

**The Manager of
Human Resource Department,**

Dear Sirs/Madams,

RE: Job Application for Manager of

Hereby I submit my curriculum vitae for your perusal and kind consideration in respect of the position mentioned above.

As illustrated by my C.V., in relation to my career progression in my current employment, academic and achievement, I believe I'm the ideal candidate who is capable of bringing the desired result to the operation. As I possess all the requisites, drives, determination, perseverance, creativity and experience demanded by your company, I am confident that I can perform the job well and contribute positively to your company.

Attached is my C.V providing detail of my qualification and work experiences.

I do hope in anticipation of an interview at your convenience so that I could properly assess by your kind self.

Yours Sincerely,

KHOO CHIN NGIAP

Mobile: +62-811879106, +6281210821288

Email: cnkhoo@ymail.com; cnkhoo_luster@yahoo.com



邱敬業

KHOOCHINNGAIAP

Resume

Personal Information's

- Contact: +62-811879106, +6281210821288
- Age: 40, born 1973
- Nationality: Malaysian
- Email: cnkhoo@ymail.com
- Marital status: Married with 3 kids
- Place of Birth: Johor D.T., Malaysia
- Healthy, Height & Weight: Excellent, 180cm, 80kg.
- Years of working: 23+ years (since 1990).
- Area: AI/SMT/PCBA/Backend production, process engineering, IQC, planning, project coordinating, new project, PPAP, purchasing, sourcing.

Education's

Qualification

Qualification : Professional Certificate
Field of Study : Engineering (Electrical/Electronic)
Major : Electronic
Institute/University : JB ELECTRONICS INSTITUTE
Grade : C&G Electrical Engineering Tech. (Part II)
Graduation : 1993



Qualification : Certificate
Field of Study : Engineering (Electrical/Electronic)
Major : Electronic/Electrical
Institute/University : HITECH ELECTRONICS INSTITUTE
Grade : Certificate
Graduation : 1989 - 1990



Additional Info's

Languages

(**Proficiency:** 0=Poor - 10=Excellent)

Language	Spoken	Written
Mandarin	10	10
Malay	5	5
Indonesia	5	5
English	5	5

Skills

(**Proficiency:** **Advanced** - Highly experienced; **Intermediate** - Familiar with all the basic functionalities; **Beginner** - Just started using or learning the skill)

Skill	Years	Proficiency
Production Management	>10	Intermediate
– Assembly Box-Build	>10	Advanced
– PCBA (Manual Insertion)	>10	Advanced
– AI/SMT operation	>03	Intermediate
Engineering Management	>10	Intermediate
– Process	>10	Advanced
– Jigs/Fixture	>10	Intermediate
– Tester	>02	Beginner
– Process Costing	>02	Intermediate
– PPAP Submission	>02	Intermediate
Project Management	>01	Beginner
Purchasing Management	>03	Intermediate
Quality Management - IQC	>01	Intermediate
Quality Management - IQA	>03	Intermediate
Microsoft Office (Excel, Word, Power Point)	>10	Intermediate
Dipping Machine (National-Solbot, D&D, KOKI, Asahi, Tamura)	>10	Intermediate
MRP / SAP /Oracle	<2	Beginner

Occupation's

Experience

Experience Level : Total over 23 Year(s) of Experience

History

Company Name : PT. SIIX EMS INDONESIA
Product Line : Japanese base EMS company
Position Title : OPERATION MANAGER (PCBA)
Position Level : Management
Specialization : Manufacturing / Production Operations
Industry : EMS Manufacturing
Duration : June 2011 – Now
Description : Overall managing PCBA Production, QA/QC, Engineering, PPIC, WH, Maintenance, PPAP Submission, ISO and DCC.
Achievement : Manage certified ISO9001 within 6 mths. Operation start on July 2011, ISO certified On Dec' 2011. Following by ISO14001 on May'2012.

Company Name : PT. SYSTECH ELEKTRONIK INDONESIA
Product Line : Sub-Con of **SAMSUNG Audio** (HTS)
Position Title : SENIOR PRODUCTION MANAGER
Position Level : Manager
Specialization : Manufacturing / Production Operations
Industry : Manufacturing / Production Assembly
Duration : June 2010 – May 2011
Description : Overall supervise production & engineering
: In-Process DPPM reducing program
: Process analysis, balancing & improvement
: New-plant set-up

Company Name : PT. PCI ELEKTRONIK INDONESIA
Project/Cust. : High-Mix Model, Low-Vol. product.
1) **QUALCOMM AUTOMOTIVE**_USA (GPRS)
2) **LIFE FITNESS**_USA (Fitness Equipment),
3) **GECI**_USA, **SENSE AIR**_USA,
4) **PITNEY BOWES**_USA (Power Supply),
5) **JENAN**_USA (Barcode Scanner),
Position Title : BACKEND MANAGER
Position Level : Manager
Specialization : Manufacturing / Production Operation
Industry : EMS Manufacturing
Duration : Nov 2006 – Apr 2010

Description	: Allocated to HP project (printer), SK plant. : Ensure and monitor prod daily achievement : Managing of >1K+ workforce w/\$6~\$9.5M/sale
Achievement	: 1) Feb 2008 been allocated to MK plant and promoted as manager to take over high mix-low volume project, managing >170+ head count w/\$1.9~\$2.8M/sale/mth. Manage to reduce manpower to <150 head count w/remain sale range at \$1.9 ~ 2.8M/mth. 2) Aug 2008 official take over PCBA lines, manage to reduce headcount >190+ to <160 w/remaining sale range at \$1.9~2.8M/mth.
Company Name	: LUSTER (M) BHD. (Indonesia & China Plant)
Product Line	: Sub-Con of SONY Audio (5.1CH HTS)
Position Title	: PRODUCTION MANAGER
Position Level	: Manager
Specialization	: Manufacturing / Production Operations
Industry	: Manufacturing / Prod. SMT/AI/ASSY
Duration	: July 2000 – Oct 2006
Description	: Set-up new plant at Jakarta (Jul 00 – Feb 04) : Set-up new plant at China (Mar'03 – Jun'04) : Develop production department activities : Develop engineering department activities : Oversee monitoring daily dept. activities : Jul'2004 reallocated back to Jakarta plant, Oversee SMT/AI production & engineering.
Company Name	: RAPISCANS SECURITY (M) SDN. BHD.
Product Line	: RAPISCAN _US/UK (X-Ray Security System)
Position Title	: PRODUCTION ENGINEER, PLANNER, BUYER
Position Level	: Senior Control Staff
Specialization	: Manufacturing / Engineering Operations
Industry	: EMS Manufacturing / Engineering Assembly
Duration	: July 1997 – June 2000
Description	: Overall supervise production & process eng.
(Engineer cum Planner)	: In-Process DPPM reducing program : Process analysis, balancing & improvement : Generate product SOP/WI and Std Time : Production Scheduling, material expediting : Project process & material costing : ISO9001:2001 IQA Auditor
(Buyer)	: Electronic, Mechanical part sourcing, : Price negotiation, delivery expediting : Vendor, sub-con qualify processing : BOM cost reducing program
Achievement	: Manage to reduce BOM cost average 5+% Reduce by US\$70K+/year from BOM cost of US\$1.8M+/annual/project.

Company Name : BROTHERS INDUSTRIES (JOHOR) SDN. BHD
 Product Line : **BROTHER_JPN** fax machine
 Position Title : IQC CHIFT TECHNICIAN
 Position Level : Control Staff
 Specialization : Manufacturing / Engineering Operations
 Industry : Manufacturing / Engineering Sub-Assembly
 Duration : Jan 1995 – June 1997
 Description : In-Process DPPM reducing program
 : Process analysis, improvement
 : Set-up manual SMT placement line

Company Name : SINGAMIP INDUSTRIAL (M) SDN. BHD.
 Product Line : **AIWA** Audio (HI-FI)
 Position Title : ENGINEERING ASST II
 Position Level : Senior Staff
 Specialization : Manufacturing / Production Operations
 Industry : Manufacturing / Production Sub-Assembly
 Duration : July 1992 – Dec 1994
 Description : In-Process DPPM reducing program
 : 3CD Changer hard-cord trouble shooting

Company Name : SANTRONIC ELECTRONICS (M) SDN. BHD.
 Product Line : **SANYO** Audio (HI-FI)
 Position Title : ENGINEERING TECHNICIAN (PROCESS)
 Position Level : Junior / Technician
 Specialization : Manufacturing / Engineering Operations
 Industry : Manufacturing / Engineering PCBA
 Duration : July 1990 – June 1992
 Description : Assist Process Engineer on process balancing
 : Jigs fabrication (CD/Changer/Tuner)

Certificate's

Certification

Certification : Internal Quality Audit – IQA Auditor
 IRCA Registration no. R141
 Conducted : Neville-Clarke International. (Johor)
 Graduation : April' 2000



Certification : Technical Introduction of Walk-Through
Magnetic Metal Arch-Way Detector.
Conducted : Metorex Security Product Oy. (Finland)
Graduation : May' 1999



Certification : Statistical Process Control – SPC
Conducted : CSC Index Consulting. (Johor)
Graduation : Oct' 1998



Certification : Failure Mode Effect Analysis (FMEA)
Conducted : CSC Index Consulting. (Johor)
Graduation : Dec' 1998



Certification : Effective OSHA Committee & OSHA Act. 94
Conducted : CSC Index Consulting. (Johor)
Graduation : April' 1998



Certification : Soldering Technique
Conducted : Brother Industrial Corp. (Nagoya, Japan)
Graduation : July' 1996



Certification
Conducted
Graduation



: Basic Understanding of ISO 9002
: Aiwa Electronics (M) SDN. BHD. (Johor)
: Sep' 1993

Certification
Conducted
Graduation



: Basic Electrical & Electronics
: Sanyo Electronics (S) PTE. LTD.
: May' 1991

Reference's

Details

Name : Mr. LIEW ST
Relationship : Former Superior
Position : Business Develop Manager
Company : FOXCON KUNSHAN (CHINA) CO., LTD.
Company : +86-15962521068

Name : Mr. ALBERT LOH
Relationship : Friends
Position : Managing Director cum CEO
Company : PTS TECHNOLOGY (S) PTE. LTD.
Email : albertloh@ptstechnologies.com
http:// : www.ptstechnologies.com

Name : Mr. SIMON LEONG
Relationship : Friends – Factory Set-up Consultant Services
Position : Managing Director
Company : STT TECHNOLOGIES (S) PTE. LTD.
Contact : +66852148188 (Thailand)
http:// : www.stt-nea.com

Name : Mr. OLIVER OOI
Relationship : Friends – AI/SMT Process Services
Position : Managing Director
Company : LAPANGAN BESTARI (M) SDN. BHD.
Contact : +60127383850

Name : Mr. SUWITO NG
Relationship : Friends
Position : General Manager
Company : PT. TAMURA TRADE INDONESIA

Name : Mdm. LIM DS
Relationship : Former Superior
Position : Purchasing Manager
Company : RAPISCANS SECURITY (M) SDN. BHD.

Name : Mr. SIOW KT
Relationship : Friends
Position : Senior QA Manager
Company : RAPISCANS SECURITY (M) SDN. BHD.
Contact : +60127133811

Name : Mr. WEE BH
Position : Logistic Manager
Company : PT. PCI ELEKTRONIK INDONESIA
Contact : +6281536003250

Name : Mr. ALVER WOON
Relationship : Former Superior
Position : Division Manager
Company : PT. PCI ELEKTRONIK INDONESIA

Name : Mr. TAY JC
Relationship : Friends – AI/SMT Assembly Services
Position : Director
Company : PT. SGP ELEKTRONIK INDONESIA (BOGOR).
Contact : +6281513331661

Name : Mr. KENNETH TAN
Relationship : Friends – Lean Concept Consultant Services
Position : Director cum Project Management
Company : FUJITECH ENGINEERING (M) SDN. BHD.
Contact : +6591382545
Email : kennethtan16@gmail.com