



LIM HORNG YUNN

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NRIC No	:	771228-01-6769
Nationality	:	Malaysian
Age	:	36
Date Of Birth	:	28 th December 1977
Gender	:	Male
Race	:	Chinese
Marital Status	:	Single
Expected Salary	:	SGD 6,000
Availability	:	1 st Jan 2014

EMPLOYMENT HISTORY

ARVI CORPORATION LTD (PAPUA NEW GUINEA)

POSITION: GENERAL MANAGER (2012- 2013)

To manage the overall sales performance, Operation & Import, lead and drive the sales and marketing team to achieve sales targets.

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- Develop sales & marketing plans and formulate short and long term strategic marketing directions
- Plan and implement marketing strategies and to achieve overall sales targets and objectives
- To develop pricing strategies to optimize the selling price.
- To constantly update management on the requirements of the purchasers & market survey.
- To provide daily, weekly, monthly, quarterly & yearly sales status report to Management
- Participate in strategic and tactical planning and implementation of business plan, especially in managing the activities for achieving the company's sales target
- Plan, coordinate and control all sales activities and ensure optimum efficiency and economies of operations are achieved
- Monitor competitors' activities including pricing and marketing strategies and gather market intelligence
- Liaise with government authorities/councils on compliance matters with Import and export.
- Provide all marketing support, materials and plan for effective sales promotions
- Update constantly on the market demand

PROGUARD TECHNOLOGIES (M) SDN. BHD.

POSITION: OPERATION MANAGER (2006 - 2011)

Manage Warehouse & Logistic Unit, supervising and providing on job training for over 35 workers.

- Manage the day to day operation and administration of warehouse operations.
- Monitor KPI's and ensure compliance of established SOP's.
- Ensure that customers' orders are processed promptly and accurately to support daily warehouse operations.
- Work with warehouse operations to provide systems support for cycle count and stock-take activities.
- Build and maintain good rapport with customers to understand their requirements and to obtain feedback on service performances in order to response to their enquiries and to ensure that those issues highlighted by the customers on operations are dealt with professionally.
- As Quality Management Representative for the company.

MUAR RIA PLASTICS SDN. BHD.

POSITION: PRODUCTION MANAGER (1999 - 2005)

Manage Production Unit by supervising and providing production training for over 120 staffs on troubleshooting for spraying robot arm, auto spray machine, spray booth, pad printing machine and silk screen machine.

- Responsible for keeping the lines going at optimum levels by directing and coordinating the production activities.
- Review processing schedules and production orders to make decisions concerning inventory requirements, staffing requirements, work procedures, and duty assignments, considering budgetary limitations and time constraints.
- Ensure that labours, equipments and materials are used efficiently to meet production targets.
- Review operations and confer with technical or administrative staff to resolve production or processing problems.
- Initiate and coordinate inventory and cost control programs.
- Develop and implement production tracking and quality control systems, analysing production, quality control, maintenance, and other operational reports, to detect production problems.
- Set and monitor product standards, examining samples of raw products or directing testing during processing, to ensure finished products are of prescribed quality.
- Maintain the output and quality on all products by liaising with Quality Control Department
- Prepare and maintain production reports and personnel records.

FLUOROTECH PTE LTD

POSITION: QUALITY ASSURANCE ENGINEER (1998 - 1999)

Experienced in Quality Assurance and Quality Control process by assisting the factory manager to ensure all procedures are in accordance to SOP and ISO 9001 & 14001 requirements.

- Responsible for the strategic, cost, tactical, operational quality planning, incoming materials quality, supplier complaint and evaluate the effectiveness of supplies corrective actions.
- Represent Fluorotech Pte. Ltd as Quality Management Representative.

- To ensure that company policies, objectives & targets are implemented accordingly within the section.
 - Identify the critical dimensions to set up the quality system.
 - Prepare weekly report on in -process inspection, outgoing inspection, supplier and customer performance.
 - Conduct Internal Quality Audit and follow -up on IQA findings and its closure.
 - Handling of customer complaints, evaluate the effectiveness and follow -up on the customer's satisfaction survey.
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EDUCATIONAL BACKGROUND

Bachelor Degree in Information Technology (Multimedia)
University : INTI (1998)

COMPUTER SKILLS

Software : Knowledge in Microsoft Office (Words, Excel and Power point),
Adobe Illustration

LANGUAGES/DIALECTS

Written : Mandarin, English, Malay
Spoken : Mandarin, English, Malay, Cantonese, Hokkien

ADDITIONAL SKILLS

Total Quality Management (TQM)
Productivity Standard Board (PSB) (1999)