

Need Help or Training?

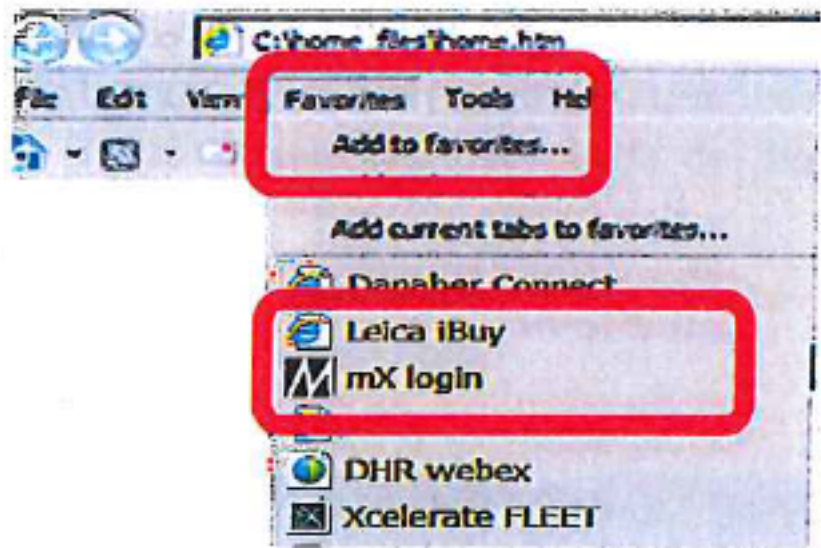
Please note that HR WORKDAY (in NA) feeds MobiiXpense and SBUY. If your information and organization is not correct in HR WORKDAY, then contact your HR Manager.

SYSTEM ISSUES?



- 1) IF SYSTEM ACCESS issue/then open Leica Support Hub ticket for IT support. Just click on the desktop icon.  
Otherwise/ go to <https://service.hornbNf.com/leica>.
- 2) CHECKYOUR FAVORITES (North America): Open your web browser > Favorites > Leica iBUYor MX. If the urls below are not in your Favorites, open a Leica Support Hub ticket.

BCD Travel	<a href="httpDS://www.concursolutions.com/signin.asp">httpDS://www.concursolutions.com/signin.asp</a>
mX login	Open web browser > Favorites > mX Login
iBUYurl:	Open web browser > Favorites > Leica iBUY OR <a href="https://solutions.sciauest.com/aDDs/Router/Loain?OraName= Danaher">https://solutions.sciauest.com/aDDs/Router/Loain?OraName= Danaher</a> , Save as a "Favorites" in your browser by clicking on nAdd to favorites".



Training, Password Reset (BCD/iBUY), Questions, Job Aids:

- 3) Send email/ skype or contact:

REGION	SYSTEM*	CONTACT	PHONE/EMAIL
North America	iBUY	Brian McDaniel	Brian.Mcdaniel@leicabiosystems.com 5138649663
		Leslie Fox	Leslie.Fox@leicabiosvstems.com 847 405 8134
EMEA	iBUY	Claire Graham	Claire.Graham@leicabipsvstems.com +44 191 215 4221

APAC	iBUY	JackChen	jack.chen@leicabiosvstems. com +613 92117075
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## Training and Questions (continued)

REGION	SYSTEM*	CONTACT	PHONE/EMAIL
NA	BCD Travel	Brian McDaniel	Brian.Mcdaniel@leicabiosvstems.com 513 864 9663
		Kathleen Dare	Kathleen.dare@leicabiosvstems.com 847 405-7022
		Joanne Havenhill	Jpanne.havenhill@leicabiosvstems.com 847821-3459
		LMS Wanda Besenhoffer	Wanda.Besenoffer@leicamicrosvstems.com 847-405-6567
North America	mobileXpens	Brian McDaniel	Brian.Mcdaniel@leicabiosvstems.com 513 864 9663
		Leslie Fox	Leslie.Fox@leicabiosvstems.com 847 405 8134
EMEA	mobileXpense	Claire Graham	Claire.Graham@leicabiosvstems.com +441912154221

Find job aids. User Guides/ and videos on the LBS INDIRECT SPEND site:

[https://danaher.sharepoint.com/sites/lbs/dept/finance/Indirect\\_Spend/Pages/default.aspx](https://danaher.sharepoint.com/sites/lbs/dept/finance/Indirect_Spend/Pages/default.aspx)

(Example: iBUY -> NA QuickGuides will yield job aids for North America iBUY.)

**Leica Biosystems** Quick Links Departments Global Marketing Information Technology MAPSS

# Indirect Spend

Indirect Spend Home

- Credit Cards
- Fleet
- Finance
- iBuy
- Mobile Expense
- Policy and Guidelines
- Real Estate
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- Training Materials
- Travel
- Travel Supply Agreements
- Recent

**IS PRO LUNCH**

Site contents

## Welcome to LBS Indirect Spend

Generating Value for Growth!

iBuy
 Policy Guidelines
 Training

### Indirect Spend News

- IT Standards (Laptops, iPads, and Mobile Devices)
- LBS Preferred Hotels
- iBuy - how to enter a requisition into iBuy

Credit Cards
 Finance
 Fleet