Justin Velander Holt

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SKILLS

- Ruby
- HTML
- Bootstrap
- Ruby on Rails
- CSS
- Linux
- Python
- Javascript
- Github
- SQL
- ReactJS
- Heroku
- Java
- jQuery

EXPERIENCE

OnTheCodeAgain.com   December 2017 –
Freelance Full Stack Developer   Present
- Freelance/open-source web development utilizing Ruby, Ruby on Rails, Python, Java, JavaScript, jQuery, React, HTML, CSS, Bootstrap and SQL. Notable projects include:
    - i.) **Chronos** – Automated laytime management system; built with Ruby, Javascript and Ruby on Rails
    - ii.) **dopcast** – Comprehensive podcast search engine; built with Ruby and Ruby on Rails
    - iii.) **On the Code Again** – Personal web site portfolio; built with Ruby, jQuery and Ruby on Rails
    - iv.) **BFN Networks** – Podcast network site; built with Wordpress, HTML and CSS

Auditor - Phase I Medical Trials   March 2016 –
Auditor (Contract)   Present
- Collating and organizing paperwork for individual Phase I medical trials for facilities nationwide, ensuring accuracy and compliance per pharmaceutical drug sponsors' guidelines

Freelance Editor/Copywriter   Chicago, IL   May 2013 –
Editor · Copywriter   January 2018
- Short-term and per diem assignments writing, proofreading, editing and critiquing media mail, brochures, advertisements, essays, blogs and manuscripts

BMO Capital Markets   Chicago, IL   February 2012 –
File Clerk – Trust & Operations   May 2013
- Reorganizing paper filing systems of Trust & Operations in preparation of upcoming audits
- Converting paper filing systems to digital archive

Last Temptation of Clarence Odbody: A Novel, The   Chicago, IL   October 2010 –
Creative Consultant · Editor   August 2011
- Intensive editorial work on 223-page manuscript for Chicago novelist John Pierson focusing on narration/POV, structure, plot, character development, dialogue, continuity, rhetoric and rewrites
- Acting as creative consultant for additional scenes/dialogue that help further story and strengthen underlying themes

Citadel Investment Group   Chicago, IL   March 2007 –
Data Entry Specialist · Database Management   November 2009
- Editing, updating and maintaining Securitized Products Group (SPG) database
- Analyzing mortgage prospectuses and pooling and servicing agreements to extract relevant information
- Processing daily bid/offer lists and monthly remittance reports into specialized MS Excel database to be used as reference guide by global network of financial analysts
- De facto team leader regarding continuity within databases as well as discussions with programmers and supervisors on how data systems could be streamlined for easier access

Sprint Nextel   **Reston, VA**   July 2006 –
Data Entry Specialist   October 2006
- Sorting and filing two separate directories into one integrated system for insurance division
- Transferring contact information for 10,000+ business clients from paper contracts to intranet database
- Supervisor of five employees for the purpose of ensuring continuity for both paper and digital registries

Clio Awards   **Chicago, IL**   January 2000 –
Administrative Assistant · Database Editor   June 2006
- Assisting with data entry, filing, proofreading, sorting mail and answering phones for international advertising awards show
- Maintaining and supervising Client and Entries databases (approx. 12,000 names and 13,000 annual submissions, respectively)
- Editing and revising final proofs of Shortlist and Winners books (approx. 300 pages each)
- Acting Supervisor of Clio Festival Registration: greeting and registering 1200+ attendees; maintaining guest lists for gala events; customer service; handling payments; sorting gift bags; arranging signage; organizing displays and supervising student volunteers throughout week-long festival in Miami

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EDUCATION

Le Wagon   **Rio de Janeiro, BR**   October 2018 –
Intensive Coding Boot Camp   December 2018
- 9-week intensive coding boot camp specializing in full stack development – Ruby, Ruby on Rails, SQL, Javascript, jQuery, Bootstrap, HTML, CSS, Linux, Github and Heroku
- Team lead and demo presenter for capstone project: https://youtu.be/W0UOC5IJ4wo?t=400

ENTREPRENEURIAL

The Penguin's Tuxedo   **Chicago, IL**   August 2008 –
Founder · Lead Organizer   Present
- Founder and lead organizer for not-for-profit event promotions platform that specializes in outings to cultural events/productions at discount rates to subscribers
- Networking with artists, venues, managers and publicists to coordinate group rates and incentives

Justin Holt – Voice Over   **Chicago, IL**   February 2005 –
Voice Over Artist   Present

BFN Networks (BFNinYourEars.net)   **Chicago, IL**   February 2000 –
Founder · Producer · Music Promoter   June 2014
- Founder and producer of BFN Networks podcasting station and host of weekly podcasts *Noble Efforts, The Sound Of You & Me, Secondhand Neon* and *Bring Back The DJ*
- Editing and mastering episodes, skits and interviews for web streaming/podcasting
- Writing copy for all episode guides and interview summaries
- Networking with artists, management, publicists and label reps for the purpose of discovering new music and scheduling band interviews
- Comprehensive web site building and maintenance (Wordpress/HTML/CSS)