



Tee Kian Meng
1, Jalan Layang 10, Taman Perling
81200 Johor /Bahru. Malaysia
Tel: +60 17708202

PERSONAL DETAILS

Age	47
Marital status	Married
Nationality	Malaysian
Race	Chinese
Religion	Christian
Language written	English, Chinese, Japanese
Language spoken	English, Mandarin, Japanese, Malay

Availability : one month notice

Expected Salary : SGD 6000/RM15,000 (negotiable)

EMPLOYMENT

Jul 2012 –

Tokyo Rope Malaysia Sdn Bhd

Position:

Production Senior Manager

Salary: RM 9,200

Job Scope:

- Handle all Production
- Handle manage human and material resources to meet production targets
- work out and implement standard operating procedures for production operations
- Enforce health and safety procedures
- Set and monitor product quality standards
- Implement and enforce quality control to meet quality objectives
- Analyze production and quality control to detect and correct problems
- Determine and implement improvements to the production process and procedure
- Plan, review and adjust the schedule where needed. To achieve customer requirement.
- Monitor production equipment yield, Improvement plan/PM for equipment and production line.
- Handle Maintenance/Facility department (before Nov 2012)
- Handle all factory facility requirement (Building Maintenance, Chiller, Air Compressor, Soft Water System, AirCon, etc) (before 2012)
- Project management, 5S implementation
- Develop and implement standards and procedures for the production, maintenance/facility department
- Manage ISO 2001:2008, follow up Quality Policy standard
- Provide technical expertise to solve complex problems and to support operations and construction personnel through hands-on training
- Development staff skill and technical knowledge
- Oversight and management of production and facility, including managing costs and negotiating, installation, testing, operation, maintenance, and repair of facilities and equipment. (Handle maintenance/facility before Nov 2012)

Achievement:

- Achieve increase production output capacity by ratio 0.65 to 1.05
- Implement Energy Saving for production by cost saving 20% (MYR 8,500) on Oct 12
- Achieve reduce production material lost rate from 36.8%(max) to 13.0%(new record in company history)
- Achieve reduce production reject rate from 34.5%(max) to 7.3(new record in company history) and maintain
- Achieve increase Die Life from 6.8%(min) to 19.0%(new record in company history)
- Achieve production attendance rate from 74.9%(min) to 91.6%(new record in company history)
- Achieve 5month 100% customer requirement delivery schedule

Jul 2006 – Feb 2012

Position:

Salary: S\$ 5,500 (RM 13,500)

arvato digital services Pte Ltd

Engineering/Facilities Manager

Reasons for leaving : Company Restructure, (Production Line close up)

Job Scope:

- Handle all factory machine requirement (Replication Injection Molding, Mastering, Printing, Packaging)
- Handle all factory facility requirement (Building Maintenance, Waste Treatment, Chiller, Air Compressor, Central Vacuum System, DI water System, Vacuum Pump, AirCon, etc)
- Handle on Production Quality, Capacity and Process issue
- Provide technical expertise to solve complex problems and to support operations and construction personnel through hands-on training
- Project manage (Improvement project, Machine transfer, New requirement setup, Factory Acceptance Test, Modification of machine, Process improvement, 5S)
- Develop and implement standards and procedures for the engineering, facility and technical work performed in the department, service
- Communicate with internal and external customers to determine their requirements and meet their specification
- Manage ISO 2001:2008, ISO14000, Safety Specification, Risk Management, follow up Quality Policy and Environmental Policy standard, ERP Plan for the company
- Provide technical expertise to solve complex problems and to support operations and construction personnel through hands-on training
- Development staff skill and technical knowledge
- Monitor production equipment yield, Improvement plan/PM for equipment and production line.
- Purchase/Searching equipment, spare parts for Production/Engineering/Facility Dept
- Handle all the Chemical/Building/Electrical/Safety License
- Oversight and management of engineering and facility, including managing costs and negotiating, installation, testing, operation, maintenance, and repair of facilities and equipment.

Achievement:

- 6 Sigma Energy saving project, achieve monthly cost saving SGD30K
- Machine Downtime from more than 10% to below 5%
- Machine Efficiency from 75% up to 95%
- Achieve 4 million monthly production output
- 6 Sigma Spaceline II DVD second-hand machine yield improvement 55% to 85%
- Improve machine cycle time 3.7s to 3.0s
- Microsoft new technology installation setup and Disc Quality Acceptance Test
- Achieve Microsoft Japan quality improvement requirement

Apr 1997 – May 2006

Panasonic Electronic Devices (S) Pte Ltd (PEDSG)

Matsushita Electronic Components (S) Pte Ltd
(SINCOM)

Position:

Senior Engineer

Salary: S\$ 4,288

Reasons for leaving : Company Restructure, (Production Line shift back to Japan)

Job Scope:

- Manage Project for Line Filter Product, Super Keyboard for DELL, R&D Manual Insert for PCB board, Setup Lens for Production, etc.
- Transfer Technology from Japan to Singapore.
- R&D Jig Material for Lens Production
- Design & Setup Machine and New Product for Factory.
- Design Software for Factory.
- Done IE Project for Production (Line Balance, WIP Control, etc)
- R&D Mechanical Parts for Lens Injection Production (Optical Lens for Storage, Image Lens for Mobil Phone and Laser Printer)
- Purchase Machine and Parts for production.
- Improve Production Line Capacity & Product Quality.
- Done **Total Preventive Maintenance** (TPM) Activity for Factory (Machine Maintenance, Reduce down time, Stoppage of Machine, etc)
- Support Indonesia Batam Factory Project & Production.

Achievement:

- TPM project on Line Filter product on 1998. Successful increase line output by 30% and output yield from 55% to 85%
- Setup new Lens class 10K Clean Room Production at Ceramic Factory
- Achieve cost saving S\$750K by increase capacity of Lens Evaporation Machine
- Transfer Technology from Japan to Singapore. 5S Skill

Apr 1993 – May 1996

NIKKO Automatic(Japan)

Position:

System Engineer

Reasons for leaving : Return to Malaysia

Job Scope:

- Manage Project for Audio CD & Video Tape Rental System, Farm system.
- Design System (Software & Hardware) for Customer requires.
- Design Machine for Customer requires.

Achievement:

- Video Tape Rental System in Japan market

Salary : JPY 185,000

Skill

- Software(Microsoft Office, AutoCAD 2004, Microsoft Visual C++ programming)
- Microsoft Macro Assemble Programming
- Microsoft Fortran77 Programming for Super Computer
- NEC98 DOS Programming (JAPAN Version)
- QS9000 Awareness Training(NOVO)
- Advanced Product Quality Planning and Control Plan (NOVO)
- Problem Solving & Creativity Course (ASIA Panasonic)
- Organizational Effectiveness & Leadership Course (ASIA Panasonic)
- Organizational Effectiveness & Leadership Course (PSB Singapore)
- Lens Product Inspection Skill (Image Lens for Mobile Phone, Optical Lens for Laser Printer, DVD Writer, etc)
- Lens Product Characteristic ZYGO Measurement Skill
- Japan Total Preventive Maintenance (TPM) Skill
- SIX Sigma Training (AON)
- Lean Six Sigma Champion Certification

EDUCATION

Apr 1991 – Mar 1993	<i>Graduate School of Engineering Gifu Government University Japan Master of Mechanical Engineering</i>
Apr 1987 – Mar 1991	<i>Gifu Government University Japan Bachelor of Mechanical Engineering</i>

FAMILY

Irene Ooi Ai Lee (Wife)

- Age : 43
- Date of Birth : 10.09.1969
- Nationality : Malaysian
- Education : Master of Arts (International Development GSID, THE UNIVERSITY OF NAGOYA JAPAN)

Jeffrey Tee (Son)

- Age : 14
- Date of Birth : 27.09.1997

Jessie Tee (Daughter)

- Age : 13
- Date of Birth : 24.12.1999

Jenine Tee (Daughter)

- Age : 4
- Date of Birth : 18.12.2008

References

Name: Ong See Kok
Relationship: Friend
Email: oseekok@twpsin.com
Mobile: 012 7535783
Position Title: Senior Manager
Company: TWP Sdn Bhd

Name: Tay Siew Heang
Relationship: Colleague
Email : Tay.sh@arvato.sg
Mobile: +65-98562748
Position Title: QA/QC Manager
Company: arvato digital services Pte Ltd

Name: Cindy Chow Hou Cin
Relationship: Superior
Email: houcín_chow@yahoo.com.sg
Mobile: +65-91377263
Position Title: Senior Manager
Company: arvato digital services Pte Ltd