

RESUME OF SUJAN MANDAL

Sujan Mandal

Present Address : Khanka Shorif Road, Shahida Monjil,
Rayerbag, Kadamtoli, Dhaka-1362
Mobile Number : +8801721038215/01989895369
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Career Summary:

I am experience in the Mechanical Engineer profession for around 1year 9 Months, working with some reputed groups of companies and multinational companies. Has a strong desire to be a member of an organized winning team in a well-reputed national & multinational company that will offer challenges & opportunities to utilize my Mechanical engineering knowledge, skills & experience to achieve personal and organizational goals

Total Experience: 1.9 Years

Work Experience

Position : Service Advisor
Period : From January 01,2022 to Continuing
Organization : Fahim Auto(Honda)
Website : <https://fahimauto.com>

Job Responsibilities:

- » Manpower Management
- » Maintenance, Trouble Shooting, and Repair of Honda Bike
- » Actual spare parts arrange and monitor all Service center maintenance work.
- » Weekly controls the store & prepare common spare parts list & follow the purchase order
- » To able to lead the team and handle all types of emergency situation. Solve all customer complain
- » Prepares working report & submitted to reporting boss.

Work Experience (Previous)

Position : Maintenance Engineer
Period : From December 19, 2017 to 25 August, 2018
Organization : Shohagh Group
Website : www.shohagh.com

Job Responsibilities:

- » Responsible for all SCANIA bus and ensure schedule maintenance.
- » Prepare yearly, half-yearly & monthly maintenance plan including service strategies and follow-up the schedule.
- » Check and adjust by using SDP3.
- » Repair and maintenance of diesel generator and compressor regularly.
- » Maintain relation to related departments like store and operation.
- » Manpower Management
- » Monitoring all workshop maintenance work.

Work Experience:

Position : Service Executive
Period : From January 15, 2017 to December 15, 2017
Organization : **Akij Motors**
Website : www.akijmotors.com

Job Responsibilities:

- » Manpower Management
- » Maintenance, Trouble Shooting, and Repair of Vehicle
- » Actual spare parts arrange and monitor all workshop maintenance work.
- » Weekly controls the store & prepare common spare parts list & follow the purchase order
- » To able to lead the team and handle all types of emergency situation.
- » Prepare yearly, half-yearly & monthly maintenance plan including service strategies and follow-up the schedule.
- » Prepares working report & submitted to reporting boss.

Academic Qualification:

Exam Title	Branch/Major	University/Institutes	Result	Passing Year
Bachelor of Technology (B. Tech)	Mechanical Engineering	Gulzar Institutes of Engineering & Technology affiliated to I K Gujral Punjab Technical University, Punjab, India	CGPA: 7.36 out of 10	2021
Diploma in Engineering	Power	Barishal Polytechnic Institute, Barishal	CGPA: 3.25 out of 4	2016
School Secondary Certificate	Commerce	Otra High School, Otra, Barishal	CGPA: 4.44 out of 5	2012

Language:

- » English - Well versed in both written and spoken English
- » Hindi- Spoken Hindi
- » Bengali - Mother tongue

Skills and Competencies:

- » Good Reporting
- » Leadership approach
- » Ability to quick learning
- » Excellent presentation skill
- » Ability to take a quick decision
- » Ability to work individually as well as with others under pressure
- » Enthusiastic, Self-motivated, Target oriented and high organizational loyalty

Training Attended:

Training Title	Company/Institutes	Location	Year	Duration
Internship	Tata Motors Limited	Pantanagar, Uttarakhand, India	2021	6 Months
Online 10 Course	Tata Steel	India	2020	1 day

LEDP	Digital Marketing	Mymensingh, Bangladesh	2020	2 Months
Industrial Training	Nitol Niloy Group (Tata Motors)	Modonpur, Narayangonj, Bangladesh	2016	3 Months
Trade Course	Auto Mechanics with Driving, Technical Training Center	Barisal, Bangladesh	2016	6 Months

Extra-Curricular Activities:

Good working skill with Solid Work 2D/3D. Knowledge of ERP software. Working knowledge of Microsoft Office (Ms-word, Ms-Excel, and Power point). Knowledge about PLC.

Personal Details:

Father's Name : Shusil Mandal
 Mother's Name : Dipika Rani
 Present address : Khanka Shorif Road, Shahida Monjil, Rayerbag, Kadamtoli, Dhaka1362
 Permanent Address : Village: Otra, P/O: Otra, P/S: Wazirpur, Dist: Barishal, Zip:8222
 Date of Birth : September 10, 1995
 Gender : Male
 Blood Group : AB+
 Marital Status : Unmarried
 Nationality : Bangladeshi
 Nation id no : 19950619463000162
 Religion : Hindu

I do hereby declare that the information mentioned above is to the best of my knowledge true.



Sujan Mandal