



# HABIBULLAH

+92 349 1561613

bullahhabib823@gmail.com

Rawalpindi, Pakistan

## EDUCATION

### Intermediate in Computer Science

Priston College, Skardu  
2019-2021

### Matriculation

Govt. Boys High School, Surmo,  
Ghanche, Gilgit Baltistan  
2015-2017

## CERTIFICATES

### Spoken English

Sir Sultan Academy, Skardu  
2019

### Basic Computer

Sir Sultan Academy, Skardu  
2019

## LANGUAGE

English

Urdu

Balti

## ABOUT ME

Driven professional with a diverse background in sales and BPO roles within the communication and healthcare industries. Experience includes successful stints at National Bakery as a Salesman, and roles at Trio Communication and Skylax Communication in BPO and Medicare functions. Possess an Inter degree in ICS, complementing hands-on industry expertise with a solid educational foundation.

## WORK EXPERIENCE

Sep 2023- Present  
Skylax Communication, Rawalpindi  
BPO Solar Panel

As a dedicated BPO Solar Panel at Skylax Communication, I am entrusted with managing and optimizing solar panel operations, ensuring seamless communication, and delivering exceptional customer service. My role involves a meticulous focus on coordinating inquiries, resolving issues, and providing comprehensive support to both internal teams and clients.

May 2023 - Aug 2023  
Trio Communication, Rawalpindi  
BPO Medicare

I held the role of BPO Medicare at Trio Communication, where I excelled in facilitating and optimizing Medicare-related services. My responsibilities included efficiently managing inquiries, resolving concerns, and providing comprehensive support to clients and internal stakeholders.

Aug 2022 - March 2023  
National Bakery, Karachi  
Salesman

At National Bakery, I contributed as a Salesman, spearheading sales initiatives and fostering strong customer relationships. My role involved delivering exceptional service, meeting sales targets, and contributing to the overall growth of the bakery through effective sales strategies and customer engagement.