**Resume Of**

* Name: Md. Al-Amin Islam Ridoy
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**CAREER OBJECTIVE:**

Intend to work in a challenging and competitive environment where strong senses of responsibility and commitment are required. Where dignity of work provides job satisfaction and place of work provides potential avenues of learning and growing and achieving chain of command of the organization. I want to use my knowledge for the benefit of the company.

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| * **Experience:** |
| * Crown Electric Industries as the Post of Store Manager (1.5 Years). |

* **ACADEMIC QUALIFICATION:**
* **Bachelor of Business Administration (BBA):**
* Institute: Kabi Nazrul Govt. College
* Subject: Accounting
* Session: 2014-15
* **Waiting for result (Final year exam completed)**
* **Higher Secondary Certificate (HSC):**
* Institute: Kabi Nazrul Govt. College
* Subject: Business Studies
* Board: Dhaka Board
* Result: GPA= 4.50
* Passing Year: 2014
* **Secondary School Certificate (SSC):**
* Name of Institute: Gandaria High School
* Subject: Business Studies
* Board: Dhaka Board
* Result: GPA= 4.63
* Year of Passing: 2012
* **LANGUAGE PROFICIENCY:**
* Fluent in both English and Bengali (Verbal & Written).
* Strong command on multimedia presentation, report Writing & Public Speaking.
* **COMPUTER LITERACY:**
* Have Standard Knowledge access in MS Word, MS Excel, MS Power Point, Adobe Photoshop.
* Ability to Perform in internet activity
* Experience in Multimedia Presentation & ERP system.
* **Major Strengths:**
* Good Inter Personal Skill.
* Capacity of Identifies Problem and Solution There to.
* Able to Identifies Problem and Possesses the Ability TO Management power.
* Good Communication in Both Verbal and Written In English And Bengali.
* Ability TO Word According to The Schedule in Any Challenging Situation.
* Competitive Financial Analysis
* Data entry / Analysis
* Business Development
* Excellent Present Skills
* Relationship Building
* Management and Development
* **PERSONAL IMFORMATION:**
* Father’s Name: Md. Mamun Azad
* Mother’s Name: Parul Akter
* Nationality: Bangladeshi (By Birth)
* Date of Birth: 3 July 1996
* Religion: Islam (Sunni)
* Marital Status: Unmarried
* Blood Group: O+
* National ID: 6900859122
* **Permanent Address**:
* Village: Kutubpur
* Post office: Burirhat
* Police Station: Damuddya
* District: Shariatpur
* **Certification:**

I, the undersigned, certify that to the best of my knowledge and belief, the above mention information correctly describes my qualification, experience and me.

**Signature:**

**Date:**