

NARRATIVE REPORT

Event Title: **The Solar Sparks: Solar Panel Business Innovations**

Date: November 22, 2025

Background Introduction

The webinar “Solar Sparks: Solar Panel Business Innovation” was organized to help participants understand how solar energy can create new opportunities in the growing renewable energy industry. It aimed to show how knowledge and skills in the energy sector can be connected to business ideas, especially in the field of solar technology. The session encouraged participants to look beyond traditional roles and explore how their expertise can be used to develop solar-related products, services, and solutions. By presenting the current trends and potential of the solar market, the webinar guided attendees to see how practical knowledge can support innovative and high-impact ventures in the solar energy sector.

The webinar was led by Mr. Sonny Sabdao, a registered Master Electrician and the General Manager of SS Enterprises. He has nearly 15 years of experience in electrical distribution and quality inspection. His extensive experience provided participants with valuable insights into technopreneurship opportunities, inspiring them to explore how practical knowledge can be applied to innovative and high-impact business ventures.

Highlights of Accomplishment

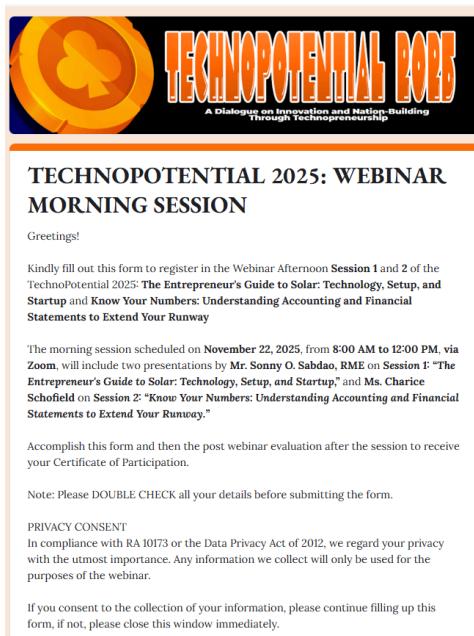
The success of The Solar Sparks: Solar Panel Business Innovations was achieved through the essential documents prepared and the dedicated efforts of the team behind the event.

The working committee successfully accomplished several tasks that ensured the smooth conduct of the webinar **“The Solar Sparks: Solar Panel Business Innovations”**. A registration form was prepared and distributed to potential participants to record the number of attendees and other personal details. To attract attendees, promotional posts were created and shared which helped increase awareness and participation. A detailed program flow was also organized to guide the sequence of activities, making sure that the event flows orderly. Certificate of appreciation was prepared and given to the speaker as recognition of their involvement in the webinar. Lastly, an evaluation form was sent to participants after the event to gather feedback on its effectiveness, relevance, and the overall quality of the session and resource speaker.

1. Registration Form for Participants

A registration form was prepared and distributed to keep track of participants and gather important details. The registration forms were distributed through multiple channels

available to the working committee. This served as a primary record for the expected attendees of this iteration of Technopotential 2025.

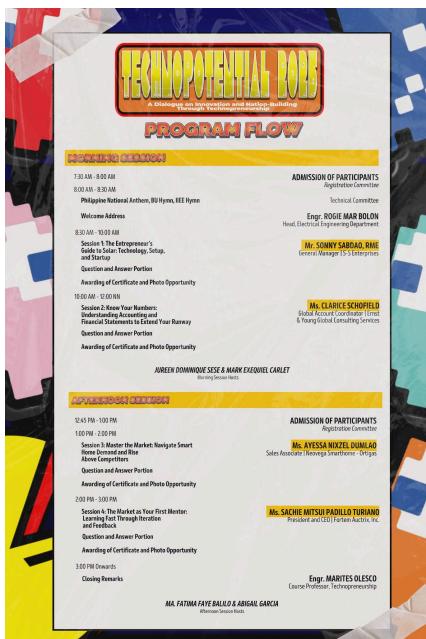


Attached below is the registration form for the participants

2. Program Flow

A detailed program flow was created to guide the sequence of activities during the webinar. The program flow was designed to have a sequential learning process, allowing participants to fully absorb the contents of the guest speaker's presentation.

Attached below is the program flow.



2. Promotional Post

A promotional post was designed and shared to reach attendees for the webinar. The post was made to ensure maximum engagement and a form of announcement to the participating students.

Attached below is the event's promotional post.

Institute of Integrated Electrical Engineers - BU Student Chapter
November 19 at 6:29 PM ·

🎮 READY TO PRESS START? 🎮

Get your power-ups ready because the next stages of TechnoPotential 2025 are loading in! On the morning of November 22, we're diving into back-to-back sessions that will help you level up your technopreneurial journey.

GREEN LEVEL 3: The Solar Sparks: Solar Panel Business Innovation
RED LEVEL 4: Cashed-In: Understanding the Financial and Accounting Engine of Your Technopreneurial Venture

Whether you're here to spark your next big idea or make sure your finances don't go game over, these talks will give you the edge to keep your venture running strong.

Gear up, Player 1.
Innovation doesn't just happen, you build it. ⚡

Caption: Joan Flores
Layout: Joshua Dacoco, Jimi Barruga, & Louise Garigo
#BU #SDG4 #SDG8 #SDG9 #SDG17
#TechnoPotential2025
#EEDepartment

BICOL UNIVERSITY COLLEGE OF ENGINEERING
ELECTRICAL ENGINEERING DEPARTMENT
AY 2025-2026

LEVEL 3

LEVEL 4

THE SOLAR SPARKS!
SOLAR PANEL BUSINESS INNOVATIONS

CASHED-IN:
UNDERSTANDING THE FINANCIAL AND ACCOUNTING ENGINE OF YOUR TECHNOPRENEURIAL VENTURE

NOVEMBER 22, 2025
VIA ZOOM MEETING

NOVEMBER 22, 2025
VIA ZOOM MEETING

@ieebasic ieebusc@bicol-u.edu.ph

@ieebasic ieebusc@bicol-u.edu.ph



Institute of Integrated Electrical Engineers - BU Student Chapter

Nov 21 • 🌎

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MEET THE MINDS BEHIND THE FUTURE 🎙️🌟

As we chase ideas like Pac-Man chasing pellets, our distinguished speakers bring expertise that will help us navigate the maze of engineering, technology, and enterprise. Their insights will guide us in collecting knowledge and powering through challenges with creativity and smart solutions.

Get ready to learn, engage, and be inspired as we welcome our speakers for the morning session this **November 22, 2025 at 8:00 AM, via Zoom**.

Chasing ideas. Powering up innovation. Levelling up the next generation. 🌟⚡

Caption: Ma. Louicel Quong

#BU #SDG4 #SDG7 #SDG9 #SDG12 #SDG19
#TechnoPotential2025
#EEDepartment

🕒👤 Nhicole Mirandilla and others

The image shows a Facebook post from the 'Institute of Integrated Electrical Engineers - BU Student Chapter' page. The post features a video thumbnail for 'session one: THE ENTREPRENEUR'S GUIDE TO SOLAR: TECHNOLOGY, SETUP, AND STARTUP'. The thumbnail displays a portrait of Mr. Sonny Sabdao, RME, General Manager of SS Enterprises. Below the thumbnail, his name and title are written in a blue box. The post includes the Bicol University College of Engineering Electrical Engineering Department logo and the SDG icons. The Facebook interface with like, comment, and share buttons is visible at the top and bottom of the post.

BICOL UNIVERSITY COLLEGE OF ENGINEERING
ELECTRICAL ENGINEERING DEPARTMENT
LEGAZPI CITY, ALBAY

4 QUALITY EDUCATION 8 DECENT WORK AND ECONOMIC GROWTH 9 INDUSTRY, INNOVATION, AND INFRASTRUCTURE 12 RESPONSIBLE CONSUMPTION AND PRODUCTION 17 PARTNERSHIPS FOR SUSTAINABILITY

session one:

THE ENTREPRENEUR'S GUIDE TO SOLAR:
TECHNOLOGY, SETUP, AND STARTUP

MR. SONNY SABDAO, RME
GENERAL MANAGER | SS ENTERPRISES

f @liee-busc

✉ lieebusc@bicol-u.edu.ph

4. Evaluation Form

After the event, an evaluation form was sent through the batch GC to gather participant feedback on the event's effectiveness, relevance, and the speaker's performance.

Attached below is the evaluation form for the participants.



**[TRAINING
EVALUATION]**
TECHNOPOTENTIAL
2025 - WEBINAR
MORNING SESSION

This evaluation form is intended to gather feedback on the TechnoPotential 2025 - Webinar Session, conducted by Mr. Sonny O. Sabdao, RME on **Session 1: The Entrepreneur's Guide to Solar: Technology, Setup, and Startup** and Ms. Charice Schofield on **Session 2: Know Your Numbers: Understanding Accounting and Financial Statements to Extend Your Runway** held on November 22, 2025, via Zoom.

Kindly take a few moments to complete this evaluation form. Your feedback is highly valuable and will help us improve the quality and effectiveness of future sessions. All responses will be kept confidential and will be used solely for the purpose of program assessment and development.

Please evaluate the event based on the following criteria:

- 5 – Excellent: Significantly exceeded my expectations
- 4 – Very Satisfactory: Slightly exceeded my expectations
- 3 – Satisfactory: Met my expectations
- 2 – Fair: Slightly below my expectations
- 1 – Poor: Significantly below my expectations

5. Certificate of Appreciation

Certificate of appreciation was prepared to formally recognize and express gratitude to the guest speaker for their valuable contributions, time, and support.

Attached below is the certificate of appreciation given to the speaker.



Challenges

For this webinar session, our team did not encounter any major challenges throughout the preparation and implementation of the event. Coordination with the speaker, Engr. Sonny Oliquino Sabdao went smoothly, and the program flow for the morning session was carried out as planned. His topic, "The Entrepreneur's Guide to Solar: Technology, Set-up, and Start-up," was highly relevant and well-received by the participants, which helped maintain steady engagement during the session. Since no significant issues arose, the team mainly focused on monitoring the event, assisting the speaker, and ensuring that transitions between segments were organized. The session ran without technical interruptions, and participants remained attentive and responsive. The webinar was executed successfully and achieved its objectives. Even though there were no notable challenges, the experience still highlighted the value of preparation, teamwork, and clear communication in organizing a smooth and effective event.

Recommendations

The initial dry run was satisfactory; however, for the next TECHNOPOTENTIAL webinar, it is essential to significantly intensify our testing protocols. It is insufficient to merely confirm internet connectivity. A comprehensive simulation is required, one that intentionally introduces potential failures. This includes stress-testing all transitions, such as ensuring the shift from the Welcome Address to Mr. Sabdao's presentation occurs seamlessly and without delay. Additionally, it is necessary to verify that the Pac-Man themed visual backgrounds load correctly for all participants.

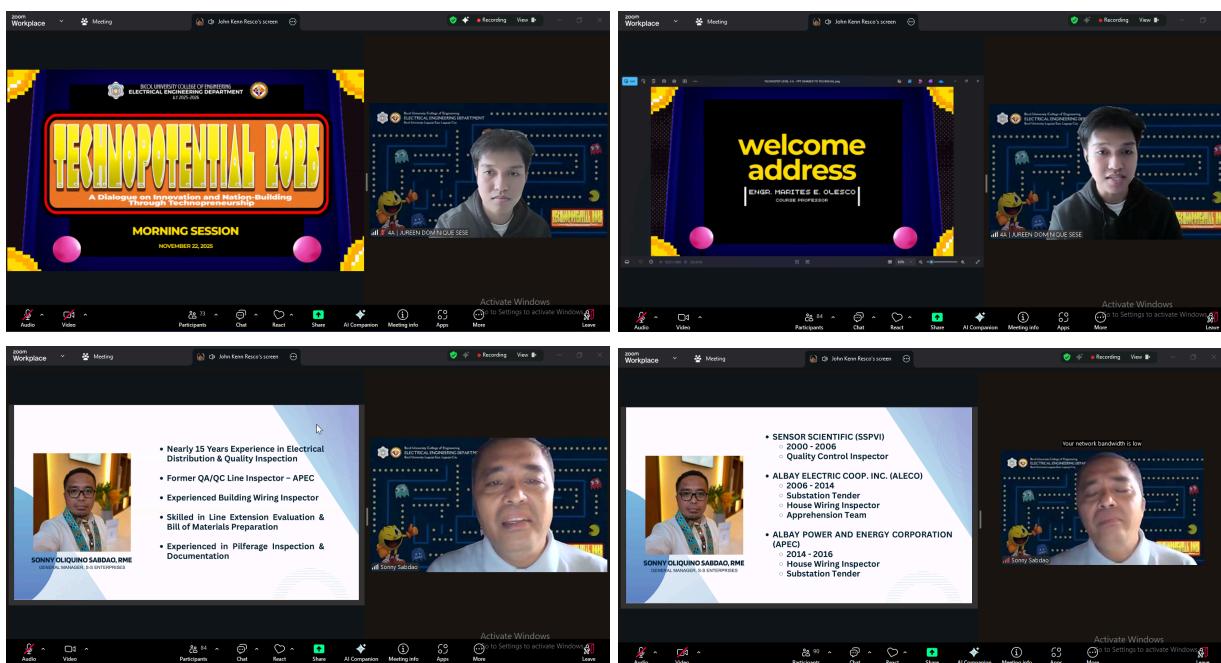
All presentation slides must be tested across a range of devices, including smartphones and tablets, not solely on desktop computers. Technical diagrams, in particular, may display differently on smaller screens. By conducting more rigorous and realistic testing, we will be able to identify and resolve subtle technical issues that could otherwise distract the audience. This approach ensures that attention remains focused on the content rather than on technical shortcomings such as slow transitions or unclear images.

The committee should also enhance internal coordination by organizing a mandatory meeting to clarify roles and responsibilities in emergency scenarios. Each team member must be aware of their specific duties should unexpected issues arise. For example, it is important to determine who will immediately assume screen-sharing responsibilities if the main speaker is disconnected, and who will be prepared with a set of questions to maintain engagement if the Q&A session experiences delays. Clear role allocation contributes to a calm and professional team response, even under pressure. By preparing for these contingencies, we can ensure that critical information regarding the Solar Launch Roadmap and PCAB/DOE compliance is delivered without interruption.

It is also imperative to exercise great care with all presentation materials and backups. Given that the slides originate from an industry expert, each slide containing factual or

compliance information must be thoroughly proofread to guarantee accuracy. Furthermore, a straightforward and dependable backup plan is necessary. All videos and slides should be saved in multiple locations, such as a shared cloud folder and a USB drive. This precaution ensures that, in the event of technical difficulties—such as a computer malfunction or file corruption—the backup host can promptly access and share the required files. Such preparation is vital to maintaining a smooth and professional seminar from beginning to end.

Documentation



THE ENTREPRENEUR'S GUIDE TO SOLAR: TECHNOLOGY, SETUP, AND STARTUP

INTRODUCTION TO SOLAR PANEL TECHNOLOGY

HOW SOLAR WORKS

IMPORTANCE OF SOLAR TECHNOLOGY IN THIS MODERN WORLD

CHOOSE YOUR BUSINESS MODEL

LAUNCH ROADMAP (0-6 MONTHS)

KEY ASPECTS TO CONSIDER IN SOLAR BUSINESS

Question & Answer Portion

Certificate of Appreciation

photo opportunity

