



## RESUME

### PERSONAL DETAILS

Name : Nadzri bin Mohamad  
NIRC : 841208-01-5153  
Date of Birth : December 8, 1984  
Gender : Male  
Marital Status : Married  
Address : No. 60, Jalan Kempas Indah 4/2, Taman Kempas Indah, 81300 JB.  
Contact No. : 012-7896360  
Email : nadzrimohamad611@gmail.com

### CAREER OBJECTIVES

To perform effectively and efficiently in every field of responsibilities to meet and exceed organization's goals. Strive for personal and organization's continuous growth and leadership in its industry.

### PERSONAL TRAITS

Fun loving, outgoing, self motivated, eager to learn new things, team player, take initiatives, able to work independently, able to manage, flexible, excellent communication, interest in travelling and meet new people.

## WORKING EXPERIENCE

Year	Company	Position
<b>2007-2011</b>	<b><i>Pejabat Tanah Johor Bahru</i></b>	<b><i>Land Officer</i></b>
<ul style="list-style-type: none"><li>• Enforcement Officer.</li><li>• Site visits on reported cases.</li></ul>		
<b>2012- 2013</b>	<b><i>Legoland Malaysia</i></b>	<b><i>Manager</i></b>
<ul style="list-style-type: none"><li>• Assist Director and Operation Manager on daily operation</li><li>• Manage 8 outlets under my KPI</li><li>• Focus on managing the store &amp; floor</li><li>• Preparing daily sales report and cashiers report.</li><li>• Floor Manager.</li><li>• Focus on Human Resources and Administration (hiring,payroll,KPI)</li><li>• Tracking and monitoring stocks of merchandise.</li><li>• Solve any problems encountered/reported from customers.</li><li>• Preparing monthly report and account report.</li><li>• Recruitment analyzer.</li><li>• Prepare monthly budget vs comps report</li></ul>		
<b>2013-Current</b>	<b><i>Cotton On (M) Sdn Bhd</i></b>	<b><i>Store Manager</i></b>
<ul style="list-style-type: none"><li>• Assist Country Manager on daily operation</li><li>• Manage 2 outlets under my KPI</li><li>• Focus on managing the store &amp; floor</li><li>• Preparing daily sales report and cashiers report.</li><li>• Floor Manager.</li><li>• Focus on Human Resources and Administration (hiring,payroll,KPI)</li><li>• Tracking and monitoring stocks of merchandise.</li><li>• Solve any problems encountered/reported from customers.</li><li>• Preparing monthly report and account report.</li><li>• Recruitment analyzer.</li><li>• Prepare monthly budget vs comps report</li></ul>		

## ACADEMY BACKGROUND

2004-2007	<b>Bachelor in Business Administration (Management)</b> (University of Rockhampton)
2000-2001	<b>Sijil Pelajaran Malaysia (SPM)</b> (Maktab Sultan Abu Bakar – English College)
1997-1999	<b>Penilaian Menengah Rendah (PMR)</b> (Maktab Sultan Abu Bakar –English College)
1991-1996	<b>Ujian Penilaian Sekolah Rendah (UPSR)</b> (Sekolah Temenggong Abdul Rahman 1-STAR 1)

## SKILLS

### Computer Knowledge

MS Word, Excel, Powerpoint, Office, Visio (Auto Cad)

### Research Skills

Journals, books, magazines

## LANGUAGES

	Speaking	Writing	Reading
Bahasa Malaysia	Excellent	Excellent	Excellent
English	Excellent	Excellent	Excellent

## HOBBIES & INTEREST

Hobbies	:	Reading, travelling, movies and music
Interest	:	People, development, management.

## EXPECTED SALARY

RM5,500-00

## AVAILABILITY

One (1) month notice

## REFERENCES

En. Anizam Bin Jamian  
Penolong Pentadbir Tanah,  
Pejabat Tanah Johor Bahru.  
019-7903785 / 012-2943785

En. Azim  
Operation Manger,  
Legoland Malaysia  
016-3370320

Fiona  
Human Resource  
Manager,  
Cotton On (M) Sdn Bhd,  
016-7065636