



**December 7<sup>th</sup>, 2016**

**Ku, Armando  
545502  
Customer Service Representative  
Ready Call Center  
Burrell Boom**

**Dear Armando,**

This is to inform you that you are receiving a 3rd warning for not meeting the requirement of 90% and above in adherence for the week of Nov 28<sup>th</sup> – Dec 4<sup>th</sup>.

**Your score is 80.8%.**

Please note that you are allowed to have 3 weeks of failure within a 12 weeks period. If that is being exceeded to the 4<sup>th</sup> week of failure a suspension will be process.

**Angela Hinds  
Workforce Manager**