

MOHD. SAJJADUR RAHMAN

Address: 155/1 South-Jatrabari, -1204, Jatrabari, Dhaka
Mobile No 1: 8801701044407
Mobile No 2: 8801911566111
E-mail: sajjadurrahman26@gmail.com



Career Objective:

To work in an environment where there is an opportunity of self-improvement in both individual and group-based work that will ultimately lead to the further development of the common people and me.

Career Summary:

High-Volume & Target oriented Negotiations. Strategic / Tactical Planning for achieve target. Team Operating and Capital Budget Administration. Analytical and Financial Skills. Statistical Modeling and ROI Analyses.

Special Qualification:

Competent at managing responsibilities in a high-volume atmosphere. Skilled at interacting with customers of all socioeconomic backgrounds. Hard worker, quick learner, and ability to assume responsibility

Employment History:

Total Year of Experience: 11.00 Year's

1. Property Advisor (October 1, 2019 - Continuing)

Melody Housing Agency

Company Location: Chairmanbari, Banani, Dhaka

Department: Procurement

Duties/Responsibilities:

Assisting clients to make sound property-purchasing decisions. Finding clients in need of consultancy services through cold-calling, advertising, and business presentations. Analyzing market trends and demographics to identify the most sought-after and profitable areas. Devising and using fruitful procurement and sourcing strategies Discovering profitable clients and initiate procurement partnerships Negotiating with external clients & vendors to secure advantageous terms

2. CMR (March 1, 2017 - September 30, 2019)

Integrated Marketing Services Limited (IMSL)

(British American Tobacco Bangladesh)

Company Location: Chairmanbari, Banani

Department: Sales & Marketing (Modern Trade)

Duties/Responsibilities:

Keeping maintenance smoothly and efficiently. Promoting teamwork. Maintaining discipline. Maintaining high morale operations running. Getting the right person on the job at the right time. Keeping records and preparing reports. Planning and scheduling work. Training personnel. Procuring supplies and equipment to perform the work.

3. CR supervisor (February 1, 2017 - February 28, 2017)

Agrani Trading Co.Ltd.

(British American Tobacco Bangladesh)

Company Location: Motijhil, Dhaka

Department: Sales & Marketing

Duties/Responsibilities:

Setting goals for performance and deadlines in ways that comply with company plans and vision. Organizing workflow and ensuring that employees understand their duties or delegated tasks.

4. Sales Manager (March 1, 2014 - January 31, 2017)

Hossain Brothers

(British American Tobacco Bangladesh)

Company Location: Savar, Dhaka

Department: Sales

Duties/Responsibilities:

Keeping maintenance smoothly and efficiently. Promoting teamwork. Maintaining discipline. Maintaining high morale operations Running. Getting the right person on the job at the right time. Maintaining the quality and quantity of work. Keeping records and preparing reports. Planning and scheduling work. Training personnel. Procuring supplies and equipment to perform the work.

5. **Brand representative (BR) (April 1, 2010 - December 31, 2011)**

Jamal & Co. Ltd.
(British American Tobacco Bangladesh)

Company Location: Narangonj
Department: Brand Promotion

Duties/Responsibilities:

Represent BATB Brand. Communicate to consumer by using BR Tool, establish Brand sales, value added offer & give away.
Brand value or Brand image. Relation builds up with retailer to sales increase & push to consumer.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Achievement
Bachelor of Business Administration (BBA)	Marketing	IBAIS University	CGPA:3.18 out of 4	A-
HSC	Business Studies	Gov. Shohid Shorowardi Collage Laxmibazar, Dhaka	CGPA:3.7 out of 5	A-
SSC	Business Studies	Jatrabari Ideal High School	CGPA:3.5 out of 5	A-

Professional Qualification:

Certification	Institute	Location	From	To
Diploma in Hardware & Networking	Daffodil Institute of IT	Panthopath	March 1, 2013	March 1, 2014

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	High
Hindi	Medium	Low	High

Personal Details:

Father's Name : Mostofa Kamal
Mother's Name : Rina Kamal
Date of Birth : December 30, 1990
Gender : Male
Marital Status : Unmarried
Nationality : Bangladeshi
National Id No. : 19902692986000151
Religion : Islam
Permanent Address : Hawladar Bari, Dhamura, Uzirpur, Barishal 8221
Current Location : Dhaka

Reference (s):

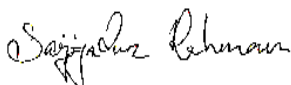
Reference: 01

Name : Md. Shaikh Mahmud Hasan
Organization : Rangs Petroleum
Designation : Area Manager
Address : Gulshan -2
Mobile : 01700760231
Relation : Professional

Reference: 02

Navid Iftekhar Chowdhury
The Nielsen Company Ltd.
Senior Manager
Tejgaon Gulshan Link Road
01672115880
Professional

Signature & Date:



Md. Sajjadur Rahman
05-Sep-2021