

MOHD HAFFY ZAINI**SAFETY SUPERVISOR**

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Marital : single

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CAREER OBJECTIVE

Seeking a position by associating myself with the company that provides me an opportunity to utilize my skills and to show my abilities, improve my knowledge and to be a part of the team that offers me a stable, challenging and professional working atmosphere.

EDUCATION / QUALIFICATION

- Cert. Safety and Health Officer (NIOSH), Sabah Skills & Technology Centre – 2013
- Diploma in Mechatronics Engineering, Politeknik Kota Kinabalu – 2009
- Cert. Building Wiring Installation (BWI – level 1) Single Phase, ABM – 2009

SKILL / STRENGTH

| SKILLS | PROFICIENCY |
|--|-------------|
| Microsoft Office (Word, Power Point, Excel, Publisher) | Advanced |
| Hawkeye Processing, ArcGis Map, AutoCad | Moderate |
| Machine (Drilling, Lathe, Welding, CNC lathe) | Moderate |

- Experienced in wiring building (Single Phase).
- Experienced in using and handle a Programmable Logic Controller (PLC).
- Have a experienced and knowledge about Hydraulics and Pneumatics Systems.
- Have a knowledge of reading an electric and electronics schematics diagram.
- Able to operate and handling a lathe and grinding machine, and welding machine.
- Able to repairing vehicles and overhaul engine (Petrol and Diesel Engine).

Personal Characteristics

Been described as highly motivated, with ability to work under pressure and multi-task, can cooperate with colleague and also able to work independently (minimum supervision), willing to learn and fast learner, computer literate, positive attitude and possess a CIDB card. Pass exam SHO paper 1, paper 2, and Paper 3.

WORK HISTORY**SAFETY SUPERVISOR****January 2014 – Present**

SINOHYDRO CORPORATION (M) SDN. BHD. – Ferrosilicon and Manganese Alloy Smelting Plant Project, Bintulu, Sarawak

Key Roles and Responsibilities

- Creating, maintaining and communicating safety-related policies and procedures for fulfill the requirement of the OSH Act.
- Conducting a safety induction, safety training, safety committee meeting, and toolbox meeting to the employers on construction site.
- Ensure all the workers are compliance with the regulation by the company and proper practices are observed on the workplace.
- Identified and investigate any hazard at workplace to ensure all danger in minimum conditions and plan a HIRARC.
- Inspection for identify any unsafe work practices and unsafe condition on workplace and recommendations for preventive actions.
- Prepare a safety operating procedure and permit to work for any necessary work at construction site. (hot work, heavy lifting, piling)
- Checking all plant/equipment and tool certifications, including Subcontractors Maintenance Inspection Programs and site color coding requirements.
- Inspecting and verifying crane operators "competence certificates" and other vehicle/plant drivers' licenses.
- Overseeing compliance for "hazardous activity" method statements and risk assessment.
- Investigating and following-up on accidents, incidents and near-miss occurrences and writing reports and issuing corrective measures to prevent recurrence.
- Ensuring Subcontractor compliance to all established rules and regulations.
- Overseeing site "housekeeping" and the general good appearance of the site including welfare facilities.

- Specific task to perform monitoring of the project area on promoting excellent HSE requirement.
- To assist the Safety Officer for documentation work.(Monthly Report, Walkabout Report, UC/UA Report)

ACHIEVEMENT: 4 million man-hour work without LTI with a workforce of approx. 2500 workers for SIHOHYDRO Company, the subcontractor for Utilities and Miscellaneous Buildings in May, 2014.

SAFETY AND HEALTH TRAINEE

Aug 2013 – Dec 2013

ENG HAN BINA SDN. BHD. – Grand Merdeka Shopping complex project, Kota Kinabalu, Sabah

- To assist the Site Safety Supervisor for controlling site access of vehicles in conjunction with site security.
- Maintains records, prepares reports, and composes correspondence relative to the work at constructions site.
- Gathers evidence and prepares reports on code violation complaints and construction accidents.
- Planning an Emergency Response Plan at workplace for safety evacuation plan for any consequence.
- Prepare a safety meeting and toolbox meeting.
- Conduct a safety training (Induction, Safety talk)

GEOGRAPHICAL INFORMATION SYSTEM (GIS)

Nov 2012 – Feb 2013

GAMLITE IT (M) SDN. BHD. – Kota Kinabalu, Sabah

- Mapping for West Malaysia
- To assist in coordination & carrying out GIS tasks.
- Digitalizing Maps and Updating Spatial Data to Digital Maps.
- Assist Research Unit in research work.

INTERNSHIP TRAINEES

Nov 2010 – Apr 2011

PEMBORONG MATA AIR ENGINEERING – Kota Kinabalu, Sabah

- Performed work of arc welding (connection and cutting).
- Cutting iron plate by using the Oxy-fuel gas.
- Operating and handled some of the machine such as Lathe and Drilling for the purpose of turning, drill and others.
- Work as a supervisor for the company at Cement Industrial, and supervising such as changing of the chain and the factory floor.
- Have experienced in overhaul, service and installation for the spare part of the car (Diesel and Petrol).
- Repainting some of the frame and bodywork for "Hitachi EX200 Excavator".

| LANGUAGES | | |
|------------------------------------|---------------|----------------|
| <u>Language</u> | <u>Spoken</u> | <u>Written</u> |
| Bahasa Malaysia | 10 | 10 |
| English | 7 | 7 |
| Chinese | 8 | 3 |
| Proficiency (Higher =10, Lower =1) | | |
| PREFERENCE | | |
| Availability | : | Immediate |
| Possess Own Transport | : | Yes (D, B2) |
| Willing to Travel & Relocate | : | Yes |
| Expected Salary | : | RM 2700 |
| REFERENCE | | |

will provide upon request