

Khandker Mushfiquzzaman Arefin

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Career Objective:

To become an effective and hard working person in a legal site of Banking activities and acquiring a top position in the department where I could use my skills for the betterment of the organization.

Experience:

- From 2017-2019.
- Position: Legal Consultant (Documentation)
- From 2019-Present
- Position: Corporate Division (Corporate-In-Charge)

- **Total 05 (Five) Years of working Experience**
- Name of Law Firm "CALL FOR JUSTICE"
Suit No. 401, Mahi-Hasan
Tower, Malibagh Mor,
Malibagh, Dhaka.

Job Responsibilities:

- *Property vetting of land documents.*
- *Drafting of Deed of Mortgage & Deed of Power of Attorney,*
- *To assist in the monitoring and smooth operation for corporate governance system.*
- *To prepare, review and manage the agreements.*
- *Legal research based on various Legal and/or Business issues.*
- *Drafting work for Intellectual Property and/or Trademark infringement.*
- *Drafting documents of RJSC.*
- *Dealing with Various Business firm*
- *Company registration.*
- *Drafting of Deed of Term Loan Agreement, Indemnity Bond.*
- *Drafting of Deed of Redemption & Deed of Power Cancellation,*
- *Various Kinds of Contract, Tri-Party Agreement, Quadi Party Agreement.*
- *Dealings with Banking related legal issues.*
- *Liaison with various Govt. And Non Govt. Organization such as RAJUK, AC (Land) office, Tahsil/*

Union Land Office, Sub-Registry Office, L.A Section, DLR office, Settlement office & ADC (Revenue) office, Registration Office Department .

- *Sound Knowledge on NI Act, Artho Rin Adalat, Dudok cases etc.*
- *Proper Maintaining all files and documentation with confidentiality.*
- *Take initiative & legal action according to the management decision.*
- *Any other job as assigned in time to time by authority.*

Educational background:

Exam Title	Major	Department/Inst itute	University/Board	Passing Year	Result
LL.M	Int. laws and Jurisprudence	Dept. of Law	Jagannath University	2017	2.83 out of 4
LL.B (Hons')	Jurisprudence	Dept. of Law	Stamford University Bangladesh	2016	3.40 out of 4
H.S.C	Business studies	Govt. Ashek Mahmud College, Jamalpur	Dhaka	2011	3.80 out of 5
S.S.C	Business studies	Islampur Nakjahan Pilot High School	Dhaka	2009	4.25 out of 5

Key Skills:

- Good command over legal concept.
- Excellent knowledge of growth aspects.
- Good negotiation skills.

Extracurricular activities:

- Winner of the debt competition at Inter-University Competition in 2015.

Personal details:

Khandker Mushfiquzzaman Arefin

Father Name: Md Moniruzzaman Khandker.

Date of Birth-5.11.1992

Present Address:

Flat No. A, Holding No. 69, Banasree-Khilgaon Link Road,
Pllice station: Khilgaon, Dhaka South City Corporation,
Dhaka.

Permanent Address:

Vill: Chorgaukura (Dhormokura Bazar),

Post+P.S+Up: Islampur,

Dist: Jamalpur.

References:

1. Abul Kalam Azad
LL.B (Hon's) LL.M (University of Chittagong)
Law Officer, IDLC Finance Limited.
Mobile: +88 01917766309.
2. Adv. Md. Altab Hossain
LL.B (Hon's) LL.M (University of Chittagong)
Senior Officer, (Law) Sonali Bank Limited.
Mobile: +88 01749113504.