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| |  |  |  | | --- | --- | --- | | **SONJOY PAUL** | |  | | --- | | C:\Users\SB-MAIN\Desktop\Image.jpg | | | Address: 40 Joginagar Lane,Wari,Dhaka-1203  Mobile No : 01920626447, 01681889623 e-mail : sonjoypaul103@gmail.com | |

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| **Career Objective:** |
| To be part of a dynamic and progressive organization that offers challenging working environment where I can utilize energies & competencies in a positive direction & contribute towards overall objectives of organization |

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| **Career Summary:** |
| Had started my career as an intern at Dhaka Stock Exchange (DSE) in Listing Affairs Department from June, 2014 to August 2014. My major responsibility was here to follow up AGM of different Listing Companies. After I join Suma Steel & Re rolling Mills Ltd as a Junior Executive (Administrator) from January, 2015 to March 2017. Then I joined The city Bank as a Data Operator from April 2017 to till now. |

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| **Special Qualification:** |
| Leadership is one of my qualification through which every day I am learning new things. Through this quality I have learned how to handle the problems & how to solve the problems in a better way. |

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| **Employment History:** | |
| **Total Year of Experience :** 2.5 Year(s) | |
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| **Academic Qualification:** |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Exam Title** | **Concentration/Major** | **Institute** | **Result** | **Pas.Year** | **Achievement** | | MBA | Finance | East West University | CGPA: 3 up to  2nd semester | Containing | - | | BBA | Finance | National University | CGPA:3.27 out of 4 | 2014 | - | | HSC | Humanities | Kabi Nazrul Govt. College | CGPA:2.50 out of 5 | 2007 |  | | SSC | Humanities | Nawabpur Govt. High School | CGPA:3.19 out of 5 | 2005 | - | |

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| **Training Summary:** |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Training Title** | **Topic** | **Institute** | **Country** | **Location** | **Year** | **Duration** | | Computer Training | * Microsoft office Management (Ms Word,Excel,Powerpoint etc) * Internet Browsing & Email communication | Shapan Computer Centre | Bangladesh | Savar | 2013 | 3 Month | |
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| **Career and Application Information:** |
| |  |  |  | | --- | --- | --- | | Looking For | : | Entry Level Job | | Available For | : | Full Time | | Preferred Job Category | : | Commercial/Supply Chain, Customer Support/Call Centre | | Preferred District | : | Anywhere in Bangladesh. | | Preferred Organization Types | : | Banks, Telecommunication, Manufacturing (FMCG), Shipping, Multinational Companies, Buying House, Audit Firms /Tax Consultant, Airline, Freight forwarding, Group of Companies, Tobacco, Share Brokerage/ Securities House | |

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| **Specialization:** |
| |  | | --- | | **Fields of Specialization** | | * Administration * Export/Import through L/C * Commercial | |

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| **Language Proficiency:** |
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| **Personal Details :** |
| |  |  |  | | --- | --- | --- | | Father's Name | : | Shudhir Chandra Paul | | Mother's Name | : | Maya Paul | | Date of Birth | : | November 30, 1989 | | Gender | : | Male | | Marital Status | : | Single | | Nationality | : | Bangladeshi | | National Id No. | : | 4167734138 | | Religion | : | Hinduism | | Permanent Address | : | 40 Joginagar Lane,Wari,Dhaka-1203 | | Current Location | : | Dhaka | |

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| **Reference (s):** |
| |  |  |  |  | | --- | --- | --- | --- | |  |  | **Reference: 01** | **Reference: 02** | | Name | : | Syed Ishtiaque Ahmed | Mr. Omar Faruq | | Organization | : | The City Bank Ltd | East West University | | Designation | : | Vice President & Unit Head | Assistant Professor | | Address | : | Rashid Tower, Gulshsn-1 | Block-A Plot No-A/2, Main Road Jahurul Islam City Aftabnagar, Dhaka-1212 | | Mobile | : | +880-1754300129 | +880-1711590278 | | E-Mail | : | Ishtiaque.ahmed@thecitybank.com | ofaruq@gmail.com | | Relation | : | Professional | Academic | |  |  |  |  | |  |  |  |  | |  |  |  | | |