

## Curriculum Vitae

### Shakil Hossain

#### Present Address:

180/6/8, Titas Road, Bank colony,

East Rampura, Dhaka-1219

Mobile: 01977-368417

E-mail: [shakilh030@gmail.com](mailto:shakilh030@gmail.com)



### CARRER SUMMARY:

I am working at K. M. HASAN & CO., Chartered Accountants as a Manager under Audit, Tax and VAT services from 1<sup>st</sup> May 2020 to till now.

### CAREER OBJECTIVE:

To work responsibly and continue to strive to strengthen foundation under transparency and accountability.

### CORE COMPETENCE:

Able to prepare & interpret financial statements according to Company Law, Tax law & other Corporate Laws, Guidelines of International Financial Reporting Standards (IFRSs), International Accounting Standards (IASs), Notes to the Financial statements, Ratio Analysis and Variance analysis & interpretation which is required for the Management as well as for the Stakeholder.

### PROFESSIONAL QUALIFICATION:

CA Professional Stage Certificate Level passed under The Institute of Chartered Accountants of Bangladesh (ICAB) in session November – December 2019.

### CHARTERED ACCOUNTANCY COURSE:

Chartered Accountancy course completed on 30<sup>th</sup> April 2020 under the supervision of senior partner MD. AMIRUL ISLAM FCA, FCS, from K.M. HASAN & CO., Chartered Accountants an independent member firm of McMillan Woods International, UK bearing ICAB registration no. 28184/17.

### ACADEMIC QUALIFICATION:

Name of Exam	Department /Group	Institute	Board	CGPA/ GPA	Passing Year
MBA	Accounting	Dhaka College, Dhaka	Dhaka University	2.95 (4)	2015
BBA	Accounting	Chandpur Govt. College, Chandpur	National University	3.46 (4)	2014
HSC	Business Studies	Al-Amin Academy School & College, Chandpur	Cumilla	4.60 (5)	2010
SSC	Business Studies	Chandra Imam Ali High School & College, Chandra, Faridgonj, Chandpur	Cumilla	4.81 (5)	2008

## PROFESSIONAL EXPERIENCE:

Working in K.M. HASAN & CO., Chartered Accountants for more than 3 (Three) years, as an apprentice for 4 (Four) months starting from 01 January 2017 and an articulated student for 3 (Three) years from 02 May 2017 to 30 April 2020 and presently continuing as an Assistant Manager-Audit, Tax and VAT Services.

### A. In Accounting

I have done the various accounting works such as Ledger Book, Cash Book, Bank Reconciliation Statement, Income Statement, Balance Sheet & Others Statement.

### B. In Auditing

Various Audit works have been completed in my provision period and acquired practical knowledge on Accounts, Audit, Tax & VAT. Some of these are stated as under.

SL	Company's Name	Accounting Year	Company Type	Engagement Type
01	Union Bank Limited	2019, 2020	Banking	Statutory Audit
02	Premier Bank Limited	2016, 2020		
03	Union Capital Limited	2018, 19, 20	Financing	
04	Swadesh Life Insurance Company Limited	2017	Insurance	
05	Mercantile Bank Securities Limited	2016, 17, 18	Brokerage House	
06	Synthia Securities Ltd	2017		
07	Bangladesh Eye Hospital Limited	2018, 2019	Hospital	
08	aamra Group	2018	IT Business	
09	Rahimafrooz Accumulators Limited	2019	Manufacturing	
10	Dubai Bangladesh Cement Limited	2017		
11	Dubai Bangladesh Bag Factory Limited	2017		
12	Leo Pump Bangladesh Ltd.	2018	Trading	
13	Barisal Palli Bidyut Samity- 1	2019	Govt.	
14	Pally Bikash Kendra (PBK)	2017	NGO	
15	Impact Project of SAJIDA Foundation	2017		
16	SAJIDA Foundation	2017		
17	Cina-Bangla Ceramics Limited	2018	Manufacturing	Internal Audit
18	Star Ceramics Limited	2015, 2016		PF & GF
19	Julphar Bangladesh Limited	2018		Bank Credit Ana.
20	Rahimafrooz Distribution Limited	2016, 17, 18,		Inventory Counting
21	Rahimafrooz Renewal Limited	2017, 18, 19		
22	M/S Fatema Enterprise	2017	Service	Review report
23	Mercantile Bank Limited	2017	Banking	WPPF

### **C. In Tax and VAT**

I have done the various Tax & VAT works for various clients such as:

- Checked and Calculated Computation individual and Company;
- Checked and Calculated Tax return individual and Company;
- Checked and Calculated Employee Tax;
- Checked TDS calculation and deduction sheet against all possible areas like supplier's bill, employee's salary and deposit through treasury timely by client;
- Ensure proper compliance with VAT & Income Tax Act & Rules;
- Checked all VAT related documentation like price declaration, register maintain, monthly return submission;
- Checked and Calculated VAT, VDS etc. and deposit to the bank through treasury Challan;
- Coordinated with Factory, Sales units on VAT related issues;
- Checked VAT reconciliation statement between VAT record and Accounting record;
- Checked withholding Tax and VAT return;

### **EXPOSURE ACROSS ASSIGNMENTS:**

- Working knowledge on International Financial Reporting Standards (IFRSs), International Accounting Standards (IASs), International Standards on Auditing (ISA), Income Tax Ordinance 1984, The Income Tax Rules-1984, The Value Added Tax and Supplementary Duty Act-2012, The Value Added Tax and Supplementary Duty Rules-2016, Companies Act 1994, The Bank Companies Act-1991, The Insurance Act-2010, Financial Reporting Act-2015, The Stamp Act-1899, The Bangladesh Labour Act-2006, The Bangladesh Labour Rules-2015, The Partnership Act-1932, The Negotiable Instruments Act-1881, Corporate Governance Code-2018 and other Business Laws.
- Have knowledge in compliance and implementation of International Financial Reporting Standards (IFRSs), International Accounting Standards (IASs) and other laws practice in various organizations.
- Introducing Accounting System and preparation of Financial Statements to plan, monitor and internal control work both audit and consultancy.
- Preparation of Management Report and Audit of Accounts of large number of Government, Public and Private Industries, Commercial Undertaking, Group of Companies, Financial Institutions etc.
- To compute the actual calculation of VAT and Tax as per Act and Rules.
- To prepare Balance Sheet, Income Statement, Cash Flows Statement, Changes in Equity Statement & Financial Analysis.
- Extensive training in Accountancy, Auditing and Taxation, Book keeping, Inventory Control, Budgeting, Personnel Management, Consultancy and other related works.
- Have experience to train people at the highest level and ability to work in team environment.

### **PROFESSIONAL TRAINING:**

Training Title: Audit Practice Manual

Institute: The Institute of Chartered Accountants of Bangladesh (ICAB),

Organized by: Dhaka Regional Committee (DRC)-ICAB

Date: 21 December 2019

## LANGUAGE PROFICIENCY:

- Have a good command and knowledge in Bengali and English both oral and written.

## COMPUTER KNOWLEDGE:

- Modern Office Management & Computer Application Course (MS-Word, MS-Excel, Power Point and Internet Browsing & E-mail.)
- Well Known and have expertise in Tally Software.

## PERSONAL DETAILS:

Father's Name : Dulal Miazi  
Mother's Name : Shahanara Begum  
Date of Birth : November 05, 1992  
Gender : Male  
Marital Status : Married  
Nationality : Bangladeshi  
National ID No. : 19921314511000143  
Religion : Islam  
Permanent Address : Vill : Baliar pur, P. O : Chandra bazar  
P. S : Faridgonj, Dist. : Chandpur  
Current Location : Dhaka

## REFERENCES:

**Mr. Khundkar Mahamudul Hasan FCA**  
Managing Partner  
K. M. Hasan & Co.  
Chartered Accountants  
87 New Eskaton Road, Hometown Apartments  
Phone: 02-9345792  
Mobile No.: 01911-396871  
Relation: Principal

**Md. Shahidul Islam ACA**  
Partner  
K. M. Hasan & Co.  
Chartered Accountants  
87 New Eskaton Road, Hometown Apartments  
Phone: 02-58312289  
Mobile No.: 01719-929328  
Relation: Professional

I, the undersigned, declare that the information specified in this resume is true to the best of my belief and knowledge and correctly describes myself and my career portfolio.



**Shakil Hossain**

Date: 22 September 2021