

From: Ashley Gjovik ashleygjovik@apple.com
Subject: Fwd: Ashley taking leave
Date: May 21, 2021 at 3:59 PM
To: Ashley Gjovik ashleygjovik@icloud.com

AG

—
Ashley M. Gjovik

🍏 Engineering Program Manager

✦ Mac Systems Quality Strategic Planning & Communications

✦ Product Systems Quality Internal Communications; Employee Engagement; Inclusion, Equity, & Diversity

📞 (408) 204-9976

Begin forwarded message:

From: Ashley Gjovik <ashleygjovik@apple.com>
Subject: Re: Ashley taking leave
Date: May 21, 2021 at 3:58:48 PM PDT
To: Jenna Waibel <jwaibel@apple.com>
Cc: David Powers <powers@apple.com>

Thank you, Jenna! Confirmed.

—
Ashley M. Gjovik

🍏 Engineering Program Manager

✦ Mac Systems Quality Strategic Planning & Communications

✦ Product Systems Quality Internal Communications; Employee Engagement; Inclusion, Equity, & Diversity

📞 (408) 204-9976

On May 21, 2021, at 2:30 PM, Jenna Waibel <jwaibel@apple.com> wrote:

+ Dave

Hi Ashley,

Thanks for our call this morning. I'm glad to hear you are feeling well supported in this offer of time off.

We agreed that you would take administrative leave, with full pay and benefits, starting Monday for two weeks, beginning Monday May 24, 2021 while I look into the concerns you have raised. You will return to work on Monday, June 7, 2021. We agreed this time will not be formally submitted in a time off system, and will not decrease your sick time or paid time off balance.

For the next two weeks, we agreed you will not do any work. You will post an away message that lets folks know you will be out, but I left it to your judgement on what else you say about your time out.

During this time off, I committed to you that I would continue my review and hope to have findings to share by the end of the two week period. We agreed that the best way to reach you is to send you a text message on your work number. Other than that, we agreed you would not do any work or respond to work emails during this time.

You can continue to contact me with additional information or questions about my investigation at any time.

Best,

Jenna Waibel

🍏 Corporate Employee Relations

510-396-7823 mobile

jwaibel@apple.com

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