.

Relation : Previous reporting supervisor. Worked directly under his supervision.

Full name (as per certificate)	MD.HUZZATUL ISLAM
Family or Nick Name	Sohel
Father's Name	Md.Sirajul Islam
Mother's Name	Most.Jakia Sultana
Date of Birth	Jul 31, 1992
Marital Status	Single
Religion	Islam
Nationality	Bangladeshi
Contact	+88 01711092481
National ID	19922694811000612 & 8699207398
Permanent address	District & Police station: Pirojpur Post office & Village: Jujkhola
Present address	Mirpur Section 12, Block A , Road 06 , House no 64