PROFESSIONAL DEVELOPMENT PLAN

netmatters™

EMPLOYEE INFO			
NAME	Joseph Wood	**DEPARTMENT**	Scion
POSITION	Trainee Developer	**REVIEWED BY**	Kayleigh Hall
REVIEW DATE	03 / 2021	**NEXT REVIEW DATE**	04 / 2021

PERFORMANCE ASSESSMENT				
	GOALS	**ACTIONS**	**EVIDENCE OF ACHIEVEMENT**	**TIMELINE**
	What is the employee aiming to achieve as part of their development.	Actions to be taken in order to reach the specified goals.	What are the outcomes we're looking for to determine that a goal has been achieved.	Provide an agreed upon timeline for the outcome.
SHORT RANGE / CRUCIAL				
Short Term	Become confident with frontend styling and structure. Complete the HTML/CSS reflection by **26th March**	The Netmatters HTML/CSS homepage reflection has been completed and submitted by 26th March to the highest standard possible.	You've completed the HTML/CSS reflection of rebuilding the Netmatters homepage by the 26th March.	To be re-reviewed April 2021
	Complete the Design section of the course by **16th April**	Complete the Design section of the course by 16th April	You've gained a solid understanding in the importance of UX/UI and completed this section by the 16th April	
	Complete the JavaScript section of the course by **14th May** • Vanilla JavaScript • jQuery • AJAX	Complete the JavaScript section of the course by 14th May	You've gained a solid understanding in JavaScript, AJAX and jQuery, this section of the course has been completed by the 14th May	
	Complete the Netmatters JavaScript homepage reflection by the **28th May**	The Netmatters homepage reflection has been completed and submitted by the 28th May to the highest standard possible.	You've completed the JavaScript reflection of rebuilding the Netmatters homepage using HTML5/SASS and JavaScript by the 28th May	
	Complete the JavaScript Array reflection by the **11th June**	The JavaScript reflection on arrays has been completed to your highest standard and submitted by the end of play on the 11th of June.	You've completed the JavaScript reflection on arrays by the 11th June	

PROFESSIONAL DEVELOPMENT PLAN

netmatters™

	Soft Skills		
	Note quality & time logging	Notes are logged throughout the day with detail given to the task at hand	You are logging notes throughout the day at 100 minute intervals, giving detail on the work that has been carried out
	Code Comments	Making sure to add comments to the code - so should you come back to it in a few weeks time / someone else picks up the project they are easily able to understand what the code is doing.	On reflection / team project tasks ensure you have added code comments where relevant.
	Asking questions	When stuck, ensure you ask questions to your peers then progressing where required	Actively asking questions to peers when stuck/unsure how to progress
MIDDLE RANGE / SIGNIFICANT			
Medium Term	Become confident in a backend language		
LONG RANGE / USEFUL			
Long Term	Achieve Junior Developer Role		

Notes:

netmatters™

Skills

Career Path

Trainee Web Developer	Junior Web Developer	Web Developer	Senior Web Developer	