

Noorradiyah Binti Ismail.
50-6-3,block 3e,
Nova 1 apartment,Jalan 8/38a,
Taman Sri Sinar ,52100 Segambut ,
Kuala Lumpur.
Email: imradiyah@gmail.com
Mobile number: 0177768032

To whom it may concern,

Dear Sir/Madam,

Application For a Position In Your Company.

I wish to apply for the mentioned post. For supporting my application, herewith I enclosed My curriculum vitae, educational and experience certificates for your kind attention.

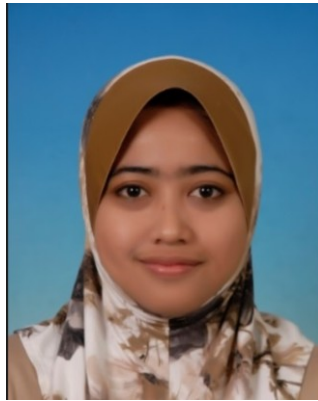
Besides being able to work independently, I also consider myself a team player, being able to work closely with others. I believe that, with my willingness to learn and improve as well as diligent and responsible work ethics, I would be able to perform well if offered the position. I would really love to begin my career here in the .

My full resume underlining my academic credentials is attached together with this application letter for your reference. I can be contacted at imradiyah@gmail.com or 017-7768032.

Thank you.

Sincerely,

Noorradiyah Binti Ismail.



Noorradiyah Binti Ismail.
50-6-3,block 3e,
Nova 1 apartment,Jalan 8/38a,
Taman Sri Sinar ,52100 Segambut ,
Kuala Lumpur
Mobile number: 0177768032

PERSONAL PARTICULAR

I/C Number : 850317-01-5050
Date of Birth : March 17, 1985
Place of Birth : Johore Bahru
Gender : Female
Race : Malay
Religion : Islam
Nationality : Malaysian
Height : 160 cm
Marital status : Married
Hobbies : Outdoor activity

EDUCATIONAL BACKGROUND

2012-Present : **Master of Philosophy (Electrical Engineering)**
Thesis submission : February 2014
: Malaysia-Japan International Institute of Technology,
Universiti Teknologi Malaysia.

EDUCATIONAL BACKGROUND

- Publication : 1) Advance in Renewable Energy by piezoelectric Power Harvesting Devices.
International Forum Advance Engineering 2013
- 2) Advance Devices Using Piezoelectric Harvesting Energy.
SCORED IEEE 2013
- Journal Publication : 1) Advance in Energy Harvesting by Piezoelectric Devices.
La Pensee Multidisciplinary Journal

EDUCATIONAL BACKGROUND

- 2009 -2011 : Bachelor of Engineering Technology (Hons) Electrical.**
Universiti Kuala Lumpur British Malaysian Institute (UniKL-BMI).
CGPA =3.08
- 2004-2007 : Diploma in Power Electrical Engineering**
University Technology Malaysia, Kuala Lumpur (UTMKL)
- 2002 : Sijil Pelajaran Malaysia (SPM)**
Sekolah Menengah Teknik Tanjung Puteri, Johor Bahru

RESEARCH ATTACHMENT

- INSTITUTION** : Kyushu Institute of Technology (KYUTECH)
Fukuoka Japan.
Electrical Power Research laboratory
3Months.
(July 2013-September 2013)

EMPLOYMENT

EMPLOYER : SUNWAY ENGINEERING (SUNWAY GROUP)
CURRENT JOB : EXECUTIVE
ENGINEER-M&E
(2011-2012)

JOB DESCRIPTIONS

1. To comply, conform and implement company procedure on all contract and administration matters
2. Coordinate of tender invitation, bill of quantity, liaise and attend meeting with sub-contractors and/or suppliers
3. To re-measure quantities in original and variation works for verification of progress claims, final accounts and subcontract payments
4. To assist and implemet computerisation and standardisation of contract administration procedure as well as cost control measures
5. To work with the Person-In-Charge in budget preparation, solicitation, evaluation, negotiation and award of subcontractors
6. To conduct daily duties in contract administration, budgeting and purchasing
7. Ensure that projects or tasks assigned are completed on time
8. Ensure that material wastage is within budget
9. Ensure that measurement claims are prepared and submitted promptly
10. Study, highlight and resolve any discrepancies of drawings, Bills of Quantity and specification
11. Plan, implement and monitor the weekly programme so that the overall project programme is achieved
12. Ensure all employees use personnel protective equipment at all times
13. Ensure that the Occupational Safety & Health Management System is adhered to at all times
14. Conforms to the planned arrangements, to the requirements of ISO 9001, ISO 14001 and OHSAS 18001 Standards.

Involve in implement of VDC Software-Virtual Design Construction

1. Determine back end integration requirements & document specifications for systems by working with end users & software consultants
2. Apply systems analysis & design in conjunction with knowledge of existing systems, business processes & available tools (Windows, .Net, SQL Server, Project Control Software, ERP System, etc)
3. Perform system testing & performance enhancement
4. Continuous research & development
5. The new RIB iTWO is the present and the future in planning, estimating, cost management and project controls. It complements the sector's traditional processes with an interactive, model-based graphic process that links planning and construction from end to end.
6. RIB iTWO is standard interfaces to third-party applications. On the one hand, it integrates CAD and professional applications, on the other, commercial ERP systems.

SUBJECTS /COURSES TAKEN UP UNTIL GRADUATION**Electrical subject**

- Electronic/Electric Workshop, Electrical Engineering Workshop
- Communication Engineering Workshop
- Electronic Digital
- Measurement and Instrumentation
- Software Engineering
- Circuit Theory
- Electronic
- Technology Electrical
- Instrumentation
- Microprocessor
- Automation & robotic
- Power system
- Machine electrical
- Programming
- Network analysis
- Electric Circuit
- Control System,
- Power electronic
- Programmable Logic Circuit (PLC)
- Renewable energy
- Power Quality
- Electrical System Building

MATHEMATICS

- Engineering math iii
- Engineering Math iv
- Calculus I and II
- Geometry and Trigonometry
- Algebra,

OTHERS

- Management Engineering
- Industrial Safety and Health
- Mandarin 1 Mandarin 2
- Technopreneurship
- Innovation management.

COURSES ATTENDED

- Attended CIDB Occupational Safety and Health course. (2011)
- AUTOCAD (2011)
- VDC (Virtual Design Construction training) (2011)

COMPETENCIES**SOFTWARE****VDC**

Autocad

Microsoft Office

Electrical Engineering

Design software

5D

2D

Word, Excel etc.

Proteus VSM 7.5, C-complier,

Programming-C, Visual Basic

Multism and PROTEL DXP, Lab view

LIST OF PROJECT INVOLVEMENT

1. Pinnacle (Bandar Sunway)
2. Pinewood (Studio, Iskandar Region)

EXTRA CO CURRICULAR ACTIVITIES**UTM**

University Athlete in Netball

University Athlete in Rowing Games-UNITEN ROWING CHALLENGE

Athlete for 100m, 200m and 4x100m

1st Place in rowing games 'Varsity Boat Race' (2006)6th Place in Larian Kemerdekaan (2006)

University Athlete Netball (2005)

UNIKL

OSHA Club (Occupational Safety and Health Administration) (2011)

Registered as Malaysian Society Engineering (MSE).

WORK EXPERIENCES

1. Part time data entry in Kelly Service Kuala Lumpur(2005-2007)
2. Purchasing department (administration) Ameron (M) Sdn.bhd and also at Ameron Pte. Ltd. Singapore(2008)
3. Trainee at TNB Distribution (2010)

PURCHASING

- Monitor and ensure all purchases are done in accordance with the ISO 9000 purchasing procedure
- Ensure proper distribution of purchase requisition and purchase order
- Maintain proper documentation and filing of purchasing records.

PERSONAL TRAITS

- I enjoy meeting people, have good interpersonal and communication skills and have a high level of commitment.
- I am able to work in a team, self-assured, assertive and self-confident.
- I will give commitment in work, able to produce accurate and will complete a task successfully.
- Adaptable to change believes in continuous learning process, value teamwork and have a good interpersonal skill.

EXPECTED SALARY

Previous Salary: MYR 2500
Expected salary : MYR 2500-3500 (Negotiable)
Availability: Immediately



KYUSHU INSTITUTE OF TECHNOLOGY
SCHOOL OF ENGINEERING
1-1, Sensui-cho, Tobata-ku, Kitakyushu City, 804-8550, JAPAN

ATTENDANCE CERTIFICATE

Name of Applicant : Noorradiah Binti ISMAIL

Nationality : Malaysia

Date of Birth : March 17, 1985

This is to certify that the above person is a special research student in the Department of Electrical Engineering and Electronics at the School of Engineering.

The period of attendance: from : July 1, 2013
To : September 30, 2013

OFFICIAL SEAL OF
THE INSTITUTE



A handwritten signature in blue ink, reading "Hiro Maeda".

Dr. Hiroshi Maeda
Dean of the School of Engineering,
Kyushu Institute of Technology

Date: August 28, 2013

Kyushu Institute of Technology