

# RESUME

**Name** KOH YEW HOCK  
**Address** 34, Jalan Kempas Utama 1/11  
Taman Kempas Utama  
81300 Skudai,  
Johor  
**Tel (Mobile)** 012 7850202  
**Email** alexkoh56@yahoo.com.my

## Personal Particular

**Age** 46  
**Nationality** Malaysian  
**Marital Status** Married  
**Date of Birth** 20th Feb 1967  
**Place of Birth** Malacca  
**Race** Chinese  
**Religion** Buddhist  
**Sex** Male  
**IC No** 670220-04-5087

## Education Background

**Level** SPM

## Employment History

**1986 - 1989** Hitachi Electronic Devices (S) Pte. Ltd (Singapore)  
**1989 - 1991** Hitachi Electronic Devices (M) Sdn. Bhd  
Been assigned to set up Intergrated Tube Components Process (ITC)  
**1991 - 1993** Hitachi Electronic Devices (M) Sdn. Bhd  
**1993 - 1996** Hitachi Electronic Devices (M) Sdn. Bhd  
Been assigned to set up Semi Auto System Process (SAS)  
**1996 - 2001** Hitachi Electronic Devices (M) Sdn. Bhd  
Been assigned to set up Baking Process (BA)  
**2001** Hitachi Electronic Devices (M) Sdn. Bhd  
Been assigned to set up Production Engineering Utility (PEU)  
**2002 - 2004** Flextronic Technology (Malaysia) Sdn.Bhd  
**2004 - 2013** MCK Global Industries Sdn.Bhd

### **Job Function**

- Control of Production Operation
- Manpower, Overtime, Training Control Arrangement
- Cost Reduction, Standard Time and Efficiency
- Consumable material and spare parts control
- Control of Fixed Assets Item
- Establishment of Standard Operation Procedure
- Inventory Control (Stock Taking)
- Daily Control Of Production Operation for Field Work
- Business Development  
To maintain close relationship with the present customer and looking for new business.
- Purchase and Selling of the product - Sales  
To Maximise profit

I have gained lots of experience from these job : Time management, Punctuality, Leadership, Responsible, Independent and Innovative.

Hereby I am strongly believed that I can take responsibility on carry out any task without any supervisions.

### **Language Performance**

Good in reading and writing in Bahasa Malaysia and English.

Good in speaking Malay, English and Chinese.

### **Reference**

Miss Ng Siau Ling  
(Human Resources Manager)  
D29, Jalan DPB/6,  
Pelabuhan Tanjung Pelepas,  
81860 Gelang Patah.  
Johor.  
Contact No : 016 7212140