

JUSTINE JYNNE PATRICE A. MARCO

PROJECT MANAGER

EDUCATION

Bachelor of Science, Information System
La Verdad Christian College Inc.

Achievements:

- President's Lister
- Leadership Awardee

Related Course Work:

- Marketing Committee Assistant (A.Y. 2022-2023)
- Association of ICT Majors Membership Committee Head (A.Y. 2024-2025)

CONTACT

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- Location: Apalit, Pampanga

LANGUAGES

English 

Tagalog 

OBJECTIVE

"Highly motivated and detail-oriented recent graduate with a degree in Information Systems and a strong foundation in project management principles. Skilled in team collaboration, time management, and problem-solving, with hands-on experience from academic projects and internships. Eager to apply knowledge of agile methodologies, scheduling, and resource allocation to drive successful project outcomes and contribute to the growth of a forward-thinking organization."

SUMMARY OF QUALIFICATIONS

- A fresh graduate who possess a foundational understanding of project management principles, including knowledge of scheduling, budgeting, and agile methodologies. Strong communication, leadership, and problem-solving skills. A quick learner with a goal-oriented mindset.

SKILLS/ABILITIES

- Basic understanding of project scheduling, Gantt charts, and timelines
- Knowledge of Scrum, Kanban, or other agile frameworks
- Foundational understanding of budgeting and managing resources
- Strong written and verbal communication
- Ability to manage multiple tasks and prioritize deadlines
- Flexible in handling changes in project scope or unforeseen issues
- Works well in team settings, encouraging cooperation and participation
- Basic understanding of working with internal and external stakeholders
- Careful attention to details in planning, execution, and documentation
- Ability to handle various aspects of a project simultaneously
- Understanding how to assign responsibilities effectively
- Eagerness to learn new tools and project management techniques
- Ability to assess project needs and make informed decisions

PROJECTS

- KDRAC Titans High Fidelity (Hi-Fi) Prototype
- Responsive Pet Adoption Website
- Personal Portfolio Website using HTML, CSS, and JavaScript
- Posts Page Website using HTML, CSS, and Javascript
- Basic Bible App using Python
- Basic ATM using Java
- Basic Sari-Sari Store using Java

REFERENCES

Available upon request.