opendoor Community Health Centers	CURES REVIEW	STANDARD OPERATING PROCEDURE
		Policy Ref:
Enacted: 06/2020	Owner: Quality Improvement	Revision Date:

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OVERVIEW:
The State of California Department of Justice's Controlled Substance Utilization Review and Evaluation System (CURES) includes all prescriptions filled for Schedule II, III and IV medications. Prescribers must view the CURES database to verify patient refill history is consistent with prescribing history providers to prevent diversion and abuse and ensure patient safety as described in ODCHC's Medical Services 515 Opioid Management Policy. This SOP describes the system developed to support ODCHC prescriber's ability to meet the CURES review requirements.

RESPONSIBILITY:
Business Intelligence (BI): Creates and distributes monthly CURES monitoring report to identify patients who are overdue for CURES review.
Quality Improvement (QI): Monitors provider adherence to the CURES monitoring policy. Educates and supports sites on the required workflow and understanding the monthly reports.
Site Medical Director (SMD): Educates Providers and Care Teams on the monitoring requirements per ODCHC policy and shares regulatory, workflow and reporting updates.
Site Administrator (SA): Receives and distributes monthly CURES list to Care Teams. Ensures that delegated staff are following the required procedures. Prescribing Provider (Prescriber): Reviews CURES reports to verify patient refill history. Follows up as needed.
Care Team (MA, RN): Manages monthly CURES report and verifies CURES status during refills, provides reports to providers as needed

DEFINITIONS:
Controlled Substance: Schedule II, III and IV medications
CURES: Controlled Substance Utilization Review and Evaluation System
Excluded Prescriptions: When the quantity of controlled substance prescribed, ordered, administered, or furnished does not exceed a nonrefillable five-day supply of the controlled substance to be used in accordance with the directions for use and no refill of the controlled substance is allowed. In order to remove these from the CURES notification report, prescriptions need an end date.

PROCEDURE:
New Prescriptions
Care Team
- Runs CURES report and prints for provider.
Prescriber
- Reviews CURES report on website prior to or within 24 hours of prescribing, ordering or administering a controlled substance.
- Addresses any suspicious refill history identified on the CURES report as outlined in Controlled Substances Agreement and documents it in the problem list.
- Documents CURES review entering .ODCURESCHECKED in the patient's problem list under the corresponding diagnosis for which the patient is prescribed the controlled substance.
- If report is not as expected, sends signed report to medical records for scanning, otherwise send to shred.

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Follow-Up Visits and Prescription Refills
NOTE: When a prescriber is approving a refill for another provider, they need to check CURES even if the other prescriber has checked CURES.

Care Team
- Follows ODCHC best practices for preparing refills as outlined in the ODCHC MA Manual regarding CURES review, opioid contract status, refill history and most recent labs.
- Runs CURES report for provider review if patient is overdue (90-120 days since last review) and documents in Problem List using .ODCURESCHECKED under corresponding diagnosis for which the patient is prescribed a controlled substance.
- Prints CURES report for provider.

Prescriber
- Reviews CURES report on website prior to or within 24 hours of prescribing, ordering or administering a controlled substance.
- Addresses any suspicious refill history identified on the CURES report as outlined in Controlled Substances Agreement and documents it in the problem list.
- Documents CURES review entering .ODCURESCHECKED in the patient's problem list under the corresponding diagnosis for which the patient is prescribed the controlled substance.
- If report is not as expected, sends signed report to medical records for scanning, otherwise send to shred.

CURES Notification Reports
BI generates a monthly CURES Notifications report and distributes to Site Administrators via email with a link to their site's outreach folder on the S drive: S:\SITES\Quality Improvement.

Site Administrator
- Distributes monthly CURES report to Care Teams.

Care Team
- Runs CURES reports for all patients overdue (indicated in red) on the report AND not EXCLUDED from CURES review requirements (see Exclusions above).
- Prints reports for provider.
- Updates Problem List with .ODCURESCHECKED.

Prescriber
- Reviews CURES report on website prior to or within 24 hours of prescribing, ordering or administering a controlled substance.
- Addresses any suspicious refill history identified on the CURES report as outlined in Controlled Substances Agreement and documents it in the problem list.
- Documents CURES review entering .ODCURESCHECKED in the patient's problem list under the corresponding diagnosis for which the patient is prescribed the controlled substance.
- Sends signed CURES report to medical records for scanning.

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REFERENCES:
California Department of Justice-Controlled Substance Utilization Review and Evaluation System

ASSOCIATED DOCUMENTS:
MS.515 Opioid Management
Agreement for Controlled Substance Prescriptions (Form #PM016)
Opioid Informed Consent (Form #017)
MA Training Manual
RN Refill Protocol

KEYWORD TAGS:
Controlled Substance, CURES, Prescription