



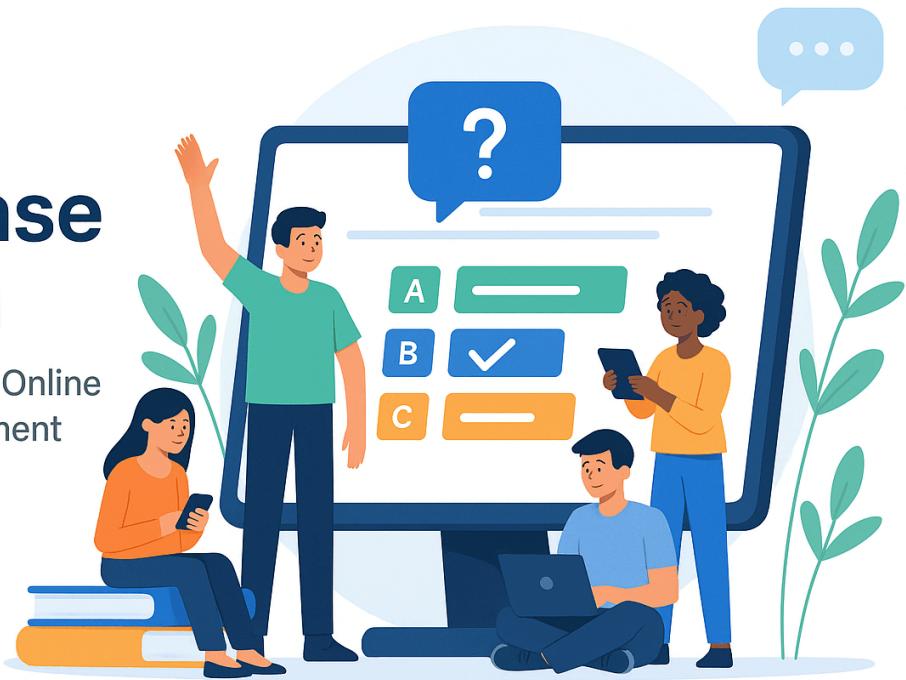
# Class Response System - Teacher Manual

## CLASS RESPONSE SYSTEM

# Class Response System

For an Interactive Online  
Learning Environment

[Get Started](#)



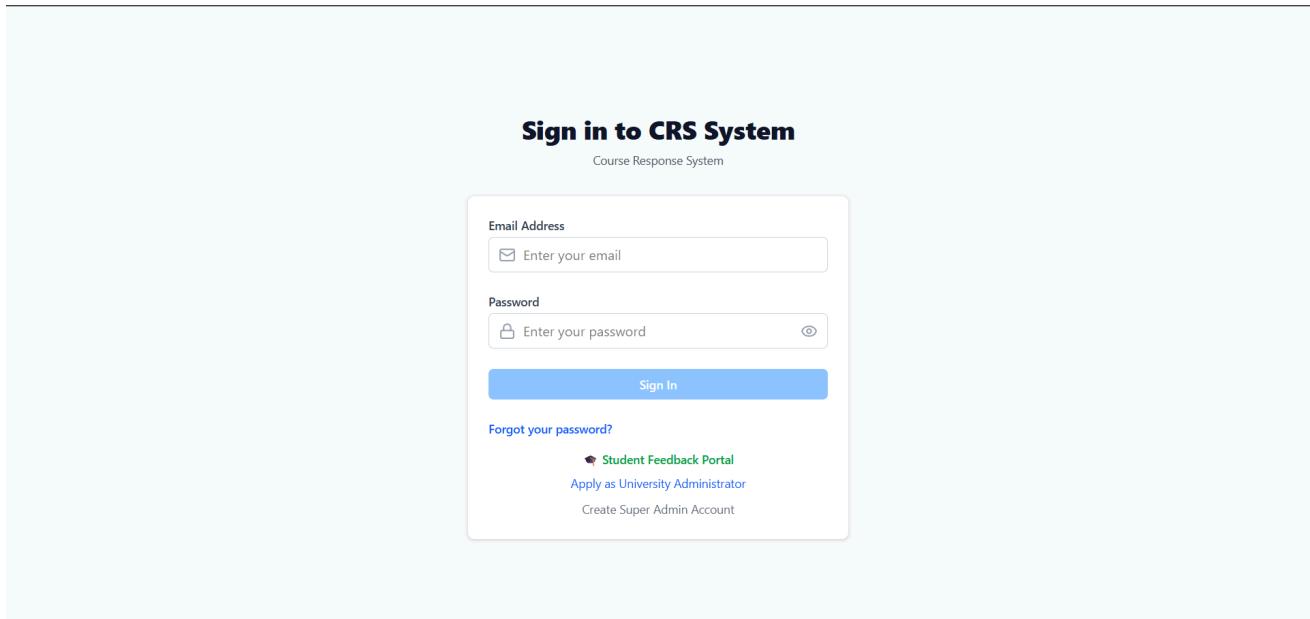
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# Introduction

The Class Response System (CRS) is an innovative interactive tool designed to enhance student engagement and real-time feedback in educational environments. This manual provides comprehensive guidance for Teachers on how to use the CRS platform effectively.

As a Teacher, you can manage your courses, create and manage feedback sessions, view analytics, and track student responses. This manual will guide you through each feature and functionality available in your dashboard.



## Logging In

### Access the Login Page

1. Open your web browser and navigate to <http://classresponse.com/>
2. Click on the "Login" button in the top-right corner of the homepage

## Enter Your Credentials

1. Enter your email address in the "Email Address" field
2. Enter your password in the "Password" field ( Temporary Password - Provided by University Admin)
3. Click the "Sign In" button

Note: If you forget your password, click on the "Forgot your password?" link below the login form.

## Dashboard Overview

The screenshot shows the Teacher Dashboard interface. On the left, a sidebar menu lists 'CRS System' with options: 'Dashboard' (highlighted in blue), 'My Courses', 'Sessions', 'Analytics', and 'Change Password'. On the right, the main dashboard area has a header 'Teacher Dashboard' and 'Welcome back, Hamid Hasan'. It features four summary cards: 'Total Courses' (0), 'Response Sessions' (0), 'Student Responses' (0), and 'Average Rating' (0.0). Below these are two sections: 'Recent Courses' (No courses yet) with a '+ Create First Course' button, and 'Recent Sessions' (No sessions yet) with a '+ Create First Session' button. At the bottom left is a 'Sign Out' link.

After logging in successfully, you will be directed to the Teacher Dashboard. The dashboard provides an overview of your CRS activities and quick access to all teaching-related functions.

## Main Navigation Menu

The main navigation menu is located on the left side of the screen and includes:

1. Dashboard - Return to the main dashboard view
2. My Courses - Manage your courses
3. Sessions - Manage feedback sessions
4. Analytics - View response analytics
5. Change Password - Update your account password
6. Sign Out - Log out of the system

## My Courses

The screenshot shows the 'My Courses' section with the following details:

**My Courses (1)**

Search bar: Search courses...

Filter buttons: All Semesters (dropdown), All Status (dropdown), + Add Course (button)

COURSE DETAILS	SEMESTER	SECTIONS	STATUS	ACTIONS
<b>CSE 221</b> Introduction To Computer Science 3 credits	Summer 2025	A B C	Active	<a href="#">Sessions</a> <a href="#">Edit</a> <a href="#">Delete</a>

The My Courses section allows you to view and manage the courses you are teaching.

## Accessing My Courses

Click on "My Courses" in the left navigation menu to access the My Courses page.

## My Courses Features

- Search Courses: Use the search bar to find specific courses
- Filter by Semester/Status: Use dropdowns to filter your course list

- Add Course: Create new course

**Create New Course**

Course Code \*

Course Title \*

Credit Hours \*

Semester \*

Sections

e.g., A, B, C

Add

A x   B x   C x

Cancel   Create

## Adding a New Course

1. Click the "Add Course" button
2. Enter the course details (e.g., Course Code, Course Name, Credits)
3. Select the semester and add sections
4. Click "Create" to save the new course

## Editing a Course

1. Locate the course you wish to edit
2. Click the "Edit" button in the Actions column
3. Update the course information
4. Click "Save Changes"

## Deleting a Course

1. Locate the course you wish to delete
2. Click the "Delete" button in the Actions column
3. Confirm deletion when prompted

# Sessions

The screenshot shows the 'Response Sessions (12)' page. At the top, there is a search bar with placeholder text 'Search sessions...'. Below it are two dropdown menus: 'All Courses' and 'All Status', followed by a blue button '+ New Session'. The main area displays three session cards for course CSE221:

- Pending:** Date: Aug 17, 2025; Time: 240 min duration; Section & Room: Section 66\_C • Room 01; Questions: 10 questions; Response Progress: 0 responses (0% completion rate). Buttons: Start Session, Analytics, Edit, Delete.
- Completed:** Date: Aug 15, 2025; Time: 03:46 PM - 04:46 PM; Section & Room: Section 66\_C • 234; Questions: 10 questions; Response Progress: 0 responses (0% completion rate). Buttons: Analytics.
- Completed:** Date: Aug 8, 2025; Time: 07:30 PM - 09:30 PM; Section & Room: Section 66\_C • G1-200; Questions: 10 questions; Response Progress: 1 responses (100% completion rate). Buttons: Analytics.

The Sessions section allows you to create, view, and manage feedback sessions for your courses.

## Accessing Sessions

Click on "Sessions" in the left navigation menu to access the Sessions page.

## Sessions Features

- **Search Sessions:** Use the search bar to find specific sessions
- **Filter by Course/Status:** Use dropdowns to filter your session list
- **New Session:** Create new feedback sessions

Create New Response Session

Course *	Section *
CSE221 - Object Oriented programs	Section 66_C
Session Date *	Duration (minutes) *
08/17/2025	1 hour
Session times will be set automatically when you start the session	
Room Number	
e.g., Room 101, Lab A	
Questions (10 selected)	
<input type="button" value="Select All"/> <input type="button" value="Clear All"/> Required questions: 10/10 selected	
<input checked="" type="checkbox"/> Rate the instructor's knowledge of the subject matter instructor rating <b>Required (Cannot be unchecked)</b>	
<input checked="" type="checkbox"/> Overall, how satisfied are you with this course? overall rating <b>Required (Cannot be unchecked)</b>	
<input checked="" type="checkbox"/> Would you recommend this course to other students?	

## Creating a New Session

1. Click the "New Session" button
2. Select the course for which you want to create a session
3. Enter session details (e.g., date, time, room number, duration)
4. Select the question template to be used for the session
5. Click "Create" to generate a session code

## Managing Sessions

- View Analytics: Click the "Analytics" button for a session to view its response data
- Copy Session Code: Copy the generated session code to share with students

0% completion rate

 <b>Anonymous Key: EMZRD48U</b>	<input type="button" value="Copy"/>
 <b>239:41 remaining</b>	
<input type="button" value="End Session"/>	 <b>Analytics</b>

# Analytics

The Analytics section provides detailed insights into student feedback and session performance.

User profile: June Chakma JN, junechakma50@gmail.com

### Session Analytics

Welcome back, June Chakma JN  
CSE221 - Object Oriented programming (Section 66\_C)

Date: August 17, 2025 | Duration: 08:32 PM - 12:32 AM | Status: active | Room: Room 01

Total Responses: 1 | Average Rating: 5.0 | Completion Rate: 100% | Avg. Time: 0.0min

All Categories | Showing 10 questions

**Question 1: Rate the instructor's knowledge of the subject matter** (5.0 avg rating)

Instructor rating 1 responses

Rating Distribution: 1★ 0%, 2★ 0%, 3★ 0%, 4★ 0%, 5★ 100%

Rating Breakdown: ★★★★★ 1 response (100%), ★★★★ 0 responses (0%), ★★★ 0 responses (0%), ★★ 0 responses (0%), ★ 0 responses (0%)

**Question 9: Rate the effectiveness of the teaching methods used** (5.0 avg rating)

Delivery rating 1 responses

Rating Distribution: 1★ 0%, 2★ 0%, 3★ 0%, 4★ 0%, 5★ 100%

Rating Breakdown: ★★★★★ 1 response (100%), ★★★★ 0 responses (0%), ★★★ 0 responses (0%), ★★ 0 responses (0%), ★ 0 responses (0%)

**Question 10: How engaging were the class sessions?**

Delivery text 1 responses

Text Responses: Excellent

## Accessing Analytics

Click on "Analytics" in the left navigation menu to access the Analytics page.

## Analytics Features

- Overall Performance: View aggregated data for all your sessions
- Course-wise Analytics: Analyze feedback for individual courses
- Session-wise Analytics: Dive deep into specific session feedback, including question-wise responses and anonymous comments

## Change Password

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The Change Password feature allows you to update your account password for security purposes.

### Accessing Change Password

Click on "Change Password" in the left navigation menu to access the Change Password page.

### Changing Your Password

1. Enter your current password
2. Enter your new password
3. Confirm your new password by entering it again
4. Click "Update Password" to save the changes

Password Requirements: - Minimum 8 characters - At least one uppercase letter - At least one

lowercase letter - At least one number - At least one special character

## Sign Out

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To securely log out of the Class Response System:

1. Click on "Sign Out" in the left navigation menu
2. Confirm logout when prompted
3. You will be redirected to the login page

Note: For security reasons, always sign out when you are finished using the system, especially on shared computers.