



May 26th, 2017

Dear Darina Underwood,

You were issued a **Verbal Warning (1)** for abandoned shift on May 25th 2017.

Please note that you are now on ninety (90) days probation for **“Abandoned shift”**. If you fail to comply within the next ninety (90) days, further disciplinary action will be taken.

Sincerely,

Adeolu kemiki
Shift Manager
Ready Call Center

13 ½ Miles Phillip Goldson Highway
Burrell Boom, Belize
Tel: 228-0010/2280011