

RESUME

ZAIDI BIN SAULANI

OBJECTIVE

To be able to continuously improve in line with the organization's objectives
To contribute skills and experience gained into new environment.

Current Address

Address : 841-B, Perumahan Kastam,
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Johor.

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Permanent address

841-B, Perumahan Kastam,
Jalan Daud, 84000, Muar,
Johor.

Tel (Home) : 06-953 5197

Personal Particular

Age : 37 years 11 months

Nationality : Malaysian

Marital status : Married

Race : Malay

Date of Birth : 17 August 1973

Place of Birth : Segamat, Johor

I/C number : 730817-01-6539

Gender : Male

Working Experience

Company : Pioneer Technology (M) Sdn.Bhd.

Period : April 1997 ~ present.

Position : Senior Executive of Material Planning And Costing section, Production Control Dept.

Current job descriptions :

Material Planning related job functions :

- 1) Responsible of managing the whole operation of MRP such as :
 - i) Register and maintaining BOM.
 - ii) Issuing purchase order to vendors.
 - iii) Checking and releasing plan order and blanket purchase order to vendors
 - iv) Continuous improvement
- 2) Responsible to monitor and ensure to achieve company's inventory result.
- 3) Take actions to ensure smooth part supply without generating excess.

Costing related job functions :

- 1) Preparation of the model's FOB.
- 2) Preparation of the monthly company's Production Actual And Forecast report
- 3) Preparation of the company's Production Master and Revise Master Budget.
- 4) Perform analysis on the company's production result, forecast and Budget.
- 5) Planning for section's BSC and KPI.

Others job functions :

- 1) Assist Senior Manager in various matters.
- 2) Incharge of the Monthly Production Meeting with Pioneer Asea Center Singapore (HQ)

Career Achievement

April 1997 - Officer of Production Control Department, Pioneer Technology (M)Sdn. Bhd.
June 2000 - Promoted to Senior Officer.
April 2003 - Promoted to Executive .
April - November 2005 - A team member of the Jobs Transfer project from Pioneer Asia Center Singapore. Introduce a Material Planning Functions in Pioneer Malaysia Sdn. Bhd.
August 2006 - Promoted to Senior Executive .

Education Background

Secondary Education

Level : Sijil Pelajaran Malaysia
Institution : Sekolah Tuanku Abdul Rahman, Ipoh, Perak.
Graduation : 1990
Result : Grade 1 , Aggregate 10

Pre Univesity

Institution : Malaya University
Rancangan Persediaan Khas Ke Jepun.
Japanese language intensive course.
Look East Policy programme.
Graduation : 1993

University

Institution : Tohoku University , Sendai, Japan
Graduation : 1997
Result : Degree of Economics.

Others

Computer skill : Microsoft Office Application.

Language : Proficient in Malay, English and Japanese (Speaking, Reading and Writing).

Has completed Production Control Job's rotation starting from Product's Coordinator, Schedule Planning and currently is incharge of Material Planning and Costing.

Safety And Health Committee members since 1997~ present.

Attended various course and training related to the OSH.