



MOHAMMAD ABDULLAH IBN MOSTAFA

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Career Objective

Seeking a challenging position as an Executive in a reputed organization where my skill and efficiency as well as my experience can be implemented to yield the optimum output for the organization to bring out the best in and myself.

Career Summary

Gathered a wide experience of Garments Merchandising as a "Merchandiser" Of the Successful team work of the RMG Garments in Bangladesh named AKH Group. My major responsibilities Communicate With Local & Foreign Buyer.

Present Job Status :

Merchandiser , At Woven Division
AKH Group (February 09, 2016 till to date)

Key Responsibilities of this Job :

I am working in a garments factory. It's a production based organization. I am working here as a merchandiser. On my duty I have to make a relationship with all the people who worked in this factory. First of all my work started by communicate with the buyer. Then buyer ask me to develop a sample and also give me direction how to make the sample as there reference. After that I am going to discuss about the sample with our sample section. After that discussion sample section make a sample as buyer's requirement. Then I am going to show the sample to buyer, after checking the sample properly buyer place me a bulk production order against the sample. Then I am going to make a bulk production of the product. In the meantime I have to make a strong discussion with the people , who are involved in bulk production. After finishing the bulk production I have to deliver the product to buyer's place. To complete all this process, I have to make a strong communication with all the people who worked in the factory. And also make a proper plan to maintain the production & on-time shipment, also get the payment from the buyer against the shipment.

Academic Qualification :

Name of the Exams	Name of Institution/ University	Year of Passing	CGPA	Major
MBS	Khilgaon Model College & University	2013	Second Class	Accounting
BBS	Khilgaon Model College & University	2012	Second Class	Accounting
HSC	Khilgaon Model College	2008	CGPA 4.20 out of 5.00	Business Studies
SSC	Khilgaon Government High School	2006	CGPA 4.31 out of 5.00	Business Studies

Computer Skill : Familiar with Windows Operating System, Microsoft Office Package and Internet.

Languages : Have good command over Bengali and English.

Strengths

- Proactive & enthusiastic.
- Persistent, self motivated & self reliant.
- Have experience of team working.
- Able to face any stress in profession.
- Open minded and skilled in better communication.
- Keen to learn, develop and implement new ideas.

<u>Personal Information</u>	Father's Name	:	Md. Mostafa
	Mother's name	:	Begum Rokeya
	NID Number	:	4637637242
	Permanent Address	:	Vill-Telypara, P.O- Chandona,P.S-Joydebpur, Dist-Gazipur.
	Date of birth	:	August 12 1990
	Nationality	:	Bangladeshi
	Sex	:	Male
	Religion	:	Islam
	Married status	:	Unmarried

References :

1. **Dr. S.M. Faiz Akbar**

Doctor , B.C.S.(Health),
Ministry Of Health & Family Welfare, Bangladesh
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2. **Md Zillur Rahman**

Network Engineer
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I certify that to the best of my knowledge this Resume correctly describes me, my qualification and my experience.

Mohammad Abdullah Ibn Mostafa