

Ext 103.



JAC Recruitment
Agensi Pekerjaan JAC Sdn Bhd
 www.jac-recruitment.my (Co.No.153554-D)

Kuala Lumpur HQ (JTK 537):
 Letter Box No. 15, 17th Floor, UBN Tower, 10, Jalan P. Ramlee, 50250 Kuala Lumpur.
 Tel: 03-2715 5525 Fax: 03-2715 5776

Penang Branch (JTK 2102):
 1-2-38, I-Avenue, Medan Kampung Relau 1, 11900 Bayan Lepas, Penang.
 Tel: 04-641 0150 Fax: 04-641 0152

Johor Branch (JTK 2138):
 Suite No.23A.06A, Level 23A, Johor Bahru City Square, Jalan Wong Ah Fook, 80000 Johor Bahru, Johor.
 Tel: 07-278 1122 Fax: 07-278 1123

**Private &
 Confidential**

APPLICATION FORM

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POSITION APPLIED FOR

(State in order of preference)

1. OPERATION logistic
2. PRODUCTION.
3.

Photograph

LOCATION PREFERRED: 1. Posir Gudang 2. SKUDAI 3. SINGAPORE

NOTICE PERIOD 1 MONTH(S) / WEEK(S)

PERSONAL PARTICULARS

Name (Underline Surname): <u>LEE BOON HIAN @ PRAVEEN</u>		Chinese Characters: (If applicable) <u>李文吉</u>																				
Address: <u>NO. 8, JALAN PULAI 46, TAMAN PULAI UTAMA, 81300 SKUDAI, JOHOR</u>		Telephone Number (Home) : (Office) : (H/P) : <u>019-7533086</u> (Other) :																				
email: (If any) <u>CISSE-350@yahoo.com</u>																						
NRIC No: <u>871216-08-6485</u> Passport No:	Date of Birth: <u>16/12/1987</u>	Age: <u>27</u>																				
Sex: <u>MALE</u>	Citizenship: <u>MYLAYSIA</u>	Marital Status: <u>single</u>																				
Race: <u>Chinese</u>	Religion: <u>Budha</u>	Dialect: <u>Hokkien</u>																				
<table border="0"> <tr> <td colspan="2">Last Salary</td> <td colspan="2">Expected Salary</td> </tr> <tr> <td>Basic : 3500.00</td> <td></td> <td>Basic : 3800.00</td> <td></td> </tr> <tr> <td>Allow/Comm : 60.00 HP Allow</td> <td></td> <td>Allow/Comm :</td> <td></td> </tr> <tr> <td>Others : 63.00 Transport</td> <td></td> <td>Others :</td> <td></td> </tr> <tr> <td>Total : 3560.00</td> <td></td> <td>Total : 4480.00</td> <td></td> </tr> </table>		Last Salary		Expected Salary		Basic : 3500.00		Basic : 3800.00		Allow/Comm : 60.00 HP Allow		Allow/Comm :		Others : 63.00 Transport		Others :		Total : 3560.00		Total : 4480.00		Type of Driving Licence: <u>D</u> Own Vehicle: <u>Yes</u> / No
Last Salary		Expected Salary																				
Basic : 3500.00		Basic : 3800.00																				
Allow/Comm : 60.00 HP Allow		Allow/Comm :																				
Others : 63.00 Transport		Others :																				
Total : 3560.00		Total : 4480.00																				

PARTICULARS OF IMMEDIATE FAMILY (Spouse, children, parents, brothers and sisters)

Name	Relationship	Age	Occupation	Name of Company/Location
LEE BOON HIAN	BROTHER	29	ENGINEER	ONG YOK San bhd.

7 yrs.

ACADEMIC OR OTHER EDUCATION

Month & Year (From - To)	Name of School / College / Univ.	Examination Results / Certificate Awarded
2010-2011	Politeknik Johor Bahru	Diploma in mechanical Engineering.
2005-2007	Certificate 11	Certificate in mechanical Engineering
2000-2004	SMK Pasir Gudang (2)	SPM

2 shift again.

supervise: Supervisor x1

Tech x2

opt x 20.

1st and 2nd. 30 opt + 20 office.

WORKING EXPERIENCE

OT after 3hr./Hp

- ① Company: FOOD EXCELLENCE SPECIALIST S/B Month & Year: (From - To) OCT 2013 - PRESENT
 Position: PRODUCTION ENGINEER Location: TANTUNG LARGHAT, JOHOR
 Type of Company: Japanese / MNC / Local Business Nature: NON DAIRY CREAMER /
 Job Scope: MONITOR AND TRAIN SUPERVISOR, OPERATOR ON PRODUCTION OPERATION, RUN SPRAY TOWER OPERATION (PRODUCTION), Help R&D to research on new product.
 Reason for Leaving: looking for normal working hours Salary: RM 3500.00
- ② Company: Sheng wei industries s/b Month & Year: (From - To) JULY 2009 - FEB 2013
 Position: PRODUCTION SUPERVISOR Location: PASIR GUDANG
 Type of Company: Japanese / MNC / Local Business Nature: FOOD PACKAGING
 Job Scope: RUN production following production schedule, control manpower and assist factory manager on ISO9001 documentation.
 Reason for Leaving: management problem. Salary: RM 2900.00
- ③ Company: Wawasan Agrolipids s/b Month & Year: (From - To) MAR 12 - SEPT 13
 Position: Operation Executive Logistics Location:
 Type of Company: Japanese / MNC / Local Business Nature: animal feed.
 Job Scope: run logistic operation on daily basis, help to arrange raw material, containers with haulage. control spare parts store.
 Reason for Leaving: management problem/no system Salary: RM 3200.00
- Company: Sheng wei industries s/b. (Taiwanese) Month & Year: (From - To)
 Position: Location:
 Type of Company: Japanese / MNC / Local Business Nature: polystyrene food container
 Job Scope:
 Reason for Leaving: Salary increment. Salary: Basic 1800 + 1000 fixed Allow, boss not allow to put Allow

Production manpower training. R&D as long, also spray tower creamer shift

no system messy. wrong am. Training. P&ID, No shipment packaging. spare part



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SKILLS AND QUALIFICATIONS (State Machine model/trade/relevant information)

✓ = fair ✓✓ = good ✓✓✓ = excellent

COMPUTER	
Microsoft Office	✓✓✓
SAP	✓✓✓
ERP	✓✓✓
CRM	
Database	
Programming:	
OS:	
Networking:	✓

ACCOUNTING	
Costing	
Payroll	
Trial Balance	
Profit & Loss	
Full sets of Accounts	
Taxation	
A/C Softwares:	

TECHNICAL	
PLC	
Estimation	
CAD Release	
CAM Release	
QA/QC	
Product Costing	
ISO:	✓✓
Tool & Die	

SECRETARIAL / ADMIN	
Typing wpm	
Shorthand wpm	
Minutes	
Correspondence	

HUMAN RESOURCES	
Recruitment	
Labour Law	
Ind. Relations Act.	
Immigration	
Labour Union	
Training	

BANKING	
Bonds	
Foreign Exchange	
Bills	
Dealing	
Securities	

SHIPPING	
Shipping Documentation	
L/C Opening	
CIF Calculation	
Tariff	
Logistics/Warehousing	✓✓

SALES / MARKETING	
Customer Services	
Advertising / Promotion	
Market Research	
Presentation	

OTHERS	
Chinese Software	
Japanese Software	

LANGUAGE PROFICIENCY

Languages / Dialects	SPOKEN			WRITTEN			UNDERSTOOD		
	Good	Fair	Poor	Good	Fair	Poor	Good	Fair	Poor
B. Malaysia	✓			✓			✓		
English ()	✓			✓			✓		
Mandarin			✓					✓	
Japanese (JLPT)									
Others: TAMIL	✓			✓			✓		

MEDICAL HISTORY

Any Physical Disability: <u>No/Yes</u> , Please Specify:
Any Major illness/Accident in Last Six Months? <u>No/Yes</u> , Please Specify:

If you plan to further education, please explain: I have a plan to upgrade my studies on degree level.



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How do you know about JAC? Newspaper: ☐ JAC's Website: ☐ Others: jobstreet.

Have you registered with other agency? If yes (Please state agency's name) ben to gun ching.

DECLARATION

I have/have never been convicted of criminal charge.

I have/have never taken and am presently not taking illegal drugs.

I hereby certify that the above information provided by me is true, complete and accurate to the best of my knowledge.

I further understand that any wilful act on my part in withholding information or making any false statement in this employment application is in itself sufficient ground for dismissal from the Company.



Signature of Applicant

04/6/14

Date

FOR OFFICIAL USE ONLY (Interviewer's Comments)

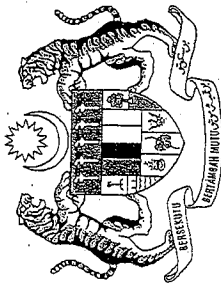
Check: _____

Date: / /

Criteria \ Grading	Excellent	Good	Average	Fair	Poor
Personality					
Appearance					
Fluency in English					
Fluency in Japanese					

Name of Company	CV Date	Interview Date	Time	Remark

Other Comments: _____



KEMENTERIAN PENGAJIAN TINGGI MALAYSIA

ADALAH DENGAN INI DISAHKAN BAHAWA

DIPLOMA

INI DIANUGERAHKAN KEPADA

LEE BOON KIAM @ PRAVEEN

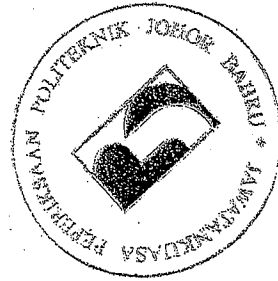
NO. K/P: 871216-08-6485

SETELAH MEMUASKAN LEMBAGA PEPERIKSAAN DAN PENGANUGERAHAN
SIJIL/DIPLOMA POLITEKNIK DENGAN MEMENUHI SEMUA KEHENDAK PROGRAM

DIPLOMA KEJURUTERAAN MEKANIKAL

DI POLITEKNIK JOHOR BAHRU

TARIKH : 09/12/2011



Ketua Pengarah
Jabatan Pengajian Politeknik

Pengarah
Politeknik Johor Bahru

