

Company Name

321 Avenue A
Portland, OR 12345
Phone: (206) 555-1163
Fax: (206) 555-1164
someone@websitegoeshere.com

Date:	6/28/2024
Invoice #	1111
For	PO # 123456

Natasha Jones
Central Beauty
123 Main St.
Manhattan, NY 98765
(321) 555-1234

Items over this amount qualify for an additional discount	\$100
% discount	10%

Quantity	Description	Unit price		Amount	Discount applied
1	Item Number 1	\$	2.00	\$	2.00
1	Item Number 2	\$	2.00	\$	2.00
1	Item Number 3	\$	2.00	\$	2.00
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
Subtotal				\$	6.00
Make all checks payable to <Company name>.		Credit		\$	1,000.00
If you have any questions concerning this invoice, contact <Name> at <phone or email>.		Tax			9.80%
		Additional discount			12%
Thank you for your business!		Balance due		\$	(994.20)