

Taxpayer Information

Name (Must match IRS records & the Taxpayer Identification Number below)

Joseph Vincent Casillas

Area code and phone number

602 561 9875

Business Name (If different from above or Doing Business As (DBA))

Fax Number

Address (Number, street, and apt or suite number)

522 Halsey Road

Email Address (required for ACH notifications)

joseph.casillas@rutgers.edu

City, State, and Zip Code

Country

North Brunswick, New Jersey, 08902

United States

Taxpayer Identification Number (TIN)

For individuals, this is your Social Security number (SSN). Resident Aliens: See page 2 of the IRS Form W-9. Other Entities: Enter your Employer Identification Number (EIN) if you do not have a number, see "How to get a TIN" on Pg. 2 of the IRS Form W-9.

Enter your SSN/US TIN (if available) in the box-incl dashes

601-58-8131

Business Type (Check One)

- ☒ Individual / Sole Proprietor or single-member LLC
☐ Partnership
☐ Limited Liability Company (LLC) **Circle one below**

- ☐ S Corporation
☐ C Corporation
☐ Trust/Estate

☐ Other

IF Other is checked, explanation here please _____

If LLC, **Circle Tax Classification:** (C = C Corp, S = S Corp, P = Partnership)**Note:** For a single-member LLC that is disregarded, do not check LLC; check the appropriate box above for the tax classification of the single-member owner.

Exemptions (apply only to certain entities, not individuals):

Exempt payee code (if any)

Exemption from FACTA reporting code (if any)

Applies to accounts maintained outside the U.S.)

Citizenship (check one box)

- ☒ US Citizen
☐ Permanent Resident
☐ Non-Resident Alien or Foreign Entity

If yes, enter Visa Type:

Must complete and attach Glacier file (www.online-tax.net)

Purdue University-related Disclosures

Are you a student?

☐ Yes☒ No

If yes, enter institution

Are you a current or former employee of Purdue?

☐ Yes☒ No

If yes, enter dates:

If yes, Do you have an approved Reportable Outside Activity Form?

☐ Yes☒ No

Do you have immediate relatives who are employed at Purdue?

☐ Yes☒ No

If yes, List name(s) and department(s):

Payment Method

*Please select account type if selecting Direct Deposit over check

☒ Direct Deposit for U.S. bank accounts ONLY☐ I request a paper check☒ Checking☐ Savings

Bank Name

Wells Fargo

Bank Phone

1-800-956-4442

Routing #

122105278

Account #

7000224027

Previous Bank Information Required for Bank Changes

Prior Bank Name

Prior Routing #

Prior Account #

Payment Method and W-9 Information Certification

I certify that the information provided is correct and that I am an authorized signer on designate of the account provided for direct deposit transactions, and am entitled to provide this authorization. I hereby authorize Purdue University to initiate credit entries, and debit entries in the event of overpayment, to the account and financial institution listed above. This authorization will remain in effect until revoked by the vendor in writing to the Purdue University Vendor Data Team.

You must notify us immediately if you have instructed your bank to transfer Purdue's electronic payments to an account outside the United States. We will then need to collect additional information from you so that our bank can satisfy its regulatory obligations. Purdue cannot be responsible for any resulting delays.

Under penalties of perjury, I certify that: (1) The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and (2) I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and (3) I am a U.S. citizen, other U.S. person or international person as I have declared in **Citizenship** above in this form; and (4) The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. **Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN.

Signature:



Date:

1-17-2024

Printed Name:

Joseph V. Casillas

* Note: This form will only be processed with a hand signature. A digital format is not allowed for the signature line. This form will be denied if a digital signature is used and may delay payment. Please see SubW-9 ORG for more instructions regarding the completion and submission of this form.

Section I: General Guidelines when completing a Substitute W-9:

The Filelocker application should be used by outside entities when transmitting electronic documents to Purdue that contain sensitive or personal information.

Preferred method to facilitate the completion and submission of a Sub W-9:

The business office or Purdue representative should provide an electronic copy of the blank form directly to the outside entity. The Sub W-9 is a fillable form that can be typed, printed and signed. For those outside entities (prospective vendors or individuals) returning the form via Filelocker, the document will need to be scanned with their hand written signature in order to send via Filelocker. Business Office staff can pull a copy of the current Sub W-9 form from here: <https://www.purdue.edu/business/comptroller/ap/resources.php>

The completed and signed form should be returned to the business office either via U.S. Mail, electronically through Filelocker, or in-person. In order to return the completed form electronically, the outside entity will need to upload the document via Purdue's Filelocker application (see instructions in section 2 below).

General Guidelines to complete a Sub W-9 (Whether received via Filelocker, U.S. Mail or in-person).

- The Sub W-9 form **must be** completed solely by the outside entity (vendor, individual) and NOT completed by Purdue staff.
- It is acceptable that the business office provide a blank hard copy Sub W-9 in cases where the outside entity needs to complete the form by hand. In this situation the form should be printed neatly and legibly by the outside entity with no alterations or strike-overs.
- Digital signatures **will not** be accepted. The outside entity (vendor or individual) must provide a hand-written signature on the form.
- Signatures that appear to have been altered will not be accepted.
- Forms that have information scratched out and rewritten or where white-out has been used or information has been altered will not be accepted.
- Forms that are completed using 2 different methods (part typed and part hand-written) will not generally be accepted. This practice raises a question that the form may have been completed by 2 individuals or has been altered.

The above guidelines are provided to ensure your document is accepted and processed in a timely manner. The guidelines will help ensure if questions, fraud, or errors are detected later, the business office and other Purdue staff may not be found liable.