

# TUSHER DAS



## Contact

### Address:

48/G/4 (4<sup>th</sup> Floor),  
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## Personal Information

<b>Father's Name</b>	:	Dulal Das
<b>Mother's Name</b>	:	Anu Das
<b>Date of Birth</b>	:	June 29, 1990
<b>Place of Birth</b>	:	Narsingdi
<b>Nationality</b>	:	Bangladeshi
<b>NID No.</b>	:	9121690623
<b>Gender</b>	:	Male
<b>Blood Group</b>	:	"O+"
<b>Religion</b>	:	Hinduism
<b>Marital Status</b>	:	Unmarried
<b>Permanent Address</b>	:	Noyapara, Hazipur Union, Narsingdi-1600

## Career Summary

Accomplished executive with a proven ability in Internal Audit, Data Analysis & Reporting, Team Leadership, Customer Relationship Management, Negotiation with Stakeholders, Conducting Training, and Market Research that support business and financial objectives.

## Skills

- Internal Audit
- Data Analysis
- Team Leadership
- Customer Support
- Analytical Ability
- Strong Decision Maker
- Complex Problem Solver
- Service-Focused
- Team Player
- Advance MS Office

## Experience

**Sr. Executive, Audit** – Jan 01, 2018 to Nov 04, 2018

**Dipon Infrastructure Services Limited (A Concern of Dipon Group)**

### Key Job Responsibilities:

Carrying out L/C opening and L/C amendment formalities; Negotiation with bank's for better exchange rate for L/C payment; Reconciliation with bank's for L/C payments; Auditing C&F bills and payments status; Company's import related data analysis and generating reports as per Management requirements; Synchronizing official task, related to BIDA, CCI&E, RJSC, VAT Office etc.

**Sr. Executive, Audit** – Jan 01, 2016 to Dec 31, 2017

**Dipon Consultancy Services Limited (A Concern of Dipon Group)**

### Key Job Responsibilities:

Auditing all financial transactions of Prime Cash agent banking service; Monitoring and auditing service affiliated bank accounts, customer card balance, agent wallet balance; Identification and resolution of fraudulent transactions and system fault; Identification and resolution of service-related dispute transactions; Reconciliation with ADC Division of Prime Bank Limited (PBL), agents and others affiliated merchants; Supervising and controlling customer support team; Service-related data analysis and generating reports as per Management requirements; Coordination with R&D team for developing and implementing new features in system application; Coordinating with ADC Division for standard operational procedure as per guidelines of Bangladesh Bank.

## Training

### Digital Marketing

**Institute:** BASIS Institute of Technology Management (BITM)

**Training Duration:** 30 Days

**Training Year:** 2019 (Continuing)

### Basic Principles of VAT

**Institute:** NBR eLearning

**Training Duration:** 07 Days

**Training Year:** 2019

### VAT Registration and Turnover Tax Enrollment

**Institute:** NBR eLearning

**Training Duration:** 07 Days

**Training Year:** 2019

### Fundamentals of VAT Act, 1991 and VAT and Supplementary Tax Act, 2012

**Institute:** NBR eLearning

**Training Duration:** 07 Days

**Training Year:** 2019

### Bangladesh Labour Act, 2006 & Bangladesh Labour Rules, 2015

**Institute:** Advocates Alliance Associates

**Training Duration:** 02 Days

**Training Year:** 2018

## References

### Reference-01

**Muhammed Shafquat Matin**

**Director, Dipon Group**

**Address:** Rangs FC Enclave (Level-3, 4, 10 & 11), Plot-6/A, Road-32, Gulshan Avenue, Dhaka-1212.

**Contact:** +88 01673 223344

**E-mail:** [shafquat@dipon.com.bd](mailto:shafquat@dipon.com.bd)

### Reference-02

**Anjan Kumar Das**

**Assistant Manager, MIS  
Square Toiletries Ltd.**

**Address:** Rupayan Centre (12<sup>th</sup> Floor)  
72, Mohakhali C/A, Dhaka-1212.

**Contact:** +88 01730 328844

**E-mail:** [akdas@squaregroup.com](mailto:akdas@squaregroup.com)

**Executive, Operations** – Jan 01, 2014 to Dec 31, 2015

**Dipon Consultancy Services Limited (A Concern of Dipon Group)**

### Key Job Responsibilities:

Supervising and controlling customer support team of Prime Cash agent banking service; Supervise data entry team of customer's KYC; Conducting training for agents; Monitoring agent's service point activities; Coordination with R&D team for developing and implementing new feature in service; Coordinating with ADC Division for standard operational procedure as per guidelines of Bangladesh Bank.

**Jr. Executive, Marketing** – Sept 25, 2011 to Dec 31, 2013

**DG Infotech Limited (A Concern of Dipon Group)**

### Key Job Responsibilities:

Market visit and conducting survey for Prime Cash agent banking; Selecting suitable location for service point and recruiting potential agent for providing service; Agent service point activation; Conducting sales campaign and monitoring campaign team; Sales data analysis and generating reports as per Management requirements.

## Education

### Cost and Management Accountant (CMA)

**Institute of Cost and Management Accountant of Bangladesh**

**Passing Year:** Enrolled, **Result:** 500 Marks Completed

### MBA, Major in Finance

**University of Liberal Arts Bangladesh**

**Passing Year:** 2014, **Result:** 2.86 out of 4.00

### BBA, Major in Finance

**University of Liberal Arts Bangladesh**

**Passing Year:** 2012, **Result:** 3.44 out of 4.00

### HSC, Business Studies

**Narsingdi Govt. College (Dhaka Board)**

**Passing Year:** 2007, **Result:** 3.60 out of 5.00

### SSC, Business Studies

**Alizan J M Academy (Dhaka Board)**

**Passing Year:** 2005, **Result:** 4.25 out of 5.00