



## Career Objective



## Working Experience



## Academic Qualifications



## Extra-Curricular Activities

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# Anika Nouroze Chowdhury

Seeking for opportunities and suitable platform to prove myself by showing and applying ideas and skills for respective organization towards a sustainable positioning- local and global, which will support me an opportunity to develop my professional career as well as organization.

### **HR Officer, (6<sup>th</sup> February, 2020 - Continuing)**

#### **Canadian University of Bangladesh**

Location : Pragati Sharani, Merul Badda, Dhaka- 1212

**Division: Human Resource Division (HRD)**

### **Internship: BRAC Bank Ltd. (5<sup>th</sup> June, 2018 – 4<sup>th</sup> September, 2018)**

Location: Head Office (Anik Tower, Tejgaon) Dhaka

Department: Recruitment & Relationship, HR Division.

### ☐ **Masters of Business Administration (MBA) (2019- Continuing)**

North South University (NSU)

**Major:** Human Resource Management

**CGPA :** 3.61 (on a scale of 4.00)

### ☐ **Bachelor of Business Administration (BBA) (2014- 2018)**

North South University (NSU)

**Major:** “Human Resource Management” & “Accounting & Finance”

**CGPA:** 3.03 ( on a scale of 4.00)

### ☐ **Higher Secondary Certificate (H.S.C) (2013)**

Viqarunnisa Noon College (VNC) (Business Studies)

**GPA:** 5.00 (on a scale of 5.00)

### ☐ **Secondary School Certificate (S.S.C) (2011)**

Viqarunnisa Noon School (VNS) (Business Studies)

**GPA :** 5.00 (on a scale of 5.00)

### ☐ Graduate in Singing from “Chhayanaut Sangeet Bidyayatan”.

### ☐ Member of “North South University Sangskritik Songothon(NSUSS)”.

### ☐ Involved in “Bangladesh Scout”.

### ☐ Sub-executive in “Viqarunnisa Science Club”.

### ☐ Volunteer of “Viqarunnisa Science Club”.

### ☐ Member of “Viqarunnisa Debate Club”.

### ☐ Member of “English Language Club” of Viqarunnisa Noon College.

### ☐ Participated in many Cultural Programs at VNS, VNC, NSU & “Chhayanaut Sangeet Bidyayatan”.

### ☐ Completed English Language Course from “British Council”.



## Skills



## Knowledge



## Personal Information



## References

MS Word

MS Access

MS Excel

Power-Point

Innovative

Leadership

Adaptability

Singing

Time Management

### **Human Resource Management:**

- Introduction to Human Resource Management
- Employment and Labor Laws in Bangladesh
- Human Resource Planning
- Managerial Skills & Development
- Compensation Theory and Practice
- International Human Resource Management
- Strategic Human Resource Management
- Human Resource Practices in Bangladesh

### **Finance & Accounting:**

- Introduction to Financial Accounting
- Introduction to Managerial Accounting
- Intermediate Accounting
- Managerial Cost Accounting
- Introduction to Financial Management
- Working Capital Management
- Investment Theory
- Corporate Finance
- Bank Management

**Date of Birth:** 14<sup>th</sup> August, 1996

**Nationality:** Bangladeshi

**Religion:** Islam

**Martial Status:** Unmarried

### **Ms. Nabila Nisha**

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### **Barrister Afroz Imtiaz**

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