# Acknowledgment of Your Data Deletion Request

Dear [User's Name],

Thank you for reaching out to [Company Name]. We acknowledge your request to delete your personal data from our database, submitted on [Date].

As per the DPDP Rules 2025, we will process your request within [X days], ensuring compliance with legal and regulatory requirements.

Next Steps:

* ✅ Your data will be reviewed for any legal retention requirements (e.g., financial records, fraud prevention).
* ✅ If no exceptions apply, your personal data will be permanently deleted from our systems.
* ✅ You will receive a final confirmation once the deletion is complete.

If you have any further questions or would like to withdraw your request, please contact us at [Support Email].

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]