# COURSE & CONTACT INFO

### Student Success Manager:

Eric Johnson

**Phone:** (858) 947-0029 x1509 **Email:** erj012@ucsd.edu

#### **Classroom Location:**

<u>University City Center</u> (Click for directions)

6256 Greenwich Dr. San Diego, CA 92122

Room #: 210 (Mon/Wed) 308 (Saturdays)

Parking: Parking is FREE at the University City Center in the designated Visitors parking garage. Please contact the UC San Diego Parking & Transportation office at (858) 534-4223 or visit their website at parking.ucsd.edu

#### Class times are:

6:30p - 9:30p on **Mon/Wed** 10:00a - 2:00p on **Saturday** 

#### Office hours:

45 mins before and 30 mins after class

## **CLASS POLICIES**

**Hint!** Always check-in to class on Bootcampspot as soon as you arrive in the classroom to log your attendance.

#### Mac users must have:

 No more than 3 years old

#### PC users must have:

- RAM: 4qb
- CPU: i5 processor 4460
- Hard Drive: 250 GB
- Windows 7
- WiFi

## **UCSD Extension The Data Bootcamp | Jan. 2018**

Hello! Congratulations on your admission to the UCSD Extension Data Bootcamp. I couldn't be more thrilled to welcome you to this exciting and rigorous program. As your Student Success Manager, it is my job to ensure that you have everything you need to be successful in this program. I'll be here to support you along the way and will be your primary point of contact for anything you may need.

Here are a few things to know before class starts:

- 1. Your <u>Pre-work</u> is due Monday, January 29th
- 2. Create a **GitLab username** at <a href="http://ucsd.bootcampcontent.com/">http://ucsd.bootcampcontent.com/</a> and share with your Student Success Manager via email or Slack to access our course repo.
- 3. Sign up for class **Slack channel** (invite will be sent to your email).
- 4. Log in to **bootcampspot-v2.com** and submit your pre-work.
- 5. Slack messages won't be stored, so save messages for later if you'd like to reference to them.
- 6. Be ready to collaborate! All group projects are mandatory.

**Need Help?** Before and after every class, your Instructional team will be on-site to host in-person office hours. Office hours are **45 minutes before class** and **30 minutes after class**. Outside of office hours, help is only a phone call or email away! Get in touch with your Student Success Manager to talk about tutoring or additional resource!

**Study Expectations:** Plan to practice and study <u>at least 20 hours outside of class.</u> (You may spend more or less time, but this effort put in will determine the success achieved). Remember to Learn all you can and take it one step at a time...

**Absence Policy:** Students are expected to <u>attend all class sessions</u>. If a student must miss a class session, the student must submit an Absence Request in BootCampSpot 2 weeks prior to the absence. Absences will only be 'excused' from the total absences allowed if the student:

- Commits to watching the recording from class.
- Submits a paragraph summary on what they learned from watching the video via email to the Student Success Manager within 1 week after the excused absence.

**Graduation Policy:** Our graduation policy is simple! Students must meet the following requirements:

- No more than 4 missed class sessions.
- No more than 2 missed homework assignments.
- Participate and contribute in all group projects.
- 100% Paid-to-date on tuition payments.

## **CLASS DATES**

First Class: January 29, 2018 Last Class: July 28, 2018 Our virtual **Ask Me Anything** will be hosted via Zoom and Slack for an hour a week prior to the start of your class. You will receive a calendar invite with the date/time. Please be sure you make time to attend. This will be a chance for you to get any questions you may have answered about the class!

#### Classes will not be held on these dates:

- Monday, February 19th Tuesday, February 20th (Presidents Day)
- Monday, May 28th Tuesday, May 29th (Memorial Day)
- Wednesday, July 4th Thursday, July 5th (Independence Day)

#### Please refer to UCSD Extension's website below for additional information:

https://extension.ucsd.edu/about-extension/Extension-Calendar