

Good Afternoon Team,

Firstly I would like to thank you for your support, in the recent weeks for the overtime, and I want to apologize for this delay. The bill for last week's OT Invoice was more than I can approve in my position and I had to escalate to senior management to have this approval, OT promotions will not be opened further until I can have this sorted.

I do apologize for this delay and any inconveniences that this may have cause, but please rest assured that I am doing everything I can, to expedite this for a smooth and speedy resolution.

Thank you for your patience and understanding.

Jack Wells

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