Team Meeting 4/5/2022 18:30 EST

Meeting called by:	Yanis Amirat	**Type of meeting:** Weekly	
Facilitator:	Eric Margadonna	**Note taker:** Joseph Vick	
Timekeeper:	Rohan Rana		

Attendees: Joseph Vick, Rohan Rana, Yanis Amirat, Eric Margadonna

Please read: Team Prompt

Please bring: N/A

Minutes

Agenda item: Discuss collected research and begin plans on presentation formatting

Presenter: Yanis Amirat

Discussion:

Which speakers will cover which topics? How many slides should we have for each topic? How do we want to format and order the information we are presenting?

Conclusions:

After collecting and discussing the results of the research we acquired, we coordinated on the workload for each group member, and what topics they would be discussing. We also went over potential dates to being practicing for the presentation.

Action items	Person responsible	Deadline
✔ Start working on slides relating to app testing	Eric Margadonna	April 1st, 2022
✔ Start working on slides relating to the user base	Joseph Vick	April 12th, 2022
✔ Start working on slides relating to UX	Yanis Amirat	April 12th, 2022
✔ Start working on slides relating to Testing Methodologies	Rohan Rana	April 12th, 2022

<u>Other Information</u>

Observers:

N/A
Resources:

N/A

Special notes:

N/A