



## **AZIMAH MOHAMED**

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## **MANAGEMENT INFORMATION SYSTEM MANAGER**

### **PROFILE**

19 years of IT professional with extensive experience in information technology and data management in Japanese Multi-national manufacturing company. A dedicated manager with progressive and significant hands on experience in system deployment, implementation and supporting information systems (MRP and company wide application). Demonstrate high ownership of all areas of responsibility, possessing strong verbal and written communication skills. Very expose to working with expatriate of various nationalities such as Japanese, Korean, Singaporean. Proficient in English ( TOEIC 830) and Malay language.

### **SIGNIFICANT ACHIEVEMENTS**

- 2013,March – Design and develop portal for e-expense purchasing system incorporating expense budget and actual expense accrued to-date.
- 2012,March – Design and develop various e-application with regards to special shipment instruction, stock reconciliation, customer booking revision/cancellation requests.
- 2011,April - Successfully deployed Inventory Control System in newly inaugurate branch of SMK Malaysia in Kota Bharu.
- 2010 – Setup EDI System to allow e-procurement for 49(international & local) vendors of SMK Malaysia.
- 2007 – Integrate Stock Control System for Plastic Injection Moulding Department with MRP System. This department supplies plastics parts for the Assembly Line of SMK Malaysia.
- 2006 – Design and develop hazardous chemical register for the purpose of tracking and keeping CSDS,MSDS profile of chemicals used by the manufacturing plant.
- 2004 – Migration Material Resource Planning(MRP) System from Dos base to new MRP Systems to allow separate business process for Manufacturing(Factory), Sales Trading and International Procurement.

- 1998 – Lotus Notes E-mail was introduced in SMK for 20 email accounts. Currently there are 180 email accounts with many notes dbases enabling Online approval of various tasks.
- 1995 – Started deployment of MRP system (Dos Base) for the use of SMK Malaysia Manufacturing plant consists of 20 units of computers.

## PROFESSIONAL EXPERIENCE

SMK Electronics(Malaysia) Sdn Bhd

Oct 1995 to present

### **Manager, Management Information System Department**

This company is a subsidiary of SMK Japan Corporation, a manufacturer of electronics components for electronics/car/communication/consumer industries worldwide. IT is viewed as a vital component in SMK Group and adopted a policy of “Practice speedy company management by promoting IT Management”. Appointed as Asst. Manager in 1995, then Deputy Manager in 1998 and a Full Manager in 2003.

SMPD Sdn Bhd

1993 to Oct 2004

### **System Analyst/Programmer**

SMPD was a software house (Malaysian company) selling/developing/customizing Human Resources , Payroll and Time Management applications. The applications were developed using dbase and clipper.

Malaysia Investment Development Authority (MIDA)

1991 to 1993

### **Statistic Officer**

Responsible to generate statistics reports with regards to FDI and incentive Malaysia has to offer for investors in Malaysia.

## COMPUTER SKILLS

- |                      |                  |              |
|----------------------|------------------|--------------|
| • Novell             | • Windows Server | • PHP, MYSQL |
| • EDI                | • Dbase          | • LAN/WLAN   |
| • Lotus Notes Script | • MS Access      |              |
| • MS Office Suite    | • MRP            |              |

## EDUCATION

Degree, Computer Science, South Australia Institute of Technology Adelaide.(1986-1990)

Attended various courses related to MS Server, Lotus Notes, Project Management, IT Security and Audit etc.

## **PERSONAL PARTICULAR**

Date of Birth : 16. Jan. 1966

Personality : Strong analytical skill and adopt the principle of leadership by example, independent, preserver, team player, good interpersonal skill ( report and worked with Japanese Superiors for 19 years). Committees members of ISO9001, ISO14001, ECO Committees. Strong passion in teaching and educating people.

Expected Salary : RM ( negotiable)

Present Salary : RM 97,000 per annum ( salary + 1.7 month Bonus)

Reason of Leaving : Resign by accepting voluntary separation scheme (VSS). Company downsizing.