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| |  |  |  | | --- | --- | --- | | **MOHAMMAD AQIF HOSSAIN** | |  | | --- | |  | | | **Address: #House-18/3,1st Floor,Hossaini Dalan,Road,P.O-Posta,**  **P.S-Chawkbazar,-1211, Posta TSO, Lalbagh, Dhaka 1211.**  **Mobile No 1: +8801918914309  Mobile No 2 :+8801832086161**  **E-mail : aqif.hossain@gmail.com, aqif\_fatemi@yahoo.com** | |

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| **Career Objective:** |
| I want to create a good position at the corporate level through my knowledge, experience and communication skills that involves the development of new and existing. |

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| **Career Summary:** |
| To be work in the Field that Improves Professional Challenges and Appreciates hard work and Integrity in carrying out Responsibilities. Obtain a Challenging Position through the Contribute my Knowledge, Experience and Communications. |

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| **Special Qualification:** |
| Dip Eng. (4year) Ahasanullah University of Science and Technology Passed CGPA-2.73 - Electrical Department. |

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| **Employment History:** | |
| **Total Year of Experience :** 9.8 Year(s)   |  |  | | --- | --- | | **1.** | **Branch Manager ( February 12, 2019 - Continuing)** | |  | **Ordient Technology Limited An Authorized Reseller Apple Inc. Bangladesh.**  Company Location: Ground Floor Casablanca, Gulshan Avenue, Dhaka-1212. Department: Retail Store  ***Duties/Responsibilities:***  Directing all operational aspects including distribution, customer service, human resources, administration and sales in accordance with the bank`s objectives. Providing training, Overall care of staff and their wellbeing. Presentation of store and advertising displays. Recruiting, performance management, and workplace scheduling. Working on the shop floor, constant contact with customers and staff. Ensuring the staff gives great customer service as well as monitoring the financial performance of the Store. | | |
| **2.** | **Store Supervisor ( March 13, 2018 – Feb 05, 2019)** |
|  | **Quest Holdings Bangladesh Pvt.Ltd (THE BODY SHOP INTERNATIONAL FRANCHISE)**  Company Location: Utc Building, 19th Floor, Pantapath, Dhaka.  Department: Retail Sales.  ***Duties/Responsibilities:***  Ensure smooth functioning of all stores and to manage all operational issues of the stores. Create an effective and efficient retail operations system with a well-functioning support, including product logistics and inventory control. Plan and make new strategies for improving the sales. Planning and reviewing KPIs of all stores. Staff Recruitment Staff Training. Shrinkage/Damage & Expiry control Responsible for Stock. Stores management, To be responsible and accountable for the merchandising function within the business, To maximize Sales & Profitability, Shrinkage/Damage & Expiry control, Responsible for Stock. |
| **3.** | **OFFICER (Local Sales) ( November 11, 2016 - January 31, 2018)** |
|  | **SWISS COLOURS BANGLADESH LTD. (An agents for HUNTSMAN Singapore Pte. Lte.)**  Company Location: Ahmed Tower, 4/a Dhanmondi, Dhaka.  Department: Local Sales Administrative, logistics.  ***Duties/Responsibilities:***  Taking product Orders, ERP System Management, Transport Organized, Insure Proper & smooth Delivery, Data Entry, Cash Sales Management, Admin Support, vehicle management, making challan . |
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| **4.** | **Assistant Manager (Maintenance) ( August 5, 2014 - September 29, 2016)** |
|  | **Excellent Autos Limited**  Company Location: New Bashundhara Mosque Road, Coca-cola, Dhalibari, Plot-423, Block-D, Dhaka.  Department: Maintenance.  ***Duties/Responsibilities:***  Prioritize the maintenance and repairs of company equipment and parts, Ensure that all vehicles are cleaned, fueled and in proper working order, Implement safety policies and procedures for the department, Ensure efficient repair schedules and review repair cost estimates, monitor inventory, Typically oversee the installation, repair a machines and mechanical systems and Electrical and Power equipment`s as well. |
| **5.** | **Assistant Outlet Operation Manager ( April 3, 2013 - June 30, 2014)** |
|  | **ACI Logistics Limited. [Shawpno]**  Company Location: Novo Tower (8th floor),Tejgaon,Dhaka. Department: Retail.  ***Duties/Responsibilities:***  Responsible for the day-to-day operations of a retail store, customer service, train new employees, prepare schedules and assign duties for current employees, dealing with customer queries and complaints, Responsible for the daily running of stores, POS support, petty cash maintaining. insure overall activities of whole outlet . |
| **6.** | **Customer Experience Manager ( May 10, 2012 - March 28, 2013)** |
|  | **Robi Axiata Limited**  Company Location: North Tower, Uttara,Dhaka,Bangladesh  Department: Market Division.  ***Duties/Responsibilities:***  Communicating with clients and customers about their experiences with a product or service. Providing advice on purchasing products or services. Answering client or customer questions about properly using or accessing a product or service. Informing about newly launched product & VAS. |
| **7.** | **Senior Executive Sales ( March 26, 2011 - September 28, 2011)** |
|  | **Artisti Collection ltd.**  Company Location: 924/1 Begum Rokeya Sharonee, Mirpur, Dhaka-1216. Department: Marketing & Sales.  ***Duties/Responsibilities:*** Direct Customer Support, POS Operating, Cash Management, Merchandising, Back Store Management. Inventory Support. |
| **8.** | **As Internship ( September 13, 2010 - October 24, 2010)** |
|  | **BANGLADESH POWER DEVLOPMENT BOARD (BPDB). (CERS,BUBO)**  Company Location: Cherag Ali, Tongi, Gazipur,Bangladesh.  Department: Power Generation & Sub-Station. |
| **9.** | **Office Executive ( February 27, 2009 - July 30, 2011)** |
|  | **Darul Quran International Foundation**  Company Location: 1, Hossaini Dalan, Road, Dhaka-1211  Department: maintenance & customer service  ***Duties/Responsibilities:***  Data entry, Hardware Troubleshooting, OS installation and software support, Admin work support. |

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| **Academic Qualification:** |
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| **Training Summary:** |
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| **Professional Qualification:** |
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| **Career and Application Information:** |
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| **Specialization:** |
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| **Language Proficiency:** |
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| **Personal Details :** |
| |  |  |  | | --- | --- | --- | | Father's Name | : | MD. ABDUS SATTAR | | Mother's Name | : | SYEDA SAYLA BEGUM | | Date of Birth | : | December 30, 1990 | | Gender | : | Male | | Marital Status | : | Married | | Nationality | : | Bangladeshi | | National Id No. | : | 19902694263000129 | | Religion | : | Islam | | Permanent Address | : | #House-18/3,1st Floor,Hossaini Dalan,Road,P.O-Posta,P.S-Chawkbazar,-1211, Posta TSO, Lalbagh, Dhaka 1211 | | Current Location | : | Dhaka | |

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| **Reference (s):** |
| |  |  |  |  | | --- | --- | --- | --- | |  |  | **Reference: 01** | **Reference: 02** | | Name | : | MOHAMMAD YASIN ALI | SYED SAYREK HOSSAIN | | Organization | : | Ahasanullah University of Science & Technology | Excellent Autos Bangladesh Limited | | Designation | : | Professor & Head of Electrical Dept. | Managing Director | | Address | : | 30, West Tejturi Bazar, Dhaka-1215 | Plot- 417, Apollo Hospital Link Road, (Dhali Bari Kacha Bazar Moar), Bashundhara, Dhaka-1212. | | Phone (Off.) | : |  |  | | Phone (Res.) | : |  |  | | Mobile | : |  | 01688000222 | | E-Mail | : | vc@aust.edu |  | | Relation | : | Academic | Professional | |  |  |  | | |

**Mohammad Aqif Hossain**