

Curriculum vitae

Md. Istiyak Faheem
BGB Officers quarter, Kohilika Building – B-2,
Nowbgonj Section (Hatirghat), Lalbagh, Dhaka –
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Career Objective

To serve as a technical for the development of the company. Willing to build up career in a challenging position and to prove myself as a quick learner and highly energetic person to face any challenge in the field where the contribution will be acknowledged, if would be given an opportunity.

Job Experience

M. I. Cement Factory Ltd.

Factory Type: Cement Company



Post: Assistant Engineer (Operation & Maintenance - VRM) – Shift-in-Charge

Duration: 26/07/2017 to 30/04/2020.

Job responsibilities:

- Ensure smooth production with qualified product to meet the target.
- Monitor the production process, parameters, checklist, materials & surroundings.
- Maintain quality control standards.
- Distribute section work as per schedule.
- Prepare report on daily production and submit to the Senior.
- Observe, receive, and obtain information from all relevant sources.
- Identify the problems and fix the problem with the right solution.
- Maintain good housekeeping and updating paper works.
- Maintains safe and clean work environment by educating and directing personals on the use of all control points, equipment and resources.
- Manage the shift and supervise employees.
- Handover the shift in proper manner.
- Keep records of employee attendance & hours worked.
- Attend Departmental or General Meetings and Training.
- Plant operation and optimization the process parameters.
- Maintain the log book for different parameters and write down accordingly.
- Prepare daily production report along with raw materials consumption and also finish product stock.

Clutch Motors

Factory Type: AC Bus body building Company

Post: Assistant Engineer (sales & service)

Duration: Starting at 02/01/2017 to 30/3/2017



Job responsibilities:

- Monitoring production.
- Solve all types problem of bus body.
- Maintenance bus spare parts.
- Sale spares parts to the customers.

Computer Skill

- ☐ **AutoCAD 2010 (2D & 3D).**
 - 2D Machine Layout
- ☐ **Solid work 2007**
- ☐ Platforms: Windows 7,8,Vista, Windows XP ,Windows 2000,
- ☐ Expert in Internet Browsing
- ☐ Microsoft office word 2007 & Other Version
- ☐ Microsoft Excel 2007
- ☐ Microsoft PowerPoint 2007
- ☐ Hardware and TroubleShooting.
- ☐ Networking, Browsing, E-mail

Training Course

Industrial Corrosion & Corrosion Control from - TICI (Training Institute for chemical Industries).

- Introduction to industrial corrosion.
- Classification of corrosion.
- Factors influencing corrosion.
- Corrosion of pipelines in soil.
- Protection against corrosion.
- Corrosion prevention.
- Principles Application of cathodic and anodic protection

Industrial training

External Industrial Attachment:-

Bangladesh Industrial Technical Assistance [BITAC], Dhaka, Specially Welding, Lathe, Milling, foundry, Grinding, CNC Lathe/milling, Heat Treatment , Automobile, Plastic and other some shop.

Academic Qualification

✓ **B.Sc. in Mechanical Engineering**

The Institute of Engineers Bangladesh

Passing year: 2016

The Associate Member of the Institution of Engineers (AMIE)

CGPA: **2.58** (out of 4.00)

Membership no – A-18213

✓ **Diploma in Mechanical Engineering**

Dhaka Polytechnic Institute, Dhaka

Passing year: 2012

CGPA: **3.14** (out of 4.00).

✓ **Secondary School Certificate (SSC)**

Birshrestha Munshi Abdur Rouf Rifles College

Passing Year: 2007

GPA Obtained: **4.50** (out of 5.00)

Personal Information

Father's Name:	Md. Abul Hashem (Assistant Director, BGB)
Mother's Name:	Fatema Begum
Permanent Address:	Vill: Dholigournagar, Post Office: Mongalshikder Bazar, Police Station: Lalmohon, District: Bhola.
Date of Birth:	31-10-1992
Religion:	Islam
National ID	19922692822000284

Language Skill

- **English:** Proficient both in listening, writing and speaking
- **Bengali:** Native

Reference

Engr Muhammad I. Rakib
M.Eng.Sc. (Malaysia), B.Sc. (BUET)
Research fellow
The University of Newcastle
Callaghan, Newcastle
New South Wales
Australia

Keshor Debnath
Assistant General Manager
(AGM)
Crown Cement Group
Mobile: 01730709096

I hereby declare that all information provided above belong to me and are true.

Faheem

(Md. Istiyak Faheem)