



Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY



MEMORANDUM

FOR : All Heads of DOST Regional Offices, Councils/ RDIs, Service Institutes, Collegial Bodies, and DOST Central Office

FROM : *drign*
DR. DIANA L. IGNACIO
Assistant Secretary for Administrative and Legal Affairs,
In charge of the GAD Unit, and DOST-wide GAD Focal Person

SUBJECT : ADVISORY: DOST Women's Month Celebration 2023

DATE : 20 March 2023

In view of the DOST Women's Month Celebration 2023, which will be held on Wednesday, March 29, 2023, at the DOST Compound, Bicutan, Taguig City, please be advised of the following:

1. Attire: All participants are expected to wear the PCW-prescribed shirt;
2. The program starts at 7:00 am and ends at 4:00 pm. (Please see attached draft program);
3. All are encouraged to attend the Gender Equality Walk around the DOST compound. Concerned employees of DOST agencies who are regularly jogging can join the group of joggers who will jog around the DOST complex;
4. Wellness exercise (Zumba) will follow after the walk and after the joggers reach the finished line in front of the main lobby;
5. There will be an opening of the Mini Bazaar at the newly-renovated canteen at the DOST Executive Lounge. The invited exhibitors are our regional SETUP beneficiaries. However, DOST employees with entrepreneurial skills are invited to join the bazaar on a first come, first served basis. This bazaar is open from March 29 – 30, 2023). Please register through this link: <https://forms.office.com/r/8ZDSearMWx>. For queries, please contact the following DOST NCR staff: Ms. Jennifer Palaganas (09273831753) or Ms. Marian Bagtas (09275349435);
6. The WE forum will be conducted at the DOST Executive Lounge in a hybrid setup. Due to limited space and to maintain minimum health protocol, we will limit to 2 participants from each DOST agency. The rest can participate virtually. Kindly register through this link: <https://tinyurl.com/WEforum2023> ;
7. FNRI will provide free nutrition counselling in the afternoon at the DOST Executive Lounge;
8. For picture taking and documentation, please visit the DOST WMC 2023 photo wall at the DOST Executive Lounge; and
9. All expenses incurred because of this DOST-wide celebration, like food and shirt, can be charged against the PCW-endorsed GAD Plan and Budget of the agencies.

Thank you for your usual support towards a successful Women's Month Celebration.