

Jessica Woon

(206) 218-2922 • Jwoon@usc.edu

EDUCATION

University of Southern California, Dornsife College of Letters, Arts, and Science Los Angeles, CA
Bachelor of Science in Human Biology May 2022
Double Minor in Web Applications and Technologies, Health Care Studies GPA: 3.98
Honors: USC Fall and Spring Semester Dornsife Dean's List (2018, 2019, 2020), USC Norman Topping Student Aid Fund Scholarship Recipient (2018), Questbridge Finalist (2017)

PROFESSIONAL EXPERIENCE

Children's Hospital Los Angeles Saban Institute Los Angeles, California
Research Assistant Aug. 2019 – Current

- Brainstormed strategies or interventions to reduce developmental delays in newborns with Congenital Heart Disease (CHD)
- Assist with developmental assessments for children, with and without CHD, at birth, 3, 6, and 9-months
- Extract data from medical charts, perform analysis, and input data into a database in compliance with HIPAA guidelines

Ronald Tutor Campus Center Los Angeles, California
Campus Center Associate and Consultant Aug. 2018 – May 2020

- Serve as the public's main point of contact for questions regarding directions, student-life, and campus-life
- Oversee the Campus Center's five floors of building operations and ensure that events run smoothly
- Assist with room and audio-visual set-ups for programs within the Campus Center and at Tommy Trojan

John Muir Elementary School Seattle, Washington
Summer Classroom Assistant Jul. 2018 – Aug. 2018

- Reinforced math lessons taught by teachers by reviewing material with students in small groups or one-on-one
- Supervised 50+ students grade K-5 during recess and lunch and mediated any conflicts
- Developed positive working relationships with a diverse staff and student body

VOLUNTEER EXPERIENCE

Member, USC Science Outreach, John W. Mack Elementary School Jan. 2019 – Current

- Inspire 2nd and 3rd graders to become science enthusiasts by performing science experiments with them once a week
- Proactively took charge in leading the experiment, teaching the "buzz words," or cleaning up with my team of 8 students
- Built strong relationships with team members through weekly team bonding activities called "Scoutings"

Teacher, USC Joint Educational Project, 32nd Street Elementary School Jan 2019 – May 2019

- Coordinated a Peace Curriculum with a team of four USC students to teach a class of 25 second graders once a week
- Performed weekly check-ins with the director of the program to provide updates and discuss ways to improve class sessions
- Successfully fostered enthusiasm for mindfulness and strategies to incorporate peace in the students' everyday lives

ACADEMIC EXTRACURRICULARS

Events Committees Representative, American Medical Women's Association, University of Southern California Jan. 2020 – Current

- Attend general meetings and expanded personal and professional connections at USC and conferences
- Assist the Vice President of Events in contacting guest physicians and medical students for panels
- Brainstormed creative and engaging event ideas such as a mask masking event, "moms in medicine" panel, and more

Vice President of Communications, Alpha Phi Omega, University of Southern California Sept. 2019 – Current

- Demonstrate the cardinal principles of leadership, friendship, & service through weekly events at USC or in the community
- Self-started a service spotlight series that showcases Alpha Phi Omega's service partners amidst the COVID-19 Pandemic
- Collaborate closely with the President and Sergeant-at-arms to organize effective general and elected board meetings

SKILLS AND INTERESTS

Language: Conversational Spanish (Level 3), Beginning Mandarin

Technical Skills: Proficient in Microsoft Office, 85 WPM, Intermediate in Adobe Photoshop

Interests: Acai bowl and smoothie enthusiast, strives to paint with acrylics at least once a month, self-teaching the ukulele