

# TAN ZHU YIN

15B, JLN SL 9/8F, BANDAR SUNGAI LONG,  
43000 KAJANG, SELANGOR,  
DARUL EHSAN, MALAYSIA.  
MOBILE +6013-9314 014  
EMAIL zzzzhuyinnnn@gmail.com



## PERSONAL PARTICULAR

---

- Age : 29
- Gender : Female
- Race : Chinese
- Status : Single
- Interest : Badminton, Jungle Trekking

## EDUCATION

---

- B.ENG.(Hon.) Electrical Power
- Final year project: Lightning Safety in Farms
- Programming skills: C Programming, Mathlab, Shadow11, Pspice
- Electives: Artificial Intelligent, Mechatronics, Microprocessor, Digital Signal Processing, Power Protection, Power System, Control System
- NCLP 10 Fast Track Course
- Blender 3D Animation Course

## WORKING EXPERIENCES

---

Apr, 2013-Current *Business Partner* Cassen Marketing, Kajang

- Job Scope: Open trade account from supplier.  
Manage and develop new sales accounts.  
Planning and implementing sales and marketing strategies.  
Prepare quotation and follow up quotation.  
Order processing.  
Perform debt collection.  
Monitoring of customer satisfaction to ensure quality service fulfillment.

July, 2011-Mar, 2013 *Sales Executive* Gulf Media Sdn Bhd, Petaling Jaya

- Job Scope: Service existing customers & develop new sales.  
Attend to sales enquiry.  
Prepare quotation and follow up quotation.  
Perform debt collection.

Basic Salary: RM2,600.00

Nov, 2010-June, 2011 *Sales Engineer* Technical Avenue Sdn Bhd, Puchong

- Job Scope: Responsible for the sales revenue and marketing activities.

Developing new customer base, provide technical service to support sales.

Follow up on sales enquiries and sales prospects.

Prepare quotation and follow up quotation.

Conduct equipment calibration.

Basic Salary: RM3,350.00

Aug, 2007-Sept, 2010 *System Engineer* InControl Tech Sdn Bhd, Sg Buloh

- Project involved : TNBD DA SCADA NSE  
: PSI PEA 7 Control Centers
- System: PSI-CNI software
- Job Scope: Parametrizing TNB NERCC, SRCC Data Engineering.  
In-charge of TNB NERCC Irregularity Report.  
Data and online verification with TNB NERCC, SRCC.  
Commissioning TNB NERCC at Seberang Perai, SRCC at TNB Bangsar.  
FAT and SAT for SCADA NSE.  
On-Job Training Program at PEA, Bangkok, Thailand.  
On-Job Training Program at PSI, Aschaffenburg, Germany.  
Data Engineering Team Leader of PEA project base at Bangkok.

Basic Salary: RM3,342.00

Apr-June, 2007 *Intern* Incontrol Tech Sdn. Bhd., Sg Buloh

- Project involved: i. TNBD DA SCADA NSE  
ii. TELIBONG WATER TREATMENT PLANT CONTROL PANEL  
iii. RTCC PANEL, LENGGENG SUBSTATION
- Job Scope: Devices installation for RFE Panel, Communication Panel, Server Rack, Labelling, Crimping RJ45  
Documentation on works  
loop testing/buzzer on Panel  
Network Configuration for Router, Swiches  
Data entry (PSI-CNI)  
Site work at NERCC, Seberang Perai for 3 weeks

June, 2006 *Promoter* Samart I-mobile, Jln Ampang

Apr-June 2006 *Chinese Teacher, Tuition Teacher* A Star Kid Kindy, USJ

Apr, 2005-Jan, 2006 *Waitress, Bar Tender* Feeling Café, Seri Kembangan

May-June, 2005 *Promoter(Olay)* Alamanda, Putrajaya

Apr-June, 2004 *Salesperson* Watch Stall, The Mines Shopping Mall

Dec, 2001-Mar, 2002 *Storekeeper* Pustaka Kamza Sdn Bhd, Kelana Jaya.

## ACTIVITIES

---

2002-2007 University Tenaga Nasional

- Represented UNITEN to Kejohanan Melayung Universiti 2006, 8+ women team, obtained second runner up.

- Assistant Secretary of swimming competition, UNITEN 2005
- Secretary of Social Awareness Team, UNITEN
- AJK Program Tabung Tsunami UNITEN 1997-2001 SMKTAN
- Vice-President + Sergeant (2000/2001) of Kadet Remaja Sekolah
  - ✓ Represented Negeri Sembilan to “Ijtimak Al-Kubra Kadet Remaja Sekolah” (National stage camping, 1999)
  - ✓ Represented Negeri Sembilan to “Perkemahan Perdana Kadet Remaja Sekolah Peringkat Kebangsaan ke-2/ 2000” (National stage camping, 2000)
- Captain of “Rumah Sukan Visvalingam Sekolah” 2000/ 2001
  - ✓ Commander of Champion Team, 2000
  - ✓ First runner up in 1500 meters run versus house of school
  - ✓ Second runner up in 3000 meters run versus house of school
- Assistant Captain of “Olahraga Sekolah” 2000/ 2001
  - ✓ Represented school in 800, 1500, 3000 meters runs (district stage)
  - ✓ First runner up in “Kejohanan Merentas Desa MSSDSB Kali ke 18” (district stage)

#### SKILLS

---

- Written Languages: Bahasa Melayu, English and Chinese.
- Spoken Languages: Bahasa Melayu, English, Mandarin, Cantonese, and Hokkien.
- Computer literate: Microsoft Window and MS Office.
- Programming skills: C Programming, Matlab, Shadow11, Pspice

#### PERSONAL QUALITY

---

- Initiative and willing to learn.
- Excellent teamwork spirit.
- Discipline, responsible, and dedicated.
- Able to work independently with less supervision.
- Willing to travel outstation anytime.
- Flexibility.

#### REFERENCE

---

Ms. Chia Si Wai  
 Business Partner - Cassen Marketing  
 15B, Jalan SL 9/8F,  
 Bandar Sungai Long,  
 43000 Kajang, Selangor, Malaysia.  
 Tel : +6 013 9159494  
 E-mail : [cychia2010@yahoo.co.uk](mailto:cychia2010@yahoo.co.uk)