

May 4, 2017

Martinez Elmer 545407 Customer Service Representative Ready Call Center Burrell Boom

Dear Elmer,

This is to inform you that you are receiving a 1^{st} warning for not meeting the requirement of 90% and above in adherence for the week of April 24^{th} - 30^{th} .

Your score is 66.67%.

Please note that you are allowed to have 3 weeks of failure within a 12 weeks period. If that is being exceeded to the 4^{th} week of failure a suspension will be process.

Angela Hinds Workforce Manager