

JOHN WILSON R. MONTOYA

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OBJECTIVE

Detail-oriented and creative BSIT graduate with hands-on experience in graphic design, video editing, administrative tasks, and social media coordination. Seeking a position where I can apply my technical and creative skills to support business growth and brand visibility while continuing to grow professionally.

EDUCATION

Bachelor of Science in
Information Technology
City College of Tagaytay

SKILLS

- **Creative & Technical Skills:**
Adobe Photoshop, Canva, Capcut, Vegas Pro, OBS Studio.
- **Office Software:** Microsoft Office Suite (Word, Excel, PowerPoint)
- **Communication & Collaboration:**
Strong written and verbal communication skills; able to work effectively in team settings.
- **Adaptability:** Quick to learn new software and tools, with a keen interest in IT and technical development.
- **Programming Languages:** C#, JavaScript, HTML, CSS
- **Database Management:** SQL, MySQL
- **Tool:** Visual Studio

EXPERIENCE

Graphic Designer & Video Editor

Villa Marca Resort Hotel and Events

- Designed marketing materials and edited videos for social media and promotions.
- Boosted engagement through creative content aligned with branding.

Office Staff / Graphic Designer

Villa Marca Development Corporation

- Provided admin support, handled documentation, and assisted with daily operations.
- Designed company documents, marketing materials, and internal visuals.

Social Media Coordinator

Fuji Konstruct Inc.

- Managed social media content and posting schedules.
- Helped grow brand presence through creative, engaging posts.

ADDITIONAL INFORMATION

- **Languages:** Filipino, English
 - **Portfolio:**
<https://jwilseun.github.io/myportfolio-website/>
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