



Know Before You Go

Qiskit Hackathon Global 2021

NOVEMBER 8-19

#QISKIT

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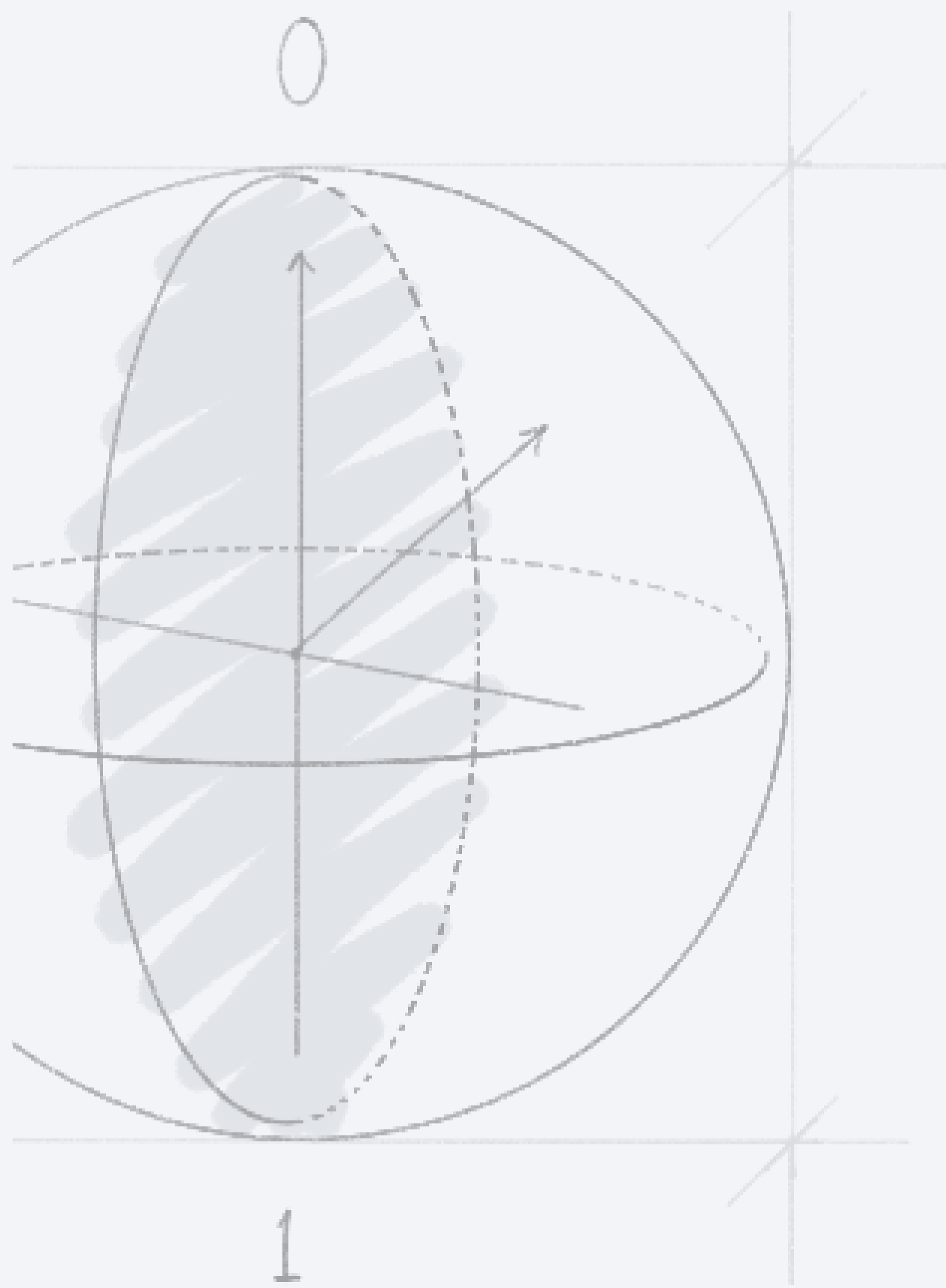
About

Qiskit Hackathon Global 21 will be the second-annual immersive and real-time 24-hour virtual hackathon experience hosted by the IBM Quantum Community Team. This **invitation-only hackathon** will be bringing together the quantum community for an immersive three days of training sessions, technical insights, and a hackathon where Qiskit core development team members and advocates will act as live mentors as participants **actively work on projects**.



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Roles

Mentor

Below are the areas mentors support - based on availability/skill areas.

- Project Ideation *(provide project ideas or insight to project pitches to form a productive/impactful final project submissions)*
- Team Formation & Kickoff *(connect common project ideas or interest areas)*
- Technical Support *(qiskit installation, common quantum questions, identifying learning resources)*
- Live Project Support *(answering application questions, helping students solve problems, providing insight to Qiskit/Quantum)*

Support

Event support refers more to the logistics/general support aspect of the hackathon than to the Quantum aspect.

- Facilitating Team Building *(knowing how the platform works, escalating to tech support as needed)*
- Answer Questions about event schedule, logistics, locations, etc... *(what time... how do I...)*
- Answer Community Questions *(what else is happening this year, how can i be an advocate, how can i get more involved)*
- Moderating Communication Channels *(ensuring code of conduct compliance, respectful tones, removing offensive content)*
- Assist Locating Resources *(provide links or directions to online resources or information, help flag down a Mentor if needed)*

Judge

Judges are non-mentor members of the team who review all final projects and determine the final winners of the hackathon. They will be announced soon!

Admin

The event admins for the hackathon are Josie Kies and Brian Ingmanson. These admins are available for any questions leading up to or during the event, and will be online throughout the hackathon week for any and all live support or escalations.

Code of Conduct violations are escalated directly to the admins. Please make sure and report any issues by filling out the Code of Conduct violation report so that action can be taken as appropriate.

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Schedule

November 8

Monday

9:00 AM

Discord Engagement Begins

TBD

General Support Office Hours

TBD

Qiskit Installations Office Hours

3:00 PM

Live Presentation:
Welcome to Qiskit Hackathon
Global!

November 17

Wednesday

11:59 PM

Project Submission Deadline:
ALL FINAL PROJECTS DUE

November 9

Tuesday

9:00 AM

Discord Engagement Begins

TBD

General Support Office Hours

TBD

Qiskit Installations Office Hours

11:00 AM

Project Team Formation Begins

6:00 PM

Discord Engagement Ends

11:59 PM

Project Proposal Deadline

November 18

Thursday

11:00 AM

Community Choice Opens
Vote for your favorite projects!

November 11

Thursday

9:00 AM

Discord Engagement Begins

6:00 PM

Discord Engagement Ends

11:59 PM

Project Team Formation Ends
ALL TEAMS FINALIZED

November 19

Friday

11:00 AM

Community Choice Closes

3:00 PM

Award Ceremony & Celebration

Project Pitches

To pitch a project idea, got to “Projects” and submit an idea by selecting “Create a Project” and providing an overview of the project idea. Submissions are open now, and will be open until November 9.

Need to make changes?

No problem. The project team is able to edit the project page **anytime** before the submission deadline.

Team Formation

As project pitches are submitted, it’s important to note that **team formation will not be available until the live hackathon kicks off** on Monday, November 8. This will give every participant a chance to submit their project ideas, and see what project teams they may be interested in joining without missing any updates!

Recruit

If a project is looking for or needs support from a specific skill set or background, participants can select what type of team member(s) they are looking for to complete their team. All participants will be able to view all pitches, ask questions, and request to join the project of their choice.

Important: Each team can be no more than 5 members, with no fewer than 3.

Find & Join

Participants can look through the projects, see what interests them, and filter by tags to see projects related to specific topics or focus areas. Any questions can be direct messaged to the pitcher or submitted as a public comment on the project.

Participant ready to join a project team?

At the bottom of the project page, they simply select “Join Team!” for final confirmation.

Final Submissions

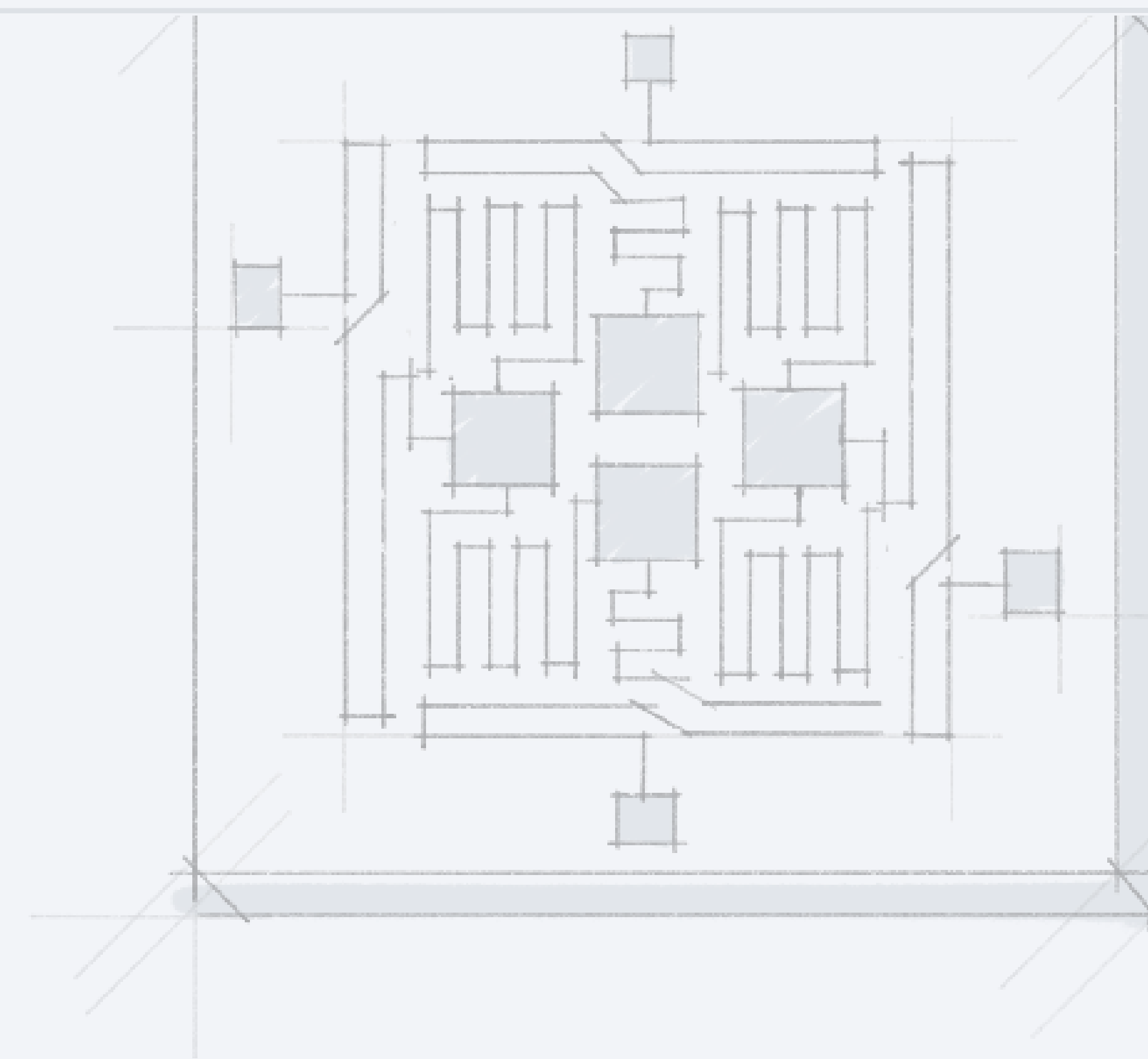
At the end of the hackathon, when it is time to add presentation slides to the platform, teams can add pictures or embed videos into their project, and check how their final submission will look in View Mode before the final deadline passes.

Important: No updates or additions can be made once the submission deadline passes.

Presentations

Presentations are limited to three minutes.

Each team will need to select their presenter in advance - **only one person will be able to present!**



Collaboration

Once a team is finalized, an event admin will assign them a **dedicated collaboration channel** on Discord. This is where the team will be able to work together and to connect with hackathon mentors live throughout the entire event.

Please explore the Discord server for additional resources, to connect with participants, play games, and read additional guides and insights throughout the event - Discord is a lot more than a project work space!

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Hackathon Platform Overview

1:1 Sessions

Participants have the option to book session(s) with mentors through the “1:1 meeting” area. Availability is completely based on the times scheduled for each mentor, and will likely be limited.

Each team will be asked to limit their 1:1 meeting requests to two sessions.

1:1’s are 25-minute sessions meant to network, gain insight, ask questions, and much more. Participants are instructed to join their 1:1 session on time and with clear objectives/questions.

News & Updates

The “News” area is the **central location for key insights**, guidelines, and general information shared before and during the hackathon. Be sure to check out the news area for important event details and resources before the hackathon begins - they will likely answer questions you didn’t even know you had!

Live Talks & Presentations

The “Talks” area will show you the full hackathon agenda, including the scheduled time and description of each presentation. You can even select favorites for direct reminder notifications by clicking the “star” icon in the right-hand corner of the description.

LIVE VIEWING

Participants can engage in any live session using the chat function during that session.

LATE-VIEWING

Presentations will be available for replay in the Talk area, throughout the hackathon.



Discord Overview

Discord will be used for all Qiskit Hackathon Global event communications, updates, team collaboration, and more. Most notably, teams will have dedicated spaces to collaborate via text/video, and where a mentor or support staff can jump in at any time to provide guidance and support.

Everyone will be enabled to “Ping a Mentor” to get support in their group - which will notify mentors directly!

Discord Commands

Once you join Discord, you will be assigned a role. Roles make it easy to notify everyone directly of a need or request with an immediate message. To alert a role of something, simply tag the appropriate role with the “@” symbol.

Aside from direct, text-based chat and meme sharing, Discord has one key thing that make life easy: **Commands**.

Commands are automated functions that activate a response or operation. In the “Message” field, input your command by typing the prefix and associated command trigger with no spaces. As an example, if you input the command

!essentials

You will get an automatic reply in-channel that provides you with the essential links and other helpful key commands you can use!

if you input the command

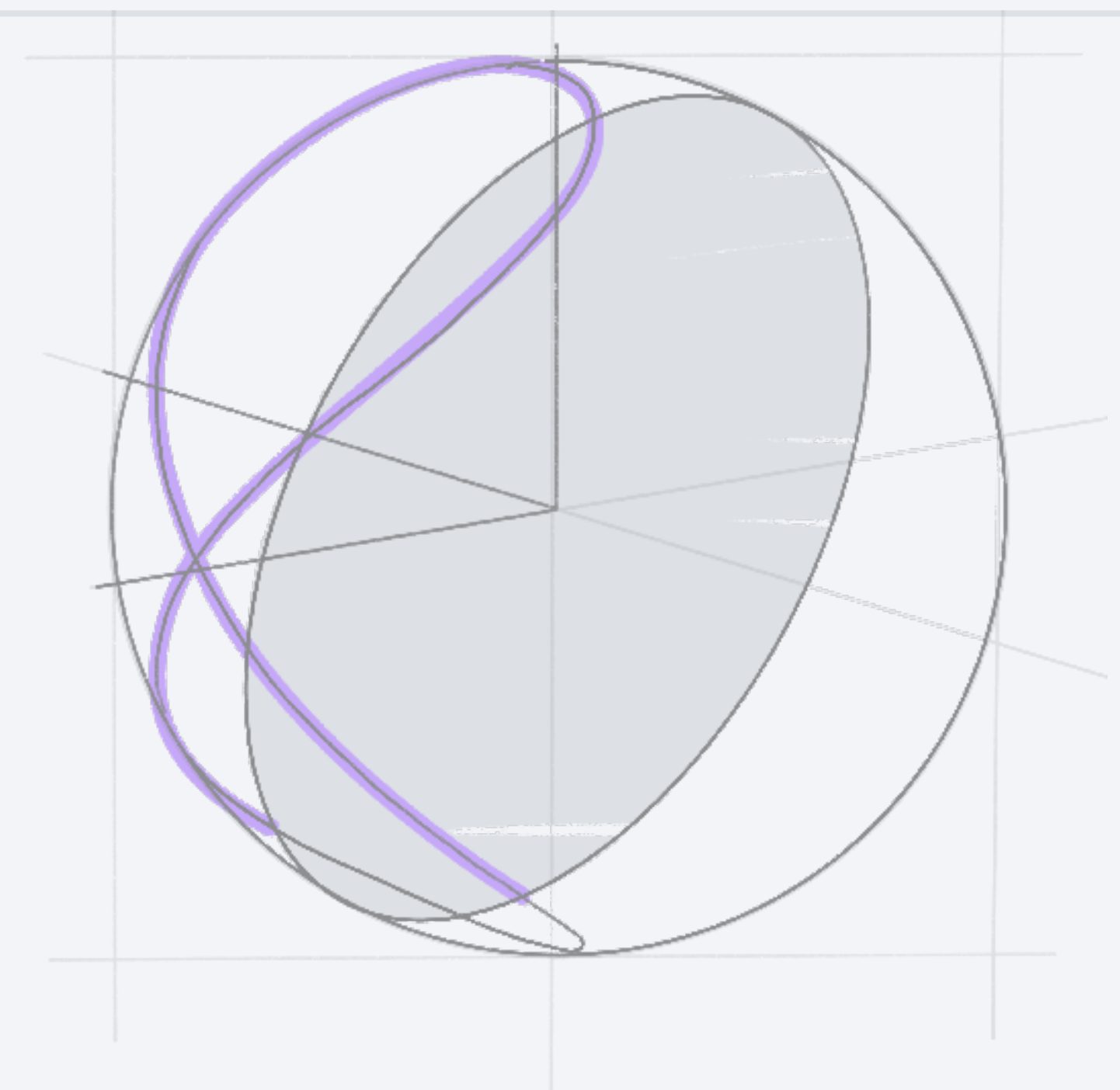
=tex [equation]

with the desired equation, it will automatically render your post in LaTeX!

A full list of commands is in Discord, but if you **only** remember two, these are the ones you want to remember:

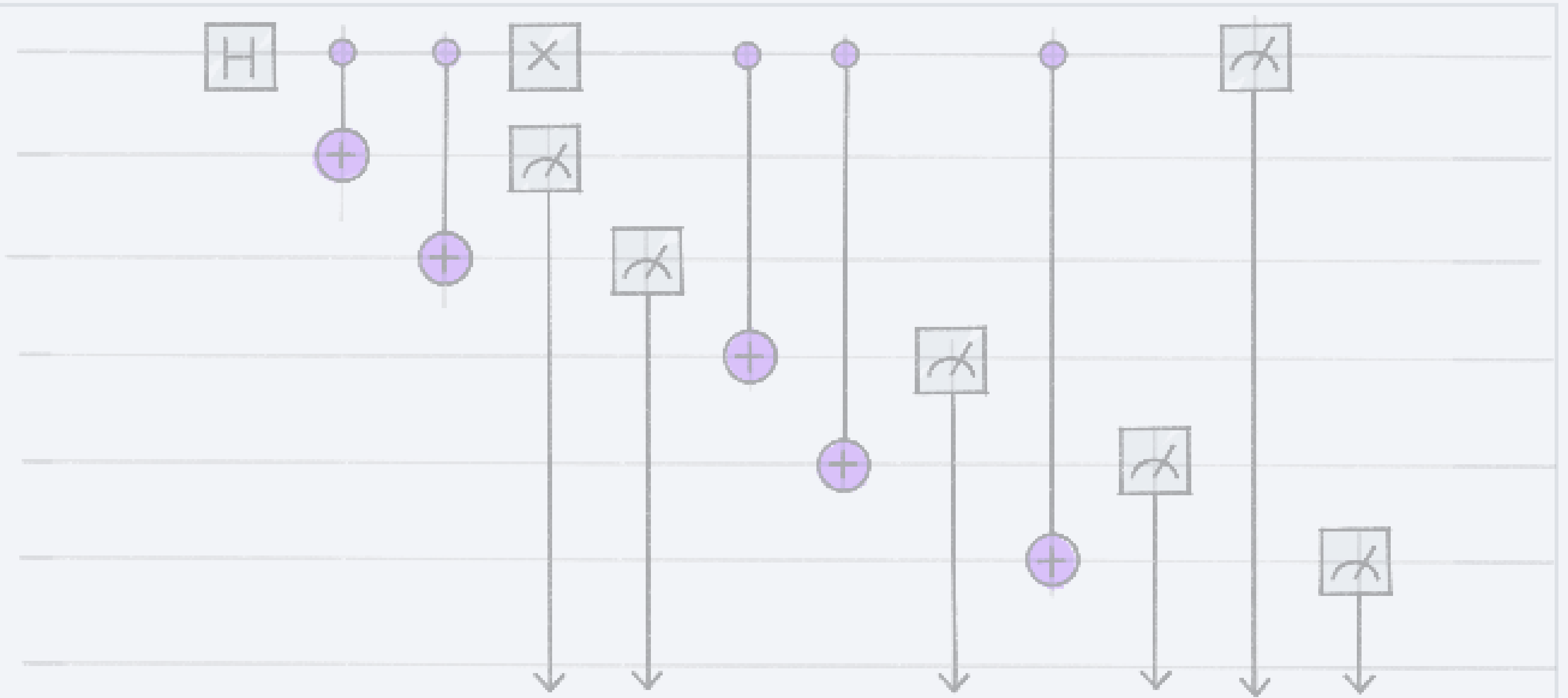
!essentials

!resources



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Community Management

The Qiskit Community Code of Conduct is available for download and review [here](#). You can also read the [Hackathon Insight directly](#) for more information and context around our collective mission to continue to promote and encourage an inclusive and welcoming global quantum community.

We appreciate everyone's support in this mission, and ask that any observed code of conduct violations or inappropriate behavior are [reported here](#).

Moderation

If inappropriate behavior or conduct is seen, reply to the content with a link to the code of conduct with a message along the lines of “We wanted to take this opportunity to remind everyone of the Code of Conduct/Event Norms - and appreciate everyone's enthusiasm and excitement during this event!” or simply use the **!codeofconduct** command.

When in doubt, discuss with teammates! If someone is uncomfortable being a public “enforcer”, they should/can notify an admin, an event lead (Josie or Brian - **@Admin**) or the mentors, and someone will support and/or message the enforcement.

If something is truly egregious or needs to be deleted or removed immediately, please take a screen capture and immediately escalate to admins who can issue a “formal warning”. If identified as a risk or potential liability, make sure Kallie in case the situation calls for additional follow up or escalation.

Interaction Guidelines

Once you “arrive”, all staff will be expected to follow a code of conduct. Everyone supporting the event is expected to behave in an appropriate and **respectful** manner towards other teammates, players, and attendees.

Obscene gestures, profanity, and inappropriate displays are strictly prohibited, especially in all public areas. Staff are expected to represent themselves, their team, and IBM with positivity, professionalism, and decorum. All attendees and competitors should be provided the **best experience possible**, and it is our responsibility to do everything in our power to ensure that.

Staff may be interacting, both directly and indirectly, with media representatives, public attendees, and our invitees, as well as with the general public through our social media accounts. We encourage you and all teams to use your social media accounts to **share the experience and the excitement** of the event with your friends and followers.

Please see some guidelines below for some do’s and don’ts on how to use social media with your access to the event.

DO!

Feel comfortable posting photos of your experience!

Use the official hashtag (#qiskit)

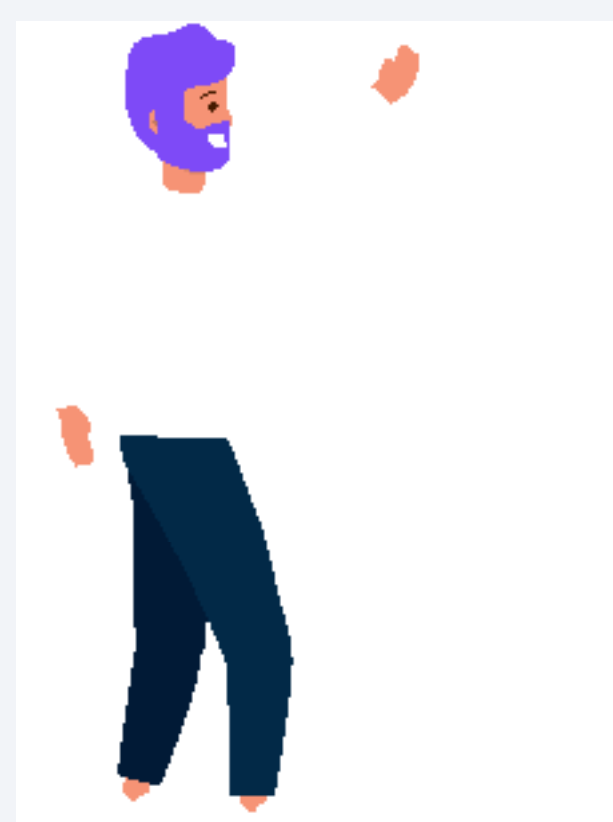
Respect the privacy of other team members and staff/teammates

DON’T...

Post disparaging or unsportsmanlike content.

Use obscene or profane content.

Initiate or foster negative sentiments and expressions towards/about the event. Feedback should be routed internally or through the Discord #Feedback channel.



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If you have any questions, event admins will
be available on **Discord** and **via email!**

ENGAGING **LEARNING** CREATING EXPERIENCES
CONNECTING WITH GLOBAL CULTURES AND **DIVERSE** BACKGROUNDS
BUILDING RELATIONSHIPS USING SHARED LANGUAGE
INCLUSIVE FORWARD-LOOKING OUTLOOK **EMPATHETIC**
ACCOUNTABLE DOCUMENTING AND **SHARING PROJECTS**
USING **RESPECTFUL** LANGUAGE **LIFTING OTHER VOICES**
GENUINE OPEN ABOUT YOURSELF AND YOUR GOALS
BUILDING TEAM TRUST **CONNECTING WITH OTHERS**
HONEST **POSITIVE** COLLABORATING
ASSUMING GOOD INTENTIONS

BE YOU!

BE COMFORTABLE & **HAVE FUN!**

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