
Sanggari Vadiappan

605, Kg Ulu Temiang,

70200 Seremban, Negeri Sembilan.

January 13, 2014

Dear Sir/ Madam;

I am writing to express my interest for the position available in your company. This position appeals to me because of my strong interest in in addition to using the knowledge I've gained through a lab session in my university and internship in UPM.

I am currently studying at University Malaysia Kelantan, working on my bachelor of Applied Science (Bio Industrial Technology). Some strength of mine includes being self- motivated and hard worker. I also a very competitive. As a bio industrial student I am often I am often required to work independently on my own laboratory projects or other projects requiring me to be accurate and consistent as I work.

My enthusiastic involvement in many activities outside of the academic circle has served me well in nurturing my leadership and communication skills, which is essential to the working world.

Together with my cover letter, I attach herewith my resume for your consideration. If you have any questions regarding how my skills fit with your organization, please give me a call at 017-6570073. I may also be reached by E-mail at vsanggari@gamil.com. Thank you for considering me for this position. I look forward to hearing from you soon.

Sincerely,

Sanggari Vadiappan



SANGGARI A/P VADIAPPAN

| Contact Details | |
|-----------------|---|
| Address | : 605, Kg Ulu Teaming, Batu 2 ½ Temiang, 70200 Seremban, Negeri Sembilan. |
| Telephone No. | : 017-6570073 |
| Email | : vsanggari@gmail.com |

| Personal Particulars | |
|----------------------|----------------------------------|
| Age | : 24 years |
| Date of Birth | : 8 th September 1990 |
| Nationality | : Malaysia |
| Gender | : Female |
| Marital Status | : Single |
| IC No. | : 900908-05-5364 |

| Qualification | |
|----------------------|--|
| Qualification | : Bachelor of Applied Science |
| Field of Study | : Bio industrial Technology with Honor |
| Institute/University | : Universiti Malaysia Kelantan (UMK), Malaysia |
| CGPA | : 3.21/ 4.00 |
| Graduation Year | : 2014 |
| Qualification | : STPM |
| Institution | : St. Paul Institution, Seremban, NS |
| Result | : 1B 3C |

Experience

Experience Level : Fresh Graduate
: Participate in Student In Enterprise Program (SIEP).

Working experience : Worked as cashier in The Store (2010)

Internship : Internship at food lab in Faculty of Food Science and Technology, UPM.
Worked on Anti-Cholesterol Esterase Activity on Local Plant.

Skills

(**Proficiency: Advanced** - Highly experienced; **Intermediate** - Familiar with all the basic functionalities; **Beginner** - Just started using or learning the skill)

| Skill | Proficiency |
|--|--------------|
| Office package: MS Word, Excel, PowerPoint | Advance |
| Drawing, designing | Advance |
| Knowledge of using Internet | Advance |
| Crisis-resilient | Advance |
| Adobe photoshop | Intermediate |
| Adaptability | Advance |
| Good learner | Advance |
| Organizational skills | Advance |
| SPSS | Advance |
| Super Pro Design | Intermediate |

Languages

(**Proficiency: 0=Poor - 10=Excellent**)

| Language | Spoken | Written |
|-----------------|--------|---------|
| Bahasa Malaysia | 10 | 10 |
| English | 10 | 10 |
| Tamil | 10 | 10 |
| Mandarin | 1 | 1 |

Text Resume / Additional Info

Extra-Curricular Activities

Years

- 2010-2013 Universiti Malaysia Kelantan : Subject coordinator
: Member of Tamil Language Unit
: Secretary of Academic Pengacara
: Member of Badminton Club
- 2008-2009 St. Paul Institution, Seremban, NS :President of Tamil Language Unit
: Treasure of Sport House
: Member of Olahraga
: Librarian
- 2006-2007 SMK Tunku Ampuan Najihah : President of Sport House
: President of Badminton Club
: Secretary of Tamil Language
: Quartermaster of Girl Scouts
: Head of Disciplinary Prefect Board

University Level

Programs Joined

| No | Program | Year |
|----|---|------|
| 1 | Participated in Larian Inovasi | 2010 |
| 2 | Participated in Sukan Fasa | 2011 |
| 3 | Program Cakna Pantai & Alam Sekitar | 2012 |
| 4 | Decoration and AJK of "Recognize your own course" | 2012 |
| 5 | Participated in dance for Malam Kebudayaan | 2012 |
| 6 | AJK of Deepavali Night | 2012 |

| | | |
|----|--|------|
| 8 | Participated In Earth Hour Badminton Tournament – Champion | 2012 |
| 9 | Participated in Sukan Kampus Jeli | 2012 |
| 10 | Represent University for Badminton competition in MASUM (Majlis Sukan University Malaysia) | 2013 |

Secondary School Level

Program Joined/ Organized

| No | Program | Year |
|----|--|-----------|
| 1 | Participated in State level Tamil Debate | 2009 |
| 2 | Participated in track event | 2009 |
| 3 | Organized Ponggal Celebration | 2009 |
| 4 | Participated in MSSM in track events | 2003-2007 |
| 5 | Participated in Badminton game | 2007 |
| 6 | Participated in Hockey game | 2006 |
| 7 | Participated in Girl Scout Camping | 2006-2007 |
| 8 | Participated in school sport | 2003-2007 |

Capabilities

- * Leadership charisma
- * Dynamic team player
- * Sense of responsibility
- * Highly inquisitive
- * Creative and resourceful
- * Excellent skills in communication and collaboration

Other Information

- I enjoy travelling and reading. My other interest is listening to music.

Availability : Immediately after notice period of 1 month(s) (1st July 2014)

Expected salary : RM 2300

References

Dr. Wong Yee Ching
Senior Lecturer
Supervisor
Faculty of Agro Based Industry (FIAT),
Campus Jeli, University Malaysia Kelantan (UMK),
Beg Berkunci No. 100,
Kelantan, Malaysia.
09-9477108
Email: yeeching@umk.edu.my

Prof. Dr. Hasanah binti Mohd Ghazali
Lecture
Department of Food Science,
Faculty of Food Science and Technology,
Universiti Putra Malaysia,
43400 UPM Serdang, Selangor.
03-89468345
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