

**Ahmad Kamal Shahidin**

No. 18 Jalan Helikopter, Taman Lapangan Terbang, Ipoh, 31350, Perak, Malaysia

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**Resume Summary**

Current Position : Head, Finance Division - Mutiara.Com Sdn Bhd (Aug 2010 - Present)

Current Specialization : Finance - General/Cost Accounting

Highest Education : Bachelor's Degree in Business Studies/Administration/Management

Years of Experiences : 22

Expected Salary : RM 10000 – RM 15000

**Employment History**

*Aug 2010 - Present*

1. **Mutiara.Com Sdn Bhd** *(Subsidiary of Ministry of Finance Inc. Company)*

Position Title (Level) : Head, Finance Division (Senior Manager)

Specialization : Finance - General/Cost Accounting

Role : Management/Cost Accounting/Business Analyst

Industry : Computer / Information Technology

Monthly Salary : RM 8000

Work Description :

* Provide leadership and direction in financial issues.
* Participate in strategic business and financial planning processes as well as setting financial goals in support of business operations and strategic directions, and implement appropriate policies and procedures.
* Manage the company's financial requirements including budgeting and forecast cash flow management strategies, accounting practices and controls, taxation, and audit in compliance with statutory requirements.
* Oversee the processing and approval of expenditure, ensure compliance with the company’s policies and ensure maintenance of appropriate internal control and risk management safeguards.
* Responsible for all aspects of statutory financial management and reporting, budgetary, financial forecasting functions.
* Liaise with auditors, bankers and relevant authorities.
* Responsible for managing the administration functions to ensure its effectiveness and efficiency.

*Nov 2009 - May 2010*

2. **Panorama Langkawi Sdn Bhd** *(Subsidiary of Syarikat Prasarana Negara Berhad)*

Position Title (Level) : Head of Finance (Manager)

Specialization : Finance - General/Cost Accounting

Role : Management/Cost Accounting/Business Analyst

Industry : Travel / Tourism

Monthly Salary : RM 5000

Work Description :

* Ensure timely monthly closing of accounts.
* Perform reporting to holding company.
* Analyse financial results and variances.
* Manage budgeting process and cash flow.
* Provide financial and cash flow forecast.
* Ensure that accounting standards and policies are adhered to.
* Implement internal controls and institute proper operational processes.
* Handle audit and taxation matters.

*Aug 2008 - Aug 2009*

3. **Kampung Tok Senik Resort Langkawi**

Position Title (Level) : Finance Manager (Manager)

Specialization : Finance - General/Cost Accounting

Role : Management/Cost Accounting/Business Analyst

Industry : Hotel / Hospitality

Monthly Salary : RM 4000

Work Description :

* + - * Oversee every financial transaction in the resort to ensure that all incoming and outgoing money is accurately recorded and handled.
* Prepare regular detailed reports of income and expenditure, profit and loss accounts and the hotel balance sheet for the Department Managers and Managing Director.
* Prepare annual budget and business plan.
* Develop accounting procedures and financial policies.
* Review and improve internal control procedures.
* Assist the operational managers in the running of the operations.

*Jun 2005 – May 2008*

4. **Mayban Securities Sdn Bhd**

Position Title (Level) : Executive, Business Development (Senior Executive)

Specialization : Marketing/Business Development

Role : Business Development

Industry : Stock broking

Monthly Salary : RM 3350

Work Description :

* + - * Provide support to remisiers with focus on business development and marketing activities such as organizing in-house training and road shows.
      * Build up market and competitive intelligence, conduct analysis on market sizing and establish appropriate networks.
      * Generate new business through recruitment of new performing remisiers and nurture business relationships with prospects and key clients.
      * Perform financial analysis for the management team.

*Jan 2005 - May 2005*

5. **TAJ International College**

Position Title (Level) : Lecturer

Specialization : Finance - General/Cost Accounting

Role : Others

Industry : Education

Monthly Salary : RM 2000

Work Description :

* Responsible to teach undergraduates majoring in Finance under Universiti Tun Abdul Razak program.
* Subjects taught include Principles of Finance, Financial Management, Corporate Finance, Investment Analysis and Financial Statements Analysis.

*Jan 2000 - Mar 2004*

6.  **Affin Bank Berhad**

Position Title (Level) : Head of Credit (Senior Executive)

Specialization : Banking/Financial Services

Role : Credit Management

Industry : Banking / Financial Services

Monthly Salary : RM 2135

Work Description :

* Evaluate business plan viability, cash flow model and profitability model of loan applicants for approval.
* Supervise credit administration and bad debt recovery.
* Nurture business relationship with existing customers and prospects.

*Jan 1996 – Dec 1999*

7. **PB Futures & Options Sdn Bhd**

Position Title (Level) : Executive, Contract Settlement (Senior Executive)

Specialization : Banking/Financial Services

Role : Claims/Settlement

Industry : Stock broking

Monthly Salary : RM 2800

Work Description :

* Perform day-to-day settlement of financial derivatives contract traded on Kuala Lumpur Options & Futures Exchange (KLOFFE).
* Accomplishment: Being one of the back-office personnel pioneers in Malaysia Financial Futures & Options industry.

*May 1994 - Sep 1995*

8. **M & A Securities Sdn Bhd**

Position Title (Level) : Dealer's Representative (Senior Executive)

Specialization : Banking/Financial Services

Role : Financial Planning/Wealth Management

Industry : Stock broking

Monthly Salary : RM 2000

Work Description :

* Execute buy and sell orders of securities portfolio listed on the Kuala Lumpur Stock Exchange.
* Source out new clients.

*Oct 1990 - Apr 1994*

9. **Public Bank Berhad**

Position Title (Level) : Senior Operations Officer (Senior Executive)

Specialization : Banking/Financial Services

Role : Retail Banking/Branch Operation

Industry : Banking / Financial Services

Monthly Salary : RM 1680

Work Description :

* Supervise Savings & Current Accounts tellers, Manage cash and monitor default accounts, and Prepare statutory reports.
* Prepare daily journal entries, reconcile monthly general ledger of accounts, prepare annual budget, handle all activities in account payable and receivable, and produce a variety of financial reports.
* Accomplishment: Merit Badge Award, The Outward Bound School of Malaysia

**Educational Background**

**Bachelor of Business Administration**

Major in Finance

Midwestern State University, Wichita Falls Texas, USA

Graduated in May 1990

**Sijil Pelajaran Malaysia**

Sekolah Menengah Tun Abdul Razak, Selekoh Bagan Datoh, Perak

Graduated in Dec 1984

**Recent Courses/Training Attended**

**Financial Modelling, Forecasting and Analysis**

Asia Pacific Diligence

JW Marriott Hotel Kuala Lumpur

9th & 10th April 2012

**Tendering, Cost Estimating and Contracts Administration**

Asia Pacific Diligence

The Ritz-Carlton, Kuala Lumpur

10th & 11th November 2011

**GEMS SRM Supplier Self Service Training**

Telekom Malaysia Berhad

Menara TM, Kuala Lumpur

3rd & 4th August 2011

**Defining Performance and Developing Effective KPIs**

Malaysian Export Academy

Sunway Hotel, Pulau Pinang

21st & 22nd April 2011

**Personal Particulars & Preferences**

Date of Birth : 6 Aug 1967

Nationality : Malaysia

Gender : Male

IC Number : 670806-10-5315

Marital Status : Married

Interest : Bowling

Expected Monthly Salary : RM 10000 – RM 15000

Availability : Immediately after notice period of 2 months

**Reference**

**Abdul Halim Salleh**

Senior Vice President

Cagamas Berhad

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**Nurul Zuwaibah Ahmad**

Head, Human Capital

Panorama Langkawi Sdn Bhd

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