

MD. GAWHER IMAM

Address: Chand Nagar, PO+PS: Saidpur, Dist:
Nilphamari.

Contact Number : +8801740977625
e-mail : simonkhan3367@gmail.com



Career Objective :

My career objective is to develop my career in a progressive organization where commercial and analytical skill can be properly exercised and utilized towards a professional growth.

Employment History:

1. Accounts Manager (1st January 2020 – To be continue)

M/S Islam Motors (Honda Showroom)

Company Location: Bongobondhu Sorok, Saidpur-5310, Nilphamari, Bangladesh.

Duties/Responsibilities:

- Collect and prepare paperwork's necessary for import.
- Confirmed all shipping details before allowing packages to leave facility.
- Have to prepare the monthly Income & Expenditure report.
- Have to prepare the monthly Employee salary report& accounts related activities.

2. Manager (1st January 2017 –31st December 2019)

Saidpur Lab

Company Location: Sher-E-Bangla Road, Saidpur-5310, Nilphamari, Bangladesh.

Duties/Responsibilities:

- Overall control of quality and advising and monitoring all aspects of quality in the laboratory.
- Check all the quality control, record keeping of daily and planned maintenance, and calibration of equipment.
- Maintain & correlate record of quality indicators of the lab.

Skills

Computer Pursuits

- Operating System : Windows XP, Windows 7, Windows 8 & Windows 10.
- Application Software : MS Word, MS Excel, MS Power Point, Internet Browsing.

Language and Communication Skills

- Excellent speaking in reading and writing Bengali language.
- Fairly fluency speaking, reading, writing and listening in English.

Academic Qualification:

Masters of Business Administration (MBA)

- Institution : Carmichael College Rangpur (National University).
- Discipline : MBA. **Major (Finance & Banking).**
- Batch : 2019
- Exam : 2022
- Result : CGPA 3.11 out of 4.00

Bachelor of Business Administration (BBA)

- Institution : Carmichael College Rangpur (National University).
- Discipline : BBA. **Major (Finance & Banking).**
- Year of Passing : 2019
- Result : CGPA 2.89 out of 4.00

Higher Secondary Certificate (HSC)

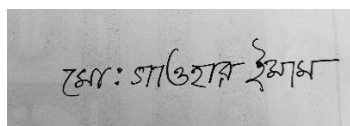
- Institution : Lion's School & College, Saidpur, Nilphamari.
- Discipline : Business Studies.
- Year of Passing : 2014.
- Result : GPA 4.60 out of 5.00

Secondary School Certificate (SSC)

- Institution : Sunflower school & College, Saidpur, Nilphamari.
- Discipline : Business Studies.
- Year of Passing : 2012.
- Result : GPA 4.75 out of 5.00

Personal Details:

- Name : Md. Gawher Imam
- Father's Name : Md. Shamsu Khan
- Mother's Name : Most. Aysha Parvin
- Date of Birth : 28th August 1997
- Marital Status : Single
- Religion : Islam
- Gender : Male
- Height : 5-9"
- Permanent Address : Locality: Chand Nagar, PO+PS: Saidpur, Dist: Nilphamari.
- Present Address : Locality: Chand Nagar, PO+PS: Saidpur, Dist: Nilphamari.



Md. Gawher Imam