

No 19, Jalan Idaman 3/8,
Nusa Idaman,
79100 Nusajaya,
Johor, Malaysia
b_balamohan@hotmail.com

September 20th , 2013

Dear Sir / Madam

Job Application

I recently found out that your organization is in need of highly motivated personnel to fill up the advertised position. I am confident that upon your review of my credentials you will find that I am best suited for the position.

As you will see on my attached resume, I have more than nine years of experience in various roles from as an engineer to manager, providing solutions to challenging technical issues and managing operation and production to ensure high quality products are produced while meeting the company's set forward budget. Additional to the in-house recognition, my innovation also recognized and available online providing guideline to many engineers.

I also have known as a problem solver in my current organization. This is due to many complicated projects that demands high commitment and needs to be completed within a short time of period are given to me. I do frequently highlight opportunity for improvement in various aspects in the organization, proposed a solution and get it done as planned. I strongly believe that my creativity and leadership skills that I possess are the reason behind this success. I think my skills and experience is matching with what you are seeking, and I am excited about the chance to work with you.

If you would like to talk with me or schedule an interview, please call me at +60127110106. Thank you for your consideration.

Sincerely,

Balamohan

BALAMOHAN BALAKRISHNAN			
PERSONAL PROFILE			
Name:	Balamohan Balakrishnan	Date of Birth:	22 September 1980
Gender:	Male	NRIC:	800922-05-5127
Age:	33	Marital Status:	Married
Mobile No:	+6012 711 0106	Nationality:	Malaysian
Permanent Address:	No 19, Jalan Idaman 3/8, Nusa Idaman 79100 Nusajaya, Johore, Malaysia		
Email Address:	b_balamohan@hotmail.com		
Linkedin Profile:	my.linkedin.com/pub/balamohan-balakrishnan/1b/998/42b		
MY PITCH:			
Technical:	Possesses comprehensive understanding of sustainable development framework by utilizing technical solutions as mean of achieving it.		
Interpersonal	Possesses capability to create an alignment between strategic perspective and technical perspective in achieving organizational objectives.		
Career Objectives:	Obtain challenging leadership position with a growing company.		
ACADEMIC HIGHLIGHTS			
Highest Qualification			
University:	Universiti Teknologi Malaysia	Start:	September 2011
Degree:	Master of Civil Engineering (Hons)	Expected Completion:	October 2013
Second Highest Qualification			
University:	Universiti Sains Malaysia	Start:	March 2000
Degree:	Bachelor of Civil Engineering (Hons)	End:	April 2004
Third Highest Qualification			
School:	Tunku Besar Sec. School	Start:	January 1998
Certificate:	STPM	End:	December 1999
PROFESSIONAL EXPERIENCES			
Holcim Malaysia Sdn. Bhd.			
Level:	Middle Management	From:	February 2012
Position:	Technical Manager	To:	Present
Specialization:	Concrete	Last Drawn Salary:	MYR 9,500
Job Summary:	Manage technical section to ensure high quality products are produced.		
Job Details:	1	Design appropriate concrete mix in line with international standards and customer requirements.	

	2	Ensure that periodic material testing are done as per established procedure and obtain customer approval	
	3	Maintain and improve product quality and ensure high degree of support service to customers.	
	4	Optimize profitability and profit growth by perusing sound and consistent technical judgment.	
	5	Develop and evaluate new products, process technology and participate in the implementation of such product and process.	
	6	Implement and ensure that staffs strictly adheres to the ISO requirement and HSE requirements.	
Level:	Middle Management	From:	June 2008
Position:	Technical Support Engineer	To:	February 2012
Specialization:	Cement / Dry mortar	Last Drawn Basic Salary:	MYR 5,500
Job Summary:	Provided solutions to customers problems to secure more orders		
Job Details:	1	Provided solutions to customer complaint by carrying out root cause analysis and ensured issues are closed off effectively.	
	2	Shown cost saving possibilities to customer by proposing an economical mix and better quality control procedures.	
	3	Initiated various projects such as Mobile Lab service to bring company's solutions offering to customers to next level.	
	4	Ensured the company product benefits and technical offering are well communicated to customer by carrying out product demo and talks.	
	5	Managed special R&D projects assigned by top management to expand company products portfolio.	
	6	Secured more orders for company by providing solutions to customer's technical needs.	
Hanson Building Material Sdn. Bhd.			
Level:	Middle Management	From:	May 2005
Position:	Plant Manager	To:	June 2008
Specialization:	Concrete	Last Drawn Basic Salary:	MYR 3,500
Job Summary:	Managed plant to run on high utilization while producing consistent quality.		
Job Details:	1	Constantly inspected plant facilities, equipment and trucks to ensure prescribed maintenance, housekeeping, truck cleaning and safety standards are being maintained.	
	2	Ensured the employee perform in their daily duties and ensure quality is met at all times to company and customer requirements.	
	3	Coordinated with quality department to ensure raw materials received are in compliance with standard requirements.	
	4	Controlled and minimize plant cost while providing a consistent quality	
	5	Managed raw materials inventories levels sufficient for the successful ongoing operation of the batch plant.	
	6	Maintained strong customer and supplier relationship	
Level:	Middle Management	From:	April 2004
Position:	Engineer - Technical	To:	May 2005
Specialization:	Aggregate / Asphalt	Last Drawn Basic Salary:	MYR 1,800

Job Summary:	Ensured products being produced according to company objectives.			
Job Details:	1	Performed a safe and cost effective blasting exercise in quarry using a well establish blasting methods.		
	2	Ensured the aggregate quality is controlled well by constantly testing according to standards and feedback to the quarry manager.		
	3	Managed environmental issues such as dust emission, ground vibration and noise to comply with company and local authority requirements.		
	4	Ensured the asphaltic concrete quality is produced as per in customer requirement by carrying out standard testing constantly at plant.		
	5	Ensured raw materials variances are within tolerance by carrying out stock reconciliation.		
	6	Attended to customer’s feedback about asphaltic concrete quality and carry out relevant testing to reveal quality parameters.		
KEY COMPETENCIES				
Computer Literacy:	1	SAP		
	2	AutoCAD 2002		
	3	Microsoft Office 2010		
Personal Skills:	1	Problem Solving and Creativity		
	2	Interpersonal abilities and teamwork		
	3	Planning and organizing		
	4	Leadership and Management		
SUPPLEMENTARY DETAILS				
Expected Basic Salary		MYR 11,000	Mobility:	High
Notice Period		2 Months		
Regional Exposure		Thailand, Vietnam, Switzerland, India, Indonesia & Singapore		
Professional Membership		BEM, IEM, ICE, Mining Department Malaysia		
REFERRALS				
Name:	Shathees Baskaran		Name:	Thomas Ng
Position:	Business Planning Manager		Position:	General Manager
Company:	Holcim		Company:	SPC (Kimlun) Sdn. Bhd
Relationship:	Peer		Relationship:	Former Superior
Contact No:	+60197287756		Contact No:	+60197206603