

KAMRAN RIZVE



Mailing Address:

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Career Objective:

Building up a challenging and rewarding career in an organization that provides structured career advancement within the extent of competitive and dynamic environment and face challenging opportunities with sincerity, punctuality, commitment, self-competency and hard working.

Educational Attainment:

<i>Name of Examination</i>	<i>Board/University</i>	<i>Subject/ Group</i>	<i>Year of Passing</i>	<i>GPA/ CGPA</i>
S.S.C	Barisal Technical School and College (vocational)	Science	2009	3.77
Diploma Engineering In	Ahsanullah Institute of Science and Technology Dhaka	Computer Technology	4th Years	2.80
B.Sc in CSE	FAREAST INTERNATIONAL UNIVERSITY (FIU)	Computer Science & Engineering	Final year	appeared
News Presentation	JobsA1.com	News Presenter	2Month	Successfully Complete

Computer skill

Operating system : Windows Me, Windows2000, Windows
XP Package : Microsoft Office, Networking, Oracle
Conversant in using E-mail, Internet etc.

Language proficiency

English : Good command over writing and speaking.

Bangla : Excellent command over writing and speaking.

Career History

Sep-2019 to Still now
Sr. Executive – Business Development
Smart Technology LTD

***Job Description:** Corporate Clint Service and Procurement or local purchase section service.

Jan 01-2019 to Sep-2019
Business Development Department, Customer Relationship Officer.
Richman Informatics

***Job Description:** Clint Service, Govt. Project Follow-up, Product Information and Network and Surveillance Problem Solution, and Solution Service Support,

Feb 01-2018 to Dec 31-2018
Executive Officer
MASHNOONS COMPUTER LTD

***Job Description:** Stock inventory and Purchase.

May 02-2017 to Feb -2018
Tetra soft LTD (internet ISP provider)

***Job Description:** Our Responsibility NOC department support, Server room Checkout. Over all bandwidth checkout.

June 01-2013 to April 30-2016
Cell phone Q.C & Customer Support / Public relation department

WALTON GROUP (R.B Group)

***Job Description:** Our Responsibility Customer Care/Call center (inbound-outbound, product information responsibilities) and Seals

Nov 20- 2010 to May30-2013
Customer Care Officer and Coordinator (public Relation Department)

STAR CINEPLEX (show motion Pvt. Ltd)

***Job Description:** Our Responsibility in Customer support in our Guest, VIP program and other Program Arrange and Team management.

Feb 15-2008 to Sep 20-2009
Customer Care and Seals

Acer Laptop and Computer Main Showroom

***Job Description:** Our Responsibility Customer Problem Support and Other Customer IT product Problem solved out

Capabilities

- ❑ Target oriented hard-working ability. Like to take and face challenge
- ❑ Able to travel anywhere for collecting various type of data
- ❑ Analytical skill on the data processing

Specialty

- ❑ Self-confidence, hard endeavorer.
- ❑ Communicative, friendly and open minded
- ❑ Patient, courageous, enthusiastic and punctual
- ❑ Ability to manage things and works with groups
- ❑ Innovative and adoptive to new tools & techniques.
- ❑ Have the frond of making group coherence.
- ❑ Ability to make ease hard problems.
- ❑ Leading ability to group.
- ❑ Have the capability to get-rid-of crisis management.

Personal interest

Reading literary composition, travelling, PC games, nurturing relationship with people, listening music.

Personal facts

Father's Name	: Late A.K.M Akteruzzaman
Mother's Name	: Hasina Akter Bina
Date of Birth	: July 17, 1992
Nationality	: Bangladeshi
Religion	: Islam (Sunni)
Height	: 5 feet 3 inches
Blood Group	: B+
National ID card	: 6417635635

Declaration

I, hereunto declare that the statements and the information stated in this “Curriculum Vitae” are true and correct to the best of my knowledge and belief.

A handwritten signature in black ink, featuring a large, stylized initial 'A' or 'E' followed by a cursive name.

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Signature