

Triangle Adoption Services

104 S. Estes Drive Suite 301 N
Chapel Hill, North Carolina 27514

Reference Letter for Adoptive Applicants

Date: _____

Name of Adoptive Applicant Drew & Lindsay Easley

Name of reference _____

Address _____

Phone Number _____

In what capacity do you know applicant(s) and for how long?

What character traits and strengths/weaknesses have you observed in your time with applicant(s)?

Have you observed the applicant with children? Please describe your observations.

Do you have any concerns about applicant's ability to parent? If so please describe?

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Phone (919) 906-0270 * Fax (866) 203-4687

www.TriangleAdoptionServices.com

Do you believe the applicant(s) can meet the physical and emotional needs of their adopted child?
Please describe and share any concerns.

Do you recommend the applicant(s) for adoption without reservations? Please elaborate if needed.

Signature _____

Thank you for taking the time to be a reference for adoption. Your letter is an important part of the assessment process. We read them carefully and often learn about additional positive attributes and strengths, and sometimes weaknesses/needs that the adoptive applicants may not think to share. If there are any concerns identified that could impact approval for adoption, we may reach out for additional clarification. We respect the confidential nature of the reference process and will not share your name or the actual letter with the applicant.

These letters should be mailed directly to our office by the references themselves to assure confidentiality. We need original signed copies therefore, we cannot accept emailed or faxed letters. The letters also must include your signature. You can choose to write a letter in narrative format instead of using the Q & A format as long as all the questions on the template are addressed. Additionally, if you choose a narrative letter format, include your name, address, phone number, date, signature and identify clearly the name of the adoptive applicants you are writing about.