**Key: Accomplished, progress, not accomplished by the next meeting**

**Meeting 1: 2/19/18, 9-9:50am, Engineering Student Organization Office (Spahr 1310)**

* **Discussed things to implement and each feature’s priority**
  + **See project backlog**
* **Plan breakdown of teams**
  + **Varun and Alex on data storage first, UI later**
  + **Noah, Justin and Harry on functionality**
* **Tasks:**
  + **Read up on JavaScript**
  + **View events**
  + **Attendees being allowed to select times admin didn’t offer**

**Meeting 2: 2/21/18, 8:30-8:50am, LEEP2 2415**

* **Continuation of last meetings planning**
* **Move Harry to frontend after seeing his fantastic Lab 3 websites**
* **Tasks:**
  + **Start implementing together on Sunday, 2/25/18**

**Meeting 3: 2/25/18, 12:00pm, Justin’s Apartment**

* **Discuss further breakdown of code base and necessary requirements**
  + **Getting rid of unnecessary files in the code base**
  + **Varun shows us how to store information in Google Sheets**
* **Tasks:**
  + **Rework the backend**
  + **Get rid of unnecessary files**
  + **Refactor the frontend** 
    - **Implement time selector**
  + **Create login page**