## How To Use The DISC To Be More Effective Every Day

## High D's - Dominance Well Known High D's Vince Lombardi, Margaret Thatcher, George Patton, Norman Schwartzkopf **How You Can Spot Them:** What They Want From Others: **How They Talk:** What They Do: High D's like others to be direct, straightforward, and open to their need for results Ask What Questions • Task Focus, Results Oriented • Tells vs. Asks Impatient You Should Try To: Be Ready For: Talks More Than Listens • Direct, Forceful · Communicate briefly/to the point Blunt/demanding approach • Go Right to The Issue • Willing to Get in Trouble Lack of empathy Respect their need for autonomy • May Be Pushy, Even Rude • Time Conscious • Be clear about rules/expectations Lack of sensitivity Fast Speech Good Eye Contact Let them take the lead Little social interaction • Show your competence Authoritative Tone of Control • History of Achievement • Use Acronyms, Short Sentences • Can Rely on Gut Feelings Stick to the topic • Show independence • Open w/ Opinions Maverick How To Manage Your High D's They May Want From You/ Your Organization: You Can Help Them Learn: Ways to pace themselves Identifying with others Power and authority Results • A promotion • To know the bottom line Empathy for others Relaxing Freedom from details More logic, less gut • To be approachable • Prestige Listening skills Complimenting others Big challenges Direct answers

• To ask more questions

Authority to make changes

Flexibility

• To "soften" body language

High I's - Influence							
Well Known High I's							
Willard Scott, Muhammed Ali, Bill Clinton, Katie Couric, Magic Johnson							
How You Can Spot Them:		What They Want From Others:					
How They Talk:	What They Do:	High I's like others to be friendly, emotionally honest, and					
<ul> <li>Ask who questions</li> </ul>	Animated	recognize the I's contributions					
• Tell vs. ask	<ul> <li>Lots of facial expression</li> </ul>	You Should Try To:	Be Ready For:				
<ul> <li>Make small talk</li> </ul>	Spontaneous	<ul> <li>Approach them informally</li> </ul>	Attempts to persuade/influence				
<ul> <li>Go off on tangents</li> </ul>	Laugh out loud	<ul> <li>Be relaxed and sociable</li> </ul>	<ul> <li>Need for the spotlight</li> </ul>				
<ul> <li>Use stories or anecdotes</li> </ul>	Stylish dress	Let them tell you how they feel	<ul> <li>Over-estimates self/others</li> </ul>				
<ul> <li>Faster speech</li> </ul>	Shorter attention span	Keep the conversation light	<ul> <li>Over-selling ideas</li> </ul>				
<ul> <li>Express their feelings</li> </ul>	• Warm	<ul> <li>Provide written details</li> </ul>	<ul> <li>Vulnerable to feeling rejected</li> </ul>				
<ul> <li>Share personal emotions</li> </ul>	May approach you closely	Give public recognition					
<ul> <li>Exaggerate</li> </ul>		Use humor					
How To Manage Your High I's							
You Can Help Them Learn:		They May Want From You/ Your Organization:					
More control of time	Organization	Popularity	Casual warm relationships				
<ul> <li>Objectivity</li> </ul>	Sense of urgency	<ul> <li>Visible rewards</li> </ul>	<ul> <li>Freedom from details</li> </ul>				
<ul> <li>Emphasis on clear results</li> </ul>	Analysis of data	<ul> <li>Public recognition</li> </ul>	<ul> <li>Approval And friendliness</li> </ul>				
<ul> <li>Emotional control</li> </ul>	Value of procedures	<ul> <li>People to talk to</li> </ul>	<ul> <li>Identification w/ others</li> </ul>				

## How To Use The DISC To Be More Effective Every Day

High S's – Steadiness						
Other Well Known High S's:						
Mother Teresa, Mr. Rogers, Pope John Paul, John Denver, Charlie Gibson						
How You Can Spot Them:		What They Want From Others:				
How They Talk:	What They Do:	High S's like others to be relaxed, agreeable, and				
<ul> <li>Make small talk</li> </ul>	<ul> <li>Photos of relationships out</li> </ul>	cooperative, and to show appreciation				
<ul> <li>Ask how questions</li> </ul>	Consult others	You Should Try To:	Be Ready For:			
<ul> <li>Ask vs. Tell</li> <li>Listen more than talk</li> <li>Slow, steady delivery</li> <li>Reserved w/ opinions</li> <li>Lower volume</li> <li>Warmth in voice</li> <li>Use first names</li> </ul>	<ul> <li>Friendly functional work area</li> <li>Casual relaxed walk</li> <li>Patient, tolerant</li> <li>Service oriented</li> <li>Embarrassed by recognition</li> <li>Subdued clothing</li> </ul>	<ul> <li>Be logical and systematic</li> <li>Provide a secure environment</li> <li>Tell them about change early</li> <li>Use sincere appreciation</li> <li>Show how they're important</li> <li>Let them go slow into change</li> </ul>	<ul><li>Friendly approach to others</li><li>Resistance to change</li><li>Difficulty prioritizing</li><li>Difficulty with deadlines</li></ul>			
How To Manage Your High S's						
You Can Help Them Learn:		They May Want From You/ Your Organization:				
<ul><li>Openness to change</li><li>Self-affirmation</li></ul>	<ul><li>Short cut methods</li><li>Effective presentation</li></ul>	<ul><li>Status quo</li><li>Private appreciation</li></ul>	<ul><li>Security</li><li>Time to adjust to changes</li></ul>			
<ul> <li>How to make their accomplishments known</li> </ul>	Believing their successes are worthwhile	<ul><li> Happy, calm relationships</li><li> Standard procedures</li></ul>	Listening     Sincerity			

High C/o Compaigntions						
High C's – Conscientious  Other High C's:  Mr. Spock, Joe Friday, Joyce Brothers, Meryl Streep, Dustin Hoffman						
How They Talk:	What They Do:	High C's like others to minimize socializing, and give details;				
<ul> <li>Ask Why questions</li> </ul>	<ul> <li>Focus on task and process</li> </ul>	they value accuracy and attention to detail				
<ul> <li>Ask vs. tell</li> </ul>	Orderly	You Should Try To:	Be Ready For:			
<ul> <li>Listen more than talk</li> </ul>	Meticulous	Give clear expectations/deadlines	<ul> <li>Discomfort with ambiguity</li> </ul>			
<ul> <li>Not a lot of reaction</li> </ul>	Precise, accurate	Show dependability	Resistance to vague information			
<ul> <li>Slower speech</li> </ul>	"Sterile" work area	Show loyalty	Desire to double check			
<ul> <li>Lower volume</li> </ul>	Time conscious	Be tactful and reserved	Little need to be w/ others			
<ul> <li>Prefer to talk vs. writing</li> </ul>	Hard to read	Honor precedents				
Get to point but like to talk	Diplomatic	Be precise and focused				
<ul> <li>Precise, detailed speech</li> </ul>	Want to be right	Value high standards				
How To Manage Your High C's						
You Can Help Them Learn:		They May Want From You/ Your Organization:				
<ul> <li>Tolerance of conflict</li> </ul>	Acceptance of others' ideas	<ul> <li>Clear expectations</li> </ul>	No sudden changes			
<ul> <li>To ask for support</li> </ul>	<ul> <li>Tolerance of ambiguity</li> </ul>	Limited exposure	<ul> <li>Personal autonomy</li> </ul>			
<ul> <li>Group participation skills</li> </ul>	Acceptance of their limits	Business-like environment	<ul> <li>Chance to show expertise</li> </ul>			
		<ul> <li>References &amp; verification</li> </ul>	Attention to their objectives			