

Resume



Position Apply: QA Engineer

1. PERSONAL PARTICULAR

Name: Florence Ng Yih Szu
NRIC No.: 890730-01-5632

Gender: Female
Race: Chinese
Nationality: Malaysian
Address: 40,Jalan Perdana 2, Taman Perdana, 84000 Muar, Johor, Malaysia
Telephone No.: +6012-3309903
Email: florence.ng0730@gmail.com
Religion: Catholic
Marital Status: Single
Language Spoken: English, Malay, Mandarin, Hokkien and Cantonese
Language written: English, Malay and Chinese

2. QUALIFICATIONS

2002-2007 SMK Convent, Muar, Johor, Malaysia
Malaysian Certificate of Education

2008 Taylor's University College taking Pre-university in Malaysia
SAM (South Australian Matriculation)

2008–2009 University College Sedaya International in Malaysia

2009 –2011 University of Queensland in Brisbane, Queensland in Australia
Bachelor of Food Science and Nutrition (major in Nutrition)

2012 – 2013 University of Queensland in Brisbane, Queensland in Australia
Master of Dietetics Studies

Resume

3. EXTRA CURRICULAR ACTIVITIES

- Community member of Chinese Association in secondary school (2005- 2007)
- Community member of St. John Ambulance in secondary school (2005- 2007)
- Community member of Badminton Club (2006- 2007)
- Attended 'Introduction to Cancer Care Workshop' provided by Cancer Council Queensland (2012)

4. PERSONAL CHARACTERISTICS

Personal Qualities:

- Enjoy meeting up with people
- Team builder
- Sense of responsibility
- Flexible
- With good inter-personal skills and gets along well with peers
- Passion for continuous learning and personal growth

5. COMPUTER SOFTWARE APPLICATION KNOWLEDGE

- Proficient in Microsoft Office (**Word, Excel, PowerPoint**)

Resume

6. WORKING EXPERIENCE

Company: BM Furniture Industries SDN. BHD. (In Malaysia)

Employment Period: September 2011 – January 2012

Position: Marketing Executive

Job Description: I am responsible to look for new buyers, communicate and build rapport with buyers, and involved in problem solving.

Company: Practical (In Australia)

Employment Period: February 2012 – June 2013

Job Description:

- I worked in various hospitals and Blue Cares as a clinical or food service dietitian.
- I also worked on different projects and research studies to improve the life quality of the patients who suffered in different diseases.

Company: Tidy Plastic & Packaging SDN. BHD.

Employment Period: October 2013 – as at today

Position: Quality Assurance Executive

Job Description:

- Assure the products quality meeting the requirements of the customers. This includes daily random check, detect problems, investigate the root cause of the problems with the team members by using several analysis methods (e.g., brainstorming, 4M method, data analysis, fish-bone diagram etc.), and rectify the problems with feasible solutions by taking into the consideration of available human resource, cost, etc. This responsibility has enhanced my **observing, analyzing, and finding feasible solution skills**.
- Liaise directly with supplier and customer to coordinate the quality of the products, which generally includes the quality of raw material, cost, design of the product, etc.. This duty has empowered me to develop my **interpersonal skills**.
- Perform a scheduled internal audit to ensure the Quality Management System continuous to operate in line with specified policies, procedures and external requirements. This task has enabled me to be more **discipline**, as it is very important to comply the Standard Operating Procedure (SOP).
- Set up ISO9001. This responsibility provided me an opportunity to have a **deeper insight** of ISO, laws and regulations, standard procedures and flow of the whole management.

Reason(s) of Leaving:

- Seeking for new challenges.

Resume

7. OTHER INFORMATION

Position Apply: QA Engineer
Current Monthly Salary: RM2,700
Willing To Travel: Yes
Availability: Immediately after notice period of 1 Month

8. REFEREES

Name of Referee: Chua Yee Chong
Position: Lead Engineer @ STMicroelectronics
Telephone number: 012-2700707
Email address: yeechong.chua@st.com

Name of Referee: Chan Jee Tong
Position: Managing Director @ BM Furniture Industries SDN. BHD.
Telephone number: 012-6812050