SPRINT 1 PLAN

Team Roles

- Scrum Master: Evan Krohn
- Product Owner: Johnny Le

Customer Meeting

- Date: 2024/2/4
- Time: 17:00-17:40
- Place: Zoom Meeting (ATM)
- Weekly meetings: Sunday Evenings or Tuesday /Thursday 10 AM

Sprint 1 Duration

- Feb. 5 - Feb. 16 (2 Weeks)

Team Meeting

- Tuesday & Thursday Weekly

Summary

The Customer is looking for an web-application to track cadet activity plans. Cadets will use the product to submit activity events. Before an event can proceed, it must be reviewed and approved by leadership to ensure the events are planned according to the standards of corps leadership. If leadership does not approve the planned activity they can either request improvements be made or they can deny the plan altogether. All levels of the organization should be able to view the activity history of the units beneath them to track their progress. The Commandant Staff Advisors must also be able to access training plan information to perform audits. These audits should allow the advisors to view completed unit activities and their plans for additional activities. They should also be able to approve or deny activities.

Our application will offer a simple, user-friendly web application that provides users access to cadet activity plans. Each class of users will be able to access the activity plans for viewing. Then, based on appropriate permissions, users will be able to create, approve/deny, and comment on activity plans. Also, according to their credentials, users can access only the activity plans for their unit or a unit that reports to them. Each user will be able to see the actions permitted to them to allow for the intuitive operation of the solution.

User Stories

Story	Assignee	Story point
Feature: Accessible website As a generic member of the corp of cadets So that I can view upcoming events and plan new ones I want to be able to access the website from my browser	Dev	2
Feature: Specific user access As a generic member of the corp of cadets So that I can access events that are relevant to me I would expect to be able to have a way of identifying myself to the website (*this is very basic for now - just simple username and way of displaying name, i.e. single user table)	Erik	2
Feature: Group management As a user of the website So that I don't see things I don't care about I would expect to be in a variety of groups and see my memberships; groups may have a direct parent, and I'd want to see the other parent groups I'm in	Alan	5
Feature: Viewing upcoming events As a user curious about upcoming events So that I can know what others are doing I want to be able to see a sorted list of all upcoming events	Manas	2
Feature: Adding new events As a training officer, unit leader, or upper corps leadership So that I can plan new events I want to be able to create new events, and I want to be able to assign my events to a specific group	Nathan	3
Feature: Viewing event approval progression & timeline As a training officer, unit leader, or upper corps leadership So that I can understand where an event is on the	Dev	3

approval status I want to be able to see a "workflow"		
Feature: Notification on attention needed As a training officer, unit leader, or upper corps leadership So that I can know when my attention is needed for an event I want to receive an email	Erik	3
Feature: Approval list As a training officer, unit leader, or upper corps leadership So that I can remark on events quickly I want to be able to see all events that need my attention in order, like a to-do list	Alan	3

Sprint Backlog

Sprint Goal:

The sprint goal is to launch the foundational phase of a collaborative platform that enhances the management and oversight of cadet activities, focusing on developing core functionalities such as user authentication, event creation, group management, approval workflows, and notification systems. This phase aims to establish a robust framework for efficient activity planning and approval processes, ensuring activities are in line with leadership standards and accessible to all users for a streamlined organizational experience.
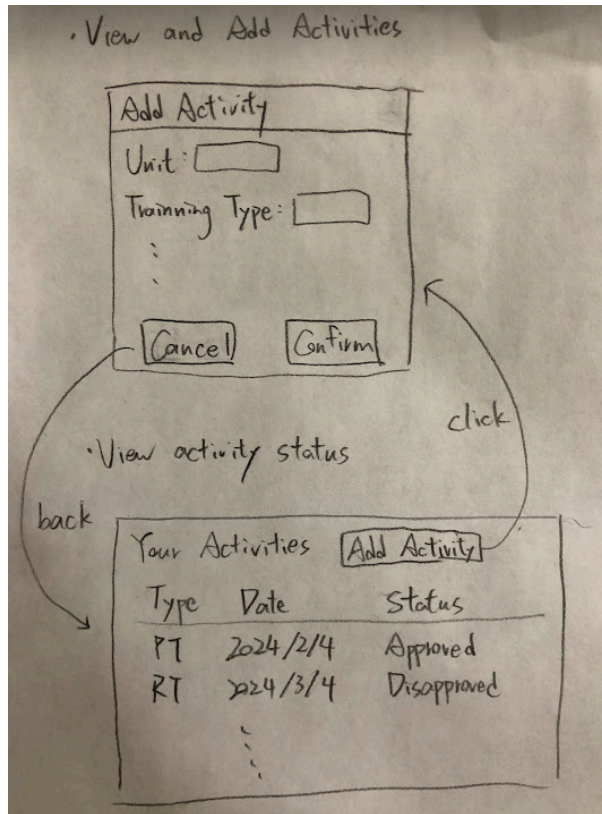
Stories Pulled Into The Sprint:

All the stories that are seen in the *User Stories* section have been pulled into Sprint 1.
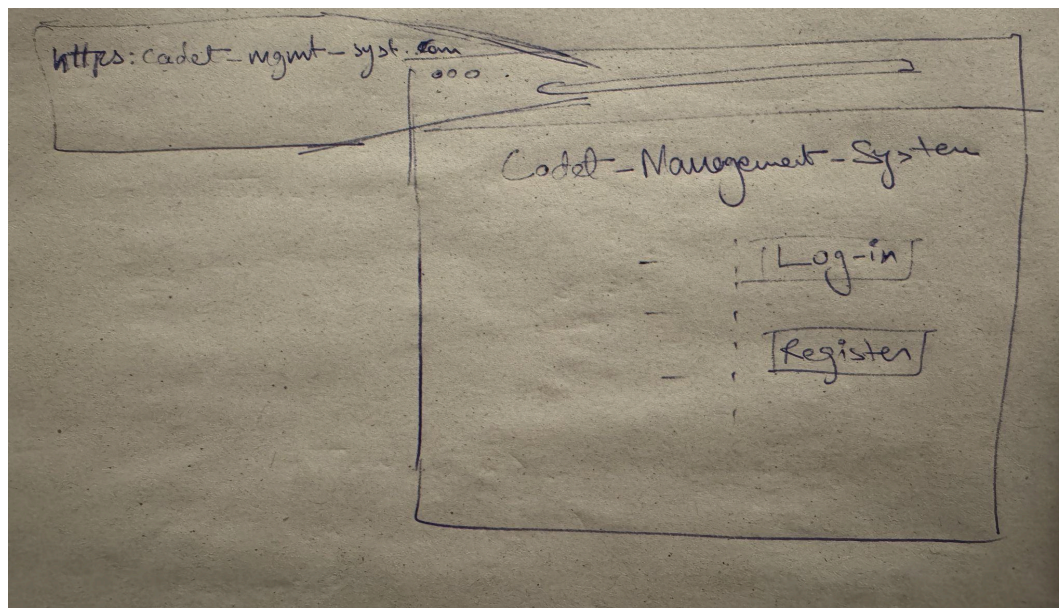
Time and Assignment:

Time and assignment of each story that it intended to be completed during Sprint 1 is reflected in the *User Stories* table.
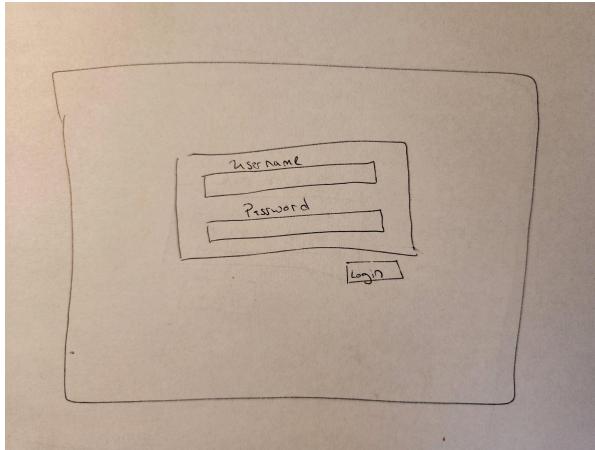
User Interface

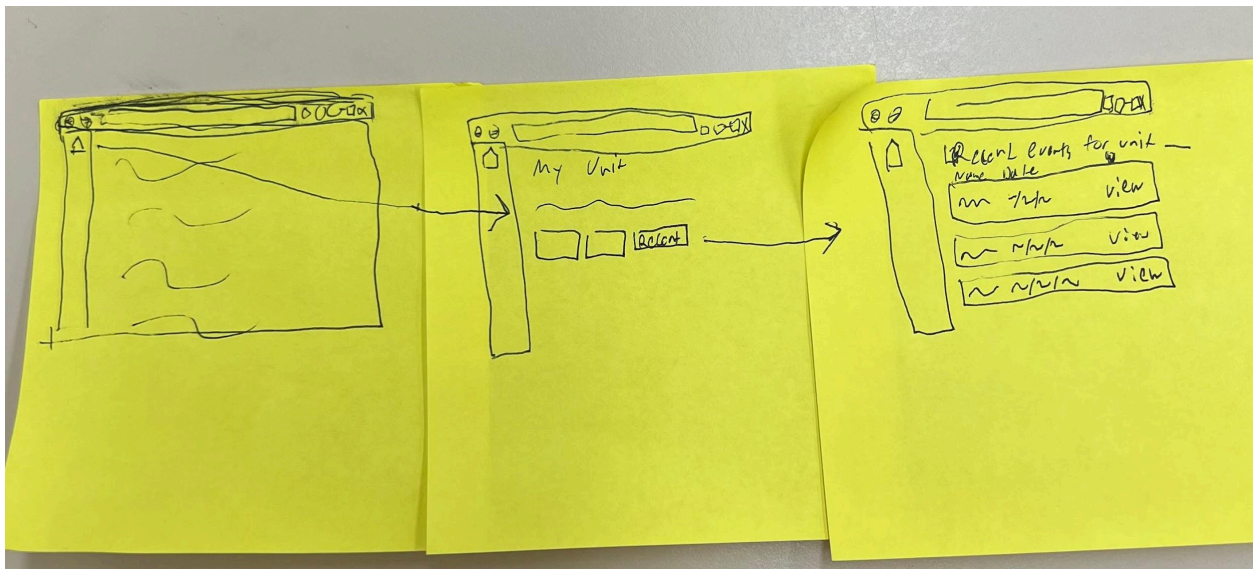View and Add Activities for a training officer.

UI for accessing the landing page

Lofi UI for someone to log in

LoFi UI for a unit leader viewing activity history

Links

1. GitHub: https://github.com/jwonnyleaf/Cadet-Activity-Management
2. Pivotal Tracker: https://www.pivotaltracker.com/n/projects/2690136
3. Slack:
   https://join.slack.com/t/cadetactivity/shared_invite/zt-2bkphocck-wbQuWCKXlAAKfjv8mCu9JQ
4. Deployed: https://cadet-activity-management-7ed1c42c26df.herokuapp.com/