## See Huei Juen .Gaby 60127906699 xiao han1009@hotmail.com

## QUALIFICATIONS:

Able and willing to learn new things.

Excellent interpersonal skills, ability to work well with others, in both supervisory and support staff roles.

Willing to relocate and travel.

Ability to conduct public speeches to large groups of strangers Computer skills include: Microsoft Excel, Access, Word, and PowerPoint.

Fluent in Mandarin and normal conversational English.

## WORK HISTORY:

The Body Shop (Oct 2011- Jun 2012)-- junior Sales beauty pedia

Izzi Marketing (Aug 2012 - March 2013)-- Sales Retail General/ Sales Girl(outdoor)

Allianz Life Agency JB branch (Aug 2013 - Dec 2013) -- Administrative Assistant Answered phone calls from customers on a daily basis to take special cause and address all inquiries

## EDUCATION:

SPM-- Leaving certificate

ELS International Lunguage School