

PRIVATE AND CONFIDENTIAL

APPLICATION FOR EMPLOYMENT

Visual Solutions (M) Sdn Bhd

(Company No.360268-P)

Head Office : Unit B-3A-3A, 3 Two Square No.2, Jalan 19/1 46300 Petaling Jaya, Selangor-DE
Tel : 03-79519000 Fax : 03-79519180

Johor Bahru Office : 8-01, Jalan Titiwangsa 3/2 Taman Tampoi Indah,
81200 Johor Bahru, Johor-DT Tel : 07-2412808 Fax : 07-2412811

Penang Office : 59D-1, Persiaran Bayan Indah Bayan Bay 11900 Bayan Lepas, Penang Tel :
04-6412201 Fax : 04-6422243

☐

- HQ

☒

- JB

☐

- PG

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- Industrial trainee

Please affix recent
passport size
photograph here

POSITION APPLIED :

EXPECTED SALARY :

DATE OF AVAILABILITY:

Application Cosultant (Helpdesk)	RM 3300.00	Immediate
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PERSONAL PARTICULARS :

APPLICANT'S NAME (as in NRIC) :

GENDER:

Lim Siew Dee	<input type="checkbox"/> MALE
NRIC NO : (OLD) : _____ (NEW) : 780101-01-7662	<input checked="" type="checkbox"/> FEMALE

ADDRESS :

CONTACT NO. :

No. 52, Jalan Ayu 34, Taman Pelangi Indah, 81800 Ulu Tiram	019-7108 707 1. (H/PHONE) _____ 2. (HOME) _____ 3. (OFFICE) _____ 4. (ALTERNATIVE) _____
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DATE OF BIRTH

PLACE OF BIRTH

AGE

RACE

NATIONALITY

RELIGION

01	01	1978	Johor	36	Chinese	Malaysian	Buddhist
DD	MM	YYYY					

MARITAL STATUS :

<input type="checkbox"/> SINGLE	<input checked="" type="checkbox"/> MARRIED	<input type="checkbox"/> OTHERS (Pls Specify) : _____
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IF YOU ARE **MARRIED**, PLEASE PROVIDE THE FOLLOWING DETAILS :

NAME OF SPOUSE :	Law Cheng Swee
SPOUSE'S OCCUPATION & COMPANY :	Marker Lengkap Agresif Sdn Bhd

NO. OF CHILDREN :

AGE OF EACH CHILD					
MALE	4				
FEMALE	2				

FAMILY DETAILS (Please give details of your parents, brothers & sisters)

NAME	RELATIONSHIP	AGE	OCCUPATION	COMPANY
Goh Kuan Hoi	Mother	61	Housewife	
Lim Shen Chee	Brother	34	System Administrator	Bank of China
Lim Siew Yee	Sister	33	Merchandiser	City Chain P/L

EDUCATION :**SECONDARY EDUCATION :**

NAME OF SECONDARY SCHOOL(S) ATTENDED	LOCATION	PERIOD (yr)
Maktab Sultan Abu Bakar (English College)	JB	1996 - 1998 (2 yrs)
Sek Men Taman Pelangi	JB	1989 - 1996 (6 yrs)

CERTIFICATE ATTAINED**YEAR OBTAINED**

<input type="text"/>	SPM / SAP / MCE (Form 5)	→	<input type="text"/>	GRADE 1	<input type="text"/>	/	<input type="text"/>	GRADE 2	<input type="text"/>	GRADE 3	<u>1996</u>
<input type="text"/>	STPM / HSC (Form 6)	→	<input type="text"/>	FULL	<input type="text"/>	/	<input type="text"/>	PARTIAL			<u>1998</u>
<input type="text"/>	OTHERS										

INSTITUTIONS / COLLEGES :

NAME OF INSTITUTION / COLLEGES ATTENDED	YEAR GRADUATED	DEGREE / DIPLOMA
University Tunku Abdul Rahaman (UTAR)	2005	Bachelor of Computer Science (Hons)
Institute KTC	2002	Diploma in Computer Studies (NCC)

TRAINING / OTHER COURSES ATTENDED

TITLE OF COURSE	NAME OF ORGANISER / INSTITUTION	DURATION OF COURSE TAKEN

Are you presently taking any course?

☐ YES

If yes, name the institution: _____

Type of Course: _____

☒ NO

EMPLOYMENT HISTORY :

NAME AND ADDRESS OF CURRENT EMPLOYER :

POSITION HELD :

PERIOD :

C K Tang P/L	IT Executive	From : Feb 2013
TEL No.:		To : Jun-13

DESCRIBE BRIEFLY YOUR CURRENT DUTIES :

Internal support to retail POS software and hardware which include 1st level troubleshooting & network troubleshooting. Carry out UAT for new batch release of POS

Gathering of user requirements on the company e-store website from the stateholders and summarised the functionality to the vendor as well as web design vendor.

Work as the web administrator for the company e-store website.

Participate in the POS system enhancement projects as well as migration of new POS activities.

Participate in the stock take activities

ATTACHED WITH YOUR LATEST PAYSIP

LAST DRAWN SALARY : SGD 2800

ANY CONTRACTUAL BONUS GIVEN : ☐ YES ☒ NO

OTHER ALLOWANCES GIVEN BY YOUR CURRENT COMPANY :

TYPE

Phone Allowance

SGD 100

RM

RM

DETAILS OF PREVIOUS EMPLOYMENT :

YEAR		NAME OF EMPLOYER / COMPANY	POSITION HELD	LAST DRAWN SALARY	REASON FOR LEAVING
FROM	TO				
Jul-13	Oct-13	Suntoyo Technology P/L	IT Assistant	SGD 1800	3 months contract ended
Feb-13	Jun-13	C K Tang P/L	IT Executive	SGD 2900	Taking Care of Kids
Aug-11	Feb-13	KFC Management P/L	IT Executive	SGD 2425	Change of environment
Jul-05	May-07	Intensecomp P/L	Software Engineer	SGD 1800	Company Shifted
2001	May-02	Ganwins System Sdn Bhd	Admin cum IT Assist	RM1200	Studying

Language & Dialects

Proficiency (Please indicate Slight, Fair or Good)

LANGUAGE	SPOKEN	WRITTEN
Malay	Fair	Good
English	Fair	Good
Mandarin	Good	Good

SKILLS & KNOWLEDGES

Please state your skills and any other knowledges

Microsoft Office, V-Lookup, Pivot table, Dreamweaver, Photoshop

Microsoft SQL Server 2008, SQL, Access, SQL, ASP, Linux, Windows 7/ XP

Desktop Support Experience, POS experience

ACTIVITIES & HOBBIES :

Please state your Hobbies and any other outside Activities - eg. Civic Activities, Athletic Activities, etc.

Badminton, jogging, gardening, surf internet

CLUBS / AFFILIATIONS / ASSOCIATIONS / MEMBERSHIPS / SOCIETIES etc :

What is your career objective and how do you expect to meet it?

I am looking up for a position that allows me to utilize my technical skills, experience and willingness to learn to make the organization success. Hardworking in work, which I believe will help me to achieve my target.

HEALTH / MEDICAL HISTORY

1) A) Height: 161 cm B) Weight: 53 kg

2) List any physical limitations and health problems (e.g. Colour blindness, high blood pressure, diabetes)

3) For Female Applicant Only :

(A) Are you Pregnant ? ☐ YES ☒ NO

(B) If YES, please state how many weeks / months of pregnancy :

4) Drinking alcohol: ☐ YES If yes, socially / regularly ? ☒ NO

5) Smoking: ☐ YES If yes, socially / regularly ? ☒ NO

6) Are you currently on medication / drug ? ☐ YES ☒ NO

OTHER INFORMATION :

1) Do you hold a valid driving license ? ☒ YES ☐ NO
If YES, Please circle Licence Type → CLASS :- A / B / C / **D** E

2) Do you posses own transport ? ☐ CAR ☐ MOTORCYCLE

3) For the past 5 years, have you been convicted of any crime other than minor traffic violations ?

☐ YES ☒ NO

If YES, Please indicate **WHEN :** _____

WHERE : _____

DISPOSITION OF CASE : _____

4) Have you ever been discharged or dismissed from the service of your previous Employer ?

☐ YES ☒ NO

5) Do you know any Employee in this Company ? ☐ YES ☒ NO

If YES, Please state the Employee's Name : _____

and Relationship : _____

6) Are you prepared to work long hours if and whenever you are required to do so? ☒ YES ☐ NO

7) Are you willing to relocate? ☐ YES ☒ NO 8) Are you willing to travel? ☒ YES ☐ NO

9) Are you a bankrupt / Have you ever been declared as bankrupt ? ☐ YES ☒ NO

10) Any other relevant information that may help your application.

REFEREES :

Please nominate two referees (who must not be your relatives) whom we may approach for testimonials on you and who shall be competent to comment on your education / work experience.

1) FULL NAME (Mr / Mrs / Miss / Mdm) : Ms Cloe Lim
OCCUPATION : Piano Teacher
CURRENT COMPANY :
TELEPHONE / H/PHONE NO. : 02- 9030 8337
NO. OF YEARS KNOWN HIM / HER : 6

2) FULL NAME (Mr / Mrs / Miss / Mdm) : Ms Tan Ai Rong
OCCUPATION : Division Head of Service Center Affair
CURRENT COMPANY : XKL Worlwide Sdn Bhd
TELEPHONE / H/PHONE NO. : 016-229 8803
NO. OF YEARS KNOWN HIM / HER : 2

DECLARATION :

I DECLARE THAT ALL INFORMATION GIVEN HEREIN ARE TRUE AND CORRECT.

I UNDERSTAND THAT A MISPRESENTATION OR OMISSION OF FACTS WILL BE
SUFFICIENT CAUSE FOR CANCELLATION FOR EMPLOYMENT OR DISMISSAL
FROM THE COMPANY'S SERVICE IF I HAVE BEEN EMPLOYED.

Lim Siew Dee

9/5/2014

SIGNATURE OF APPLICANT

DATE

**PLEASE SUBMIT THIS APPLICATION DIRECTLY
TO THE INTERVIEWER**