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| |  |  |  | | --- | --- | --- | | **MD.ZAHIR UDDIN** | |  | | --- | |  | | | Address: Vill : Char Varara Post : Char Varara P.S : Pabna Sadar Dist: Pabna  Mobile No 1: 01919096483  Mobile No 2 :01734528687  Mobile No 3 : +096-3661-0010  e-mail : uddinzahir007@gmail.com, zahir.uddin@niloymotors.com | |

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| **Career Objective:** |
| To work in an responsible position where I could use my interpersonal skills, Creative and above all my Learning experience in order to develop my career as well as to contribution in any sector. |

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| **Career Summary:** |
| 3 Years’ Experience in Nitol Niloy Group As A Executive, Logistics Division. |

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| **Employment History:** | |
| **Total Year of Experience :** 3.5 Year(s) | |
| 1. | **Executive. ( June 4, 2014 - Continuing)** |
|  | **Nitol Niloy Group**  Company Location : Nitol-Niloy Tower 69 Nikunja-2 C/A, Khilkhet Dhaka-1229, Bangladesh  Department: Logistics  ***Duties/Responsibilities:***  type of particular responsibility |

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| **Academic Qualification:** |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Exam Title** | **Concentration/Major** | **Institute** | **Result** | **Pas.Year** | **Duration** | **Achievement** | | Masters | Philosophy | National University | Second Class, Marks :48% | 2010 | 1years | Self-Development | | B A Honors | Philosophy | National University | Third Class, Marks :42% | 2009 | 4years | Self-Development | | Diploma in Business Communication | Accounting | Pabna Govt.Commercial institute | CGPA:2.57 out of 2 | 2004 | 2years | Business Communication | | SSC | Science | Dogachi High School Pabna | CGPA:3 out of 3 | 2002 | 2years | Language skill : English & Bangla | |

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| **Training Summary:** |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Training Title** | **Topic** | **Institute** | **Country** | **Location** | **Year** | **Duration** | | Ms-Word, Ms- Excel, Ms- Power point, Ms- Access, Multimedia &Internet Browsing. | The Match function Explained The Index Function Syntax | Government Commercial institute Pabna | Bangladesh | Government Commercial institute Pabna | 2012 | 6month | |

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| **Professional Qualification:** |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Certification** | **Institute** | **Location** | **From** | **To** | | Assistant teacher | Char Ashutospur high schoole pabna | Char Ashutospur high schoole pabna | January 1, 2011 | December 1, 2013 | |
| **Description:** |

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| 1. Database Entry & Distribution of Hero Motorcycles 2. Delivery point & worker Maintenance 3. Dealer & Showroom Contract 4. Store Maintenance 5. The daily transporter Maintenance 6. Transporter bill Check & Software bill Entry or Submit 7. Timely Reporting as per requirement. 8. Any other task assign by Management. |
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| **Language Proficiency:** |
| |  |  |  |  | | --- | --- | --- | --- | | **Language** | **Reading** | **Writing** | **Speaking** | | Bangla | High | High | High | | English | High | High | High | |

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| **Personal Details :** |
| |  |  |  | | --- | --- | --- | | Father's Name | : | MD.CHAND ALI PK. | | Mother's Name | : | MOST.COMELA KHATUN | | Date of Birth | : | December 31, 1986 | | Gender | : | Male | | Marital Status | : | Unmarried | | Nationality | : | Bangladeshi, Bangladeshi | | National Id No. | : | 7615517448729 | | Religion | : | ISLAM (SUNNI) | | Permanent Address | : | Vill: Chair varara Post: Dogachhi P.S: Pabna Sadar Dist : Pabna | | Current Location | : | 233,Ghuni,Basundia,Kotowali,Jessore,Po:7400 | |

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| **Reference (s):** |
| |  |  |  |  | | --- | --- | --- | --- | |  |  | **Reference: 01** | **Reference: 02** | | Name | : | Md.Jahedul alam | Hasem Ali | | Organization | : | Logistics | Dept. of Philosophy | | Designation | : | Sr.manager | Lecturer | | Address | : | Nitol Niloy Group 71,Mohakhali,Dhaka | Govt. Edward Collage, Pabna | | Phone (Off.) | : |  |  | | Phone (Res.) | : | 01937400837 | 01716-544076 | | Mobile | : | 01937400837 | 01716-544076 | | E-Mail | : | raton73bd@gmail.com |  | | Relation | : | Professional | Academic | |  |  |  | | |