

**LAU Sing Hui**

DOB: 1 Oct 1974

Gender: Male

L-123, Permai Apartment, Jalan PJU 10/1,

Damansara Damai,

47830 Petaling Jaya,

Selangor.

Mobile: +6012-743 3660

Email: andylaush@gmail.com

Objective:

To function efficiently and independently within an organization toward common goals and always assimilate new experience.

Skills

- Creative and multitasking, able to handle different projects within a time frame.
- Strong background in science;
- Ability to think critically;
- Hardworking and fast learner

Specialization

Chemical Engineering (bioprocessing)

Food Science (production optimization)

Employment Histry

Orient Beat Sdn Bhd, Taman Connaught, Cheras, KL

Oct 2013 – Aug 2014: General Manager

- Liaise with Aeon Jusco headquarter and individual outlets for arrangement of roadshows;
- Get in touch with exhibition organizers for roadshows in major cities nationwide;
- Communicate with supplier on packaging and shipping of new goods;
- Oversee operation of sales department and customer service department; and
- Monitor payroll, petty cash and claims

Perbadanan Pengurusan Menara D'sara, Bandar Sri Damansara, KL

Apr 2012 – Sept 2013: Building Manager

- Maintained all facilities in the condo compound, including swimming pool, building structure, car park, multipurpose hall, management office, boom gates & access card system, lighting, TV aerial, lifts, plants, general pest control, fire insurance claims, etc;
- Maintained utilities for all units, including cold water system (pumps, piping, valves and water tanks), fire-fighting system (fire alarm panel, fireman intercom, fire hose, etc.), electricity (capacitor bank, power coefficient device, main switches, distribution board for units and common areas);
- Collected maintenance fee, sinking fund and water bill from each unit, including legal action to defaulter and barring car access to car park;
- Monitored security guards, cleaners and gardeners;
- Prepared payments for contractors, staff and utility providers;
- Prepared for monthly committee meeting and annual general meeting.

Orient Beat Sdn Bhd, Taman Connaught, Cheras, KL

Dec 2009 – Jan 2012: Demonstrator, Sales Executive cum Lorry Driver

- Demonstrations various household appliances during health and home appliances related exhibitions and roadshows at Aeon Jusco shopping complex;
- Coordinated roadshows in terms of sales executive, demo materials & accessory, accommodation and logistics;
- Prepared sales reports, did customer service, arranged delivery of goods, and repaired the faulty appliances.

The Ockendon School, Essex, England

Jan – Nov 2009: Trainee Teacher

- Underwent Graduate Teacher Program for one year and based in a government secondary school;
- Attended courses on different aspects of education under Essex County Council;
- Taught Science subject to Year 7 to 11 (equivalent Form 1 to 5).

ASDA Stores Limited, Cambridge, England

Oct 2006 – Nov 2008 ASDA Stores Limited: Night-shift Shelf Filler

- Replenished goods on the shelf in Home & Leisure Department at Cambridge store;
- Arranged goods delivered from distribution centre;
- Performed new arrangement according instructions from the headquarter;
- Set up for seasonal promotion; and
- Worked as cashier during peak hours.

Kolej Universiti Kejuruteraan dan Teknologi Malaysia, Gambang, Pahang (now known as Universiti Malaysia Pahang)

Nov 2004 – May 2006: Lecturer

- Conducted lectures and tutorials on Thermodynamics, Mass & Energy Balance, Statics, Dynamics, Engineering Economics to degree and diploma students;
- Performed demonstration for lab session for research instrument for separation (HPLC, MS & GC) and pilot plants of reactors and fermenter;
- Supervised final-year research projects of degree students;
- Purchased scientific equipment through tendering; and
- Commissioned new laboratories.

Universiti Teknologi MARA, Shah Alam

Dec 2003 – June 2004: Contract Lecturer

- Conduct lectures and tutorials on Thermodynamics, Fluid Mechanics, Mass & Energy Balance, Statics, Dynamics, Engineering Ethics for degree and diploma students;
- Conducted demonstration and provided supervision for lab session for reactors.

Fluxline Retails Sdn Bhd, Kuala Lumpur

Dec 2002 – Nov 2003: Store Manager

- Oversaw daily operation of 4 retail stores and monitoring daily sales;
- Handled staff members;
- Designed promotion for festive seasons.
- Sourced and purchased new goods and ordered existing goods.

Ondeo Nalco (Malaysia) Sdn Bhd, Shah Alam, Selangor

Dec 2001 – Nov 2002: Sales Engineer

- Provided chemical treatment consultations on boiler water, cooling water and wastewater in food, tyre, tobacco, gas industries;
- Generated new sales and established strong rapport with existing clients;
- Liaised with JKKP for boiler inspection.

Universiti Kebangsaan Malaysia, Bangi, Selangor

Dec 1999 – Nov 2001: Research Assistant

- Involved in research on optimization of production using fermentors and isolation of cyclodextrin, performed enzyme assays on CGTase, alpha-amylase and beta-amylase;
- Periodically reported research progress as per requested by MOSTI, which funded the research;
- Attended related seminars in Malaysia, e.g. National Biotechnology Seminar

Educationl Background

M.Sc, Food Science, 1999-2001

Universiti Kebangsaan Malaysia, Bangi

Specialization in Optimization of Cyclodextrin Production from Sago Starch (by research)

B.Eng., Chemical Engineering (Bioprocessing), 1993-1998

Universiti Teknologi Malaysia, Skudai

SPM (1992) & SRP (1990)

Sekolah Menengah Bantuan Chung Cheng, Sibul, Sarawak

Language Proficiency

Mandarin (excellent), English (excellent), Malay (excellent), dialects: Foochow and Cantonese

Computer Skill

MS Word (advanced), MS Excel (intermediate), MS Power Point (intermediate), FORTRAN, SPSS, SAS

Expected Salary

RM5,500 monthly (currently: RM5,000)

Reference

Ms Irene Wong
Chairman (for 2012/13)
Perbadanan Pengurusan Menara D'sara,
C-104, No. 1. Jalan Margosa SD10/1,
Bandar Sri Damansara, 52200 Kuala Lumpur
Mobile: +6012-635 5803

Ms Ting Ngiik King
Teacher,
SMK St Elizabeth,
Km3, Jalan Ulu Oya,
96000 Sibul, Sarawak.
Mobile: +019-888 1272