



RESUME

- Personal Details of Mike Hon Chee Wai -

Address	No. 2 Jalan Hujans Abu 2, Taman Overseas Union, Jalan Kelang Lama, 58200, Kuala Lumpur.
Mobile Phone Number:	012-6555461
Email:	numberonecheewai@hotmail.com
Date of Birth:	3 rd May 1980
Sex:	Male
EPF No:	15998710
Tax No:	SG11033973080
Nationality:	Malaysian
Career Objective:	To gain knowledge and experience in property development. To venture into the industry for an opportunity to lead a lucrative and exciting career.

- Education -

Tertiary:

University of Wales Institute of Cardiff:	1998 to 2001 (HND in Architecture Technology) Uncompleted pending 2 papers
Cardiff City & Guilds (UWIC):	2001 (Data basing, Word-processing, Auto CAD Version 14 to 2000)
Barry College in Wales:	1997 to 1998 (National Diploma in Construction) 1995 to 1997 (GNVQ in Construction)

Secondary:

St'Teilo High School Church in Wales:	1990 to 1995 (GCSE)
---------------------------------------	---------------------

- Employment History -

Tetap Tiara Sdn Bhd, 8th January 2013 to current date

Assistant Manager Operation & Building for Jaya One Mall under JMB & JMC

- Coordinate with consultant, Internal Department & Tenant/Owners, Check overall design from tenants and advise them Fit-Out & Mall Rules Regulation,
- Coordinate with Project Department on upgrading New Phase Mall,
- Monitor performance of in-house contracted (Housekeeping, Maintenance, Carpark, Sewage Treatment Plant & Oil & Grease) service and take necessary action to assure in-house is up to standard,
- Attend H.O.D. – Head of Department meeting on report issue & solve error,
- Manage day to day operation of the building including planning and implementing precise maintenance schedule for facilities; ensure common facilities such as elevator, escalator, traveller, pump and mechanical equipment's are in proper working condition to avoid breakdowns,
- Manage a team of maintenance personnel, charginman and preventive maintenance team,
- Assist Developer in managing properties in Defects Liability Period (DLP) ; ensure defects from owners are properly recorded and ensure timely completion of rectification by contractors.

Kha Seng Group Sdn Bhd, 22nd August 2011 to 31st December 2012

Fit-Out Executive for Viva Mall & KWC Mall

- Coordinate with consultant, Internal Department & Tenant/Owners, Check overall design from tenants and advise them Mall Rules Regulation,
- Met deadline on opening Kenanga Wholesales City Mall,
- Attend H.O.D. – Head of Department meeting on report issue & solve error.

Tesco Sdn Bhd: 18th January 2010 to 26th August 2011

Planning Executive

- Coordinate with Architect, Check Mail Design, Produce Design Standard Overall Building,
- Met demanding deadlines and expectations in a busy firm opening Tesco hyper market in Malaysia.

GDP Architects Sdn Bhd: 2004 to 2009

Draughtsman

- Worked on BP, Tender, Construction & As-Built drawings of major projects (UTP, Troika, KUKTM, E&O Office Apartment, Melatwati Bungalows, KL Pavilion, & Intermark Empire Tower),
- Met demanding deadlines and expectations in a busy firm,
- Worked on a total of 3 different projects within 3 months.

Tangsa Corporation Sdn Bhd: 2002 to 2004

Designer

- Met demanding deadlines and expectations in a busy firm,
- Produced drawings of roof truss works for various bungalow projects,
- Learnt to use Pryda Solution Program – software specifically to designing roof truss.

HYER'S Civil Engineering Ltd, Wales UK: 1997 summer break – 2 months

Draughtsman

- Assisted engineers in drafting,
- Job deadlines and hands-on site duties.

Hospital Architects Ltd, Wales UK: 1995 1 month

Draughtsman

- Assisted architects in drafting.

Singapore Sam Ltd, Wales UK: Part-Time 1995

Chef

- Managed daily course.

- Computer Skills -

VectorWorks 2008, Auto CAD, Microsoft Office 2000, Sketch-Up Version 7

- Languages -

English, Cantonese

- Interests -

Learning anything new, Music, Swimming, Football, Rugby and Playing Video Games

- Referees -

Ms Thanakodi A/P Radha Krishnan
Human Resource – Jaya One Mall
Tetap Tiara Sdn Bhd
Tel: 016-3839932
Email: thana@jayaone.com.my

Mr Henry Chua
Ex-General Manager – KWC Mall
Kha Seng Group Sdn Bhd
Tel: 012-3687288
Email: henrychaumt@gmail.com

Mr Ling Shiang Peng
Ex-Fit-Out Manager – Viva Home & KWC City Mall
Kha Seng Group Sdn Bhd
Tel: 012-6710124
Email: lingsp@cmventure.com.my

Mr Mak Soon Peng
Ex-A&P Sr. Manager – KWC Mall
Kha Seng Group Sdn Bhd
Tel: 019-2123905
Email: mak@kenangacity.com.my

Ms Tan Lee Peng
Ex-Line Manager
Tesco Sdn Bhd
Tel: 012-2910362
Email: LeePeng.Tan@my.tesco.com

Ms Woo
Architect
GDP Architects Sdn Bhd
Tel: 019-2373753
Email: sookyee@gdparchitects.com

Mr Nick Evans
Director of Learning & Teaching
University of Wales Institute Cardiff
Tel: ++442920416714
Email: Nevans@uwic.ac.uk

Mr Tony Whyman
Tutor of Architect Drawing & Detailing
University of Wales Institute Cardiff
Tel: ++442920416706
Email: twhymano@uwic.ac.uk

