

Curriculum Vitae of Md. Khusro Azaz Amin

Contact Address:

Md. Khusro Azaz Amin

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Carrer Objective:

To obtain a challenging position in a high quality environment where my resourceful experience and academic skills will add value to organizational operations.

Academic Qualification:

DEGREE	INSTITUTION	GPA/CGPA	PASSING YEAR
BSc at Petroleum & Mining Engineering	Military Institute of Science & Technology (MIST)	2.85 Out of 4.00	2021
HSC	RAJSHAHI CADET COLLEGE	5.00 out of 5.00	2016
SSC	RAJSHAHI CADET COLLEGE	5.00 out of 5.00	2014

Skills & Ability:

- » Advanced Microsoft Office skills
- » Good Knowledge in MIS
- » Good analytical and problem solving skill
- » Basic Knowledge about C
- » Oratory Skills- Bangla (Native), English (Fluent).
- » Planning & Executing any program effectively
- » Motivating an individual or group of People
- » Data analysis , Forecasting & Proven knowledge of inventory management

Training Experiences:

- **Industrial Training at Petromax Limited, Mongla:** Gained advanced knowledge on LPG carousel system for domestic cylinders, Chain conveyors and roller conveyor, Evacuation Unit, High accuracy filling machine, Mechanical Scales, Sealing machine, Cylinder inline washing and drying units etc.
- **Intern at Petro Bangla (Bangladesh Oil, Gas & Mineral Corporation):** Worked as intern at Reservoir & Data Management Division in Petro Bangla and gained advanced knowledge on Reservoir Properties of Sundalpur Gas Field.
- **Industrial Training at Bapex & Titas:** Visited Bapex and Titas gas field and watched the process plant of Titas gas field and gained knowledge on different mechanisms of the field

Professional Experience:

➤ *Assistant Engineer, Needs Engineers & Development Ltd.*

- Developed, implemented, and reviewed operational policies and procedures carried on in an appropriate, cost-effective way of Gas Lighter.
- Managed budgets, forecasts, planning, marketing and used them to improve profitability of Gas Lighter
- Worked with the management to determine values and mission, and planed for short and long-term goals.
- Assisted to develop & implement SOP for the smooth operation of the factory & also helped to provide necessary data for Raw materials planning.

➤ *Executive Engineer, Universal Group*

- Monitored and collected data on recent operations, including scheduling, sourcing, warehousing, production, and delivery
- Analysed data to determine areas for performance improvement
- Communicated with other departments within the organization to identify efficiency issues, develop solutions, and implement changes
- Managed all technical aspects of operations of the LPG Auto Gas station, including LPG reticulation system.

Extra-Curricular Activities:

- **Champion-** 400m sprint (2012,2013,2015, 2016), 4*100m relay race (2013,2015), 100m breaststroke swimming (2013,2015) & **Runner up** – Bangla solo acting Competition (2015) in Inter House level at Rajshahi Cadet College.
- **Captain** of Department Football & Cricket team at Inter department level in Military Institute of Science & Technology.
- Member of the **Champion Team** in Inter House Football Competition, (2017,2019)

Reference:

Dr. AKM Badrul Alam

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