



## Shiftseeker Registration



Find shift work to suit your lifestyle

Login as a Shiftseeker

Login as an Employer



### Shiftseeker Registration

Phone Number

First name

Last name

Date of birth


Post Code


NI Number

Email


Choose password

Continue





Upload Headshot



Upload ID  
Passport or  
Visa


Be sure to upload your best and latest image so that an employer can see who is turning up.

We need this information to verify your profile and so that an employer knows who is turning up and can pay you!

CRB Number (optional)

Short Bio

Continue



Select the type of work you are looking for and have experience of:

Choose a Sector

Hospitality

Retail

Construction

☒ Glass Collecting

☐ Waiting Staff

☒ Bartender

☐ Kitchen Staff



☐ Cocktail Waiter

☒ Barrista



☐ No Experience

Submit

## Employer Registration



### Employer Registration



### Employer Registration

Hospitality

Retail

Hair and Beauty

Construction

Agriculture

Film Production

Theatre and Cinema



Courier & Shipping

Charity

Nursing and Care

Cleaning

Other





#### TERMS and CONDITIONS

SHIFT is an introduction service, and the Shiftseekers/volunteers are deemed to be self-employed and have acknowledged that they are responsible for their own expenses and taxes unless you have already or wish to place them on your payroll and agree separately with them before the start of the shift. The Shiftseekers/volunteers also acknowledge that the duration of the work is only for the date and time stated and any shift does not constitute an offer of regular employment.

Subscription fees fall due each calendar month from the registration date or end of any free trail period. By selecting 'Confirm' you are accepting our Terms and Conditions and agree to pay the minimum monthly subscription of £9.99+v at plus £1+v at for every worker more than 10 added to your groups.

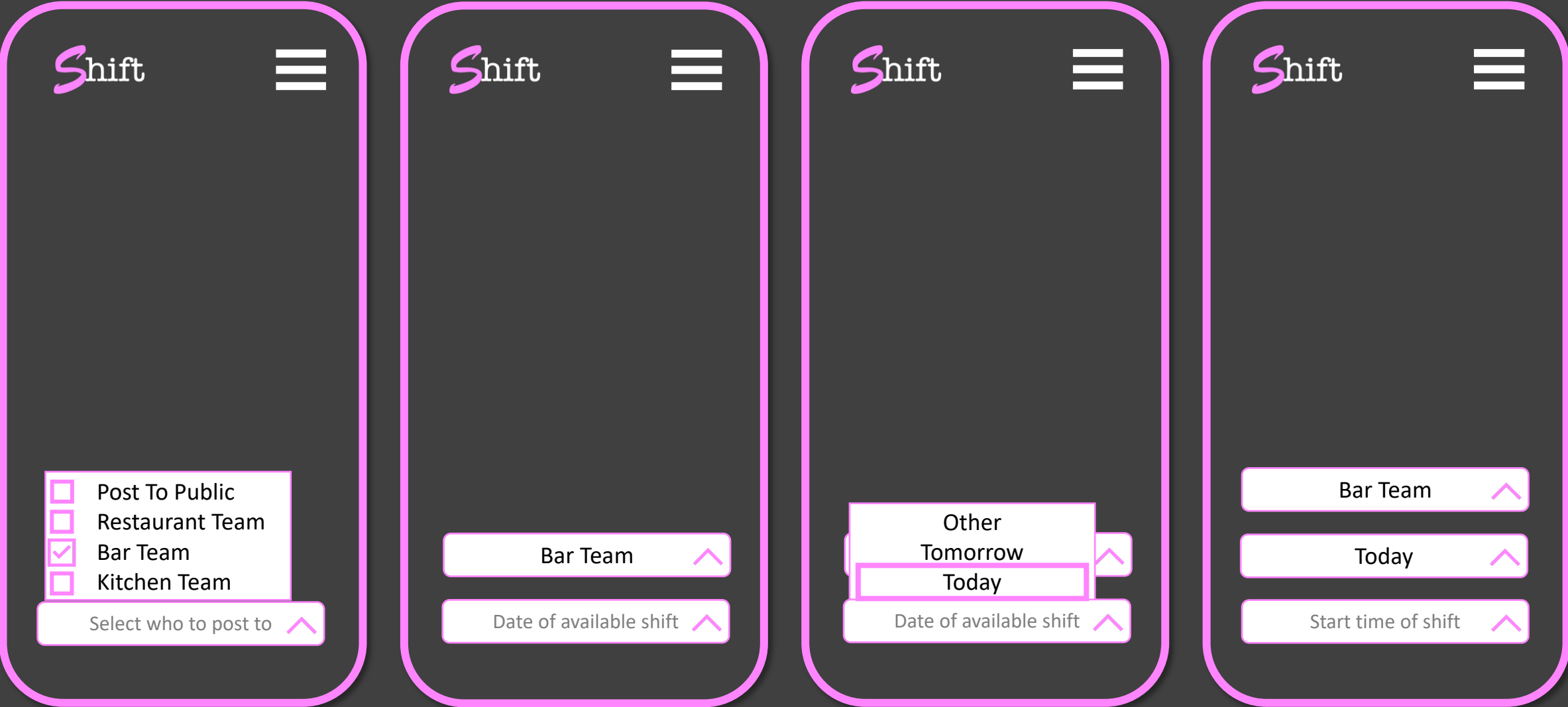
Card Payment appears on first shift post after free trail period has expired



Card Payment  
Page

Employer Group Shift Posting – Entry boxes scroll up after entry or on swipe up to signify entry complete. Who to post to is a multiple selection entry which includes ‘post to public’.

This is the home screen for an employer on opening the app.



Employer Group Shift Posting

Shift

Now

08 : 00

09 : 15

10 : 30

Start time of shift

Shift

Bar Team

Today

11 : 00

12 : 30

13 : 45

Finish time of shift

Shift

Bar Team

Today

Now

12 : 30

Total Gross Pay for Shift

Shift

Bar Team

Today

Now

12 : 30

Total Gross Pay for Shift

1

2

3

4

5

6

7

8

9

0

Next

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Employer Group Shift Posting – with option on shift description to either choose role is there is a sector job list available (see end of doc for work in progress sector role list) or type a description or leave it with any default text from the employer's profile.

Shift

Bar Team

Today

Now

12 : 30

£75.00

Note here any specific details about the shift or select skills from dropdown

Shift

Now

12 : 30

£75.00

Note here any specific details about the shift or select skills from dropdown

Next

Shift

Now

12 : 30

£75.00

Note here any specific details about the shift or select skills from dropdown

☐

Glass Collector

☐

Bartender

☒

Barrista

☐

Cocktail Waiter

☐

Kitchen Assistant

☐

Receptionist


Shift

12:30

£75.00

Barrista

1



Upload  
any essential  
documents

You (the Employer) will be responsible for the Health & Safety of the Shiftseeker whilst fulfilling your work shift and for paying the Shiftseeker the advertised fee. Shiftseekers are not to work any longer than the advertised shift unless separately agreed with the Shiftseeker for at least the rate advertised for this shift.

The Shiftseeker is deemed to be self-employed and unless separately agreed with you (the Employer) they are responsible for their own expenses and taxes. The Shiftseeker has also acknowledged that the duration of the work is only for the date and time stated and unless separately agreed with you (the Employer) this offer does not constitute an offer of regular employment.

Post Shift

OR

Employer Group Shift Posting when sector type not known.

Shift

☐ Post To Public

☐ Shop Team

☒ Event Team

☐ Fundraising Team

Select who to post to

Shift

Event Team

Date of available shift

Shift

Other

Tomorrow

Today

Date of available shift

Shift

Event Team

Today

Start time of shift

Employer Group Shift Posting when sector type not known.

Shift

≡

Now

08 : 00

09 : 15

10 : 30

Start time of shift

Shift

≡

Event Team

Today

12 : 45

13 : 00

14 : 15

Finish time of shift

Shift

≡

Event Team

Today

09 : 15

13 : 00

Total Gross Pay for Shift

Shift

≡

Event Team

Today

09 : 45

13 : 00

Total Gross Pay for Shift

1

2

3

4

5

6

7

8

9

0

Next

Employer Group Shift Posting when sector type not known. Number of shifts available entry which defaults to '1' to allow for multiple shifts to be added quickly.




Employers to be able to choose available Shiftseekers or 'top picks' but only if the post is 'To Public'

Shift

Matched Shiftseekers who have said they are available to cover your shift

BartenderBS2 3DG




Mary Jennings

Rating: ★★★★★

tap to view details

BartenderBS2 3RY




Tom Harris

Rating: ★★★★★

tap to view details

BartenderBS2 2FG



Lettie Young

Rating: ★★★★★

tap to view details


Done

Shift

< Back

Next >

BartenderBS2 3DG



Name: Mary Jennings

Rating: ★★★★★

Experience: Bartender  
Glass Collecting  
Barrista

Bio:  
I have 2 years bar work experience and trusted to work unsupervised.


Offer

Shift

< Back

Next >

BartenderBS2 3RY



Name: Tom Harris

Rating: ★★★★★

Experience: Bartender  
Barrista


Bio:  
I am a trusted worker and have worked for many bars locally.

Offer

Shift

< Back

BartenderBS2 2FG



Name: Lettie Young

Rating: ★★★★★

Experience: Bartender  
Glass Collecting

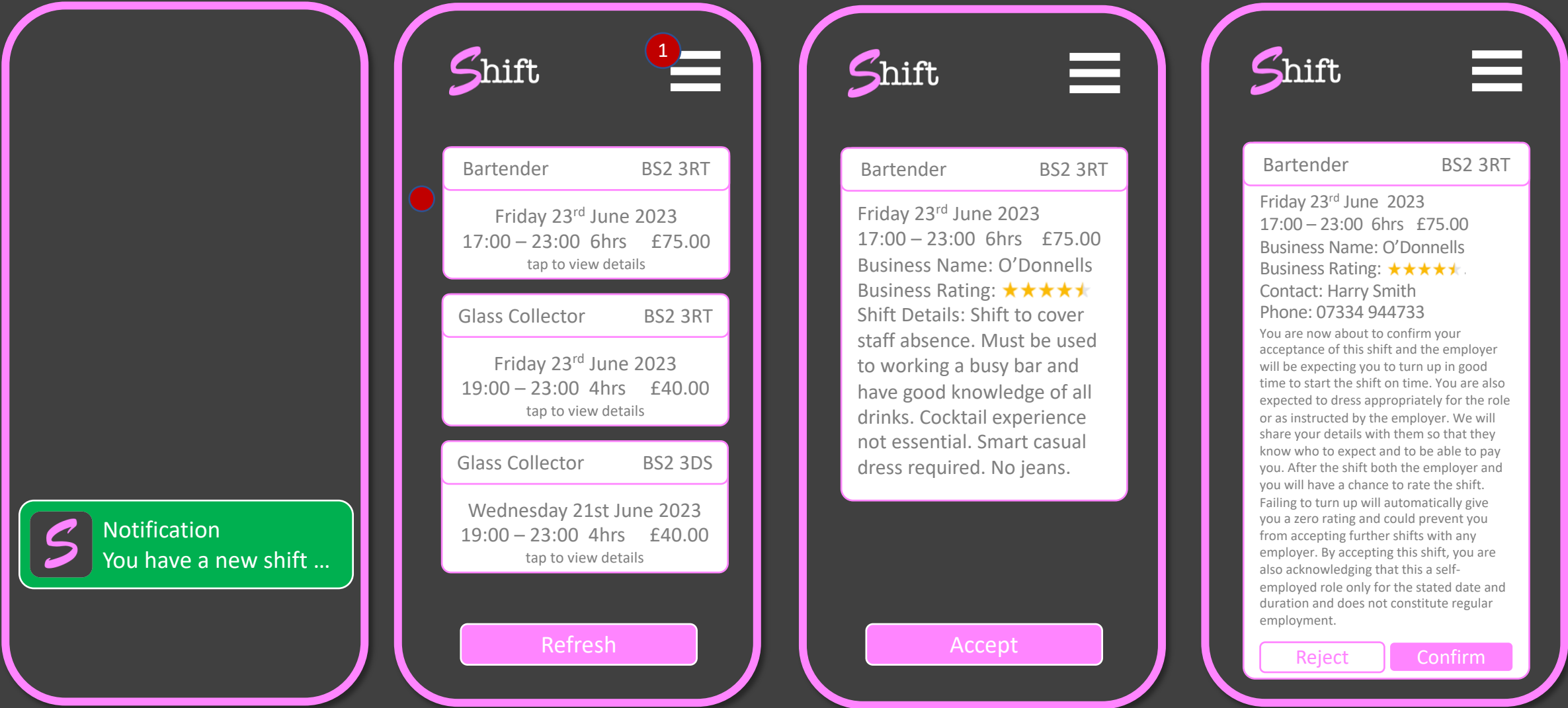
Bio:  
I have 6 months bar work experience and am trusted to work unsupervised.

Offer

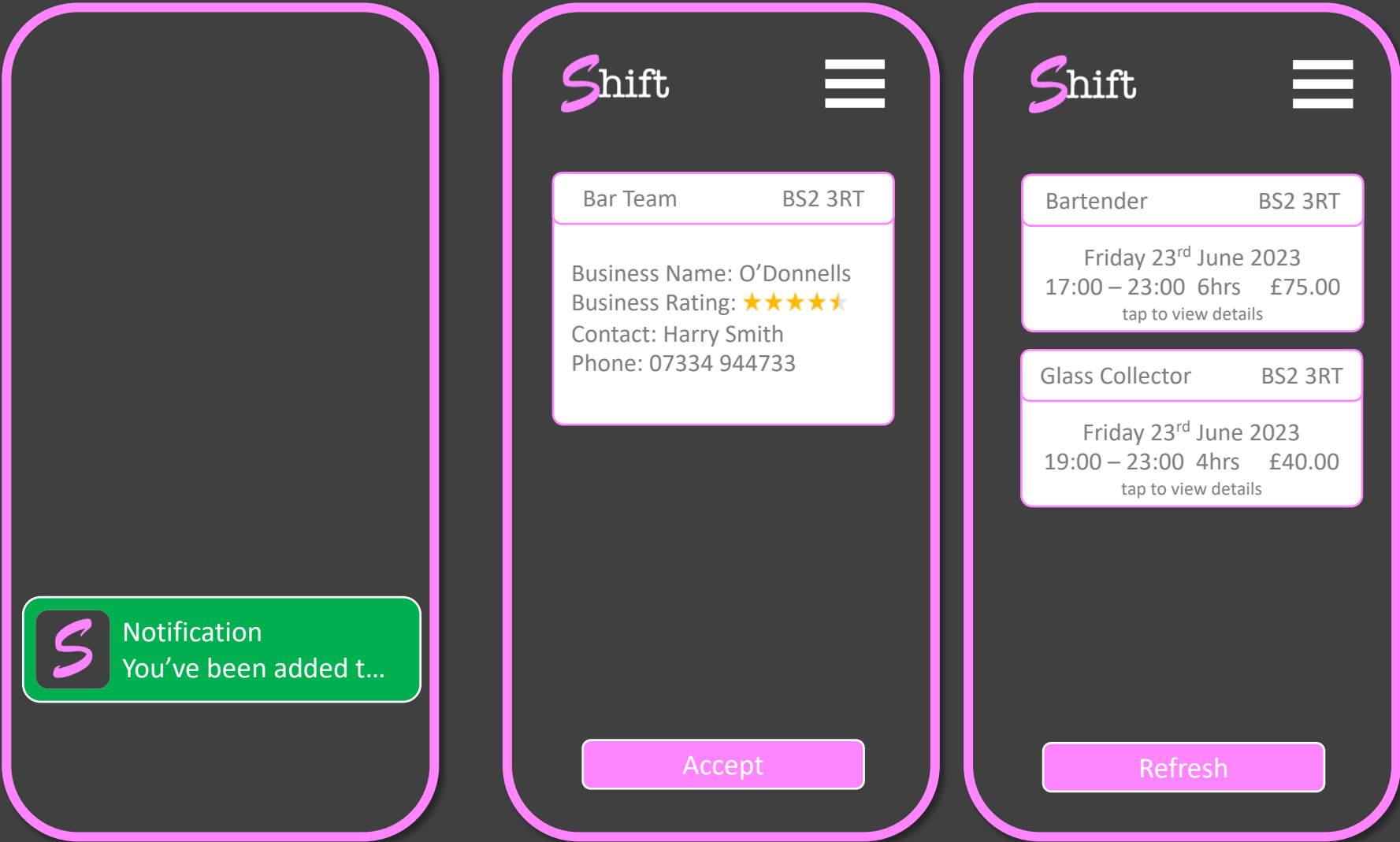
© Work A Shift Limited2023

Notification and acceptance of a shift for a Shiftseeker's. Swipe left to ignore, swipe right to view.

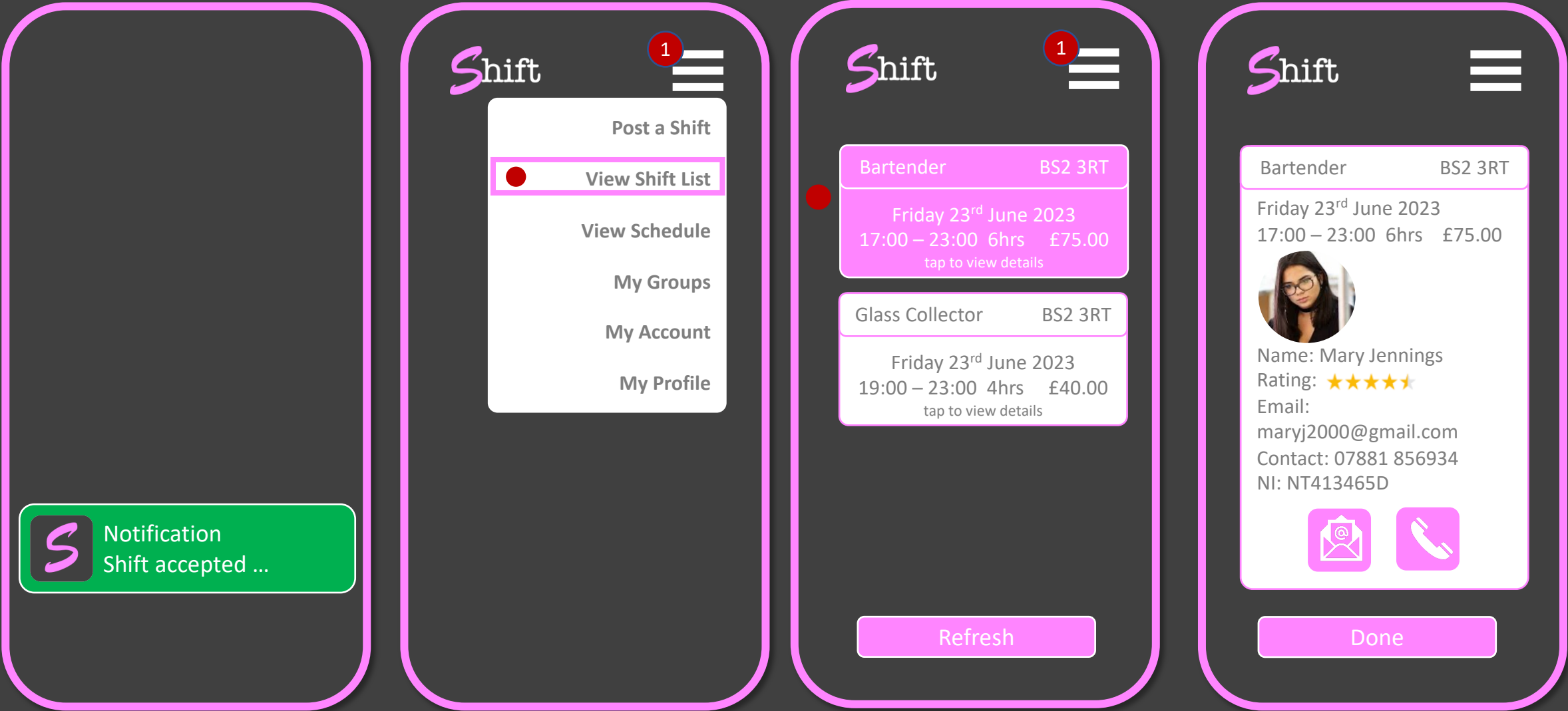
This is the home screen for a Shiftseeker on opening the app.



Notification of being added to a group. Worker accepts being added to the group and then available shifts page is shown.



Notification of an accepted/filled shift for an employer. Employer does not need to accept the shift.



Employer Group Notice Posting.

Shift

Post a Shift

Post a Notice

View Shift List

View Schedule

My Groups

My Account

My Profile

Shift

☐ Post To Public

☐ Shop Team

☒ Event Team

☐ Fundraising Team

Select who to post to

Shift

Event Team

Note here the notice to send to your team

Next

Shift

Event Team

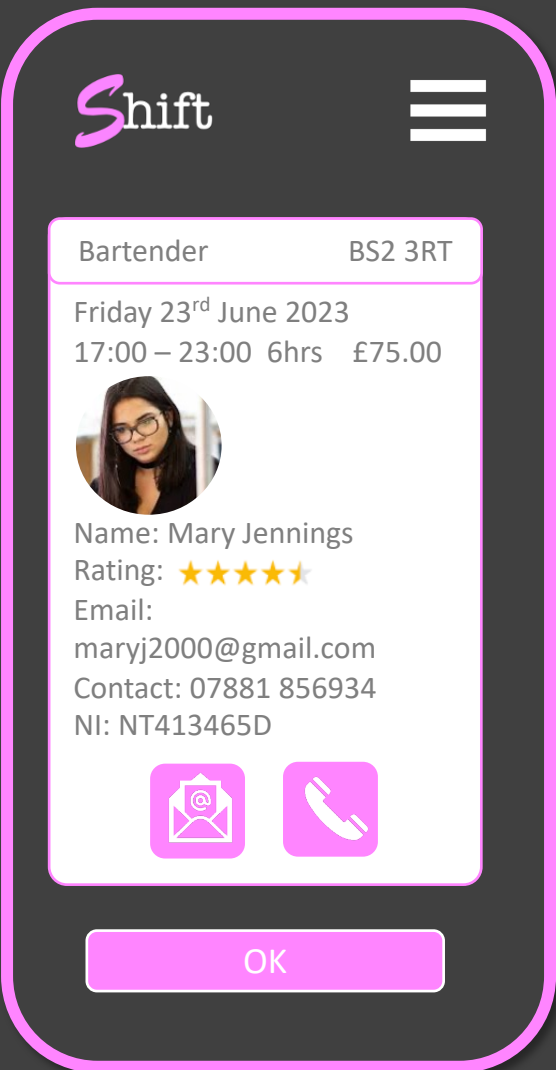
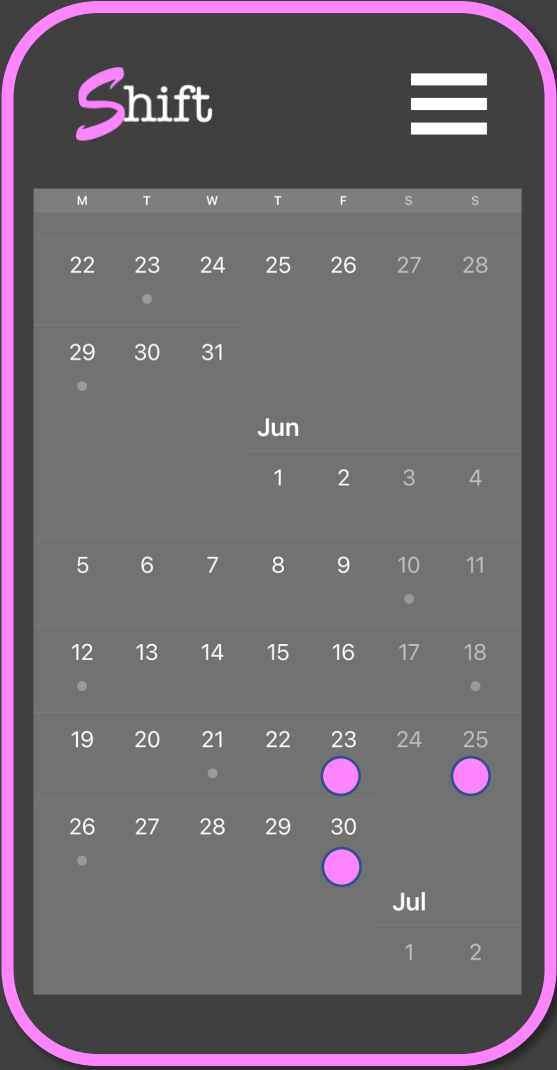
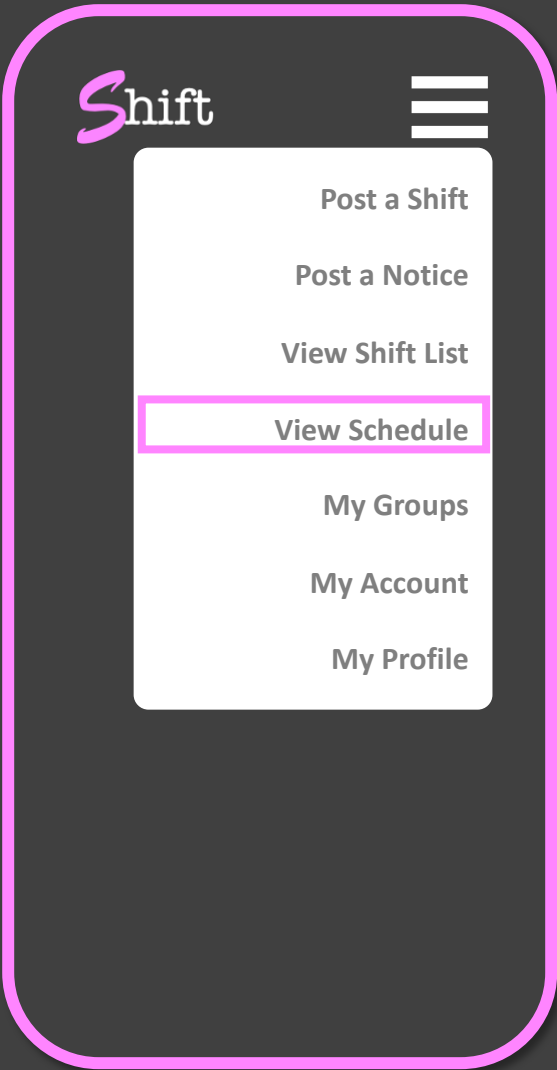
We will be finishing early on Tuesday for an audit.

Upload any essential documents

This notice will be displayed on the recipient's message list until they read and accept or discard it.

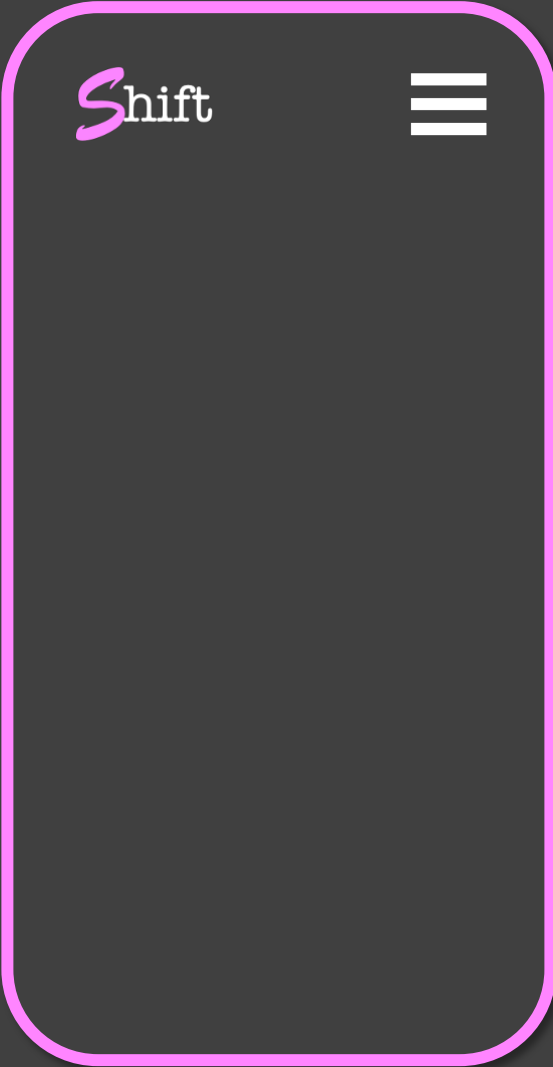
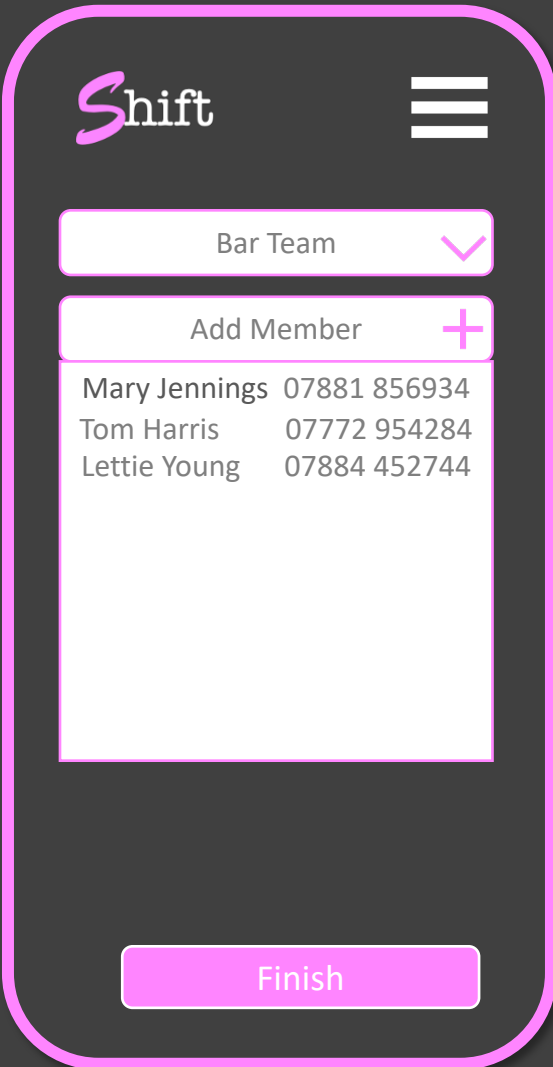
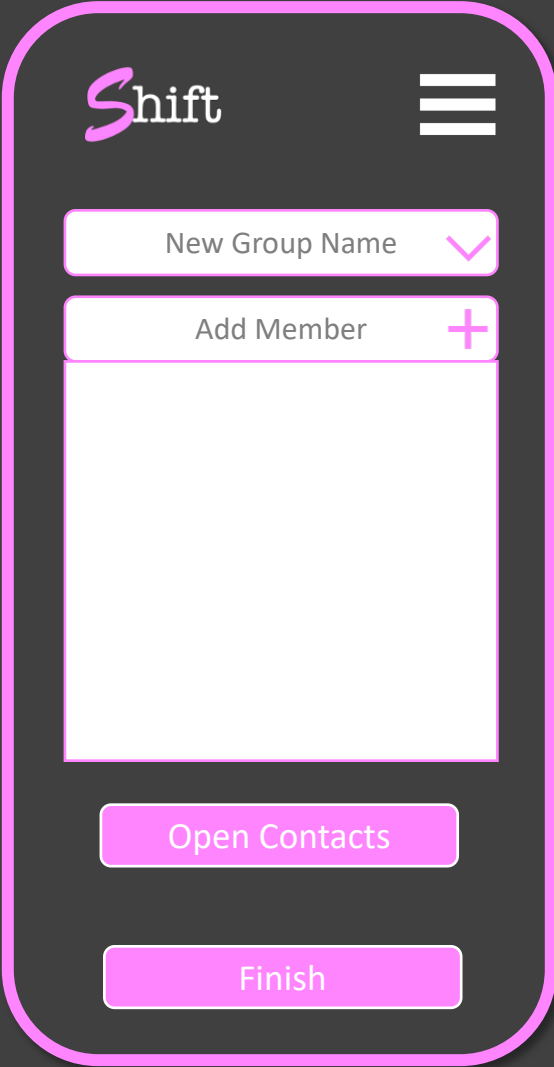
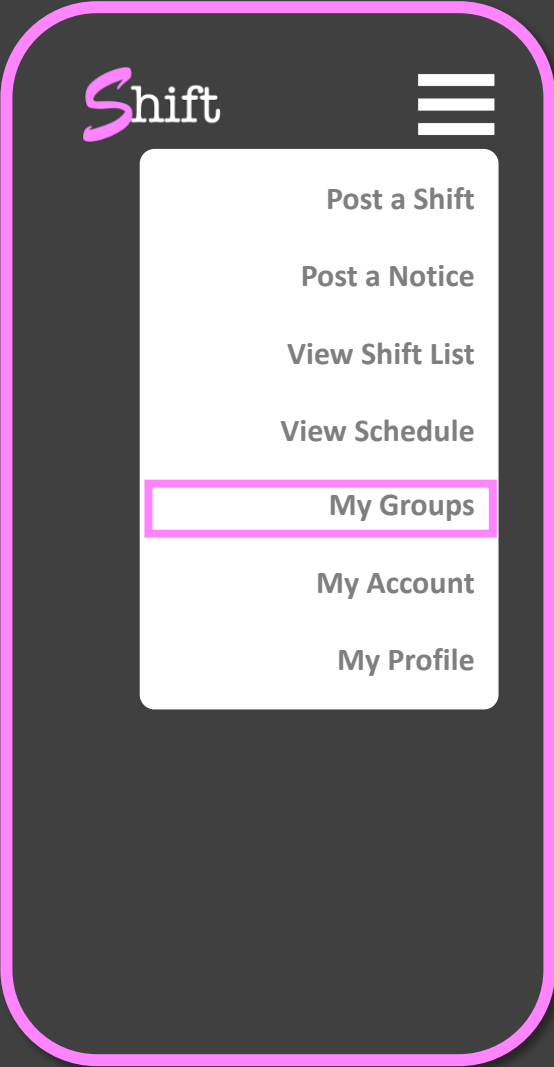
Post Notice

A work schedule is maintained for an employer. Tapping on a date lists the shifts filled or not filled for that day.

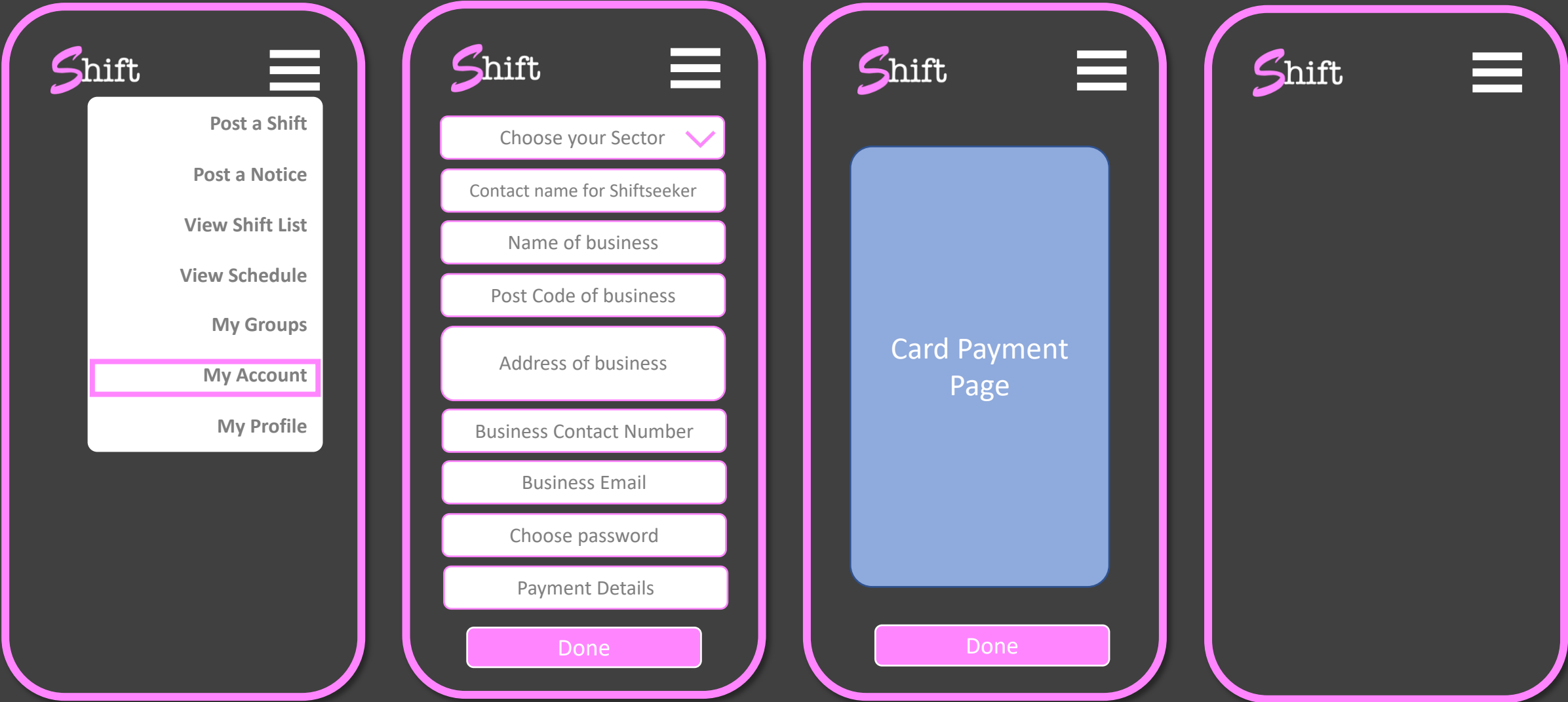


Employer Group Set up

Swiping left on an entry in the group list will remove that entry.

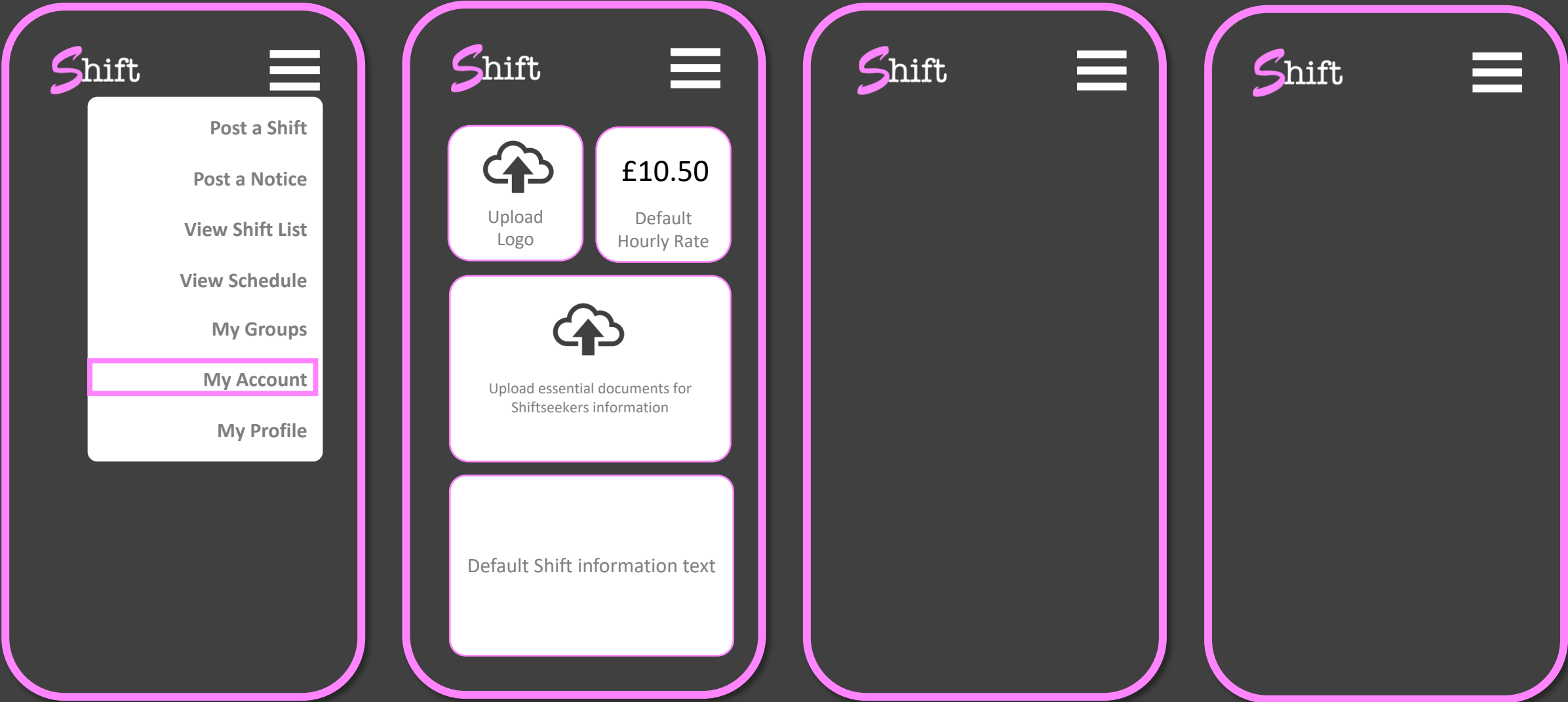


An employer’s account will contain card payment details, statement of payments.

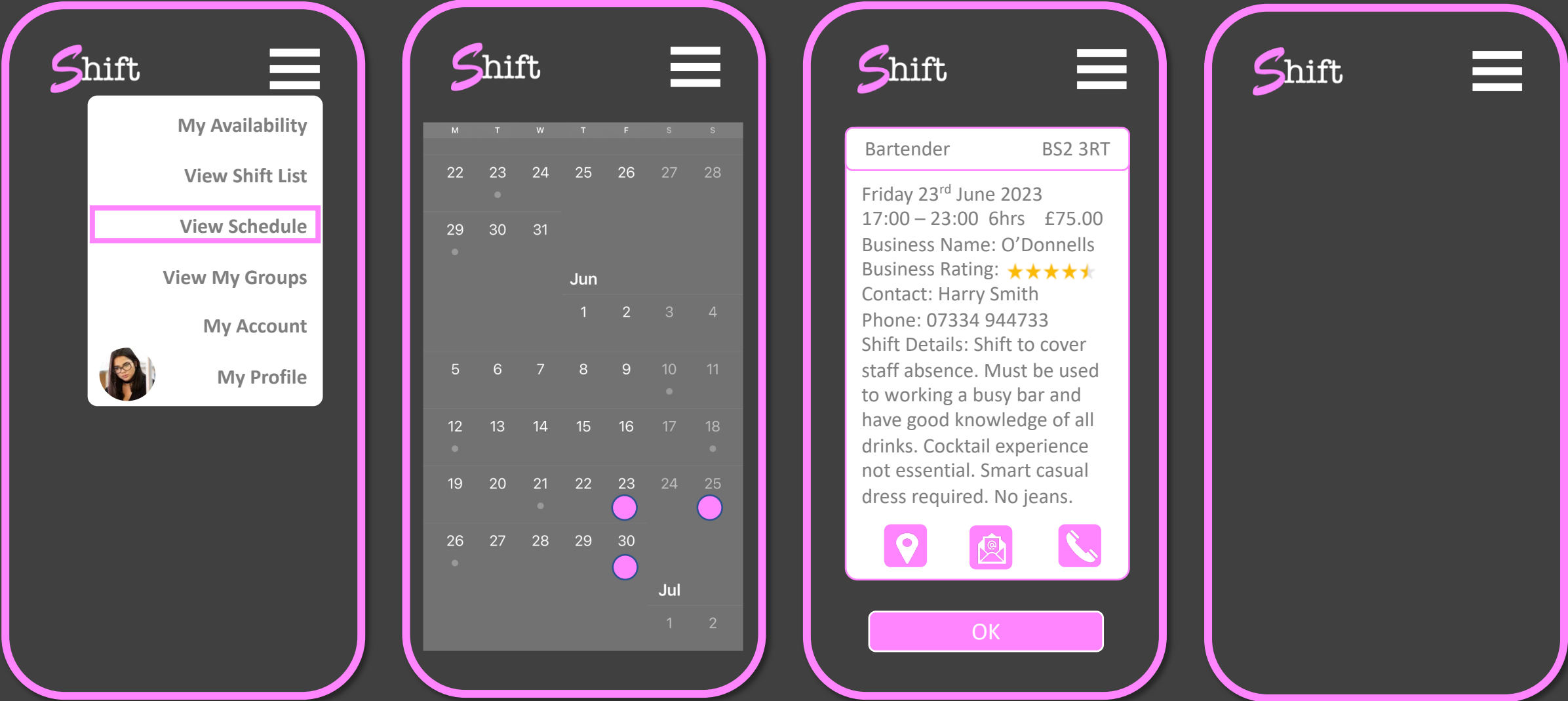




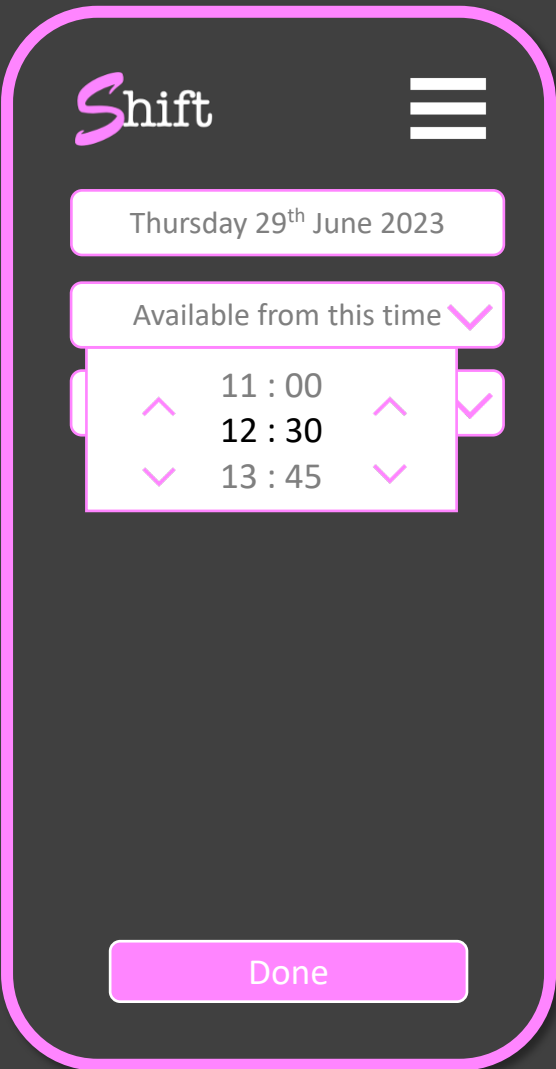
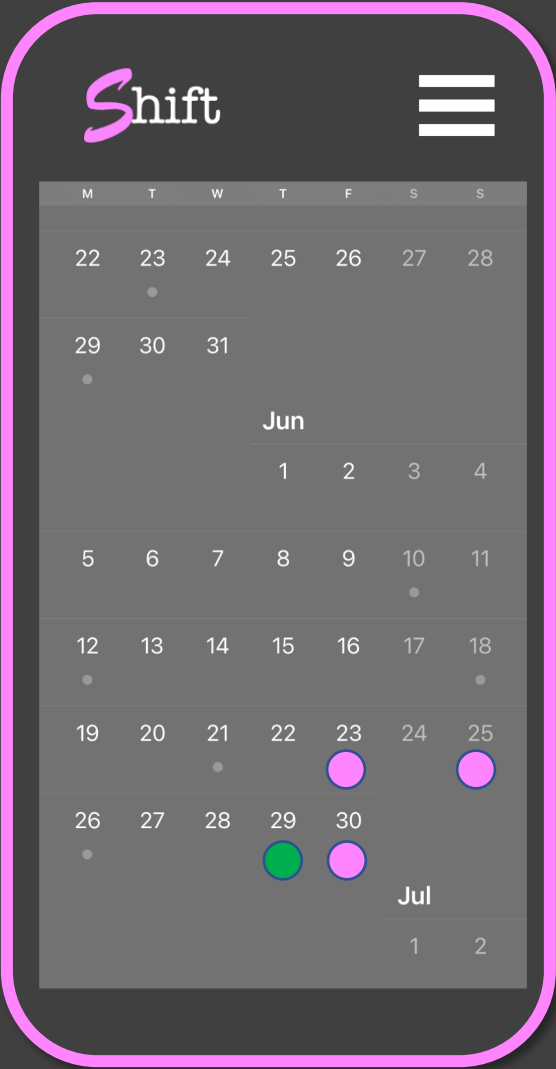
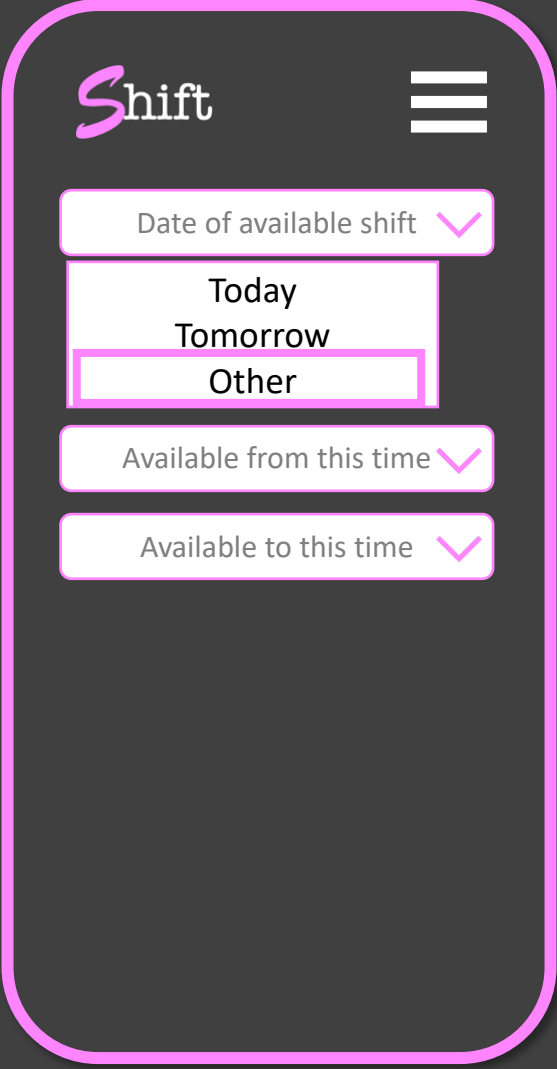
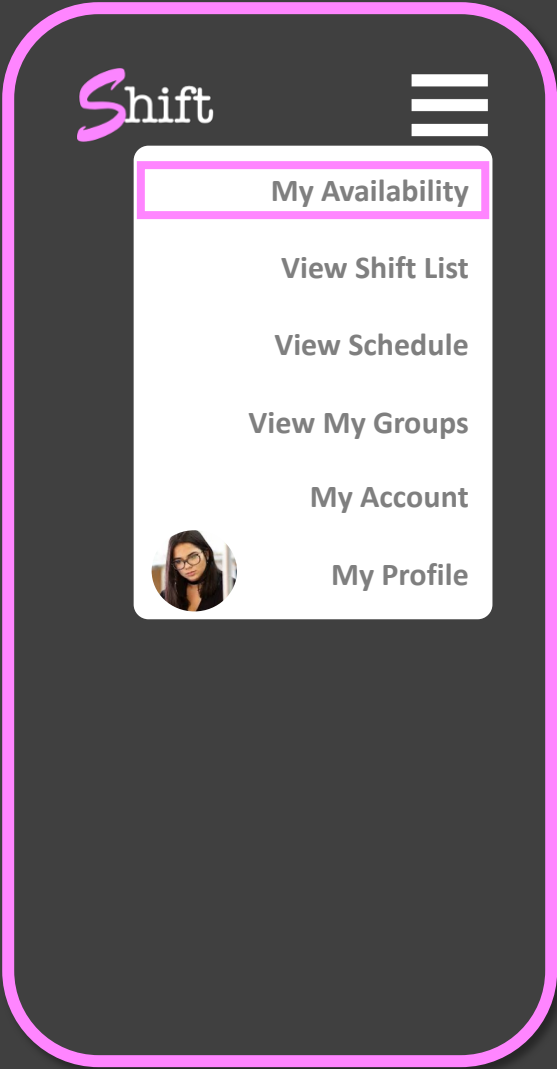
An employer's Profile will contain registration information and default options: rate per hour, default shift text, info docs, logo.



A work schedule is maintained for a Shiftseeker



A Shiftseeker can create availability slots which can help them be instantly matched to shifts posted by employers




After a shift the Shiftseeker can rate the shift and the employer rate the Shiftseeker. Tap the number of stars to give rating.

Shift

≡

BartenderBS2 3RT

Friday 23<sup>rd</sup> June 2023  
17:00 – 23:00 6hrs £75.00



Name: Mary Jennings

Rating: ★★★★★

Choose Your Rating

★ ★ ★ ★ ★

Notification

Rate your workers...

Submit

Shift

≡

BartenderBS2 3RT

Friday 23<sup>rd</sup> June 2023  
17:00 – 23:00 6hrs £75.00

Business Name: O'Donnells

Business Rating: ★★★★★

Choose Your Rating

★ ★ ★ ★ ★

Notification

Rate your shifts...

Submit

© Work A Shift Limited2023

## Groups

This functionality allows immediate adoption of the app. Employers use the app to schedule and offer shifts to their existing workforce/team. Groups is only available to subscription users.

### Set up a group

Groups are private and by invitation only. Set up by the employer. Set up group members by phone number. Text message invite to download app and join group with group code sent in email. If the phone number is already registered on an account the group is automatically added and a notification sent to the Shiftseeker. If the phone number doesn't exist then a blank account is created pre-linked to the group. An employer can add multiple groups.

### Add or be linked to or leave a group

Employers can add Shiftseekers to their group by just entering the Shiftseekers phone number. If the phone number is already registered on an account the group is automatically added and a notification sent to the Shiftseeker. If the phone number doesn't exist then a blank account is created pre-linked to the group.

An employer can remove a Shiftseeker from the group by listing the group members and swiping left. Shiftseekers can remove themselves from a group by listing their groups and swipe left.

No experience setting required to be in group as it is taken the Shiftseeker is preapproved by the employer.

A Shiftseeker can belong to multiple groups.

### NOTE:

No shift can be any longer than 8 hours.

Salon Assistance  
Receptionist

## Construction

Labourer  
Ground worker  
Bricklayer

## Hospitality

Receptionist  
Glass Collecting  
Waiting Staff  
Bartender  
Cocktail Waiter  
Barrista  
Kitchen Staff

## Film Production

Runner  
Production Assistant  
Sound Crew  
Lighting Crew

## Theatres and Cinemas

Ticketing  
Steward  
Cashier  
Food Service

## Sports venues

Stewards