



MOHD HASIF BIN HARIS
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CAREER OBJECTIVE

To maximize my knowledge, management skills and gain new experience that enable me to learn the business field and allow for advancement.

PERSONAL PARTICULARS

AGE	: 23 YEARS OLD
I/C NUMBER	: 910726-01-5985
GENDER	: MALE
NATIONALITY	: MALAYSIAN
RACE	: MALAY
RELIGION	: ISLAM
MARITAL STATUS	: SINGLE

EDUCATIONAL & QUALIFICATION

Institute Hospitality & Tourism (FeMAC) :-

- Sijil Kemahiran Malaysia Level 3 (Perhotelan - Supervisor Front Office) - 2012
- Sijil Kemahiran Malaysia Level 2 (Penghotelan - Assistance Front Office) - 2011

WORKING EXPERIENCE

Designation : Acting Supervisor
Company : THEMED ATTRACTIONS MALAYSIA
Duration : November 2012 - Present
Department : LAT'S PLACE MERCHANDISE & RESTAURANT

Responsibility : -

- Responsible in managing both retail store and restaurant in Lat's Place
- Manage the breakdown sales report for both retail store and restaurant
- Manage the daily sales summary for retail store
- Manage F&B sales summary for the restaurant
- Manage and supervise the inventory and stock take of the retail store
- Manage the whole customer service team schedule
- Manage the day to day retail store and restaurant operations to achieve the quality customer service
- Manages the opening and closing of the retail store and restaurant
- Liaise and communicate with clients with the booking, event and inquiries in efficient manner
- Assist and under direct supervision of General Manager and Finance Manager in terms of sales matter
- Responsible to make sure the target given by the management is achieved and delivered
- Contributes information to market strategy by monitoring the low level operation which involve the engaging with customers
- Responsible to adhere to the company's policies relating to fire, hygiene, health and safety

Designation : Acting Supervisor
Company : THEMED ATTRACTIONS MALAYSIA
Duration : November 2012 - Present
Department : F & B

Responsibility : -

- Assisted in food preparation processes.
- Addressed all customer requests promptly.
- Obtained food orders and entered into POS system.
- Served food and beverages as per restaurant standards.
- Arranged tables as per service standards.
- Contacted kitchen staffs about re-cooking orders and wait time.
- Informed kitchen staffs about additional meal requirements and special requests from customers.
- Prepared checks and processed customer payments.

PERSONAL STRENGTHS

- Strong drive for achievement
- Positive thinking, ambitious and willing to learn
- Discipline and have high sense of responsibility
- Willing to work long hours.
- ***Willing to learn multitask job***

MISCELLANEOUS

Willing To Travel : YES
Willing To Relocate : YES
Availability : 1 MONTH NOTICE

SKILLS & ABILITY

<u>Language</u>	<u>Spoken</u>	<u>Written</u>
Bahasa Malaysia English	Excellence Good	Excellence Good

REFERENCES

Jurina Jalil
Lat's Place Manager,
Puteri Harbour Theme Park & Lat's Place,
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