

Address : No:18, Jalan Palas 15, Taman Teratai, 81110 Johor Bahru
DOB : 17 Nov 1986
Age : 25 Years Old
Email : genjimmy@yahoo.com
Tel : 07-5211686(Home),016-7417 193(Mobile)
Marital Status : Single



英文名: Jimmy Ooi 中文名: 黄顺枋

(update 29 Sep 2011)

| | |
|------------------------------|---|
| Races | : Chinese |
| Religion | : Buddha |
| Nationality | : malaysian |
| Permanent Residence | : malaysia |
| Place Of Birth | : Johor Bahru |
| Gender | : male |
| Possess Own Transport | : Yes |
| Hobby | : Playing Basketball, Reading, Work Out At Gym Center |
| Availability | : 1 month notice |
| Expected Salary | : MYR 3000 |
| Start Working Day | : 1 st Nov 2011 |

Resume Summary

Education background

| | |
|--------------------|-----------------------|
| Scholl name | :Foon Yew High School |
| Grade | :SPM |

Skills & Advanced

Office Furniture & Sales & Net Working / Microsoft Excel

Languages (Proficiency: Best = 10 - Worst = 1)

| | | | |
|---------|---------|---------|--------------|
| | Chinese | English | Bahasa Malay |
| Written | 9 | 8 | 6 |
| Spoken | 9 | 8 | 6 |

Employment History

1. AM-office system sdn bhd

| | |
|--------------------------------|--|
| Position Title(Level) | :Executive Sales / 3D Drawing / Measurement |
| Apr 2010 - present | |
| Specialization | :Sales - Retail / Drawing |
| Role | :Sales |
| Industry / end user / designer | :Sales / 3D design / Measurement |
| Montly Salary | :Basic MYR 1,100,00 + Petrol MYR 400 + Allowance MYR100 + Commission |
| Work Description | :2011 - present AM-office system sdn bhd Sales Executive |

Showrom Operation

*Incharge showroom customer require.

*Take measurement from customer site.

*Drawing floor plan and 3D.

*Prepare quotation and mail to customer.

*Placing sales order collect deposit.

*Arrange delivery from industry.

*Collect balance after deliver.

2. UOB Bank (M) Bhd

| | |
|-------------------------|---|
| April 2009 - April 2010 | |
| Position Title(Level) | :Credit Card Sales Executive |
| Specialization | : Credit Card Sales |
| Role | :Sales |
| Industrial | :Bank |
| Montly Salary | :Basic MYR 1,800,00 + Commission |
| Work Description | :2009 - 2010 UOB Bank (M) Bhd :Credit Card Sales Executive |

3. Seiko Instructments Pte Ltd

May 2006 - April 2009

| | |
|-----------------------|--|
| Position Title(Level) | :Technician |
| Specialization | :Seiko Watch Part |
| Role | :Technician |
| Industrial | :Manufacturing |
| Montly Salary | :Basic SGD 1,500,00 + OT |
| Work Description | :2006 - 2009 Seiko Instructments Pte Ltd :Operate The Output And Servicing The Machine Line |

4. Swiss Garden International Vacation Club Sdn Bhd

Nov 2004 - May 2006

| | |
|-----------------------|--|
| Position Title(Level) | :Vacation Consultant |
| Specialization | :Travel & Holidays Package |
| Role | :Vacation Consultant |
| Industrial | :Travel |
| Montly Salary | :Basic MYR 1200,00 + Commission |
| Work Description | :2004 - 2006 Swiss Garden International Vacation Club Sdn Bhd :Tailor Made A Travel Package To Sastisfice Customer's need |

Personal Strength & Weakness

| <u>Strength</u> | <u>Weakness</u> |
|---------------------------------|-----------------|
| • Confident | Careless |
| • Passion | Impatient |
| • Willing to sacrifice | |
| • Well communication | |
| • Good relationship with others | |
| • Good emotional control | |
| • Leadership | |
| • Good team player | |
| • Caring others | |
| • Humble | |
| • Willing to learn | |