

February 28, 2017

Bermudez, Neville 545070 Customer Service Representative Ready Call Center Burrell Boom

Dear Neville,

This is to inform you that you are receiving a Written Warning for not completing your scheduled 45 hours for the week Feb 20-26, 2017.

| Agent Name | Login | Hours Planned | Hours Delivered | Missing Hrs |
|------------------|--------|----------------------|------------------------|-------------|
| Bermudez Neville | 545070 | 45:00:00 | 36:07:07 | 8:52:53 |

Please take this warning seriously as a 3rd offense is a Suspension from Human Resources.

Angelique Frazer Training Manager