

	FEES for LEGAL SERVICES	STANDARD OPERATING PROCEDURE
		Policy Ref: AG.115_Fees for Legal Services
Enacted: 05-29-18	Owner: Chief Operations Officer	Revision Date: 02-06-18

Printed copies are for reference only. Please refer to the electronic copy of this document for the latest version.

OVERVIEW:

When Open Door Community Health Centers (ODCHC) perform legal services ODCHC will bill for their services to help offset the clinicians time that would have been spent with patients and producing revenue.

RESPONSIBILITY:

The setting of legal services fees for ODCHC clinicians will be the responsibility of the Chief Operations Officer.

PROCEDURE:

The following are the fees charged by the health center for the clinician time requested by legal or insurance offices

1. Legal Depositions for Nurse Practitioners and Physicians Assistants: \$600.00 per hour.
2. Legal Depositions for Mental Health Practitioners (LCSW or MFCC): \$600.00 per hour.
3. Legal Depositions for Physicians and Dentists: \$600.00 per hour.
4. Legal Depositions for other ODCHC staff \$150.00 per hour.
5. Court appearances are billed at the same rates as legal depositions.
6. Summary transcriptions of patient records: \$150.00 per hour, minimum \$150.00.
7. Insurance company summations; \$150.00 per hour, minimum \$150.00.

Checks should be made payable to:

Open Door Community Health Centers
1275 8th Street
Arcata, CA. 95521

In order for payment to be refunded in the event a hearing or deposition is cancelled, notice of cancellations must be received by the ODCHC a minimum of five (5) working days prior to the date for which services were originally requested.

REFERENCES:

None

ASSOCIATED DOCUMENTS:

OPS.0015 Fees for Legal Services (Retired)
AG_Fees for Legal Services

KEYWORD TAGS:

Charge, legal, service, billing