

## MD. ARIFUR RAHMAN

Aslam Mijir Bari,  
Indrapur,  
Keramotgonj-3704,  
Lakshmipur.  
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### CAREER OBJECTIVE:

Intend to build a career at leading corporate of high-tech environment with committed & dedicated people, which will help me to explore myself and realized my potential. Willing to work as a key player in a challenging & creative environment .

### SPECIAL QUALIFICATION:

- Excellent oral and written communication skills
- Efficient in time management
- Self motivated and dynamic
- Adaptability and flexibility
- Quick learner
- Bilingual abilities in English

### EDUCATIONAL QUALIFICATION:

| Exam Title | Concentration/Major | Institute                          | CGPA     | Pas. Year | Duration (Years) |
|------------|---------------------|------------------------------------|----------|-----------|------------------|
| M.B.A      | Accounting          | Port City International University | Appeared | 2019      | 01               |
| B.B.A      | Accounting          | BGC Trust University Bangladesh    | 2.69     | 2018      | 04               |
| H.S.C      | Business Studies    | Kofil uddin Degree College         | 2.90     | 2012      | 02               |
| S.S.C      | Business Studies    | Protapgonj High School             | 4.13     | 2010      | 10               |

### CAREER AND APPLICATION INFORMATION :

|                              |   |
|------------------------------|---|
| Looking For                  | : Mid level Job   |
| Available For                | : Job   |
| Expected Salary              | : Negotiable  |
| Preferred Job Category       | : Financial Originisation/marketing & Sales/Customer Support/ Garments Industries |
| Preferred District           | : Any Where   |
| Preferred Organization Types | : Financial Originisation/marketing & Sales/Customer Support/ Garments Industries |

### SPECIALIZATION:

| Fields Of Specialization  | Description  |
|---|--|
| Accounting Data Entry<br>Administrative Executive<br>Program Management | Highly Interested in Financial Originisation/marketing & Sales/Customer Support/ Garments Industries |

### COMPUTER LITERACY:

| Course Title                | Institute                  | Result | Location   | Duration |
|-----------------------------|----------------------------|--------|------------|----------|
| Basics Of Office Management | Multimedia Training Center | A (+)  | Lakshmipur | 3 Months |

#### MY INTEREST:

- ❖ Reading Books.
- ❖ Interest on Helping Others.
- ❖ Working in the Challenging Environment.

#### LANGUAGE PROFICIENCY :

| Language | Reading | Writing | Speaking |
|----------|---------|---------|----------|
| Bengali  | High    | High    | High     |
| English  | High    | High    | Medium   |
| Hindi    | Low     | Low     | Medium   |

#### PERSONAL PROFILE:

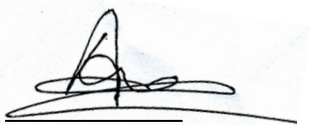
Name : **Md. Arifur Rahman**  
 Father's Name : Md. Mostafa Chowdhury  
 Mother's Name : Ferdousi Akther  
 Date of Birth : 1<sup>st</sup> January 1994  
 Nationality : Bangladeshi (By Birth)  
 Religion : Islam  
 Gender : Male  
 Marital Status : Single  
 Height : 5'-6"  
 Blood Group : A(+)

#### PERMANENT ADDRESS:

Vill. : Indrapur  
 P.O. : Keramatgonj-3704.  
 P.S. : Sadar  
 Dist. : Lakshmipur

#### DECLARATION:

I declare that, all the information included here are true my knowledge. If required and where applicable this document can be supported by appropriate authentic certificate.



Signature

Date: