



# JUSTYN OWEN ZAVIERTAN

## ASSISTANT STOCK CONTROLLER

### CONTACT

- +62853-6160-9123
- justynwen0@gmail.com
- Komplek Tomang Mas 1 LK IX no.9K

### SKILLS & PROFICIENCY

- Basic Knowledge in Word, Excel dan General Ledger
- Interpersonal Communication Skills
- Great working skills in Individual and Teams

### LANGUAGE

English	Fluent
Indonesian	Fluent
Chinese	Intermediate

### ABOUT ME

A Entusiastic Individual with eagerness to learn and develop. Been in a experience field in handling and controlling stock in the working field. I am an independent individual with a willingness to learn and ready to work singularly and in teams.

### EXPERIENCE

Assistant Stock Controller	Nov 2024 -
PT.Maju Bersama - Glugur	Dec 2024
<ul style="list-style-type: none"><li>Managing Inventory levels, Accurate stock records manually as well as computerized system</li><li>Responsible with Annual stock inventory scheduling and Ensuring smooth transaction between Purchasing team and Shipment team.</li><li>Establishing good communication with suppliers to maintain delivery schedules.</li></ul>	

### EDUCATION

Universitas IBBI - Medan
Bachelor Degree in System Information

2024 - Present

SMA Kristen Kalam Kudus - Medan
High School Diploma in Social Science

2021 - 2024

### CERTIFICATE AND LICENSE

- Sertifikasi Kuliah Pakar Next-Level
- NVIDIA Powers The World's AI and Yours