

Management System ISO 9001:2015

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Service. Excellence. Innovation.

MEMORANDUM 2020, 013

TO

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ALL SEI DIVISION CHIEFS

Dritte ? 4;

FROM

JOSETTE T. BIYO

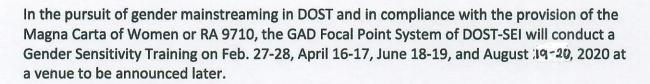
Director

SUBJECT

GENDER SENSITIVITY TRAINING

DATE

23 January 2020



Gender Sensitivity is the *modification of behavior* by raising awareness of gender equality concerns and thus promotes better service to all our clients. This is imperative to all SEI employees as we have first hand interaction with students and other clients.

In this regard, may we invite you and all your staff to attend the said activity. Please choose the date which fits most to your schedule. Note that we can only accommodate 7 persons per division per date.

Kindly indicate on the attached form the names of employees who will attend the said activity and submit to GAD Staff, Ms. Jasmin Coleen Intia, not later than Jan. 31, 2020.

