

# John W. Ritchie

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Pleasant Garden, NC | jritchie.nc@gmail.com

## Objective

Seeking a junior-developer Full-Stack position.

## Education

### **BOOTCAMP | ANTICIPATED FALL 2017 | CODER FOUNDRY**

- .NET Full-Stack developer training
- Related coursework: HTML, CSS, JavaScript, JQuery, Bootstrap, MVC, C#, Xamarin, SQL, LINQ, Git

### **ASSOCIATE IN APPLIED SCIENCE | 2017 | GUILFORD TECHNICAL COMMUNITY COLLEGE**

- Major: Computer Programming – 4.0 GPA
- Minor: Mobile Programming Certificate
- Related coursework: Java, C++, Android, iOS, Python, VB.NET, SQL, Systems Analysis & Design

### **BACHELOR OF SCIENCE | 1990 | UNIVERSITY OF NORTH CAROLINA-CHARLOTTE**

- Major: Geography
- Minor: English

## Experience

### **ADMINISTRATIVE SERVICES OFFICE, BRYAN SCHOOL OF BUSINESS & ECONOMICS, UNIVERSITY OF NORTH CAROLINA-GREENSBORO**

**WORKING TITLE: ASSISTANT DIRECTOR OF ADMINISTRATIVE SERVICES** 2006 – 2010

ADMINISTRATIVE SUPPORT SPECIALIST – ADVANCED	2007 – 2010
ACCOUNTING TECHNICIAN II	1999
ACCOUNTING TECHNICIAN I	1994
ACCOUNTING CLERK IV	1994
ACCOUNTING CLERK III	1991

- Created and maintained the School's internal financial records system.
  - DOS databases / Quicken / Microsoft Excel, Access, Word / Adobe Acrobat / VBA & VB.NET.
  - Database-driven record-keeping & billing for central supply room, print shop, mailroom, and other cost centers.
  - VB.NET front-ends created for Access databases (print shop, Dean's Office faculty-travel database).
  - Custom financial tools built on top of Excel using VBA:
    - Timesheet generator for Staff and Student employee positions.
    - Purchasing-card management system (integrated with the University's Purchasing system).
    - Real-time Year-end account balances & in-progress-transactions monitor.
  - Payroll management for Departmental/Federal Work-study student employees.
  - Integrated the School's system with the University's financial systems. First developed to coordinate with FRS, revised & rebuilt when the University migrated to Banner ERP.
- Office served 120 faculty & staff, 2550 business school students.

## **Honors / Awards**

<b>GTCC</b>	President's List: Spring 2015, Fall 2015, Spring 2016. Nominee – PHI THETA KAPPA National Honor Society: 2015 & 2016.
<b>BRYAN SCHOOL</b>	Staff Excellence Award selection committee chair: 2007 & 2008. Recipient – Staff Excellence Award: 2006. Recipient – Dean's Service Award: 1998.
<b>UNC-CHARLOTTE</b>	Inducted into Golden Key National Honor Society: 1990 Dean's List: Spring 1990 Chancellor's List: Fall 1988, Fall 1989

## **References**

Available upon request.