



Personal Particulars(個人明細)

Name(氏名):Faridatul Akmar Binti Karim(ファリダトゥル アックマ カリム)

Address(住所):No 42,Jln Jagung 3 , Bandar Baru UDA ,
81200, Johor Bahru, Johor

Telephone No(電話番号):07-2372876

Mobile Phone(携帯電話番号):012-7562039/012-7598644

E-Mail(メ-ル):akmarkarim@ymail.com / a.faridatul@jst.com.sg

Apply Position:Production Control Executive

Date of Birth(先年月日):9th April 1974

Age(年齢):37years old

Nationality(国籍) : Malaysian

Gender:Female

Marital Status(結婚暦):Single

I/C No:740409-01-7128

Education History(教育バックグラウンド)

Highest Education(最も高い教育)

Level:Degree(学位)

Field of Study(学部):Law(法律)

Major(専攻):International Relation(国際関係)

University(大学):Hitotsubashi University (一ツ橋大学)

Location (場所) :Japan(日本)

Study Period(進学期間):Apr 1994~Apr 1998

Employment History(雇用歴史)

1.Date Joined(入社日付):May 1998-May 2008

Company Name(会社名):Epson Precision (J) Sdn Bhd

Position Title (ポジション) :Senior Supervisor

Specialization(専門):Production Planning & Control(生産管理)

Industry 業界:Manufacturing (製造)

2.Date Joined(入社日付):May 2008~Present

Company Name(会社名):JST Connectors(Sdn) Bhd

Position Title (ポジション) :Executive

Specialization(専門):Production Planning & Control(生産管理)

Industry 業界:Manufacturing (製造)

Salary:RM4200

Work Description (仕事明細)

Work Scope(業務範囲)

1. Total Plant Profit&Loss (P/L 管理、)

- Cost Control(コスト管理:変動費、固定費、経常利益、営業利益)
- Detail Cost Control (具体的コスト管理:一原材料、工具消耗品、消耗品、外注加工、輸送費、固定費)
- Monitoring and Analysing of Profit and Loss(P/L の分析,アクションとフォローアップ)
- Stock Control(在庫管理、在庫棚卸)
- Responsible of preparing production report for GM Meeting(GM の生産報告会に GM 会議の資料の担当)
- Responsible of calculation of hourly rate (時給制定の担当)
- Responsible of calculation of stock standard cost (標準原価制定の担当:原材料、部品、仕掛品、完成品)

2. Business Control(業務管理)

- Monthly,Yearly, Mid Term business plant (月間、年間、中期)
- Analysis and Follow Up Of Monthly,Yearly and Mid Term Business Plan(年間、中期の業務管理の分析とフォローアップ)
- Responsible of yearly budget making (1st Forecast,2nd Forecast ,3rd Forecast,4th Forecast)(年間予算、一次見込み、二次見込み、三次見込み、四次見込みの担当)

3. Cost Control (コスト管理)

- Monitoring of quotation making(見積もり作成のフォローアップ)
- Cost Control Reporting To Accounts(経理に関する業務管理):
 - Monthly Stock Report and Stock Checking Report(月間在庫月報、棚卸在庫月報)
 - Account Receivable and Account Payable:Invoice/Debit Note Matter(債務債権)

4. Custom and Government Law(遵法管理)
 - To ensure all the company business or procurement is following government and custom rules and regulation(会社の業務、輸出、輸入あるいわ取引に関する FLOW マレーシアの遵法に違法しない事を管理する)
 - Custom Report Follow Up(政府に対する K1&K2&K9 の報告書のフォローアップ)
5. Production Planner & Delivery Control(生産管理、進捗管理、納期管理)
 - Planner & Controller for Stamping,Cutting,Polishing&Assembly(Stamping,切削、研磨、組立の管理と納期管理)
 - Delivery Follow Up(納期フォローアップと管理)
6. Japan Window(日本の窓口)
7. Custom Arrangement Matter(通関関係の手続き)

Top Skills (トップスキル)

Skill	Years	Proficiency
Total Production Planning and Control Job (生産管理に関する業務)	12 years (12 年間)	Advanced
Production Planning Schedule and Delivery On Time System Establishment (生産進捗状況の管理：送品率と DOT 率)	12years(12 年間)	Advanced
Liase with Production Top Management (Production / QA/Technical) of production planning schedule to Customer. (お客さんに対応するため製造、QA、技術との調整)	12 years(4 年間)	Advanced
Profit&Loss,Cost Control (P/L,コスト管理)	3 years(3 年間)	Advanced
Order Control (受注管理)	12 years(12 年間)	Advanced
Translation from Japanese to Bahasa Malaysia / English (日本語=>マレーシア語、英語)	12 years (12 年間)	Advanced
Translation from Malay/English to Japanese (マレーシア語、英語=>日本語)	12years (12 年間)	Good

Languages

Proficiency (0=Poor 10=Excellent)

Spoken (喋る)

Written (書く)

Language

Bahasa Malaysia (マレーシア語)

10

10

Japanese (日本語)

9

7

English (英語)

9

9

Additional Information

Career Objective :To advance more in career and to challenge self limit in achieving company's objective
(and own passion in working in a more challenging and satisfying environment.

Work Experience:

1998-1999: Production Planning & Control (Planning Department – Normal Staff)

1999-2001: Production Planning & Control (Cost Control Department-Promoted to Shophead)

2002-2005:Production Planning & Control (Production Control Delivery Department – Promoted to Senior Shophead)

2005-2008:Cost Control Department

(All above in the same company Epson Precision (J) Sdn Bhd)

(2008~2011(Present):Production Control Department(Local Head of Department)

(From 2008~2011 - JST Connectors Sdn Bhd)

Strenghts:

-Highly Independent

-Self Motivated

-Good Leadership Charisma

-Dynamic Team Player

-Good & High Sense of responsibility

-Highly inquisitive

-Creative and Resourceful

-Quick Thinking and strong in taking action

-Excellent in communication and collaboration

Additional Skill:

-Japanese Language

-ISO 9001 Internal Auditor(JST Connectors Sdn Bhd)

-Computer-Microsoft Excel ,Power Points, Words

Willing to Travel: Yes

Willing to Relocate: Yes (Depend if necessary)

Possess Own Transport: Yes

Expected Monthly Salary: RM4500(Negotiable)

Availability: Immediately after 1 months notice

References:

Name: Engku Baharudin Bin Engku Ali

Telephone No: 07-2370933 Ext :353

Company: Epson Precision (J) Sdn Bhd

Relationship: TQM Manager