



December 14th, 2016

**Heron, Ania
545179
Customer Service Representative
Ready Call Center
Burrell Boom**

Dear Ania,

This is to inform you that you are receiving a 1st warning for not meeting the requirement of 90% and above in adherence for the week of Dec 5th – 11th.

Your score is 82.2%.

Please note that you are allowed to have 3 weeks of failure within a 12 weeks period. If that is being exceeded to the 4th week of failure a suspension will be process.

**Angela Hinds
Workforce Manager**

13 ½ Miles Phillip Goldson Highway, Burrell Boom, Belize
Tel: 228-0010/2280011