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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| PRODUCT CHECKLIST | | | | | | | **FORM**  **Ref: checklistV1.0**  **Version:** | |
| **Programme: SPPM** | | | **Project: Lanka Tools Employee Management system** | | | | **PRINCE2** | |
| **Plan ID** | **Product**  **Ref** | Product | **Draft Ready**  **Planned Actual** | | **Quality Check**  **Planned Actual** | | **Approval**  **Planned Actual** | |
| PE01 | D01 | Dashboard check button | 08/08/2022 | 08/08/2022 | 15/08/2022 | 15/08/2022 | 25/08/2022 | 25/08/2022 |
| PE02 | D02 | Add Employee drop down | 08/08/2022 | 08/08/2022 | 15/08/2022 | 15/08/2022 | 25/08/2022 | 25/08/2022 |
| PE03 | D03 | Add Advance drop down | 08/08/2022 | 08/08/2022 | 15/08/2022 | 15/08/2022 | 25/08/2022 | 25/08/2022 |
| PE04 | D04 | Employee page search function | 08/08/2022 | 08/08/2022 | 15/08/2022 | 15/08/2022 | 25/08/2022 | 25/08/2022 |
| PE05 | D05 | Attendance page search function | 08/08/2022 | 08/08/2022 | 15/08/2022 | 15/08/2022 | 25/08/2022 | 25/08/2022 |
| PE06 | D05 | Payroll page search function | 08/08/2022 | 08/08/2022 | 15/08/2022 | 15/08/2022 | 25/08/2022 | 25/08/2022 |
| PE07 | D05 | Payroll page print function | 08/08/2022 | 08/08/2022 | 15/08/2022 | 15/08/2022 | 25/08/2022 | 25/08/2022 |
| PE08 | D05 | Payslip print function | 08/08/2022 | 08/08/2022 | 15/08/2022 | 15/08/2022 | 25/08/2022 | 25/08/2022 |
| PE09 | D05 | Attendance page search function | 08/08/2022 | 08/08/2022 | 15/08/2022 | 15/08/2022 | 25/08/2022 | 25/08/2022 |
| PE10 | D05 | Attendance page search function | 08/08/2022 | 08/08/2022 | 15/08/2022 | 15/08/2022 | 25/08/2022 | 25/08/2022 |