

Ahmad Faitullah B Ahmad Alias
16-7-4 Winner Court B Condo,
Lorong 1/125B Desa Petaling 57100,
Kuala Lumpur.

Dear Sir / Madam,

Application for Senior Executive/ Project Engineer Post

With this reference, I would like to apply the Senior Executive / Project Engineer post or any suitable post available that is relevant to my qualification.

2. I am a highly motivated Mechanical Engineer with a Bachelor of Engineering (Mechanical Major) and five years of working experience. In my current position as an M&E site engineer at Sime Darby Brunsfield I'm in charge of 6 phases project consist of 3 office building, 1 service apartment, 1 convention centre and 1 hotel which followed the Qlassic standard assessment & GBI requirement.

3. My experience in the construction and also mill (Padiberas Nasional Berhad) has developed my knowledge of all the equipment and materials involved in construction process. Apart of that it helps me to develop key project management skills and the ability to improve communication with the broader project team. I believe that my strong technical experience and education will make me a very competitive candidate for this position. The key strengths that I possess for success in this position is strive for continued excellence

4. My professional summary are self-explanatory. The rest of the details are contained in the resume attached with the cover letter. If you find me eligible for this position, please feel free to contact me either via email or telephone number. My email id is a.faitullah@gmail.com and contact number is 019-2102804.

Thank you for your time and consideration.

Yours faithfully,

AHMAD FAITULLAH B AHMAD ALIAS



Curriculum Vitae

AHMAD FAITULLAH B AHMAD ALIAS

PERSONAL PARTICULARS

NAME	Ahmad Faitullah b. Ahmad Alias
NRIC NO.	850824-06-5087
AGE	29 years old
ADDRESS	16-7-4 Winner Court B Condo, Lorong 1/125B Desa Petaling 57100 Kuala Lumpur
TELEPHONE NO.	019-2102804
DATE OF BIRTH	August 24, 1985
SEX	Male
HEALTH	Excellent
MARITAL STATUS	Married
NATIONALITY	Malaysian
RELIGION	Islam
EXPECTED SALARY	RM 5,000.00
INTERESTS	- Do all work or job in Mechanical Fields especially a challenging industry.
EMAIL	- a.faitullah@gmail.com

Objective:

To give full dedication and effort into fulfillment of the organization's goals by utilizing my experience, knowledge, skills and abilities possessed.

Education:

Bachelor Degree in Mechanical Engineering
University of Technology MARA, 2009
CGPA: 2.94

Diploma in Mechanical Engineering
University of Technology MARA, 2006
CGPA: 3.18

Computer Skills

Engineering Software	Proficiency
AutoCAD	Advanced
Microsoft Project	Advanced
Microsoft Office (Word, Power Point, Excel)	Advanced

Special Skills

- Knows in advance about CONQUAS & QCLASSIC standard.
- Able to read plan and technical drawing.
- Able to work independently with minimum supervision.
- Strong leadership and teamwork attributes
- Excellent time management and organizational skills
- Proficient in computer skills
- Ability in supervisory principles and techniques
- Detail-oriented task completion
- Proficient in MS Office and other necessary applications

Language Skills

Language	Spoken	Written
Bahasa Malaysia	10	10
English	9	10
<i>Proficiency (1 = Worst , 10 = Excellent)</i>		

1. Professional Experience:

Engineer December 2012 – Present
Sime Darby Brunsfield Construction

i. Principal Accountabilities

Assisting project in order to ensure Oasis Corporate Park Project, Ara Damansara achieve the objective by complete according to the project's completion time with the best quality.



ii. Scope & Responsibilities

- Liaise with M&E consultant to firm up M&E works
- Check M&E consultant design drawing and ensure that consultant coordinate M&E drawing with C&S and architect drawing
- Monitor M&E works cost to ensure it is within budget
- Monitoring M&E works progress and check against construction drawing and design intents
- Monitoring testing of various stage of works
- Monitoring quality of M&E works and initiate rectification
- Monitoring and ensure testing and commissioning of M&E system are properly conducted and witnessed by all parties
- To review & monitor subcontractors shop drawing submission & approval status
- To monitor site progress and coordinate M&E works implementation
- To coordinate various subcontractor which interface with structural & architectural works
- To coordinate individual M&E trades
- To review and monitor planned schedule against actual work progress coordinate and sequence subcontractors work according to master & detailed drawing
- To report on project management team on contractor's performance, work progress and project issue. To generate report as required.

CURRICULUM VITAE

- To resolve any unexpected technical difficulties, discrepancies and any problem that may arise
- To make sure all installation follow the QCLASSIC standard
- To monitor all the design and installation follow the GBI requirement

Project Handle (Ara Damansara)

Substructure (Basement 1&2)
Superstructure

- For all block
- Block B, Block C & Block D

Block B – Office Suite	CADANGAN PEMBANGUNAN KOMERSIAL FASA 1 YANG TERDIRI DARIPADA 2 BLOK PEJABAT 11 TINGKAT DIATAS LOT NO.PT.8,JALAN PJU 1A/2, MUKIM DAMANSARA, DAERAH PETALING, SELANGOR DARUL EHSAN UNTUK TETUAN SIME DARBY BRUNSFIELD DAMANSARA SDN BHD
Block A – Office Suite	CADANGAN PEMBANGUNAN KOMERSIAL FASA 2 YANG TERDIRI DARIPADA 1 BLOK PEJABAT 11 TINGKAT DIATAS LOT NO.PT.8,JALAN PJU 1A/2, MUKIM DAMANSARA, DAERAH PETALING, SELANGOR DARUL EHSAN
Convention Centre	CADANGAN PEMBANGUNAN KOMERSIAL FASA 3 YANG TERDIRI DARIPADA HOTEL 11 TINGKAT DAN DEWAN KONVENSYEN 2 TINGKAT SERTA 2 TINGKAT BASEMEN TEMPAT LETAK KERETA DIATAS LOT NO.PT.8,JALAN PJU 1A/2, MUKIM DAMANSARA, DAERAH PETALING, SELANGOR DARUL EHSAN
Block D – Service Apartment	CADANGAN PEMBANGUNAN KOMERSIAL FASA 4 YANG TERDIRI DARIPADA 2 BLOK PANGSAPURI SERVIS 13 TINGKAT (198 UNIT)DAN 3 TINGKAT TEMPAT LETAK KERETA DIATAS LOT NO.PT.8,JALAN PJU 1A/2, MUKIM DAMANSARA, DAERAH PETALING, SELANGOR DARUL EHSAN
Block C – Office Suite	CADANGAN PEMBANGUNAN KOMERSIAL FASA 5 YANG TERDIRI DARIPADA 1 BLOK PEJABAT 11 TINGKAT DAN SATU TINGKAT MEZANIN, DIATAS LOT NO.PT.8,JALAN PJU 1A/2, MUKIM DAMANSARA, DAERAH PETALING, SELANGOR DARUL EHSAN
Hotel	CADANGAN PEMBANGUNAN KOMERSIAL FASA 3 YANG TERDIRI DARIPADA HOTEL 11 TINGKAT DAN DEWAN KONVENSYEN 2 TINGKAT SERTA 2 TINGKAT BASEMEN TEMPAT LETAK KERETA DIATAS LOT NO.PT.8,JALAN PJU 1A/2, MUKIM DAMANSARA, DAERAH PETALING, SELANGOR DARUL EHSAN

2. Professional Experience:

Operation Engineer June 2010 – December 2012
Padiberas Nasional Berhad (BERNAS).

i. Responsibilities

Leading the operation team and planning in the paddy drying & packaging processing so that is progressing on schedule and ensure all the conditions and procedures are fully followed.

Lead the team to ensure only the wet paddy is received within 24 hours to be processed and all the careful steps taken to meet the requirements of the department of agriculture.

Conducted regular maintenance schedule of machine equipment such as cleaning, lubricating, and checkups of wear and tear parts.

Conducted repairs on facilities machines in order to run as soon as possible after the repairs.

Coordinated assistants in inspections to ensure all systems are in good proper working condition.

Handled the requisition of parts and services needed to support the repairs and parts needed to be replaced.

Handled inventory of all machine equipment used in the facilities and the requisition of new machines.

ii. Responsibilities

Upgraded the electrical system with state of the art machines to ensure accurate reading in the usage of electricity in the facilities.

Reviewed newly developed machines in order to determine if the company can acquire them to be used to further improve productivity.

Handled the training schedules of newly hired technicians and operators of the machine to ensure high quality of production.

Maintained inventory of stocks and supplies to facilitate continuous efficiency in the building sites.

Implemented guidelines and policies which are to be strictly followed by the employees.

iii. Responsibilities

Supervised the maintenance activities in the building and submitted recommendations for machines that needed repairs.

Prepared detailed analysis of the electrical wirings of the building.

Submitted regular reports on budget expenses for the regular operations of the building.

Updated the safety feature warning devices of the building to ensure proper working conditions.

Assigned schedules to technicians the inspections needed for the maintenance of the building

3. Professional Experience:

Executive Officer (Contract) June 2009 – June 2010
Ministry Of Education (Malaysia)

- i.** Member of the tender evaluation team, preparing submissions, for their approval on contract award to consultants, contractors & sub-contractors prior to issuance of Letter of Award and Nominations.
- ii.** Processing payments, annual payment forecast and monthly project management status updates.
- iii.** Attending all Project Coordination / Site meetings, presentation meetings and other meetings as and when needed or requested by the Client.
- iv.** Checking interim and final payment certificate and agree the same with the Contractor and Consultants including Variation Works.

Some of Project Handle**Education Building**

	Contract Sum (RM)
1. Proposed Construction and Completion of Sekolah Kebangsaan Alma 2 Containing 18 Classrooms and Related Facilities in the Province of Central district of Penang	11,807,925.63
2. Proposed Construction and Completion of Sekolah Kebangsaan Batu 8 Containing 18 Classrooms and Related Facilities in Sik, Kedah Darul Aman.	14,168,900.00

Supplementary:

Current Salary	:	RM 4,200.00
Expected Salary	:	RM 5,000.00 (Negotiable)
Availability	:	1 month notice period

REFERENCES

Name: Tn. Hj. Azis Yassin Position: AGM Seedpro (BERNAS) Address: HQ Souq, Alor Setar Tel: 012-311 6465	Name: Mr. Dalbir Singh Position: M&E Manager (Brunsfield) Address: TTDI, Kuala Lumpur Tel: 019-327 5477
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