



## LARRAKIA NATION ABORIGINAL CORPORATION

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### **POSITION DESCRIPTION**

<b>Position:</b>	Case Worker
<b>Program:</b>	Larrakia Outreach and Transport Service (LOTS)
<b>Salary sacrifice available:</b>	Yes – through external provider (currently \$16,050 pa attracts no PAYG)
<b>Superannuation:</b>	9% employer contribution (in addition to actual base salary)
<b>Standard working days per Week:</b>	Five (5) – Monday to Friday
<b>Shift Worker:</b>	No
<b>Responsible to:</b>	LOTS Manager
<b>Work Location:</b>	76 Dickward drive
<b>Work related travel:</b>	Yes, as required

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### **THE ORGANISATION:**

The Larrakia Nation Aboriginal Corporation (“LNAC”) is a member-based body corporate registered under the Commonwealth Corporations (Aboriginal and Torres Strait Islander) Act 2006 (the CATSI Act). The members are represented by a Board of Directors which is legally responsible for administering the corporation in accordance with the CATSI Act and establishing broad policies and objectives for the corporation. The Chief Executive Officer (“CEO”) is responsible for implementing the policies and objectives established by the Board of Directors and managing the day-to-day activities of the corporation.

The LNAC is the peak advocacy and support agency for the Larrakia people, the traditional landowners of the Greater Darwin area. Initially established in 1998 to represent the Native Title interests of the Larrakia people, the LNAC has since evolved into a vital service delivery organisation focussed on addressing the social, cultural and economic aspirations of the Larrakia people by initiating and administering programs, projects and services for the broader Aboriginal community.

The members of LNAC are those Aboriginal persons who, under traditional law and custom, hold rights and interests to the traditional country (Darwin Harbour, Cox Peninsula, most of Gunn Point and much of rural Darwin).

LNAC is a not-for-profit organisation and receives the majority of its capital and operating expenses from the Northern Territory Government, Commonwealth Government and by entering into business partnerships with the private sector.

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**PROGRAM DETAILS:**

Provide transport and case management services for disadvantaged, homeless clients in the Darwin area. Uplift clients from Police Watch-House, assist clients obtain identification, organise crisis accommodation, arrange medical appointments and referrals to other agencies. Transport clients to airport for Return to Country program.

The program integrates with other programs, such as:

- Healthy Engagement and Assistance in the Long Grass ("HEAL");
- Information and Referral Office ("IRO");
- Darwin Palmerston Night Patrol ("DPNP"); and
- Tenancy Support Program ("TSP").

**PRIMARY OBJECTIVE:**

As a member of a team, provide case management services for disadvantaged and homeless clients in the Darwin area in a culturally appropriate manner.

**KEY RESPONSIBILITIES:**

1. Is responsible for Case Management including: assessment, case plans, coordination, monitoring and implementation of plans in a timely manner.
2. Provides referrals to a range of support services (including Centerlink; employment, medical and other relevant services).
3. Ensures appropriate clients records are recorded in a timely manner.
4. Develops and maintains effective relationships with LNAC and other relevant stakeholders in the interest of the client and the program.
5. Provides transport to clients as required.
6. Ensures client confidentiality and legally accountable practices at all times.
7. Assists in the development and implementation of procedures.
8. Assists with other tasks relevant to the program as required by the Program Manager.

