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PURPOSE:

To provide help and guidance for all staff of Open Door Community Health Centers to meet and exceed behavioral and regulatory standards for ethical and compliance activities.

POLICY:

Open Door Community Health Centers will commit to the highest standards of ethical and regulatory compliant behaviors throughout the organization by following the principles below:

- Maintain written Policies and Procedures regarding prevention, reporting, or discovering Fraud and Abuse issues.
- Appoint an employee vested with the responsibility for day to day compliance program operation.
- Offer ongoing training and education of all impacted employees and persons.
- Maintain an anonymous communication line to the responsible compliance position.
- Maintain and educate staff as to Disciplinary Policies that encourage good faith Compliance Program participation.
- Maintain a system to routinely identify compliance risk areas through internal monitoring and auditing.
- Implement and maintain a system to respond to compliance issues as they arise.

REFERENCES:

The Health Care Compliance Professional Manual, Wolters Kluwer Law and Business Publishers, 2013
Medicare Claims Processing Manual, 2013
Medicare and Medicaid False Claims Act

ASSOCIATED DOCUMENTS:

OPS.012 Ethics and Compliance Policy (In Review)

KEYWORD TAGS:

Ethics, compliance, conduct