

HARRYSON AYON SARKER

Address: 10/A Snepara Parbota, Mirpur-10, Dhaka-1216
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Career Objective:

To explore the challenges and opportunities of real business environment and to work alone and with other to achieve personal as well as organization goal with commitment, where my Educational Qualification & Experiences Match.

Special Qualification:

- I have Good Communication skills with Banker, team-member and other employees.
- I have a strong working ethic and teamwork skills and a positive attitude.

Employment History:

Total Year of Experience : 1 Year(s)

1. Commercial Officer (February 10, 2019 - Continuing)

Jeans Manufacturing Company Limited.

Company Location: 13-14 Zoo Road, Mollik Tower, Mirpur-1, Dhaka-1216.

Department: Commercial and Logistic

Duties/Responsibilities:

All kind of back-to-back LC opening, TT opening, Cash incentive processing and claim.

Maintain All kind of import oriented relationship with Bank and C&F agents

Handle all kind of import related documents.

Maintain Export-Import Balance sheet.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pass. Year	Duration
Master of Business Administration	Finance	Bangladesh University of Business and Technology		Appeared	2year
Bachelor of Business Administration	Finance	Notre Dame University Bangladesh	3.13	2019	4 years
Higher Secondary School Certificate	Business Studies	Dhaka Commerce College	GPA:4.80 out of 5	2014	-
Secondary School Certificate	Business Studies	Fulbaria Pilot High School	GPA:4.63 out of 5	2012	-

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
English Language Course	Spoken	College of Christian Theology Bangladesh	Bangladesh	Radio Colony, Savar, Bangladesh	2012	3 Months

Career and Application Information:

Looking For : Entry level job
Available For : Full Time
Preferred Job Category : Finance, Accounting and Commercial sector.
Preferred District : Dhaka

Specialization:

Fields of Specialization	Description
<ul style="list-style-type: none">Computer Skill	Operating system: All kind of windows operating system. Application package: Microsoft Office, Note pad++. Internet: Internet & Email service expertly and strong knowledge about networking. Extra : HTML5 & CSS3, JavaScript, Presentation-Making etc.

Language Proficiency:

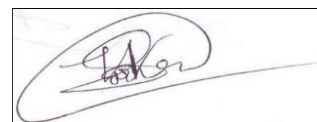
Language	Reading	Writing	Speaking
Bengali	High	High	Medium
English	High	High	High

Personal Details :

Father's Name : Sarker Philip
Mother's Name : Snehalata Adhikari
Date of Birth : May 3, 1997
Gender : Male
Marital Status : Unmarried
Nationality : Bangladeshi
National Id No. : 4202284966
Religion : Christianity
Permanent Address : Village: & P.O: Chadshi P.S: Gournadi Dist: Barisal
Current Location : 10/A Snepara Parbota, Mirpur-10, Dhaka-1216

Reference:

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Dr. Parimal Chandra Datta	Steve Dane Halder
Organization	: Notre Dame University Bangladesh	Jeans Mfg. Co. Ltd. & Carlos Leather Fashion Ltd
Designation	: Chairperson of Business Administration Department	Head of Import & Export, Commercial Department
Address	: 2 Arambag, Motijheel, GPO Box - 7, DHAKA-1000, BANGLADESH	13-14, zoo Road, Mollik Tower, Mirpur-1, Dhaka-1216
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E-Mail	: pcdatta@ndub.edu.bd	dane@jeansbd.com
Relation	: Academic	Professional



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