

Project Sheet: Corporate Housing Turnover QA

****Project:**** Corporate Housing Turnover & Quality Assurance

****Role:**** Independent Contractor

****Date:**** 2018–2019

Scope

Performed comprehensive turnover inspections for corporate housing partners, ensuring properties met operational and client-ready standards.

Problem / Diagnosis

- Frequent tenant transitions required ****reliable QA**** across utilities, fixtures, and smart systems.
- Needed diagnostic detail to prevent recurring issues after turnovers.

Tools & Methods

- Conducted ****system-level inspections**** (plumbing, electrical, HVAC, lighting).
- Verified ****appliance readiness**** (washer/dryer, kitchen appliances).
- Integrated ****smart device checks**** (locks, thermostats, A/V equipment).
- Coordinated with subcontractors for rapid resolution of identified issues.

Deliverables

- 100+ turnovers inspected.
- Detailed QA checklists for client documentation.
- Photo-based reporting for landlord/vendor follow-up.

Outcomes

- Reduced post-move-in service tickets by ~30%.
- Established repeat contracts through consistent, reliable QA.
- Developed methodology now reused in later independent contracts.